



EXECUTIVE ORDER NO. 90-2

ASSIGNING EMERGENCY RESPONSIBILITIES
TO STATE AGENCIES; RESCINDING
EXECUTIVE ORDER 88-2

I, RUDY PERPICH, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and applicable statutes, do hereby issue this Executive Order:

WHEREAS, natural and man-made disasters in major proportions have and will occur in any part of the state; and

WHEREAS, hazardous materials incidents can occur in the state at any time; and

WHEREAS, state resources may be called upon in response to these incidents and disasters; and

WHEREAS, state agencies may be asked to direct these resources from state or regional Emergency Operating Centers (EOCs);

NOW, THEREFORE, I hereby order that:

1. Each department, independent division, bureau, board, commission, and independent institution of the state government, hereinafter referred to as agencies, develop and make available to its employees emergency plans and procedures for:

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- a. protecting its personnel, equipment, supplies, and public records in a disaster;
 - b. carrying on normal services in a disaster;
 - c. carrying out emergency assignments made by this Executive Order.
2. The responsibility for emergency planning shall rest with the head of each agency. Agency heads shall designate competent agency personnel to:
- a. develop emergency plans and procedures;
 - b. report and direct state resources from the state and/or regional Emergency Operating Centers in response to a disaster/emergency, including exercises;
 - c. staff Disaster Application Centers (DACs) when providing disaster relief following a presidential declaration of a major disaster, as requested by the Division of Emergency Management;
 - d. support emergency management activities coordinated by regional program coordinators of the Division of Emergency Management.

Agency personnel shall be available for planning, training, exercising, and participating in emergency operations. They shall be granted time off or compensation, if any, pursuant to the applicable collective bargaining unit agreement, commissioner's plan or managerial plan, for services performed outside of regular working hours.

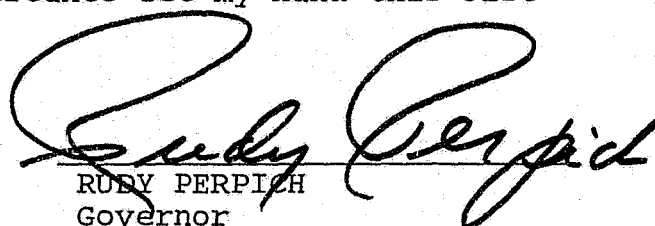
3. The Division of Emergency Management shall have overall responsibility for coordinating the development and updating of the Minnesota Emergency Operations Plan, the Minnesota Emergency Response Plan for Nuclear Power Plants, and the Minnesota Emergency Response Plan for High-Level Radioactive Waste Transportation Accidents/Incidents.
4. Each state agency is responsible for developing standard operating procedures and/or administrative plans to carry out its emergency responsibility assignments. Draft copies of plans and procedures shall be submitted to the Division of Emergency Management for review and coordination.

5. Each state agency that has a role in emergency management shall participate in the development of hazard mitigation strategies to reduce or eliminate the vulnerability of life and property to the effects of disasters.
6. Certain state agencies are hereby given the emergency management responsibilities specified in an appendix to this Executive Order.

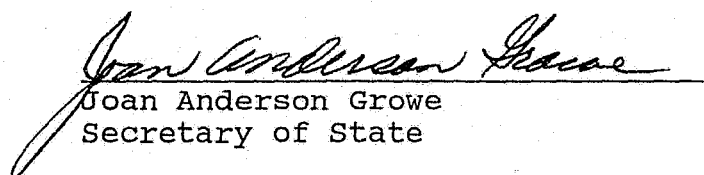
Executive Order 88-2 is rescinded.

Pursuant to Minnesota Statutes 1988, Section 4.035, Subdivision 2, this Executive Order shall be effective fifteen (15) days after its publication in the State Register and filing with the Secretary of State, and shall remain in effect until it is rescinded by proper authority or expires in accordance with Minnesota Statutes 1988, Section 4.035, Subdivision 3.

IN TESTIMONY WHEREOF, I hereunto set my hand this 31st day of May, 1990.

