Examined by
B. O. Loe
A. L. Bergstrom

REPORT OF EXAMINATION

of the

BOOKS AND AFFAIRS

of the

DEPARTMENT OF THE SECRETARY OF STATE

Governed by Sections 59 - 64, G. S. 1913, Chapter 33, Laws 1915, Chapter 366, Laws 1919, Chapters 461 and 514, Laws 1921 and Chapter 443, Laws 1923

For Fiscal Year ended June 30, 1924
and
Motor Vehicle Department for Period - December 30, 1922 to December 31, 1923

Date of Audit - Motor Vehicle Department, January 2, 1924
Date of Audit - Secretary of State's Office, October 13, 1924

3262

GARFIELD W. BROWN,
Public Examiner,
St. Paul, Minn.

Officers

Mike Holm,	Secretary of State
J. P. Bengtson,	Asst. " " "

THE PRECEDING

DOCUMENT(S)

HAVE BEEN

REFILMED

TO ENSURE

LEGIBILITY

Officers

Mike Holm,	Secretary of State
J. P. Bengtson,	Asst. " " "

Balance Sheet

June 30, 1924

Assets		Liabilities	
Furniture and fixtures	$ 9,375.89	Accounts payable	$ 853.07
Equipment	6,702.80		
Fund balances	62,287.65		
Accounts receivable	198.50	Surplus	77,711.77
	$ 78,564.84		$ 78,564.84

Fiscal Year Ended June 30, 1924

Maintenance

Receipts

Balance July 1, 1923	$ 458.79	
Appropriation, Chap. 443, Sec. 3, L. 1923	19,100.00	$ 19,558.79

Disbursements

Salaries	$ 18,499.92	
Balance June 30, 1924	1,058.87	$ 19,558.79

Contingent

Receipts

Balance July 1, 1923	$ 535.20	
Appropriation, Chap. 443, Sec. 3, Laws 1923	2,800.00	$ 3,335.20

Disbursements

Office supplies	$ 264.08	
Telephone and telegraph	368.85	
Postage	282.00	
Special services	116.66	
Traveling expense	165.73	
Freight, drayage and express	85.87	
Equipment	1,026.83	
Water	22.10	
Minn. Session Laws 1849-1854-1855-1856	50.00	
Compiling newspaper directory and lists of candidates	100.00	
Repairs	7.00	
Labor	10.00	
Miscellaneous	27.63	
	$ 2,526.75	
Balance June 30, 1924	808.45	$ 3,335.20

Exchange of Public Documents

Receipts

Appropriation Chap. 443, Sec. 3, L. 1923		$	500.00

Disbursements

Office supplies	$ 44.62		
Boxes	31.50		
Freight, drayage and express	204.81		
Special services	62.50		
	$ 343.43		
Balance June 30, 1924	156.57	$	500.00

Minnesota Reports

Receipts

Balance July 1, 1923	$ 1,055.67		
Appropriation Chap. 443, Sec. 3, L. 1923	4,000.00	$	5,055.67

Disbursements

Printing of reports		$	5,055.67

Minnesota Statutes

Receipts

Balance July 1, 1923		$	12,000.00

Disbursements

None			
Balance June 30, 1924		$	12,000.00

Publishing Laws in Newspapers - 1923 Session

Receipts

Balance July 1, 1923		$	612.00

Disbursements

Publications	$ 84.00		
Balance June 30, 1924	528.00	$	612.00

Publication of Constitutional Amendments

Receipts

Balance July 1, 1923	$	119.85

Disbursements

Balance June 30, 1924	$	119.85

Recording and Miscellaneous Fees

Count of Cash

October 13, 1924

No cash on hand as deposit had just been made with the state treasurer.

