

CHARTER OF THE CITY OF ADA,

Framed and Adopted Pursuant to Section 36 of Article 4 of the Constitution of the State of Minnesota and Chapter 9 sections 748 to 758 inclusive of the Revised Laws of Minnesota for 1905 and Acts amendatory thereof.

Chapter I.

Name, Powers and Boundaries.

Name and Powers.

Sec. 1. All that district of county in the County of Norman and State of Minnesota, contained within the limits and boundaries hereinafter described, and all the people now inhabiting, and those who shall hereafter inhabit said district shall be a municipal corporation by the name of the City of Ada and by that name may sue and be sued, plead and be impleaded in any court or tribunal; have perpetual succession, make and use a common seal, and alter it at pleasure; take, hold, purchase, lease and convey all such real, personal and mixed property, within or without the limits of said district, as the purposes of the corporation may require, or the transaction or exigencies of its business may render convenient; shall be capable of contracting and being contracted with and shall have all the general powers possessed by municipal corporations at common law, and in addition thereto, all powers that may be granted to it under the general laws of the State of Minnesota, or by this Charter.

City Boundaries.

Sec. 2. The lands and territory included within the following described boundaries and limits shall constitute the said City of Ada. to-wit: Commencing at a point at the southwest corner of the northeast quarter of the Northeast Quarter of section Eight, (8) thence southward one mile to the southwest corner of the Northeast Quarter of the Northeast Quarter of section Seventeen (17) thence eastward one (1) mile to the southwest corner of the Northeast Quarter of the Northeast Quarter of section Sixteen (16) thence northward eighty (80) rods to the southwest corner of the Southeast Quarter of the Southeast Quarter of Section Nine (9) thence eastward Eighty (80) rods to the southeast

corner of said section Nine (9) thence northward one hundred sixty rods (160) to the northeast corner of the Southeast Quarter of said section Nine (9) thence westward Eighty (80) rods to the Southeast corner of the Southwest Quarter of the Northeast Quarter, thence northward Eighty (80) rods to the northeast corner of the Southwest Quarter of the Northeast Quarter, thence westward One (1) mile to the place of beginning. All in Township One Hundred Forty Four, (144) North of Range Forty Six, (46) West in Norman County, Minnesota.

Succession.

Sec. 3. When this Charter takes effect, the City of Ada shall be and become the legal successor of the Village of Ada, under its former charter, and shall be vested with all franchises, rights and immunities formerly vested in said City of Ada, except as herein otherwise provided. All property and property rights and interests, of every kind and nature, formerly vested in said City, shall, when this Charter takes effect, be and become vested in, and be possessed by, the City of Ada, under this Charter.

Chapter 2.

Elections and General Provisions. Officers.

Elective.

Sec. 4. There shall be elected in the City of Ada a Mayor, a Treasurer, four members of the Council from the City at large who shall be known as Alderman, two Justices of the Peace and two Constables from the City at large, and said officers shall be known as the elective officers of said City.

Appointive.

Sec. 5. The appointive officers of said City shall be Clerk, Auditor, Assessor, Attorney, Engineer, Firewarden and Marshal, members of the Board of Health, Street Commissioner, Water and Light Commissioners and Park Commissioners. Said officers shall be appointed by the Council. Such appointment shall be made by ballot, and it shall require the affirmative vote of a majority of all the members of the Council to appoint such officers.

#### Term of Office.

Sec.6. The term of office of Mayor, Treasurer and members of the Council shall be one year and the term of office of all other elective officers shall be two years, provided, that at the first election one Justice of the Peace and one Constable shall be elected for one year and one Justice of the Peace and one Constable for two years and thereafter they shall be elected for a term of two years. The term of all appointive officers shall be one year except as herein otherwise provided. All terms of office under this Charter shall be construed as beginning on the fourth Tuesday in March of each year.

All officers whether elected or appointed, shall continue in office until their successors are elected or appointed and qualified, and in case an officer is elected or appointed to fill an unexpired term, such term shall expire at the same time that the term of the original incumbent would expire.

#### Time of Elections.

Sec.7. The regular elections shall be held annually on the second Tuesday in March in each year, and the first regular election under this Charter shall be held on the second Tuesday in March A. D. 1908. At said first regular election, there shall be elected the following officers to-wit: Mayor, Treasurer, two Justices of the Peace and two Constables at large and four Aldermen from the City at large annually, thereafter successors shall be elected for all elective officers, whose terms of office under this Charter expire prior to the next following regular election. The Mayor, or, in case of his refusal, the Council may, by the affirmative vote of a majority of all its members, call a special election of all the voters of the City and provide for holding the same. The purpose of such election shall be clearly stated in such resolution and no other matter shall be submitted thereat.

#### Election Laws.

Sec.8. All general laws of the State of Minnesota, relating to elections and the preliminaries thereof, including the Australian ballot system shall, so far as applicable, apply to and govern all elections, under this Charter, and are hereby adopted as a part of this Charter,

the same as if herein specifically re-enacted. The returns shall be made to the Clerk and within one week after any election under this Charter, the Council shall meet and canvass the returns thereof and declare the result, as appears from such returns, and the Clerk shall forthwith give notice, in writing, to the officers elected of their respective elections. A plurality of votes for elective officers shall constitute an election. When two or more persons shall receive an equal number of votes for the same office, the election shall be determined by the casting of lots, in the presence of the Council, at such time and place and in such manner as it may direct.

#### Resignation and Abandonment.

Sec. 9. Any elective or appointive officer provided for by this Charter, having entered upon the duties of his office, may resign the same by and with the consent of the Council; provided, that any member of a board may resign, with the consent of such board. Any elective or appointive officer, changing his residence from the City, and any such officer who shall refuse or without cause, neglect to enter upon the discharge of the duties of his office, for ten days after the beginning of the term for which he was elected or appointed to fill, and ten days after being notified by the Clerk of his election or appointment, shall be deemed to have vacated and abandoned such office.

#### Removals.

##### By Council.

Sec. 10. Any elective or appointive officer, provided for by this Charter, may be removed from his office by the affirmative vote of three-fifths of all the members of the Council; but no such officer shall be removed except for cause, nor unless he has first been furnished with a copy of the charges against him and has had reasonable opportunity to be heard, in person or by Counsel, in his own defense. The Council shall have power to fix the time and place of trial of such officer, who shall be given at least ten days notice thereof; to arrange the mode of trial; to compel attendance of witnesses and the production of papers; to administer oaths and to hear the proofs and arguments.

If such officer shall neglect, after due notice, to make answer to such charges, the same shall be cause for removal without further notice. When any such hearing is ended, the Council shall forthwith proceed, without further debate, to vote viva voce on roll call, upon a motion declaring such officer removed. Among such causes, shall be continued absence by aldermen from meetings of Council, or by any member of a board from the meetings of such board, or neglect of duty by any officer.

By Court.