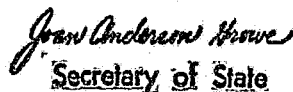

RUDY PERPICH
Governor

Filed according to law:


Joan Anderson Growe
Secretary of State

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

JUN 6 - 1990


Secretary of State

I. DEPARTMENT OF ADMINISTRATION

- Section 100 The Department of Administration shall provide architects and engineers to prepare damage assessment and damage survey reports of public buildings damaged by disaster.
- Section 101 The Department of Administration shall administer the state self insurance program as it relates to federal disaster assistance, as set forth under Public Law 93-288.
- Section 102 The Department of Administration shall provide administrative support to state government agencies during a disaster. This support would include, but is not limited to, assigning administrative staff, equipment, stenographic, printing and duplicating materials and maintenance, at state and regional emergency operating centers.
- Section 103 The Department of Administration shall furnish computer services needed for emergency operations and resource management in an emergency. These services include the use of computer facilities and support staff to provide needed information on a 24-hour basis during and immediately following an emergency.

Business Technologies Division

- Section 110 The Business Technologies Division shall provide emergency telecommunications support and shall coordinate planning and delivery of statewide telecommunications systems and services for emergency operations, as necessary, during an emergency.
- Section 111 The Business Technologies Division shall be responsible for providing telephone operation support during exercises and emergencies in state and regional emergency operating centers.
- Section 112 The Director of the Business Technologies Division shall be the chief of the state communications service.

II. DEPARTMENT OF AGRICULTURE

- Section 200 The Department of Agriculture shall provide guidance for the use of agricultural land and crops

affected by a disaster.

- Section 201 The Department of Agriculture, with the assistance of the Board of Animal Health, shall develop procedures for the protection of farm animals affected by a disaster.
- Section 202 The Department of Agriculture shall assist in the preparation of damage estimates for the Division of Emergency Management on agricultural losses to support disaster declaration requests.
- Section 203 The Department of Agriculture shall develop emergency procedures for a statewide food supply and distribution program in order to maintain adequate emergency food supplies. These procedures will make provisions for the control and distribution of primary and secondary foods as prescribed by federal guidelines.
- Section 204 The Department of Agriculture shall be responsible for a statewide program for the decontamination and salvage of animals and crops exposed to radiation and the use of contaminated agricultural land to include decontamination methods, cultivation guidance, and types of crops to be grown.
- Section 205 The Department of Agriculture shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific duties shall include:
- * providing the state lead response to pesticide-/fertilizer incidents and supporting other state agencies;
 - * coordinating state contractor's actions at superfund or ACRRA fund eligible sites involving pesticide/fertilizer incidents; and
 - * providing public information services, post incident enforcement, long-term site cleanup, laboratory services for agricultural chemical related incidents, and evaluation of affected food and animal feed safety.

III. ATTORNEY GENERAL

- Section 300 The Attorney General shall be responsible for providing legal advice and opinions in support of state emergency operations to include preparing and reviewing proclamations and special regulations as

issued by the governor.

Section 301 The Attorney General shall provide representation at disaster application centers (DACs) and public meetings as requested by the Division of Emergency Management, to provide consumer information to persons affected by a disaster.

Section 302 The Attorney General shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific duties shall include:

- * providing support on legal authorities during an incident, post incident enforcement, and training on crime identification, reporting, and preservation of evidence; and
- * assisting on the pre-planning and development issues, and in the recovery of state costs.

IV. STATE AUDITOR

Section 400 The State Auditor shall be responsible for assuring that audits of project applications submitted by political jurisdictions meet the applicable audit requirements. The State Auditor is responsible for conducting audits where audits are required by the Single Audit Act of 1984.

Section 401 The State Auditor shall be responsible for conducting state audits for applicants of Minnesota Statutes Chapter 9.061 "The Calamity Act."

V. DEPARTMENT OF COMMERCE

Section 500 The Department of Commerce shall provide representation at disaster application centers (DACs) and public meetings as requested by the Division of Emergency Management, to furnish information relative to insurance claim procedures to persons affected by a disaster.

Section 501 The Department of Commerce shall develop procedures and provide the necessary staff to support the state's responsibility in emergency banking and fiscal matters of the economic stabilization program, as established by the Federal Reserve Bank of Minneapolis and the Federal Reserve System.

Section 502 The Department of Commerce shall assist state and local governments with a damage assessment of private or individual dwellings and businesses, as requested by the Division of Emergency Management.

VI. DEPARTMENT OF JOBS AND TRAINING

Field Operations Branch

Section 600 The Field Operations Branch shall be responsible for coordinating and directing the use of manpower within the state during disaster operations from state and regional emergency operating centers.