Current Cash

Period, December 28, 1923 to October 11, 1924

Balance December 28, 1923	$ 23.00	
Receipts for period	5,447.50	$ 5,470.50

Contra

State treasurer's receipts on file	$ 5,470.50

Fees earned and uncollected October 11, 1924 (list on file with public examiner.)	$ 185.00

Recording and Miscellaneous Fees

Receipts

July 1, 1923 to June 30, 1924	$ 7,557.75

Contra

State treasurer's receipts on file	$ 7,557.75
Fees earned and uncollected June 30, 1924	$ 198.50

Motor Vehicle Department

Fiscal Year ended June 30, 1924

Maintenance Fund

Receipts

Appropriation Sec. 3, Chap. 443, L. 1923	$ 135,860.00	
Refund account overpayment	40.00	$ 135,900.00

Disbursements

Salaries and wages	$ 135,855.63	
Balance June 30, 1924	44.37	$ 135,900.00

Office Expense Fund

Receipts

Appropriation Sec. 3, Chap. 443, L. 1923		$ 142,230.00

Disbursements

Cost of plates	$ 77,020.77	
Postage	36,949.64	
Printing and stationery	11,764.43	
Office supplies	4,777.42	
Freight, drayage and express	1,081.39	
Bond premiums	847.00	
Telephone and telegraph	471.35	
Chauffeurs' badges	1,242.97	
Repairs	39.18	
Equipment	120.24	
Typewriter rental	189.84	
Miscellaneous	46.95	
	$ 134,551.18	
Balance June 30, 1924	7,678.82	$ 142,230.00

Contingent Fund

Receipts

Appropriation Sec. 3, Item B. Chap. 443, L. 1923		$ 73,319.75

Disbursements

Salaries and wages	$ 22,062.69	
Stamps	5,040.00	
Plates	2,959.05	
Office supplies	1,109.14	
Printing and stationery	412.20	
Traveling expenses	288.49	
Chauffeurs' badges	141.80	
Bond premiums	125.00	
Telephone and telegraph	75.41	
Freight, drayage and express	19.82	
	$ 32,233.60	
Balance June 30, 1924	41,086.15	$ 73,319.75

Equipment Fund

Receipts

Appropriation Sec. 3, Chap. 443, L. 1923		$ 1,500.00

Disbursements

Equipment	$ 1,498.63	
Balance June 30, 1924	1.37	$ 1,500.00

Collection of Delinquent Taxes Fund (Sheriff's fees)

Receipts

Appropriation Sec. 19, Chap. 444, L. 1923	$ 10,000.00

Disbursements

None	
Balance June 30, 1924	$ 10,000.00

Cash Transactions of Motor Vehicle Department

Period - December 30, 1922 to December 31, 1923

Receipts

Cash on hand 12/30/22	$ 582.43	
Office bank balance, Central Metropolitan Bank, 12/30/22	31,610.60	
Office bank balance, Capital National Bank, 12/30/22	841.69	
Collections, 1923:		
From Series A.	2,683,000.90	
" " B.	3,529,620.90	
" " T.	523,150.59	
" " X.	436,345.07	
" " Z.	4,043.48	
Motorcycle taxes	21,516.55	
Automobile dealers' licenses	28,850.00	
Motorcycle " "	168.00	
Automobile exempt "	160.65	
Motorcycle " "	7.00	
Duplicate plates	6,042.00	
" registration certificates	1,505.25	
Misc. 1921 plates collected for in 1923	205.00	
" 1922 " " " " "	40,371.72	
Special registration lists	3,077.70	
Additional fees	717.79	
Chauffeurs' licenses	8,386.50	
" renewals 1923	2,069.00	
" " 1924	7,359.00	
Lost badges	192.00	
Transfers with penalties	23,121.50	
Interest on deposits	1,282.55	
Cash slips outstanding at close of business 12/31/23 (list on file with public examiner)	18,765.01	
This amount deposited in 1923 but carries no application to charge same. Charged in 1924 account, against plate number A - 235665 - covered by outstanding correction slip #2921 in 1923	14.40	
1921 bad checks paid in 1923	2.75	
1922 " " " " "	478.01	
Checks listed as outstanding in 1922 by cashier in error - #3252 - A - #9 - 7326 and 447	36.03	
Sale of boxes	117.02	
Certified copies	98.00	
Telephone	23.24	
Exchange	.64	
Incomplete registration	114.95	
Charged to motor vehicle department	27.05	$7,373,904.97