Whenever twenty-five or more freeholders of the City of Ada shall file in the District Court of Norman County a verified complaint charging that any elective or appointive officer of the City has been guilty of a misdemeanor or malfeasance in office, or has committed any act which is cause for removal from office, under this Charter, and setting forth the facts upon which such charges are based, any one of the judges of said court, upon presentation of such complaint to him, may issue an order, returnable before him or said District Court, requiring the officer complained of to appear and answer said complaint and show cause why he should not be removed from his office. Upon the return of such order, said Court or Judge thereof, shall prescribe the course of pleading, the time of trial and the manner of procedure therein, and after hearing the said cause, said court shall remove such officer from office and shall declare his office vacant, if it shall appear at the trial that said officer has been guilty of the misdemeanor or malfeasance in office specified in the complaint or has committed any act which is cause for removal from office under this charter.

Qualifications.

Sec. 11. No person shall be eligible to any office under this charter who has ever been convicted of any crime or who is not, at the time of filing his nomination certificate or at the time of his appointment to such office, a qualified elector of the City of Ada, and able to read and write the English language understandingly, or who is at such time interested in any contract with the City of Ada to which he is a party either individually, or as a firm.

The term "Contract" as used in this section, shall be construed to include any transaction of sale, barter or exchange, by which any property is transferred or acquired by said City or labor or services are performed for said City.

#### Contracts Prohibited.

Sec. 12. No officer or employee of the City shall vote for or make any contract in behalf of said City or any department thereof, with himself or of any firm of which he is a member, nor shall he be in any manner, directly or indirectly, interested in any contract with the City; and any contract, in which any such officer or employee is, or becomes, directly or indirectly interested, shall be and become absolutely void; and any such officer, by the fact of such vote, shall forfeit his office; and any money which shall be paid on such contract by the City may be recovered back from any or all the persons interested therein, by a joint or separate action; provided, that this section shall not be construed to apply to a contract for the deposit of the funds of the City.

#### Penalties for Malfeasance.

Sec. 13. No officer or employee of the City who shall willfully or negligently violate any of the provisions of this Charter, or convert any of the public property to his own use, or knowingly permit any other person to so convert it, shall be guilty of a misdemeanor, and shall upon conviction be punished, when a punishment thereof is not otherwise provided by law, as misdemeanors are punishable by the criminal laws of the State, and on conviction thereof, shall also forfeit his office, and shall be liable to the City for any amount of loss or damage suffered by reason of such violation of law.

#### Vacancies.

Sec. 14. Whenever a vacancy shall occur in any of the elective or appointive offices, provided for by this charter, by reason of death, resignation, change of residence, refusal or neglect to enter upon the discharge of his office, or any other cause, such vacancy shall be filled for the unexpired term by appointment of the Council, provided, however, that when such vacancy shall occur in the office of mayor, and such vacancy occurs more than six months before the expiration of the term

for which he was elected, then such vacancy shall be filled by a special election to be held on the Tuesday next following the expiration of forty days from the date when such vacancy occurred. If any elective officer, excepting constable, is not elected, for any reason, at the time when he should be elected under this charter, the council shall forthwith hold a special election to fill the vacancy, except where other provision is made herein for such emergency.

**Powers.**

Sec. 15. From and after the time this Charter shall go into effect the various officers of the City of Ada, whether then in office or subsequently appointed, shall be vested with such powers and functions, and with such powers and functions only, as shall be specified in this Charter as to their respective offices, but this section shall not be construed to extend the term of office of any officer elected or appointed, prior to the adoption of this Charter.

**Reports, Transfers of Property.**

Sec. 16. Every elective and appointive officer, except members of the Council, and all boards provided for in this Charter, shall annually, on or before the second Tuesday in February, make and transmit to the Council full and detailed reports, properly verified by affidavit, of the business of such office or department for the current fiscal year, together with a true and full inventory of all money, property and other effects of the City in the possession of such officer or board, or under his or its control. Such officers and board shall likewise make to the Council similar reports, and exhibit all their books of account, papers and other records kept by them, whenever requested by the Council so to do. Every elective and appointive officer and board, and member thereof, provided for by this charter, shall, at the expiration of the term of office, in whatsoever way terminated, turn over to the City or to his successor in office, all the books, papers, files, records, money and other property and things whatsoever, pertaining to his office, which may be in his possession or under his control.

Oath.

Sec.17. Every person elected or appointed to any office under this charter, shall, before he enters upon the duties of such office take and subscribe an oath of office and file the same with the Clerk.

Salaries.

Sec.18. In all cases where the salaries of officers are fixed by the Council, they shall be fixed by resolution at the regular meeting in March of each year, for the succeeding year.

Officers, Their Powers and Duties. Mayor.

Powers and Duties.

Sec.19. The Mayor shall be a member of the Council and preside over its meetings, but shall have no vote, except in case of a tie, when he shall have the power to cast the deciding vote. He shall not serve on any committee of the Council, except upon an unanimous vote of the entire Council. He shall be the chief executive officer of the City and shall have command and control of its police force. He shall cause the laws of the State, the provisions of this Charter and the Ordinances of the City, to be observed and enforced within the City, and all other officers of the City to discharge their respective duties; and to that end may institute and maintain any appropriate action or proceeding against any delinquent officer. He shall, from time to time, give the Council such information and recommend such measures as he shall deem advantageous to the City. He shall sign all warrants and orders drawn on the Treasurer and all bonds, obligations and contracts on behalf of the City, except as may be otherwise provided for herein. He shall, upon service of notice, summons or process upon him, in any action or proceeding against the City, forthwith inform the Attorney and the Council thereof.

Veto Power.

Sec.20. Every ordinance or resolution of the Council shall, before it takes effect, be presented to the Mayor for approval; if he shall approve it, he shall sign the same, but, if he disapprove it, he shall return it to the Council with his objections thereto, by depositing the same with the Clerk, to be presented to the Council at its next regular meeting, or at a special meeting called for that purpose.



Upon the return of any ordinance or resolution by the Mayor, the vote by which the same was passed shall be deemed to have been re-considered and the question shall again be put upon the passage of the same, notwithstanding the objections of the Mayor, and if, upon such submission, the Council shall pass the same by a three-fifths vote of all its members, it shall have the same effect as if approved by the Mayor, and in case the vote shall be by yeas and nays, it shall be entered by the Clerk. If any ordinance or resolution shall not be deposited with the Clerk by the Mayor within five days after it shall have been presented to him, the same shall have the same effect as if approved by him.

#### Acting Mayor.

Sec. 21. During the absence of the Mayor from the City or of his inability from any cause to discharge the duties of his office, the Council shall elect by ballot from its own number, an officer who shall be styled acting Mayor, and such person shall, for the time being, exercise all the powers and discharge all the duties, and be subject to all the liabilities imposed by general law, or the City Charter or ordinances, upon the Mayor, and his acts while so acting as Mayor, shall have the same force and validity as if performed by the Mayor.

He shall have the right to vote in the Council, but shall not cast the deciding vote in the event of a tie. Such acting Mayor shall continue to discharge the duties herein assigned to him, until the Mayor returns to his duties and actually resumes the duties of his office; and in case of vacancy in the office of the Mayor for any cause, an acting Mayor shall be chosen, who shall continue in office until the successor of the Mayor is elected or appointed and qualified.