Unemployment Insurance Branch

Section 610 The Unemployment Insurance Branch shall develop procedures to provide unemployment assistance to eligible individuals whose unemployment results from a disaster declared under Public Law 93-288. It will also arrange for payment of benefits under regular unemployment compensation laws to eligible individuals in cases where a disaster has not been declared.

VII. DEPARTMENT OF EDUCATION

Section 700 The Department of Education shall encourage local school districts to cooperate with local government authorities to ensure the preparation of plans for the protection of school children in an emergency. These plans shall include sheltering students in schools, or evacuating them to their homes, as well as using the schools as congregate care centers in support of emergency operations.

Section 701 The Department of Education shall assist local school districts in preparing and submitting a request for financial assistance from the federal government, as appropriate, when public school facilities have been damaged or destroyed by a major disaster.

Division of Management Effectiveness

Section 710 The Division of Management Effectiveness, Child Nutrition Section shall have the responsibility for

providing federal government food commodities. (The Department of Human Services shall be responsible for coordinating the distribution of these provisions to victims in the disaster area.)

VIII. DEPARTMENT OF EMPLOYEE RELATIONS

Section 800 The Department of Employee Relations shall support the Department of Jobs and Training in the management of manpower services at state and regional emergency operating centers, during a disaster, and will assist in the development of emergency employment utilization procedures.

IX. DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT

Section 900 The commissioner of the Department of Trade and Economic Development, with the assistance of the Policy Analysis, Science and Technology Division, shall provide the Division of Emergency Management with an estimate of the immediate economic impact of a disaster and, where applicable, provide estimated projections of long range effects of a major disaster. This shall include the accessibility and coordination of data from and through other state agencies of a nonconfidential nature that is relevant to the disaster situation.

Section 901 The commissioner of the Department of Trade and Economic Development, upon direction by the governor, shall be responsible for the management of essential services and directing emergency industrial production. The commissioner, with the assistance of the Policy Analysis, Science and Technology Division, shall prepare plans and procedures for controlling this production from state and regional emergency operating centers in coordination with the federal government.

Community Development Division

Section 910 The Community Development Division shall provide a representative, when requested, to serve on a State Review and Selection Panel, in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

X. DEPARTMENT OF FINANCE

- Section 1000 The Department of Finance shall develop procedures for fiscal management of the state during a disaster.
- Section 1001 The Department of Finance shall (within three days after receipt of payment authorization from the Department of Public Safety, Division of Emergency Management) process and issue checks for disaster victims that have applied for assistance through the Individual and Family Grant Program.

XI. DEPARTMENT OF HEALTH

- Section 1100 The Department of Health shall develop procedures for providing emergency health services for the critically ill and injured as a result of a disaster. These procedures shall include provisions for blood donor programs (in coordination with the American Red Cross), disease control, sewage and waste disposal, the handling of radioactive materials, potable water supply, disposition of mass casualties, and health assessment and training programs for health care and support personnel.

Bureau of Health Delivery Systems

- Section 1110 The Bureau of Health Delivery Systems, in cooperation with the Office of Electronic Communication of the Technical Services Division of the Department of Transportation, shall develop a statewide emergency medical services radio communication system.
- Section 1111 The Bureau of Health Delivery Systems, through its emergency medical services field staff and district representative, shall assist in the coordinating of emergency medical resources, including hospitals, blood banks and ambulance services to respond to disasters.

Bureau of Health Protection

- Section 1120 The Bureau of Health Protection shall provide assistance to local officials in conjunction with the local health agency to ensure the safety of food and water for human consumption during and immediately following a disaster.

Section 1121 The Bureau of Health Protection shall provide engineers and environmental health specialists to prepare damage survey reports (DSRs) of health and public water facilities damaged by a disaster. The engineers will assist communities in determining the cost to repair or replace damaged health facilities and public water distribution systems so federal financial assistance can be requested under Public Law 93-288.

Section 1122 The Bureau of Health Protection shall be responsible for providing guidance on protective action levels and medical assistance to state and local authorities in areas affected by accidents/incidents involving the storage and transportation of radioactive materials, as well as fixed nuclear facilities. They shall develop procedures to accomplish this and conduct in-service training to maintain this response capability.

Section 1123 The Bureau of Health Protection shall coordinate food service activities with federal state agencies having responsibilities for providing resources in an emergency, specifically by conducting food inspections at mass feeding facilities.

