



STATE OF MINNESOTA

Office Memorandum

DEPARTMENT of Civil Service

DATE: November 28, 1972

TO : Richard L. Brubacher
Commissioner

FROM :

SUBJECT: Administration Reorganization Order Number 19

I have reviewed the transfer of personnel as specified
in Administration Reorganization Order Number 19 and
hereby approve.

John W. Jackson

John W. Jackson
Director, Department of Civil Service

24647

STATE OF MINNESOTA
DEPARTMENT OF ADMINISTRATION
REORGANIZATION ORDER NO. 19

Pursuant to Minnesota Statutes, Section 16.125, 16.13, 16.135 the following administrative reorganization is hereby made.

The administrative functions of the Workmen's Compensation Commission within the Department of Labor and Industry currently the responsibility of the three Workmen's Compensation Commissioners are hereby transferred to the Commissioner of Labor and Industry.

Pursuant to this order the Commissioner will:

- 1) Supervise the administration of the Workmen's Compensation Law and the operations of the docket, auditing, filing, research and statistics, state compensation revolving fund, special compensation fund units, insurance verification, and the Civil Service legal staff.
- 2) Select and appoint all professional and clerical personnel within the division.
- 3) Prepare the budget and determine and authorize expenditures of the division.
- 4) Keep fully informed of the nature and extent of all compensable injuries, their resulting disabilities, and the rights of employees or their dependents to compensation benefits.
- 5) Make and keep all records of service of papers, notices, orders and awards, and prescribe forms.
- 6) Refer to the proper agency those employees entitled to evaluation for retraining.
- 7) Furnish the three Workmen's Compensation Commissioners with parking privileges as available, supplies, equipment, adequate quarters, a library, funds for the reimbursement of expenses and necessary personnel, which shall be selected by the Workmen's Compensation Commissioners.
- 8) At the request or direction of the Workmen's Compensation Commission, perform investigations, make studies and recommendations, and perform all other administrative work concerning: reimbursement of actual and

necessary disbursements to the prevailing party; determination of reasonable attorneys' fees; petition for lump sum payments; determination of qualification for self insurance of employees, determination of liability of the State in claims by State employees; stipulation for settlement; and such other matters as requested by the Workmen's Compensation Commission.

This transfer of functions is to be effective December 4, 1972

11-21-72
Date

Richard L. Brubacher
Richard L. Brubacher
Commissioner of Administration

Approved:

11-21-72
Date

Wendell R. Anderson
Wendell R. Anderson
Governor

24647
STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED

NOV 29 1972

Arlen J. Erdahl
Secretary of State