#### Clerk.

##### Duties.

Sec. 22. The Clerk shall keep the Corporate Seal of the City and all papers and records thereof, except as herein otherwise provided; attend all meetings of the Council and keep a record of all proceedings thereof. He shall draw and sign all orders on the Treasurer as directed by the Council, and he shall keep a full and accurate account of the orders so drawn by him, in books provided for that

purpose, and said books shall show to whom and for what purpose the same were drawn. He shall attest the signature of the Mayor to all contracts and affix the seal of the City thereto and deliver the same to the proper officer or party. He shall keep regular books of account which shall at all times, show the precise financial condition of the City, a record of all bonds, orders, warrants or other evidence of indebtedness issued, a record of all orders, bonds, warrants or other evidence of indebtedness which have been redeemed and the amount of each outstanding.

Said books shall contain separate accounts with the different City officers and the various funds of the City, and the amount, date and purpose of each appropriation made by the Council and all payments made on account of the same. He shall endorse upon each ordinance and resolution the time when the same was delivered by him to the Mayor and the time when it was returned to him by the Mayor. He shall upon request, furnish certified copies of papers and records in his possession and when so certified to by him, under the corporate seal of the City, they shall be received in evidence in any and all courts, the same as if the originals thereof were produced by said Clerk in such court, and he shall be entitled to collect and receive for such service such fees as are allowed to the Clerk of the District Court of Norman County for similar services. He shall record at length, in a book provided by the City for that purpose, all official and other bonds running to the City of Ada, excepting only bonds of the Clerk and Treasurer, which shall be recorded in the office of the Register of Deeds of Norman County and all bonds shall be filed and preserved by the Clerk.

He shall be entitled to receive from the obligators upon all such bonds or the person presenting the same for record, such compensation as is allowed for similar services to the Register of Deeds of Norman County. He shall file in his office all chattel mortgages, contracts, and other instruments by which personal property is transferred or encumbered, presented to him for filing, and which are permitted to be filed by the laws of this State referring to chattel mortgages, and shall receive as compensation therefor such fees as are allowed by the general law. He shall, in addition to the duties herein

prescribed, perform such other duties as may be required of him by the general laws or by the Council.

**Official Powers.**

Sec. 23. The Clerk shall have the supervision of all printing and of publications ordered by the Council and he shall cause to be published, in the official paper, the minutes of all proceedings of the Council, as soon after each meeting as practicable, and also cause to be published in said paper all ordinances as soon as practicable after their final passage.

**Powers.**

Sec. 24. The Clerk shall have the power to administer oaths and affirmations and to take and certify acknowledgements of Deeds and other instruments in all cases in which the same are required or sanctioned by law. He shall have power to appoint, subject to the approval of the Council, a deputy Clerk, who shall hold his office at the pleasure of the Clerk or Council and shall have authority, under the direction of the Clerk, to perform all the duties of that office.

The salary of the Deputy shall be paid by the Clerk.

**Fees.**

Sec. 25. All fees paid to the Clerk for filing and recording papers and other services, by the public at large, may be retained by him as additional compensation to the salary paid to him by the City.

He shall keep an accurate account of all fees so received by him and report to the Council annually to the amount thereof, prior to the second Tuesday in February of each and every year.

**Salary and Bond.**

Sec. 26. Before entering upon his duties, the Clerk shall execute and deliver to the City his bond, in such sum as the Council may direct.

**Duties.**

Sec. 27. The Treasurer shall receive and safely keep all moneys belonging or accruing to the City, including license money and fines, and shall keep accurate and detailed account thereof, and he shall be entitled to and shall demand and receive of, the Treasurer of Norman County, at the times specified by law, all moneys due the City for taxes and assessments including interest and penalties thereon, on account of

all levies or assessments made by the City or its predecessors.

He shall be the custodian of all bonds, certificates of indebtedness or other securities, held by the City or in the sinking fund of said City. Upon the receipt of any money by him, he shall forthwith credit the same to the separate funds to which the same respectively belongs, or for which it has been levied, and shall deposit the same daily, in the name of the City, to the order of the Treasurer, in such depositories as shall have been designated by the Council thereof.

City Depositories.

Sec. 28. Any bank, banking house or trust company, having its principal place of business in the State of Minnesota, may be designated by the Council, by resolution, after advertising in the official paper for proposals and receiving proposals, stating what security will be given to said City for such funds so deposited, and containing the conditions that said funds with accrued interest shall be held subject to drafts and payments at all times on demand. Provided, that the amount deposited in any such depository shall not exceed the assessed capital stock of said depository, as the same shall appear on the duplicate tax list; provided, further, that the proposals above referred to shall not be acted upon by the Council until ten days after advertisement.

Before any such bank, banking house or trust company, shall be designated as such depository, it shall deposit with such Treasurer a bond, payable to the City, and executed by not less than three freeholders of the State of Minnesota as sureties, or in lieu thereof, a bond furnished by some reputable surety company, which bond shall be approved by the Council and shall be in such amount as said Council shall direct, and in at least double the amount of funds to be deposited in said depository; said bond to be conditioned for the safe keeping and payment of such funds and interest thereon, and whenever required to do so by the Council, such depository shall furnish a new bond and other sureties to be likewise approved.

Whenever any portion of the funds of the City shall be deposited by the Treasurer in such depository, the sureties on his official bond shall, to such extent, be exempt from all liability thereon, by reason

of the loss of such deposited funds while so deposited, through the failure or bankruptcy, or any other act or default of such depository.

When to pay out money.

Sec. 29. The Treasurer shall pay no money out of the treasury except in the following cases: Upon an order or warrant properly drawn and countersigned, which has been first duly authorized by the Council and which shall specify the purpose for which it is drawn and the fund out of which and the person to whom it is payable, and upon the payment and receipt by him of any such order or warrant, the Treasurer shall cancel and file the same, and it shall not be again issued, and he shall keep separate orders drawn on each particular fund. All warrants so cancelled by him, as aforesaid, shall be turned over to the Clerk by said Treasurer, quarterly, along with his report hereinafter referred to.

In case said warrants were issued for the payment of the bonds of said City, or interest coupons thereon, then such bonds or coupons shall be cancelled by the Treasurer and returned by him with such warrant to the Clerk.

Monthly Statement.

Sec. 30. The Treasurer shall quarterly, make a statement to the Council of the amount by him received and disbursed on account of each fund and a statement of the amount of money in his hands in the various funds, deposited with each depository, and the total amount of the City's funds and where placed and deposited.

He shall, whenever notified so to do by the Council, withdraw all funds from any depository so designated, as hereinbefore provided, and notify the Council thereof, and shall deposit no more therein until authorized so to do by the Council.

Misuse of City Money.

Sec. 31. No funds of the City shall be loaned by the Treasurer to any city officer or any other person or otherwise disposed of, except in accordance with the law. Any violation of any of the provisions of this section shall, unless otherwise punishable by the criminal laws of the State, be punished by a fine in a sum not exceeding one thousand dollars or by imprisonment in the County Jail of Norman County, not exceeding one year. The Treasurer is prohibited from paying any

warrant which, upon its face, shows that it is drawn in violation of this Charter or the laws of the State, and in case of any such payment, the Treasurer and the sureties upon his bond, shall be liable to the City for the amount of such Warrant.