Section 1124 The Bureau of Health Protection shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific duties shall include:

- * providing state liaison to potable water users potentially affected by an incident;
- * providing drinking water sampling and analysis;
- * providing evacuation and re-entry advice to state agencies;
- * providing long-term health risk assessment; and
- * analyzing environmental samples.

XII. MINNESOTA HOUSING FINANCE AGENCY

Section 1200 The Minnesota Housing Finance Agency shall administer home improvement grants and loans, available through its own agency, to home owners of low and moderate incomes, that have sustained disaster-related damage to their principle residence.

- Section 1201 The Minnesota Housing Finance Agency shall provide guidance for coordinating emergency construction and housing activities within the state to the limits of their capabilities, following a disaster.
- Section 1202 The Minnesota Housing Finance Agency shall provide a representative, when requested, to serve on a State Review and Selection Panel, in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

XIII. DEPARTMENT OF HUMAN SERVICES

- Section 1300 The Department of Human Services shall be responsible for coordinating the provision of government commodity foods and food stamps to victims in a disaster area. Legal responsibility for government commodities is placed with the Minnesota Department of Education, Child Nutrition Section.
- Section 1301 The Department of Human Services shall be responsible for coordinating the mass emergency repatriation of Minnesota residents upon an emergency declaration by the federal government or upon a request from the U.S. State Department.
- Section 1302 The Minnesota Board on Aging (Aging Program Division) shall provide representation at the disaster application center (DAC) and the disaster area, as deemed necessary by the Division of Emergency Management, to assist and identify elderly disaster victims.
- Section 1303 The Department of Human Services shall be responsible for coordinating, with local government and voluntary agencies, the provision of emergency human services, following a disaster. They shall also provide, as requested, personnel to the state and/or regional emergency operating centers to coordinate these human services.
- Section 1304 The Department of Human Services shall provide personnel, as requested, to assist the state in the delivery of individual assistance, following a presidential declaration of a major disaster.

XIV. DEPARTMENT OF MILITARY AFFAIRS

- Section 1400 The Department of Military Affairs shall prepare plans and procedures to support civil authorities

in an emergency that exceeds local resources. As authorized by the governor, the department shall render assistance to civil authorities within the State of Minnesota to include, but not be limited to: supplemental state and local law enforcement, continuance of vital public services, rescue and communication support, restoration of essential facilities (within the capabilities of the department), prevention of loss of life and suffering, and the taking of action necessary to assist in the restoration of civilian government, as required.

Section 1401 The Department of Military Affairs shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management, which include: providing logistical support, evacuation and security assistance, and air support.

XV. DEPARTMENT OF NATURAL RESOURCES

Section 1500 The Department of Natural Resources shall be responsible for preparing plans and procedures for chemical and biological monitoring of lakes, animals, forests, and grasslands in its area of jurisdiction and is responsible for assigning personnel to state and regional emergency operating centers.

Section 1501 The Department of Natural Resources shall be responsible for providing technical assistance, manpower and equipment for debris and wreckage removal from state waterways and forested areas, subject to the availability of funds.

Section 1502 The Department of Natural Resources shall provide engineers, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The department shall also provide engineers, when requested, to help prepare damage survey reports (DSRs) following a presidential declaration of a major disaster.

Section 1503 The Department of Natural Resources shall provide personnel, when requested, to serve on an Inter-agency Hazard Mitigation Team (IHMT) following a presidential declaration of a major disaster due to flooding.

Section 1504 The Department of Natural Resources shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific

duties shall include:

- * pre-planning for sensitive area designation and dispersant use;
- * providing for wildlife and waterfowl rehabilitation;
- * assisting in tracking plumes on waterways;
- * providing chemical and pathology laboratory services;
- * protecting critical habitat; and
- * assisting other state and federal agencies in damage assessment.

Waters Division

- Section 1510 The Waters Division shall be responsible for coordinating the Flood Plain Management Program and the National Flood Insurance Program in Minnesota.
- Section 1511 The Waters Division shall, following a presidential disaster declaration due to flooding, be responsible for the development, revision and implementation of the hazard mitigation plan as required by Public Law 93-288, in consultation with the Department of Public Safety, Division of Emergency Management.
- Section 1512 The Waters Division shall assist local units of government in applying for grants through the Department of Natural Resources, Flood Hazard Mitigation Grant Assistance Program.
- Section 1513 The Waters Division shall provide a representative, when requested, to serve on a State Review and Selection Panel, in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.
- Section 1514 The Waters Division shall establish plans for the conservation and allocation of surface and underground waters in the state during emergencies.
- Section 1515 The Waters Division shall assign the state climatologist to prepare necessary climatological reports as well as other related weather data in support of emergency operations.

