



STATE OF MINNESOTA

Office Memorandum

DEPARTMENT Administration - Budget

TO : Arlen I. Erdahl
Secretary of State

DATE: 6/20/73

FROM : Richard L. Brubacher
Commissioner of Administration

Richard L. Brubacher

SUBJECT: Reorganization Orders No. 22, 23, 24

Attached are the original reorganization orders No. 22, 23, and 24 transferring grain inspection and sampling, licensing of livestock dealers, and weighing of livestock from the Department of Public Service to the Department of Agriculture.

Copies of these orders have been distributed to the appropriate officials.

Attachments

#25369

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

JUN 27 1973

Arlen I. Erdahl
Secretary of State

25369

ADMIN 1000



DEPARTMENT of Civil Service

STATE OF MINNESOTA

Office Memorandum

TO : Richard L. Brubacher
Commissioner

DATE: June 6, 1973

FROM :

SUBJECT: Administration Reorganization Order Number 22

I have reviewed the transfer of personnel as specified in Administration Reorganization Order Number 22 and hereby approve.

John W. Jackson
John W. Jackson
Director, Department of Civil Service



STATE OF MINNESOTA

Office Memorandum

DEPARTMENT of Civil Service

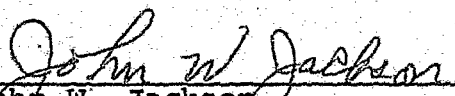
TO : Richard L. Brubacher
Commissioner

DATE: June 6, 1973

FROM :

SUBJECT: Administration Reorganization Order Number 23

I have reviewed the transfer of personnel as specified in Administration Reorganization Order Number 23 and hereby approve.


John W. Jackson
Director, Department of Civil Service





STATE OF MINNESOTA

Office Memorandum

DEPARTMENT of Civil Service

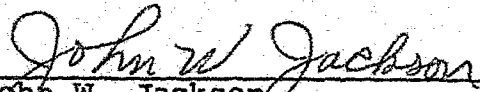
TO : Richard L. Brubacher
Commissioner

DATE: June 6, 1973

FROM :

SUBJECT: Administration Reorganization Order Number 24

I have reviewed the transfer of personnel as specified in Administration Reorganization Order Number 24 and hereby approve.


John W. Jackson
Director, Department of Civil Service

STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
REORGANIZATION ORDER NUMBER 22

Pursuant to Minnesota Statutes 16.125, 16.13 and 16.135, the following administrative reorganization is hereby made effective July 1, 1973.

The grain sampling, grading, and analysis functions of the Department of Public Service, Grain Inspection Division are hereby transferred to the Department of Agriculture.

All personnel as of July 1, 1973, at their current salary with all accrued benefits, of the Department of Public Service, Grain Inspection Division, are hereby transferred to the Department of Agriculture with the following exceptions.

The budgetary authorized positions as of July 1, 1973, and their incumbents at their current salary with all accrued benefits, of the Department of Public Service, Local Grain Warehouse Division will remain within the Department of Public Service. The positions to remain are as follows:

| <u>Position Control Number</u> | <u>Position Title</u> | <u>Employee</u> |
|------------------------------------|---------------------------|------------------|
| 22524 | Clerk II | |
| 22523 | Clerk Stenographer | Elizabeth Jensen |
| 22525 | Executive I | Katherine Timm |
| 22530 | Grain Marketing Inspector | Leo Ambrose |
| 22526 | Grain Warehouse Examiner | Dean Marble |
| 22527 | Grain Warehouse Examiner | Donald Peterson |
| 22528 | Grain Warehouse Examiner | Leo Rono |
| 22529 | Grain Warehouse Examiner | |

The Public Storage Warehouse Division and the Local Grain Warehouse Division of the Department of Public Service are combined into one Warehouse Division within the Department of Public Service.

The accounts for salaries and supplies expense and overtime for transferred positions are hereby transferred from the Department of Public Service to the Department of Agriculture. Dollar amounts and accounts will be as determined by the Commissioner of Administration by July 1, 1973.

The following legislative authorized position and its incumbent, at the current salary with all accrued benefits, of the Department of Public Service are hereby transferred to the Department of Agriculture.

| <u>Position Control Number</u> | <u>Position Title</u> | <u>Employee</u> |
|------------------------------------|---------------------------|-----------------|
| 22177 | Senior Accounting Officer | Robert Nixon |

Accounts for salaries and supplies expense for the transferred position are hereby transferred from the Department of Public Service to the Department of Agriculture. Dollar amounts and accounts will be as determined by the Commissioner of Administration by July 1, 1973.