#### Bond of Treasurer.

Sec. 32. Before entering upon the duties of his office, the Treasurer shall give a bond to the City in such sum as the Council may direct, for the faithful performance of the duties of his office.

#### Auditor.

##### Examinations and Reports.

Sec. 33. The Auditor shall check up the books of the Treasurer quarterly, count the cash and verify the bank balances and forthwith report to the Council the condition of the moneys of the City and of its several funds, at the time of his examination. He shall also report to the Council as to the correctness of each statement made by the Treasurer to the Council and as to whether the moneys reported by the Treasurer are actually in his hands or on deposit, as set forth in said Treasurer's statement. He shall, also, at least quarterly, check up the books and accounts of the Water and Light Department and of all other receiving and disbursing officers, boards and departments of the City and shall certify to the correctness or incorrectness of such books and accounts and of the reports submitted by such officers to the Council. Upon the discovery of any inaccuracy or deficiency in the accounts or reports of any of said officers, he shall forthwith notify the Mayor and the Council thereof.

For the purpose of making any examination provided for in this Charter, the Auditor shall have power to summon before him and examine under oath, any officer or employe of the City or any other person, concerning any transaction of the City, or the accounts of any officers, boards, department or any employe thereof, and to compel the production of any books, accounts or other papers pertaining to such transaction or account, and he shall on or before the tenth day of the month following, make a detailed report of such examination to the Council, and such report shall give the financial condition of the City at the close of the quarter reported and shall be published in the official paper in

the issue thereof next following the meeting of the Council, at which said report is presented.

#### Claims Against The City.

Sec. 34. All claims and demands against the City or any board or department thereof, shall, before they are allowed by the Council, be audited and adjusted by the Clerk and by him distributed into the appropriate funds.

#### Estimates And Tax Levy.

Sec. 35. The Clerk shall annually, on or before the second Tuesday in February, present to the Council an estimate of the expenses of the City for the following year and the revenues necessary to be raised therefor.

#### Distribution OF Funds.

Sec. 36. It shall be his duty, immediately upon the receipt of any taxes by the City from the County Treasurer, or upon receipt of assessments or moneys from any other source, to cause the proper distribution of such moneys to be made into the several funds.

#### Purchasing Agent.

Sec. 37. The Clerk shall be the purchasing agent for the City. In all cases, where bids are not required by law to be advertised for, supplies for the public works and purposes of the City shall be purchased as follows: The purchasing committee of the Council or such officer or board, as by it shall be designated for that purpose, shall make an estimate of the necessary supplies and draw a requisition upon the Clerk therefor, who shall make a full record of the same, and upon which he shall, under the direction of the purchasing committee, after being authorized by the Council, purchase such supplies for account of the City, provided there be money in the particular fund from which payment therefor may be made to meet the same.

#### Bond of Auditor.

Sec. 38. Before entering upon the duties of his office, the Auditor shall give a bond, with sufficient surety, in such sum as the Council may direct, conditioned for the faithful performance of the duties of his office.

Deputy Auditor,

Sec.39. The Auditor may appoint, by and with the consent of the Council, and at his pleasure may remove, a Deputy or assistant, who shall, during his absence or his inability to act for any reason, discharge the duties of such office. He shall have the same power and duties as the Auditor and the City shall be protected in the exercise of such powers and duties by the bond of the Auditor, but the City shall in no wise be liable for the salary of such Deputy. It shall be the duty of the Auditor to see that all assessments, levied by the Council, are certified by the Clerk in proper time to the Auditor of Norman County, Attorney.

Qualifications.

Sec.40. No person shall be appointed to the office of Attorney unless he be, at the time of his appointment, a counsellor of the Supreme Court of this State of two years' standing.

He shall be the legal adviser of the City and of all the boards and departments thereof and shall perform all services incident to that office; he shall appear in and conduct all civil suits, prosecutions and proceedings in which the City or any board or department thereof shall be directly or indirectly interested and when necessary shall take charge of and conduct all prosecutions for the violation of all ordinances or resolutions of the City or any board or department thereof and for the violation of any of the provisions of this Charter.

Opinions.

Sec.41. He shall, when so requested, furnish a written opinion upon any subject submitted to him by the Council, or any committee thereof or by the Mayor or any board of the City, in respect to their official duties or municipal affairs; he shall personally attend all meetings of the Council and when requested so to do, the meetings of said committees and boards; he shall notify the Council in writing of the result of all actions to which the City is a party or in which it is interested; he shall keep a registry of files of all actions, suits and proceedings under his charge, in which the City is interested, and safely keep copies of all briefs used in cases wherein he appears for the City, and copies of all official communications and opinions given



by him to any officer, department or board; he shall deliver all property of whatever description in his possession or under his control, belonging to the City or to the office, to his successor in office, who shall give duplicate receipts therefor, one of which he shall file with the Clerk; he shall prepare all contracts and bonds and other instruments of writing, in which the City or any department thereof, shall be concerned.

#### Suits Against Employees.

Sec. 42. He shall, when directed so to do by the Council, appear and conduct the defense in any action, prosecution or proceeding against any officer or employee of the City, or any board or department thereof, on account of any act done by such officer, board or department, while engaged in the performance of official duties.

#### Inability to Act.

Sec. 43. In case of sickness or inability of the Attorney to act, he may, at his own expense, appoint, by and with the consent of the Council another Attorney to act in his stead for the time being.

#### Assessor.

##### Duties.

Sec. 44. The assessor and his deputies, hereinafter mentioned, shall qualify in the manner and ~~form~~ prescribed by the general law, and shall perform all the duties required by the general laws of the State of Minnesota and have the powers, rights and privileges allowed by the same respecting the listing of property for taxation, and notices may be signed and other acts, relating to the duties of such office, done by any such deputy Assessor in the name of the Assessor.

##### Appointment, Deputies.

Sec. 45. The Assessor must be a freholder of the City and for the past five years a resident and elector thereof. He shall be appointed by the Council. He shall, with the consent of the Council, appoint such Deputies as may be required to enable him to properly perform the duties of his office, and may discharge such duties at will. He shall present the names of such Deputies to the Council for its approval at its first regular meeting in April.

Board of Equalization.

Sec. 46. The Mayor, who shall be the chairman, and the members of the Council shall constitute the board of equalization. The members thereof shall be sworn according to law, as such, and shall meet at the Council Chamber on the fourth Monday in June, at ten o'clock in the forenoon, and from day to day thereafter by adjournment, until their work is completed. Said board shall cause notice of its meetings to be published at least ten days prior to the first day of meeting, in the official paper of the City. Said board shall elect one of its members Secretary, who shall keep a record of its proceedings and perform such other duties as may be herein provided.

The powers and duties of such office of equalization shall be the same as that prescribed by general laws for township boards of review and County Boards of Equalization, so far as relates to property within the City of Ada, and the mode of procedure shall be the same as that prescribed by the general laws for the conduct of the proceedings of such boards. The Assessor shall attend the sessions and hearings of said board and give information when desired. He shall revise his assessment rolls in accordance with the decisions of said board and after the same shall have been certified by the Mayor and the Secretary of said board, he shall submit to the County Auditor such revised assessment rolls, not later than the fifteenth day of July in each year.