Section 1516 The Waters Division shall provide personnel at disaster application centers (DACs), as requested, to disseminate information to and solicit information from disaster victims resulting from flooding.

Enforcement Division

Section 1520 The Enforcement Division shall provide personnel and equipment support to the State Patrol in emergency law enforcement and traffic control operations, when requested by the Division of Emergency Management.

Section 1521 The Enforcement Division shall prepare procedures for providing communications support in a disaster area.

Forestry Division

Section 1530 The Forestry Division shall provide personnel and equipment support to the state Fire Marshal Division in emergency rescue operations, when requested by the Division of Emergency Management.

Section 1531 The Forestry Division shall be responsible for coordinating fire suppression activities in forested and grassland areas in the state.

Section 1532 The Forestry Division shall assist state and local governments in applying for grants from the federal government for the purpose of reimbursing expenses actually incurred by a property owner in the removal of timber damaged by a major disaster.

Section 1533 The Forestry Division shall assist local government in training for emergency fire and rescue operations in full coordination with the state Fire Marshal Division and the Vocational-Technical College System.

XVI. POLLUTION CONTROL AGENCY

Section 1600 The Pollution Control Agency shall, upon instructions from the office of the governor, waive, modify, or suspend the enforcement rules of the agency for areas stricken by disaster. This required action will be to relieve or expedite recovery operations to avert an even greater disaster from occurring.

- Section 1601 The Pollution Control Agency shall provide engineers, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The agency shall also provide engineers, when requested, to help prepare damage survey reports (DSRs) of damage to public-owned waste disposal and utility systems, following a presidential declaration of a major disaster.
- Section 1602 The Pollution Control Agency shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team (IHMT), following a presidential declaration of disaster due to flooding.
- Section 1603 The Pollution Control Agency shall provide a representative, when requested, to serve on a State Review and Selection Panel in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.
- Section 1604 The Pollution Control Agency shall review the environmental effects of an emergency diking project and recommend approval or disapproval before work begins.
- Section 1605 The Pollution Control Agency shall prepare procedures and support the response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific duties shall include:
- * providing state agency lead response and support for most incidents;
 - * coordinating state contractor's actions at superfund eligible sites;
 - * providing public information services for incidents in which the PCA was the lead agency;
 - * coordinating long term site cleanup;
 - * assisting other state agencies in damage assessment;
 - * assisting lead state agency in tracking water borne plume;
 - * acting as a liaison with affected waste water treatment facilities;
 - * providing laboratory support for airborne

releases;

- * assisting the Department of Health in assessing hazard and evacuation corridors; and
- * providing debris assessment and hazardous debris disposal.

XVII. DEPARTMENT OF PUBLIC SAFETY

Capitol Complex Security Division

- Section 1700 The Capitol Complex Security Division shall be responsible for providing protection to property, and equipment in the capitol complex during an emergency and shall develop procedures to accomplish this.
- Section 1701 The Capitol Complex Security Division shall provide 24-hour security for the state emergency operating center (EOC) and the joint public information center (JPIC) during an emergency.
- Section 1702 The Capitol Complex Security Division shall be responsible for facilitating the transfer of the 24-hour duty officer telephone number to and from the Division of Emergency Management switchboard. The Capitol Complex Security Division is also responsible for activating the duty officer pager when the duty officer is on the pager and an emergency is reported.
- Section 1703 The Capitol Complex Security Division shall act as a back-up for the activation of the NAWAS for the Metro Warning Point.
- Section 1704 The Capitol Complex Security Division shall provide back-up personnel for state patrol radio operators to operate the radio console in the state emergency operating center (EOC) as requested by the Division of Emergency Management.

Criminal Apprehension Division

- Section 1710 The Criminal Apprehension Division shall be responsible for the dissemination of warnings over the Minnesota Law Enforcement Teletype Network.
- Section 1711 The Criminal Apprehension Division shall make its field agents available, when possible, to assist other state government agencies with search and

rescue, evacuation and traffic control, and law enforcement, during a disaster.