Contra

State treasurer's receipts on file	$ 7,308,089.86	
Refundments (statement from motor vehicle department verified)	6,805.72	
Disbursements during 1923, account special registration lists	914.57	
1922 cash slips paid in 1923	6,979.51	
Charged in 1923 but credited in 1922 (Gilmore account)	125.60	
1923 bad check account	699.96	
Cash on hand 1/2/24	417.52	
Office bank balance Central Metropolitan Bank, 12/31/23	47,674.79	
Office bank balance, Capital National Bank 12/31/23	2,197.44	$7,373,904.97

Reconcilement of Bank Balances

As of December 31, 1923

Central Metropolitan Bank

Office bank balance		$ 47,674.79
Bank's balance, statement Central Metropolitan Bank, 12/31/23	$ 49,853.53	
Checks outstanding as per list on file		2,178.74
	$ 49,853.53	$ 49,853.53

Capital National Bank

Office bank balance		$ 2,197.44
Bank's balance, statement Capital National Bank, 12/31/23	$ 2,197.44	

Board of Automobile Examiners

W. R. Tebo,	St. Paul, Minn.
J. J. Dilley,	" " "
W. H. Healy,	Duluth, "

Maintenance Fund

Receipts

Appropriation Sec. 3, Chap. 443, L. 1923		$ 2,000.00

Disbursements

Examinations and correcting papers	$ 1,045.00	
Traveling expenses	8.45	
Meals	140.05	
Supplies	3.40	
Postage	9.90	
	$ 1,206.80	
Balance June 30, 1924	793.20	$ 2,000.00

Equipment Fund

Receipts

Balance July 1, 1923	$ 180.00

Disbursements

Equipment	$ 180.00

On November 10, 1924, the following surety bonds were on file with the secretary of state:

To cover employes -
- Albert Mattson, cashier, continuous bond for $25,000.00 with Globe Indemnity Company.
- Employes, continuous corporate surety bond for $80,000.00 covering 40 employes and rider which covers the 2nd assistant cashier to the amount of $25,000.00.

To cover sub-agents -
- George M. Landon, St. Paul - continuous bond for $10,000.00 with Globe Indemnity Company.
- Victor F. Eva, Duluth - continuous bond for $10,000.00 with National Surety Company.
- Guy V. Howard, Minneapolis - continuous bond for $25,000.00 with Columbia Casualty Company.
- A. Earl Miller, Winona - continuous bond for $5,000.00 with National Surety Company.
- Axel T. Holm, Hibbing - continuous bond for $10,000.00 with Aetna Casualty & Surety Company.
- Otto Lamm, Mankato - continuous bond for $10,000.00, personal surety with four signers.

To cover robbery and burglary -
- Burglary for $10,000.00 with Royal Indemnity Company, expires January 1, 1925.
- Robbery for $110,000.00 with Royal Indemnity Company., expires January 1, 1925.
- Robbery for $10,000.00 with Continental Casualty Company, expires January 1, 1925.

To cover manufacture of plates -
- $50,000.00 with National Surety Company, expires January 1, 1925.
- $50,000.00 with National Surety Company, expires January 1, 1926

To cover payment of registration list - (Reuben H.Donnelly Corp.)
- $2,000.00 with Southern Security Company, expires January 1, 1925

To cover depositories -
- Central Metropolitan - continuous bond for $40,000.00 with Fidelity & Deposit Company of Maryland.
- Capital National Bank, continuous bond for $100,000.00 with Fidelity and Deposit Company of Maryland.

Remarks

This report covers the appropriations and expenditures for the fiscal year ended June 30, 1924, accounting of all collections in the secretary of state's office for the same period, also current cash and reconcilement of same and all cash transactions of the motor vehicle department for the period, December 30, 1922 to December 31, 1923.

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A. L. Bergstrom,
Examiner.

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STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
FEB 6 - 1925
Mike Holm
Secretary of State