Compensation.

Sec. 47. The City shall fix the salary of the Assessor. The salaries of all the Deputies shall be paid by the Assessor. Each member of the board of equalization shall be paid out of the City Treasury the sum of three dollars a day for every day of actual service upon said board not exceeding three days in each year.

Bond.

Sec. 48. The Assessor shall, before entering upon his duties, execute to the City a bond with sufficient surety in the penal sum of one thousand dollars.

### Engineer.

#### Appointment, Duties.

Sec. 49. The Council may, when necessary and occasion requires, appoint a civil Engineer of at least three years practical experience as such, who shall hold his office at the pleasure of the Council, and receive such compensation for and perform such service as may be determined by said Council.

#### Surveys, Bonds.

Sec. 50. All surveys, profiles, plans and estimates made by him or his assistant for said City and his official records, shall be the property of said City and shall be carefully indexed and preserved in the office of the Clerk and be public records of the City. He shall possess the same power in the City in making surveys, plats and certificates, as is or may from time to time be given by general law to County Surveyors, and his official acts and all plats, surveys and certificates made by him, shall have the same validity and be of the same force and effect as are or may be given by law to those of County Surveyors.

Before entering upon the discharge of his duties, the Engineer shall execute and deliver to the City his bond in such sum as the Council may direct.

### Marshal.

#### Appointment, Qualifications, Duties.

Sec. 51. The Council shall appoint a marshal who before entering upon the duties of his office shall take oath and file his bond with sureties in such amount as the Council shall direct.

As marshal he shall be chief of police and shall perform such duties as shall be presented by the Mayor or Council for the preservation of the public peace and as may be required of him by ordinance.

### Street Commissioner.

#### Appointment, Powers.

Sec. 52. The Council shall appoint a Street Commissioner, who shall hold his office at the pleasure of the Council. The Street Commissioner shall have control and supervision of the construction, maintenance and repair of pavements, sewers, streets, sidewalks and maintaining.

repairing, cleaning, sweeping and sprinkling of all streets, alleys and other public places within the City, and the grading of all streets and alleys, whether in original construction or otherwise, and all work shall be done by the Street Commissioner under the supervision of the Engineer if one be employed by the Council, unless otherwise provided by the Council. It shall be his duty to superintend the location and erection of all electric light, telephone and telegraph poles within the City, to inspect all railroad crossings and see that the general laws and ordinances of the City, relating thereto, are properly enforced. The Street and Bridge Committee shall decide any dispute that may arise between the Street Commissioner and the Engineer as to their respective duties and powers. The Council shall have the power to discharge such Commissioner at will, without cause, at any time, and employ another if deemed expedient.

Compensation, Bond.

Sec. 53. The Street Commissioner shall receive such compensation as the Council may determine. Before entering upon the discharge of the duties of his office, he shall furnish a bond to the City, with sufficient sureties and in such sum as the Council may direct.

Justice of the Peace.

Powers, Duties.

Sec. 54. The Justices of the Peace of the City shall enter upon the discharge of their official duties on the first day of April after their election and they shall have and possess all the authority, powers, rights and jurisdiction that justices of the Peace have or hereafter may possess, who are elected under the general laws of the State of Minnesota, and be subject to all the penalties under such laws. They shall, in addition thereto, have authority and jurisdiction to hear, try and determine all complaints for the violation of any provision of this Charter and of any ordinance, resolution, by-law, rule or regulation made or adopted under or by virtue thereof; and of all cases cognizable by a Justice of the Peace, in which the City is a party, and of all suits, prosecutions and proceedings for the recovery of a fine, forfeiture, or any penalty under any ordinance, resolution, by-law, or regula-

tion of this City, or its Charter.

In all prosecutions for the violation of any provision of this Charter or any ordinance, resolution, by-law or regulation adopted under or by virtue thereof, said Justice of the Peace may proceed to the trial and determination thereof, in a summary manner, without the aid of a jury. In all proceedings before Justices of the Peace authorized by this Charter, and in all civil proceedings before such Justices, the same forms and proceedings shall be had and used, where not otherwise directed, as are established and required to be had and used in criminal and civil actions, by the general laws of the State before Justices of the Peace; and appeals from the judgment and decision of said Justices of the Peace of the City, shall be allowed and taken, in all respects as provided by law for appeals from Justices of the Peace under State laws.

#### Security For Good Behavior.

Sec. 55. In all cases of conviction, either under state law or ordinance of the City, for assault, battery or affray, breach of the peace, disorderly conduct, keeping or frequenting houses of ill fame, and keeping or maintaining disorderly or ill-governed houses, said Justices shall have power, in addition to the fine or penalty imposed, to ~~compel~~ the offender to give security, in a sum not exceeding five hundred dollars, for their good behavior and to keep the peace, for a period not exceeding six months.

#### Disposition of Fines.

Sec. 56. All fines and penalties, imposed by the Justices of the Peace of the City, for the violation of this Charter or any ordinance, resolution, by-law or regulation thereof, shall belong to and be turned into the Treasury of the City.

#### Reports, Fees.

Sec. 57. The Justices of the Peace shall, each month or oftener, if required by the Council, report to it all proceedings instituted before them, in which the City is interested, and shall, at the same time, account for and pay over to the Treasurer all fines collected or receiv-

ed by them belonging to the City, and said Justices of the Peace shall be entitled to receive, from the County of Norman, such fees in criminal cases where the State is a party, as are allowed by the Statute to other Justices of the Peace for similar services, and they shall be entitled to receive, from the City of Ada, such fees in cases where the City is a party as Justices of the Peace are entitled by law to tax up and receive from said County in similar cases.

#### Constables.

##### Powers, Duties.

Sec. 58. The constables of the City of Ada shall have all the powers that are had by, and shall perform like duties to those required of constables under the General Laws of the State, and shall be entitled and receive the compensation herein prescribed.

#### Park Commissioners.

##### Appointment, Powers, Duties.

Sec. 59. The Council may appoint three freeholders of said City to act as Park Commissioners, who shall have such powers and perform such duties as the Council may direct. They shall serve without compensation. Their term of office shall be two years.

#### Official Printing.

Sec. 60. The Council shall, at the first regular meeting in April or within thirty days thereafter, let the contract for publishing the Ordinances and Proceedings of the Council and other public notices, required by law, to some newspaper published in the City and possessing the qualifications of a legal newspaper, under the General Laws of the State of Minnesota, and such contract shall be let as other contracts are required to be let; provided, that the compensation paid for such printing shall never exceed the amount allowed by law for legal advertisements, and provided, further, that if each and all the proposals received by the Council for such printing shall fix a price, in excess of the maximum herein provided, or if no proposals shall be received, then and in either event, the Council may adopt such other method for publication of Ordinances, Proceedings and other matters, as it may deem best. The compensation therefor shall, in no event, exceed the amount herein provided. The newspapers in which such contract for

printing is let, shall be designated the official paper.