Division of Emergency Management

- Section 1720 The director of the Division of Emergency Management shall serve as the state coordinating officer (SCO) and the Governor's Authorized Representative (GAR), and the deputy director shall serve as the deputy SCO and GAR, for all presidentially declared emergencies and/or major disasters.
- Section 1721 The director of the Division of Emergency Management shall designate one of the division's staff members as the state hazard mitigation officer (HMO). The state HMO shall administer the (Public Law 93-288) Hazard Mitigation Grant Program, and shall ensure that the hazard mitigation plan required by Public Law 93-288 is developed or updated, as necessary.
- Section 1722 The Division of Emergency Management shall monitor the operations of the state portion of the National Warning System and coordinate any actions determined to be necessary to maintain service or extend coverage within the state.
- Section 1723 The Division of Emergency Management shall assist local communities in the completion of all prerequisite actions needed to construct flood protection works. The Division of Emergency Management will also help to obtain the concurrence of the Department of Natural Resources, the Department of Transportation, and the Pollution Control Agency in any project before requesting construction assistance from the U.S. Army Corps of Engineers.
- Section 1724 The Division of Emergency Management shall maintain a 24-hour duty officer system for the purpose of ensuring the proper receipt and dissemination of disaster notifications to appropriate state and local government officials. This is to include, among other types of emergencies, reports of hazardous materials spills in compliance with SARA Title III, and notifications of pipeline emergency releases and reportable incidents in compliance with federal and state statutes and rules.
- Section 1725 The Division of Emergency Management shall activate the state emergency operating center (EOC) when any type of major disaster threatens or has occurred. Regional program coordinators shall establish an emergency operating center or field office, as

required, in or adjacent to the disaster area, in order to coordinate field operations. The division shall notify state agencies with responsibilities for emergency operations when the state and/or regional emergency operating centers are or will be activated, in order that they may provide staff.

- Section 1726 The Division of Emergency Management shall (on behalf of state and local government) coordinate the obtaining of damage assessment information required for federal and/or state disaster assistance.
- Section 1727 The Division of Emergency Management shall request all appropriate state agencies to provide representatives to the disaster application centers (DACs) that have been established following a presidential declaration of a major disaster.
- Section 1728 The Division of Emergency Management shall administer the Public Assistance Program and the Individual and Family Grant Program as provided under Public Law 93-288.
- Section 1729 The Division of Emergency Management shall have overall responsibility for coordinating local government emergency planning. This responsibility shall include the development and maintenance of prototype emergency operations plans and supporting documents, as well as planning requirements guidance.
- Section 1730 The Division of Emergency Management regional program coordinators shall be responsible for reviewing all county and municipal emergency operations plans and for determining if such plans are in compliance with state and federal requirements.
- Section 1731 The Division of Emergency Management shall provide guidance and information sufficient to allow local government to request assistance under the provisions of Minnesota Statutes Chapter 9.061 (the "Calamity Act") and Chapter 273.123 (Reassessment of Homestead Property Damaged in a Disaster). The division shall also present such request for assistance to the state Executive Council.
- Section 1732 The Division of Emergency Management shall keep the governor, Executive Council, and the legislature, as appropriate, informed of all actual or impending emergency operations.
- Section 1733 The Division of Emergency Management shall coordinate the emergency training needs/requests of

other state agencies and local government.

- Section 1734 The Division of Emergency Management shall maintain regional offices in geographical sections of the state, as provided in the Minnesota Statutes, Chapter 12. The regional program coordinators will establish regional emergency operations centers to ensure continuity of government and support to all areas of the state in the event of a disaster/emergency.
- Section 1735 The Division of Emergency Management shall be responsible for the operation of the Radiological Protection Program in state disaster operations, with respect to a radiological emergency involving nuclear detonations.
- Section 1736 The Division of Emergency Management shall have overall responsibility to coordinate a multi-state agency response to hazardous materials incidents in the state, including: notifying appropriate state agencies via the duty officer; providing pre-planning assistance; and, when appropriate, activating the emergency operation center and requesting federal assistance.
- Section 1737 The Division of Emergency Management shall be responsible for designating the location of an alternate state emergency operating center, should the primary emergency operations center be unusable.

Office of Public Information

- Section 1740 The Office of Public Information shall provide emergency public information support following the occurrence of a disaster, including disaster exercises, in coordination with the Division of Emergency Management and the Governor's Office.