The number of legislative approved positions of the Department of Public Service is decreased by one position and the number of legislative positions of the Department of Agriculture is increased by one position.

This order is effective July 1, 1973.

6-11-73
Date

Richard L. Brubacher
Richard L. Brubacher, Commissioner
Department of Administration

Approved:

6-18-73
Date

Wendell R. Anderson
Wendell R. Anderson, Governor

5/23/73

#25369
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
JUN 27 1973
Arlen D. Ershl
Secretary of State

STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
REORGANIZATION ORDER NUMBER 23

Pursuant to Minnesota Statutes 16.125, 16.13 and 16.135, the following administrative reorganization is hereby made effective July 1, 1973.

All licensing of livestock buyers and dealers functions, including annual license to operate, bonding coverage, and collecting of fee payments, of the Department of Public Services, Livestock Buyers and Dealers Division, are hereby transferred to the Department of Agriculture.

The Department of Agriculture shall hold public hearings and present findings to the Public Service Commission at the direction of the Commission regarding bond requirements; shall act as trustee for the licensing bonds; shall determine liability from default; and may decline to grant or may revoke a license under the provisions of M.S. 239.18, subd. 4. Claims for damages under M.S. 239.18, subd. 5 shall be submitted to the Department of Agriculture.

The following budgetary authorized positions and their incumbents at their present salary and with all accrued benefits are hereby transferred from the Department of Public Service to the Department of Agriculture.

| <u>Position Control Number</u> | <u>Classification</u> | <u>Employee</u> |
|------------------------------------|--------------------------------|------------------|
| 22158 | Law Enforcement Inspector II | George Nichols |
| 22157 | Senior Clerk Stenographer | Alice Thorne |
| 22159 | Livestock Licensing Supervisor | Aloys Schloesser |

The budgetary authorized complement of the Department of Public Service is decreased by three positions and the budgetary authorized complement of the Department of Agriculture is increased by three positions.

Within the Department of Agriculture the licensing of livestock buyers and dealers activity is hereby combined with the weighing of livestock activity.

The accounts for salaries and supplies expense for these positions are hereby transferred from the Department of Public Service to the Department of Agriculture. Dollar amounts and accounts will be as determined by the Commissioner of Administration by July 1, 1973.

This order is effective July 1, 1973.

6-11-73
Date

Richard L. Brubacher
Richard L. Brubacher, Commissioner
Department of Administration

Approved:

6-18-73
Date

6/5/73

#25369
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
JUN 27 1973

Arden A. Elshoff
Secretary of State

Wendell R. Anderson
Wendell R. Anderson, Governor

STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
REORGANIZATION ORDER NUMBER 24

Pursuant to Minnesota Statutes 16.125, 16.13, and 16.135, the following administrative reorganization is hereby made effective July 1, 1973.

All weighing of livestock functions of the Department of Public Service, Livestock Weighing Division, are hereby transferred to the Department of Agriculture.

All personnel as of July 1, 1973, at their current salary with all accrued benefits, of the Department of Public Service, Livestock Weighing Division, are hereby transferred to the Department of Agriculture.

The accounts for salaries and supplies expense for these positions are hereby transferred to the Department of Agriculture. Dollar amounts and accounts will be as determined by the Commissioner of Administration.

Within the Department of Agriculture the weighing of livestock activity is hereby combined with the licensing of livestock buyers and dealers activities.

This order is effective July 1, 1973.

6-11-73
Date

Richard L. Brubacher
Richard L. Brubacher, Commissioner
Department of Administration

Approved:

6-18-73
Date

Wendell R. Anderson
Wendell R. Anderson, Governor

25369
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

JUN 27 1973

Arlen J. Erdahl
Secretary of State

5/23/73

Report and Recommendation
Reorganization Orders 22, 23, 24
May 22, 1973

Reorganization orders 22, 23, and 24 transfer the: grain sampling, grading and analysis activities; livestock licensing and bonding activity; and livestock weighing activity of the Department of Public Service to the Department of Agriculture. The primary intent of these transfers is to promote the functional integration of activities related primarily to the protection and promotion of agriculture.