#### Council, Powers, Duties.

##### General Powers, Eligibility.

Sec. 61. The legislative power of the City shall be vested in a Council, which shall be composed of the Mayor and Aldermen.

No person shall be a member of the Council who is not a legal voter of the City and a resident thereof and who shall not have been such for at least two years next preceeding his election. Except as in this Charter otherwise provided, no member of the Council shall hold any other office, position or employment, directly or indirectly, under the City government, during the term for which he was elected.

##### Organization, Appointment of Officers.

Sec. 62. The annual meeting of the Council shall be held on the fourth Tuesday in March, of each year, at eight o'clock in the evening at which meeting, or within one month thereafter, all appointive officers of the City, whose selection is not otherwise provided for herein shall be appointed by the Council.

##### Canvassing Votes.

Sec. 63. The Council shall have power to, and it shall, within three days after any City election, meet and canvass the returns of votes cast at such election, and declare the results thereof; and it shall be the Judge of the election and qualifications of its own members.

##### Quorum.

Sec. 64. A majority of all the members of the Council shall constitute a quorum, but a less number may adjourn from time to time and may compel the attendance of absent members in such manner and under such penalties, as the Council may prescribe.

##### Rules, Meetings.

Sec. 65. The Council shall prescribe rules for its proceedings, determine the time for its regular meetings and provide for the calling of special meetings, but no business shall be transacted at a special meeting, unless the same shall have been specified in the call therefor. It shall keep a journal of its proceedings and cause the same to be published in the issue of the official paper next succeeding the meet-

ing. No ordinance, resolution or other act of the Council required by this Charter to be published in the official paper, shall be published in the report of the proceedings in such paper, but reference thereto only in such report shall be made. The ayes and noes shall, on demand of any member, upon any vote, be taken and entered in the journal.

The Council shall have authority to punish its members for disorderly or contemptuous behavior in its presence,

Any member of the Council, who, being present when his name is called, fails to vote upon any question, shall, unless excused by the Council, be counted as having voted in the negative of said question.

The Council shall have power to compel the attendance of witnesses and the production of books, papers and other evidence at any of its meetings. It may issue subpoenas for witnesses, signed by the Mayor, which shall be served in the same manner as process issued by a justice of the Peace; and witnesses shall be deemed to be guilty of contempt for the same causes and acts as witnesses in District Court; and the Council shall have the same powers, as the District Court, of the State of Minnesota, to punish such contempt.

#### Solicitation.

Sec. 66. Saving only as he is authorized to do so by law, no member of the Council shall demand, request or solicit any officer, department or employee of the City, to engage or hire any person to work for the City or to place any man upon the pay roll of the City, and any member of the Council so demanding, requesting or soliciting shall be guilty of a misdemeanor.

#### Ordinances, Resolutions.

Sec. 67. Every legislative act of the Council shall be by ordinance or resolution. The enacting clause of every ordinance shall be in these words: "Be it ordained by the City of Ada, as follows:" No ordinance or resolution shall contain more than one subject, which shall be expressed in its title, nor shall any ordinance be amended, after its introduction, so as to change its original purpose.



#### Passage of Ordinances.

Sec. 66. No ordinance shall be introduced, except at a regular meeting, at which meeting it shall have its first reading. Its second reading shall be at some subsequent, regular or adjourned meeting, which shall occur not less than one week after its first reading. Its third reading shall be had, and it may be passed only, at a regular or adjourned regular meeting, occurring at least one week after its second reading, and no ordinance shall be passed until it has had three readings, as herein provided. No ordinance shall be re-considered, except at the first regular meeting after its adoption or rejection, nor at such meeting, unless there are present as many members of the Council as were present when said ordinance was adopted or rejected.

#### Publication, Approval.

Sec. 67. It shall require the affirmative vote of at least a majority of all the members of the Council to enact an ordinance or resolution. The vote shall be taken by yeas and nays and be entered upon its journal. Every ordinance or resolution, before it takes effect, shall be published in the official paper. The proof of such publication, by affidavit of the foreman or publisher of the paper, or any other competent proof thereof, shall be prima facie evidence of the legal passage, enactment, approval, publication and promulgation of such ordinance or resolution, in any court of this State or elsewhere.

#### Certain Ordinances and Resolutions.

Sec. 73. Every ordinance or resolution, providing for any specific improvement, or involving the appropriation or disposition of public property, or the expenditure of public money, or levying any tax or assessment, or creating any liability, or awarding or approving any contract for the payment of money, or ordering and condemnation of private property, or the making of any local improvement, shall require a two-thirds vote of all the members of the Council; provided, however, that the pay roll of certain City officers and employees hereinafter specified, shall only require a majority vote of the members of the Council present.

#### Recording.

Sec. 71, All ordinances and resolutions, with proof of publication, shall be deposited with the Clerk, who shall record the same at length in a suitable book, but proof of recording shall not be required in any proceeding where it is necessary to prove such ordinances.

#### Ordinances Granting Franchises.

Sec. 72, Except as otherwise provided in the constitution of the State, or as otherwise specified in this Charter, an ordinance or resolution, for the lease or sale of any public utility, or for the purchase of property of the value of two thousand dollars and upwards, must be submitted to the vote of the electors of the City before the same shall be valid, and in no case shall any franchise be granted for a longer period than ten years.

The ballots used at such election shall contain the words, "for the ordinance," (stating the nature of the proposed ordinance), and "against the ordinance," (stating the same).

Returns of such election shall be made to the Clerk, as provided for other elections, and the Council must meet and canvass the returns within three days.

If a majority of the votes cast upon such submission shall be in favor thereof, the Council shall, within thirty days from the time of such election, proclaim such fact, and upon such proclamation, such ordinance shall be legal and binding. No such franchise or lease or sale of any public utility or any such purchase of property, shall be of any force or effect, except it be made in the manner above provided.

#### Specific Powers.

Sec. 73, The Council shall have full power and authority to make, enact, ordain, establish, publish, enforce, alter, modify, amend or repeal all such ordinances, rules and by-laws, for the enhancement of the general welfare, for the government and good order of the City, for the protection of the public health, comfort and safety, for the suppression of vice and intemperance, and for the prevention of crime as it shall deem expedient. It shall have the power to establish and maintain City prisons and watch houses for the imprisonment, custody and safe keeping of all persons arrested for or charged with any offence, what-

ever, in any way cognizable before any Justice of the Peace in said City; to make all rules and regulations for the government and management of such prisons and watch-houses; to appoint keepers and other officers for the same, and prescribe their duties and fix their compensation; and the keepers of such prisons and watch-houses shall have and possess all the powers and authority of jailers at common law or by the laws of this State; and all ordinances enacted by said Council are hereby declared to be and have the force of law; provided, that they be not repugnant to the Constitution and laws of the United States and of this State. And for these purposes the Council shall have authority by ordinance or resolution.

First, To regulate the use of, and prevent and remove encroachments on or over, streets, alleys, avenues and public grounds and public places, and to prevent injury to the same and to regulate the construction of coal holes and hatchways and coverings and guards therefor in sidewalks, or to prohibit the same.