Fire Marshal Division

- Section 1750 The state Fire Marshal Division shall assist local government in planning for emergency rescue operations, fire protection, and in obtaining fire fighting and rescue assistance in an emergency in accordance with the state emergency operations plan.
- Section 1751 The state Fire Marshal Division shall coordinate with the Vocational-Technical College System and

the Department of Natural Resources for emergency training of local responders to emergency fire and rescue operations, as needed.

Section 1752 The state Fire Marshal Division shall coordinate the states response to major fires, except those that involve grass and forest land and assign personnel to state and regional emergency operating centers.

Section 1753 The state Fire Marshal Division shall support the Division of Emergency Management's overall responsibility for the coordination of a multi-state agency response to a hazardous materials incident in the state, by providing lead response for explosive incidents and liaison with local fire investigators.

Liquor Control Division

Section 1760 The Liquor Control Division shall provide support to the State Patrol Division in response to any disaster situation as required.

State Patrol Division

Section 1770 The State Patrol Division shall be responsible for law enforcement and traffic control on all interstate and state trunk highways in an emergency.

Section 1771 The State Patrol Division shall assist local police agencies with available resources in law enforcement and traffic control when requested by proper local authority to do so.

Section 1772 The State Patrol Division shall act as net control for the National Warning System (NAWAS) within the state for the dissemination of national and local emergency information and warnings.

Section 1773 The State Patrol Division shall be responsible for providing any assistance that may be required by the Capitol Complex Security Division to protect the personnel in the capitol complex during an emergency, and shall prepare plans and procedures to accomplish this.

Section 1774 The chief of the State Patrol shall be in charge of the law enforcement function and shall coordinate its emergency operations in the state, including the assignment of personnel as law enforcement

chiefs of the state and regional emergency operating centers.

Section 1775 The State Patrol statewide radio frequency shall serve as the state's direction and control net. The State Patrol is responsible for providing personnel to operate the radio console in the state emergency operating center (EOC) during exercises, drills, and emergencies.

Section 1776 The State Patrol Division shall support the Division of Emergency Management's overall responsibility for the coordination of a multi-state agency response to a hazardous materials incident in the state by providing traffic control, emergency communications, air support and post-incident enforcement.

Emergency Response Commission

Section 1780 The Emergency Response Commission shall provide emergency response personnel with access to hazardous chemical storage information required to be provided to the Commission by facilities subject to regulation under Title III of the Superfund Amendments and Reauthorization Act (SARA) of 1986.

Section 1781 The Emergency Response Commission shall provide technical guidance and assistance to political subdivisions in meeting requirements of SARA Title III.

Section 1782 The Emergency Response Commission, through the Regional Review Planning Committees of the Commission, shall review the SARA Title III elements contained in local government emergency operations plans.

Office of Pipeline Safety

Section 1790 The Office of Pipeline Safety shall act as a liaison with pipeline companies, local units of government, federal pipeline authorities, and provide post incident enforcement and investigation.

XVIII. DEPARTMENT OF PUBLIC SERVICE

Section 1800 The Department of Public Service shall develop

procedures for the conservation and management of energy resources during energy emergencies, in coordination with energy suppliers in the state.

- Section 1801 The Department of Public Service shall coordinate their activities with the Division of Emergency Management in the implementation of energy emergency procedures.
- Section 1802 The Department of Public Service shall develop various public information releases for use in an energy emergency.

XIX. DEPARTMENT OF REVENUE

Communication Division and Taxpayer Services Division

- Section 1900 The Communication Division and Taxpayer Services Division shall provide for representation at disaster application centers (DACs), as requested by the Division of Emergency Management, to provide guidance to disaster victims on the effects of their losses regarding state taxes.
- Section 1901 The Communication Division and Taxpayer Services Division shall assist local governments and citizens certify tax losses sustained as a result of a natural disaster, if the disaster is of such magnitude as to require such information.

Local Government Services Division

- Section 1910 The Local Government Services Division shall assist local government in conducting a damage assessment of private homes and businesses as needed.

Petroleum Division

- Section 1920 The Petroleum Division shall assist the Division of Emergency Management and the Department of Public Service, in the implementation of an energy plan which provides for the allocation and conservation of energy resources and provide staff for the state and regional emergency operating centers.