At the present time these three activities are located in the Grain Inspection, Livestock Buyers and Dealers, and Livestock Weighing Divisions of the Department of Public Service. In FY 1973 these activities are estimated to involve:

| | | |
|---------------------|----------------|-------------|
| Grain sampling | 197 employees | \$2,245,863 |
| Livestock licensing | 6 employees | 60,000 |
| Livestock weighing | 48.5 employees | 568,000 |

These figures are from Activity Analysis Part II and may not reflect more current information.

These reorganizations were requested by the Governor's Office in response to LEAP recommendations to consolidate agricultural oriented activities in the Department of Agriculture. In like manner, other LEAP recommendation advocate that the department divest itself of non-agricultural responsibilities, and these may be the subject of future reorganization orders. July 1, 1973 was selected as the date of transfer because of the convenience of making such changes with the establishment of new annual budgets for the ensuing fiscal year.

These reorganizations will not affect the methods or procedures of the activities being transferred. Improvements in them as recommended by LEAP or as otherwise developed will primarily be the responsibility of the Department of Agriculture.

However, the Department of Agriculture should be advised of the following points:

1. Continued use of current office supplies and inspection and weighing tickets with Public Service names seemingly present no major problems which would adversely affect daily operations. Some savings should result by not destroying current supplies. Also, there is some question whether Agriculture Department tickets could be obtained by July 1, 1973.
2. Office space and labs for the Grain Inspection and Local Grain Warehouse Divisions should remain at the Grain Exchange building in Minneapolis.
3. From previous investigations it appears that the licensing of livestock buyers and dealers and the livestock weighing

centralized activity could be housed in the Livestock Exchange Building, South St. Paul. This would place these activities near the industry they are regulating; as is now the case with the grain inspection division. Field operations should continue in their present locations for each activity.

4. Savings from these transfers could be generated by not filling the current vacant position of Director of Livestock Weighing Division.

These orders also combine, within the Department of Public Service, the Public Storage Warehouse and the Local Grain Warehouse Divisions into one Warehouse Division.

Attached to this report are appropriation accounts and dollar amounts to be transferred by reorganization orders numbers 22, 23 and 24.

25369
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
JUN 27 1973
Arlen J. Erdahl
Secretary of State

5/23/73

Appropriations transferred from
Public Service to the Department of Agriculture
Reorganization Orders No. 22, 23, 24

| From Public Service Appropriations | | AMOUNT | |
|------------------------------------|---------------------------------------|--------------|--------------|
| <u>ACCOUNT</u> | <u>NAME</u> | FY '74 | FY '75 |
| 21350:00-10 | Grain Inspection Salaries | \$2,175,508 | \$2,175,508 |
| 21350:01-10 | Grain Inspection Overtime | 300,000 | 300,000 |
| 21350:02-10 | Grain Inspection Supplies and Expense | 175,000 | 175,000 |
| 21300:01-10 | Senior Accounting Officer | 16,481 | 16,481 |
| 21300:01-10 | Law Enforcement Inspector II | 10,541 | 10,541 |
| 21300:01-10 | Senior Clerk Stenographer | 9,914 | 9,914 |
| 21300:01-10 | Livestock Licensing Supervisor | 12,915 | 12,915 |
| 21300:02-10 | Supplies and Expense | <u>7,500</u> | <u>7,500</u> |
| | TOTAL | \$2,707,859 | \$2,707,859 |

| To Department of Agriculture | | AMOUNT | |
|------------------------------|---------------------|---------------|---------------|
| <u>ACCOUNT</u> | <u>NAME</u> | <u>FY '74</u> | <u>FY '75</u> |
| 30001:05-10 | Livestock and Grain | \$2,707,859 | \$2,707,859 |

From: Public Service

| | | |
|-------------|---|---------------------------------------|
| 21311:00-20 | Livestock Weighing Account Account Balance to Transfer after payment of FY '73 bills. Fees received for this activity after June 30, 1973, shall be deposited in Agricultures' Account (30103:00-20) | Estimated FY '73 Balance \$120,000 |
|-------------|---|---------------------------------------|

To: Department of Agriculture

| | | |
|-------------|--|---------------------------------------|
| 30103:00-20 | Livestock Weighing Account The free balance forward of the Livestock Weighing Account shall transfer to Agriculture upon payment of FY '73 bills. | Estimated FY '73 Balance \$120,000 |
|-------------|--|---------------------------------------|

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Arlen J. Erskell
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