Second, To regulate and prevent throwing and depositing of ashes, effal, dirt, garbage, or other offensive matter, or of paper, in or upon any street, alley or public ground or place, and to compel the owner or occupant of any premises, to keep sidewalks along or in front of the same free from snow, ice or other obstruction.

Third, To regulate openings and excavations in streets, alleys and public grounds, for the laying of gas, electric conductors, water mains and pipes, or for any other purposes, and the building of sewers, tunnels and drains, and to regulate the construction and use of all structures, and conduits underneath the streets, alleys and sidewalks.

Fourth, To provide for and regulate crosswalks, curbs and gutters.

Fifth, To regulate or prevent the use of streets, sidewalks and public grounds for signs, signposts, awnings, awning posts, telegraph, telephone and electric and trolley poles, horse troughs, racks and the posting and distributing of handbills and advertisements; to control, prescribe and regulate the mode of constructing and suspending awnings, and the exhibition and suspension of signs thereon; to prevent the incumbering of the streets with vehicles, lumber, boxes or any other thing or material; to prevent the exhibition of signs on canvass or otherwise, in or upon any vehicle, standing or traveling upon the streets,

or public grounds of the City; to remove and abate any nuisance, obstruction or encroachment upon the walks, streets, alleys or public grounds; to provide for and regulate the erection of hitching posts and rings for fastening horses, and to prohibit the same in any portion of the City; and to the piling of snow or other incumbrance upon any street by persons owning or operating any railway along or across the same or by any person or party.

Sixth, Within sixty days after the adoption of this Charter, the Council shall provide and establish a uniform and systematic form of accounts in and between the voters, financial officers and departments of the City.

Seventh, To regulate and control or prohibit the placing of poles and the suspension of wires along or across the street and alleys, and to require any and all wires within prescribed limits, or throughout the City, to be placed, as it may designate, beneath the surface of the street or sidewalk, and to require any poles already erected or wires already suspended to be removed, and the wires likewise placed in conduits beneath the surface of the street; and to compel any or all such wires, pipes and other constructions and conduits, to be placed in a common area beneath the surface, upon such terms as it may designate.

Eighth, To regulate or prohibit the exhibition, carrying, distributing or throwing of banners, placards, advertisements, and hand bills or other articles, in or upon the streets, public grounds or sidewalks.

Ninth, To regulate or prevent the flying of flags, banners, and signs across the streets, alleys and public places, and to regulate, license or prohibit the construction and use of bill boards and signs adjacent to or near the streets, alleys, and public places, or upon any vacant lot or other property.

Tenth, To regulate or prohibit traffic and sales upon the streets, sidewalks, or public places.

Eleventh, To regulate the speed of horses and other animals, vehicles, street cars, locomotives, and motor cars, upon the streets and within the limits of the City, and to compel persons to fasten their horses or other animals attached to vehicles or otherwise, while

standing in the streets; to regulate or prevent the use of bicycles and other similar vehicles on streets, sidewalks or public grounds; and to prevent the riding or driving of any animal upon any sidewalk and prevent any damage to sidewalks or public property.

Twelfth, To regulate and prescribe the width of tires on the wheels of the vehicles used in the City and the maximum weight of a load to be drawn over any street in the City, and to direct upon what streets heavily loaded vehicles may be drawn and from what streets, alleys and public places the same may be excluded, and to license public vehicles of every description.

Thirteenth, To name and change the name of streets, avenues, alleys and other public places.

Fourteenth, To regulate or prohibit the use of all bridges, viaducts, tunnels, drains, sewers and cess-pools within the City and to prohibit the use or maintenance of cess-pools and privies in such portions of the City as it may designate, and to compel sewer connections in such portions and to make the same and to assess the cost thereof on the property so connected.

Fifteenth, To regulate the numbering of houses, buildings and lots and to compel the owners of houses and other buildings to have the numbers of such houses and buildings shown conspicuously thereon or adjacent thereto.

Sixteenth, To prevent and regulate or prohibit the location, construction or laying of street railway tracks, in, under and over any street, alley or public place.

Seventeenth, To provide for and change the location, grade and crossings of any railroad, and to compel railroad companies to lower and bridge over or raise their tracks or to construct viaducts over the same, and to fence their respective rights of way or any portion of the same, and to construct cattle guards and keep the same in repair within the limits of the City. In case any railroad company fails to comply with any such ordinance, it shall be liable for all damages to the owner of cattle, horses, or other domestic animals, which may be sustained by reason of injuries thereto while on the tracks of such railroad, in like manner and extent as under the general laws of the

State and action for such damages may be instituted before any justice of the peace or other court of competent jurisdiction.

Eighteenth, To require railroad companies to keep flag-men and erect and maintain gates at railroad crossings of streets or public places, and to regulate or prohibit the obstruction of streets, alleys and other public places by railway trains, cars or engines.

Nineteenth, To regulate or prohibit the whistling of locomotives, or engines in boats or factories, and the discharge of steam, cinders, sparks and dense smoke therefrom.

Twentieth, To compel railroad companies to raise or lower their tracks to conform with any grade which may be established in the City and to keep such track on a level with the street surface and to compel the planking of such tracks by such railroad company so that they may be crossed at any place on said street, alley or public highway, and to keep such planking in repair.

Twenty-first, To compel and require such railroad companies to make, keep open and repair, ditches, drains, sewers, and culverts along and under railroad tracks so that filthy and stagnant water cannot stand on their grounds or right of way, and so that the natural drainage of adjacent property and streets shall not be impeded.

Twenty-second, To restrain the pollution of the waters of any creek, pond, lake or water course within or adjacent to the City; to prevent the dumping of refuse or other matter therein and to provide for the cleansing and purification of water, water courses and canals, and the drainage and filling of ponds or pools on private property, whenever necessary to prevent or abate nuisances, and to compel the owner or occupant of any building or grounds to remove from the premises owned or occupied by him, all such offensive substances as the Council or health officer may direct, and upon his default, to authorize the removal or destruction thereof by some officer of the City at the expense of such owner or occupant and to assess such expense against such property.

Twenty-third, To compel the owner of low ground, where water is liable to collect and become stagnant, to fill or drain such low places and, upon his default, to authorize such drain or filling, and to assess the costs thereof upon such property.

Twenty-fourth, To license, regulate, prohibit or suppress billiards pool or pigeon-hole tables, pin-alleys, bowling alleys, shooting galleries, lodging houses, restaurants and hotels.

Twenty-fifth, To license and regulate gift, fire, auction or bankrupt sales and to license and regulate itinerant merchants and transient merchants or vendors, agents and solicitors for stages, cars, vehicles or public houses.

Twenty-sixth, To license, regulate and prohibit the exhibitions of show men and shows of all kinds, and the exhibitions of caravans, menageries, circuses, concert or dance halls, theatrical performances, skating rinks, museums and all like places of amusement.

Twenty-seventh, To license and regulate insurance offices and agencies auctioneers, pawnbrokers, second-hand and junk dealers and to compel all such persons to keep such records of their transactions as it may direct, and make report thereof, and to regulate the time, place and manner of holding public auctions or vendues.