Alcohol, Tobacco, and Special Taxes Division, Collection Division and Audit Division

Section 1930 The Alcohol, Tobacco, and Special Taxes Division, Collection Division and Audit Division shall assign personnel to assist with compliance activities associated with the economic stabilization function.

XX. DEPARTMENT OF TRANSPORTATION

Section 2000 The Department of Transportation shall provide a representative, when requested, to serve on a State Review and Selection Panel, in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Program.

Section 2001 The Department of Transportation shall prepare procedures and support a response to hazardous materials incidents in the state as requested by the Division of Emergency Management. Specific duties shall include:

- * providing information on possible evacuation routes;
- * providing debris removal, transportation assistance, and special permits;
- * providing roadway rehabilitation;
- * providing liaison with rail industry;
- * providing non-roadway transportation regulation and enforcement;
- * providing air support;
- * providing information management for hazardous shipments; and
- * supplementing the State Patrol communication network.

Aeronautics Division

Section 2010 The Aeronautics Division shall restrict flights over disaster areas when requested by the Division of Emergency Management or other appropriate authority.

Section 2011 The Aeronautics Division shall coordinate flights

with the Civil Air Patrol in search and rescue missions and aerial radiological monitoring.

- Section 2012 The Aeronautics Division shall coordinate civilian air transportation and military air transportation in a disaster situation.
- Section 2013 The Aeronautics Division shall provide personnel, when requested, to participate in a preliminary damage assessment (PDA) effort, and to prepare damage survey reports for airports and airport facilities damaged in any type of major disaster.
- Section 2014 The Aeronautics Division shall provide air transportation and/or reconnaissance as requested by the Division of Emergency Management during a declared disaster situation.
- Section 2015 The Aeronautics Division shall have a plan for the utilization of aircraft available for emergency operations.
- Section 2016 The Aeronautics Division shall, during a disaster, be responsible for providing and coordinating the use of air transportation resources within state government.
- Section 2017 The Aeronautics Division shall maintain current records of airport facilities, aircraft registrations, and licensed pilots that could be used to provide transportation to various parts of the state in the event of a disaster.

Operations Division

- Section 2020 The Operations Division shall develop emergency procedures for emergency engineering services in disaster operations and shall assign personnel to state and regional emergency operating centers.
- Section 2021 The Operations Division shall make available the Maintenance Construction Communications System for use as the Division of Emergency Managements' command net, should the direction and control net (State Patrol radio) fail.
- Section 2022 The Operations Division shall be responsible for debris and wreckage removal from all interstate and state trunk highways and for other assistance to political subdivisions on other roadways as may be required.
- Section 2023 The Operations Division shall provide any highway

clearances and waivers required to expedite the transportation of high priority materials and personnel during periods of declared emergencies, including mass relocation of the populace.

- Section 2024 The Operations Division shall determine the impact of an emergency diking project on the interstate and trunk highway system and recommend approval or disapproval of the project before work begins.
- Section 2025 The Operations Division shall provide engineers, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The division shall also provide engineers, when requested, to help prepare damage survey reports (DSRs) following a presidential declaration of disaster.
- Section 2026 The Operations Division, working with the state Health Department and State Patrol, shall assist in radiological emergency response and protection efforts such as radiological monitoring and decontamination of state highways and vital facilities.
- Section 2027 The Operations Division shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team (IHMT) or Hazard Mitigation Survey Team (HMST), following a presidential declaration of disaster.
- Section 2028 The Operations Division shall prepare emergency highway traffic regulation plans and procedures for the regulation of highway travel during periods of emergency operations.
- Section 2029 The Operations Division shall prepare plans and procedures and be responsible for the coordination of all rail, bus, and truck transportation in the state during an emergency, including emergency transportation in the disaster area.

Program Management Division

- Section 2040 The Program Management Division shall develop procedures for receiving and disseminating information to appropriate agencies concerning the shipment of chemicals, radiological substances, and other materials that are potentially hazardous.

Technical Services Division
Office of Electronic Communication

Section 2050 The Office of Electronic Communications shall provide for the maintenance of radio communications systems essential to operations during an emergency or disaster.

Section 2051 The Director of Electronic Communications shall be the state radio officer.

XXI. MINNESOTA TECHNICAL COLLEGE SYSTEM

Section 2100 The Minnesota Technical College System shall assist local government by providing training in fire, rescue and hazardous materials emergency operations through the technical colleges located statewide.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

JUN - 6 1990

John Anderson Howe

Secretary of State

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