

# CITY OF DAWSON

Lac qui Parle County

Dawson, Minnesota 56222

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## CITY OFFICERS

MORRIS BENSON - Mayor  
MARK STEWART - Attorney  
CHARLES W. SKORDAHL - Treas.  
ELLA LINDSETH - Clerk

## CITY COUNCIL

ALVIE JORDAHL  
ERVIN SOMMERFELD  
GLENN JAGER  
KENNETH GERDES  
JAMES CARLSON  
WENDELL GRUBRUD

June 20, 1975

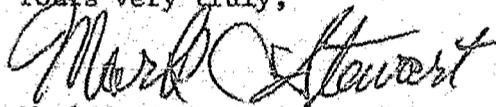
Secretary of State  
State Office Building  
St. Paul, Minnesota 55101

RE: City of Dawson Ordinances to Amend City Charter

Dear Madame:

Enclosed are certified copies of amendments to the City of Dawson Home Rule Charter for recordation in your office pursuant to Minnesota Statutes §410.11. The amendments were accomplished pursuant to Minnesota Statutes §410.12, subd. 6. The ordinances were duly passed and public hearing held prior to the special election held May 20, 1975, at which time all of the enclosed ordinances were ratified by a majority of the citizen's voting.

Yours very truly,



Mark G. Stewart  
City Attorney  
CITY OF DAWSON

rs

encs.

28180  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUN 24 1975

*James Anderson Brown*  
Secretary of State

ORDINANCE NO. 158

AN ORDINANCE TO AMEND THE CITY OF DAWSON CHARTER, CHAPTER TWO, SECTIONS 2 AND 8.

THE CITY COUNCIL OF THE CITY OF DAWSON DO HEREBY ORDAIN That Chapter 2 of the City Charter be amended as follows:

Section 2. The elective officers of the City shall be a Mayor and six (6) aldermen, all of whom shall be elected at large, provided, however, that the six aldermen, so elected at large, shall be two from each ward.

Section 3. The Mayor and the six aldermen to be elected at large shall hold office for terms of four(4) years and until their successors are elected and qualified, provided, however, that the Mayor elected at the regular biennial election held on the second Tuesday of April, 1974, shall hold office until the next biennial election in April, 1976, at which time a Mayor to fill said office shall be elected for a term of four (4) years.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Mayor

Attest:

/s/ \_\_\_\_\_  
City Clerk

STATE OF MINNESOTA        )  
                                  )    ss  
COUNTY OF LAC QUI PARLE )

I, Mrs. Ella Lindseth, City Clerk of the City of Dawson,  
Lac Qui Parle County, Minnesota, do hereby certify that the  
foregoing is a true and correct statement of the Ordinance  
which was passed, adopted and approved by the City Council  
on the 3rd day of December, 1974.

Witness my hand and the seal of said City, this 19th  
day of June, 1975.

Mrs. Ella Lindseth  
City Clerk

(City Seal)

#28180  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUN 24 1975  
*James Andrew Howe*  
Secretary of State

ORDINANCE NO. 150

AN ORDINANCE TO AMEND THE CITY CHARTER OF THE CITY OF DAWSON, CHAPTER 4, SECTION 18.

THE CITY COUNCIL OF THE CITY OF DAWSON DO HEREBY ORDAIN That Chapter 4, Section 18 of the City Charter is amended to read as follows:

"Section 18- The City Council shall have the management and control of the finances of all property of the City, both real and personal, may provide for the sale of any property of the City, real or personal, in such manner as it shall consider for the best interests of the City."

Dated: December 3, 1971

William E. Brown  
Mayor

Attest:

John S. ...  
City Clerk

170

STATE OF MINNESOTA        )  
                                  )    ss  
COUNTY OF LAC QUI PARLE )

I, Mrs. Ella Lindseth, City Clerk of the City of Dawson,  
Lac Qui Parle County, Minnesota, do hereby certify that the  
foregoing is a true and correct statement of the Ordinance  
which was passed, adopted and approved by the City Council  
on the 3rd day of December, 1974.

Witness my hand and the seal of said City, this 19th  
day of June, 1975.

Mrs. Ella Lindseth  
City Clerk

(City Seal)

#28180  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUN 24 1975  
*Jean Anderson Howe*  
Secretary of State



STATE OF MINNESOTA        )  
                                  )    ss  
COUNTY OF LAC QUI PARLE )

I, Mrs. Ella Lindseth, City Clerk of the City of Dawson,  
Lac Qui Parle County, Minnesota, do hereby certify that the  
foregoing is a true and correct statement of the Ordinance  
which was passed, adopted and approved by the City Council  
on the 3rd day of December, 1974.

Witness my hand and the seal of said City, this 19th  
day of June, 1975.

Mrs. Ella Lindseth  
City Clerk

(City Seal)

# 28180  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUN 24 1975  
*John Anderson*  
Secretary of State

ORDINANCE NO. 111

AN ORDINANCE TO AMEND CHAPTER THREE OF THE CITY CHARTER OF THE CITY OF DAWSON.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAWSON, That the Chapter 3 of the City Charter be amended to read in its entirety as follows:

CHAPTER THREE.

CITY OFFICERS AND ADMINISTRATION OF CITY AFFAIRS

SECTION 1: The form of government established by this charter is the "Mayor-Council-Manager Plan". Except as otherwise provided by law or this charter, all powers of the city are vested in the Council. The City Manager shall be the head of the administrative branch of the city government and shall be responsible to the Council for the proper administration of all city affairs.

SECTION 2: The Mayor shall preside at meetings of the Council. The Council shall choose from its members a president pro tem who shall hold office at the pleasure of the Council. He shall serve as president in the mayor's absence and as Mayor in case of the Mayor's disability or absence from the city. The Mayor shall be recognized as head of the city government for all ceremonial purposes, by the courts for the purpose of serving civil process, and by the governor for purposes of martial law.

All ordinances and resolutions shall, before they take effect, be presented to the Mayor for his approval or rejection, and if he approves the same, he shall endorse his approval upon and sign the same, and such as he shall not approve, he shall return to the Council with his objections thereto by presenting the same to the City Clerk to be considered by the Council at its next regular or special meeting, and upon such return to the Council, the vote by which said ordinance or resolution was passed shall be reconsidered, and, after reconsideration, it shall be passed by unanimous vote of the Council, it shall have the same effect as if approved by the Mayor. In any case where an ordinance or resolution is presented to the Mayor and not returned by the Mayor within five (5) days, Sunday excepted, said ordinance or resolution shall have the same effect as if approved by him.

SECTION 3: THE CITY MANAGER. The City Manager shall be the chief

administrative officer of the City. He shall be chosen by the Council solely on the basis of his training, experience, executive and administrative qualifications. He need not be a resident of the City at the time of his appointment, but may reside outside the city while in office only with the approval of the Council. The City Manager shall be appointed for an indefinite term and may be removed at any time by an affirmative vote of a majority of the Council; but after he has served as Manager for one (1) year, he may demand written charges and a public hearing on the charges before the Council prior to the date when his final removal takes effect. After the hearing, if one is demanded, the Council shall have unlimited discretion to either reinstate the Manager or make his removal final. Pending the hearing and removal, the Council may suspend the Manager from office. With the approval of the Council, the Manager may designate some properly qualified person to perform the duties of the Manager during his absence or disability or while the office is vacant.

SECTION 3. POWERS AND DUTIES OF THE CITY MANAGER.

Subdivision 1. The City Manager shall be responsible to the Council for the administration of the City's affairs. He shall have the powers and duties set forth in the following subdivisions.

Subdivision 2. He shall see that this Charter and the laws, ordinances and resolutions of the City are enforced.

Subdivision 3. He shall direct and supervise all departments, offices, and agencies of the City, except as otherwise provided by law or charter.

Subdivision 4. He shall attend all meetings of the Council and may take part in discussion but not vote; but the Council may, in its discretion, exclude him from any meeting at which his removal is considered.

Subdivision 5. He shall recommend to the Council for adoption such measures as he deems necessary for the welfare of the people and the efficient administration of the City's affairs.

Subdivision 6. He shall keep the Council fully advised on the financial condition and the needs of the City and he shall prepare and submit to the Council the annual budget and capital program.

Subdivision 7. He shall submit to the Council and make available to the public a complete report on the finances and administrative activities

of the City at the end of each fiscal year.

Subdivision 8. He shall perform such other duties as are prescribed by the Charter <sup>and Ordinance. Subsequent thereto,</sup> ~~as may be required by the Council.~~

SECTION 5. SUBORDINATE OFFICERS. There shall be a City Clerk and such other officers subordinate to the City Manager as the Council may establish by ordinance. The City Clerk shall be subject to the direction of the City Manager and shall have such duties in connection with the keeping of the public records, the custody and disbursement of the public funds, and the general administration of the City's affairs as the Council may prescribe. He may be designated to act as Secretary of the Council and also as Treasurer. The Council may by ordinance abolish offices which have been created by ordinance and it may combine the duties of various offices as it may see fit.

SECTION 6. There shall be a City Attorney who shall be a person admitted to practice in all courts in this state. The City Attorney shall be legal counsel to the Mayor, Council and all the officers of the city upon all subjects arising by virtue of this charter and the ordinances and resolutions adopted in accordance therewith and upon all subjects arising from the governmental function of the city. The City Attorney shall represent the city in all legal actions to which the city is party and shall perform such other services as shall properly pertain to the office of City Attorney.

The City Attorney shall be appointed by the Mayor and confirmed by the Council and shall hold office at the pleasure of the Council.

SECTION 7. PURCHASES AND CONTRACTS. The City Manager shall be the chief purchasing agent of the City. All city purchases and contracts shall be made or let by the City Manager when the amount involved does not exceed Twenty-Five Hundred Dollars (\$2,500.00). All other purchases shall be made and all other contracts let by the Council after the recommendation of the City Manager has first been obtained. Contracts shall be made in compliance with the uniform contracting law, and whenever competitive bids are required, the contracts shall be let to the lowest responsible bidder. All contracts, bonds, and instruments of any kind to which the City is a party shall be signed by the mayor and the City Manager on behalf of the City and shall be executed in the name of the City. The Council may by ordinance adopt further regulations for the making of bids and the letting of contracts.

First Reading: ...  
Second Reading: ...  
Third Reading: ...

John J. ...  
BYOR

Attest:

He ...  
City Clerk

STATE OF MINNESOTA        )  
                                  ) ss  
COUNTY OF LAC QUI PARLE )

I, Mrs Ella Lindseth, City Clerk of the City of Dawson,  
Lac Qui Parle County, Minnesota, do hereby certify that the  
foregoing is a true and correct statement of the Ordinance  
which was passed, adopted and approved by the City Council  
on the 7th day of January, 1975.

Witness my hand and the seal of said City, this 19th  
day of June, 1975.

Mrs. Ella Lindseth  
City Clerk

(City Seal)

28180  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUN 24 1975  
*Carl Anderson*  
Secretary of State

# 28180

O.O.