Twenty-eighth, To license, restrain and regulate keepers of intelligence or employment offices, and all persons doing the business of seeking employment for, or furnishing employes, and to require such persons to keep such records as it may direct, and make report thereof and to give bond, conditioned that they shall carry on their business honestly and without fraud or misrepresentation, and punish unfair dealings by said persons in their said business.

Twenty-ninth, To license and regulate or prohibit fortune tellers, Clairvoyants, Astrologers, Massage Doctors, Street-hawkers, Vendors and Public criers.

Thirtieth, To license and regulate hackmen, draymen, expressmen, porters and all other persons engaged in carrying passengers, baggage or freight, and to regulate their charges therefor, and to prescribe stands or stations where the same may remain while waiting for business, and to prohibit the same from standing or waiting for business at

any other places than the places so prescribed.

Thirty-first, To license and regulate all peddlers, door agents, canvassers, news boys, boot blacks and chimney sweeps doing business in the City.

Thirty-second, To license and regulate the sale of spirituous, vinous, fermented, malt or other liquors; provided, that no saloon shall hereafter, be established within four hundred feet of any school house, except such as are already existing at the time of the adoption of this Charter.

Thirty-third, To license and regulate distilleries and breweries,

Thirty-fourth, To regulate and license butcher stalls and shops and vendors and stands, for the sale of game, poultry, meat, fish, fruits and perishable provisions, and all other persons who may deal in the same, whether at wholesale or retail.

Thirty-fifth, To license and regulate plumbers and to regulate sewer and water connections of all kinds, and the laying of branch sewer and water pipes, and, in general, to regulate plumbing and provide for the removal of unsanitary plumbing and to compel the same to be kept in sanitary condition.

Thirty-sixth, To license, regulate and control or prohibit the carrying and use of fire arms or concealed weapons, and to provide for confiscation of the same.

Thirty-seventh, To license and regulate the keeping of dogs and to prevent the same from running at large, and to authorize and enforce the destruction, in summary manner, of dangerous or vicious dogs or dogs running at large.

Thirty-eighth, To regulate or prohibit the storage, receipt, transportation, dealing in and use of gunpowder, dry pitch, resin, coal oil, benzine, naphtha, gasoline, turpentine, gun cotton, nitro-glycerine and any product thereof, and other combustible or explosive material within the City, or within one mile from the limits thereof, and the use of lights in stables, shops and other places and the building of bonfires; and to regulate and restrain the use of fire crackers, torpedoes, Roman candles, rockets and other fireworks, and of fire arms.

Thirty-ninth, To prevent and suppress riots, affrays, disturbances,



disorderly assemblies, cock fights, dog fights, sparring matches and all brutal and depraved exhibitions or sports.

Fortieth, To restrain and punish vagrants, mendicants, street beggars, prostitutes, and to regulate or prevent public bathing or swimming within the City limits, and to prevent and punish open and notorious drunkenness, fighting, assaults, batteries, and disorderly conduct and obscenity in the City, and to prohibit within the City, the circulation, sale or exhibition of libellous, obscene and immoral publications, prints, pictures, advertisements and illustrations and any publications, either of printed matter or sign pictures, effigy or otherwise, naturally tending to provoke a breach of the peace or to impair the morals of the community.

Forty-first, To restrain and prohibit bawdy and disorderly houses and houses of ill-fame and assignation, within the limits of the City.

Forty-second, To restrain and prohibit lotteries, and to suppress all kinds of gambling and playing at cards, dice, hazard, roulette or other games of chance, the use of black beads, lists and tickets for the purpose of gambling, all pool rooms and betting rooms and the selling of pools or books on horse races or other contests, real or fictitious; to suppress, prohibit and restrain all mechanisms and devices used for gambling or betting; to prohibit all fraudulent practices and the use of fraudulent devices, and to authorize the destruction of all instruments used for the purpose of gambling or other unlawful purpose.

Forty-third, To establish a public pond and to restrain the running at large of horses, mules, cattle, swine, sheep, poultry, geese and other animals and to authorize the distraining and sale of the same.

Forty-fourth, To establish and regulate markets and market houses.

Forty-fifth, To provide for the inspection of bread made for sale and regulate the making of the same and prescribe the weight and quality of bread in the loaf and provide for the seizure and forfeiture of bread baked contrary thereto.

Forty-sixth, To provide for and regulate the inspection by the board of health of meats, poultry, fish, game, butter, flour, cheese, lard, eggs, vegetables, meat, milk, fruits, whiskey and other liquors, and provisions, and to provide for the taking and summary destruction of any such provisions which are unsound, spoiled or unwholesome; and to regulate and to prevent the bringing into the city, having or keeping such unsound, spoiled or unwholesome provisions, or any unsound or putrid beef, pork, fish, hides, skins, or other substances, and to inspect and regulate dairies and dairy products and to regulate the sale of milk within the City.

Forty-seventh, To provide for and regulate the manner of weighing hay and straw and selling the same; and measuring and selling firewood, coal and lime; to provide for the inspection of lumber and building materials and to regulate the measuring and selling thereof, and to prohibit the sale of any such products by weight or measure, unless first weighed or measured by the official weigher and scaler,

Forty-eighth, To provide for the inspection and sealing of weights and measures, and to enforce the keeping and use by vendors, of proper weights and measures, duly tested and sealed, and to provide for the term, appointment and compensation of a City Sealer of Weights and measures, and to provide punishment for the use of false weights and measures.

Forty-ninth, To regulate the construction of all buildings, chimneys and stacks; to prohibit and prevent the erection or maintenance of insecure or unsafe buildings, walls, stacks, or chimneys, and to provide for their summary abatement; to prescribe the depth of cellars, the material and method of construction of foundations and foundation walls, the manner of construction and location of drains and sewer pipes, the thickness, material and construction of party walls, the size and material of floors, beams, girders, pipes, columns, rods, chimney flues and heating apparatus; to regulate the construction of privies, and vaults in buildings; to prohibit the construction of buildings not conforming to such regulations; and to direct the suspension, at any time, of the erection of any of such building that does not conform to such regulations; and to provide for the issuance of building permits.

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Fiftieth, To prescribe the limits within which wooden buildings shall not be erected, placed or repaired, and to direct that all and any buildings within such fire limits, when damaged by fire, decay or otherwise, to the extent of fifty per cent of their value, shall be torn down or removed, and to prescribe the manner of ascertaining such percentage, and to compel the owners of any buildings, or other structures which have been destroyed or partially destroyed, or have become dangerous by fire, or otherwise, to take down the same or any part thereof and in case of refusal or neglect of said owner to take down the same, when ordered by the Council, then to cause the same to be taken down, and to provide by ordinance for the punishment for such refusal or neglect and to assess the cost thereof upon the land upon which said building or structure stood.

Fifty-first, To require the owners or lessees of buildings or structures now or hereafter to be built in the City, to place thereupon such fire escapes and appliances for protection against or for extinguishing fires, as it may direct.

Fifty-second, To prevent the dangerous construction of chimneys, fire places, hearths, stoves, stove pipes or ovens used in or upon any house, building or manufactory; to regulate the carrying on of manufactories liable to cause fires; to prevent the disposition of ashes or accumulation of shavings, rubbish or other combustible material in unsafe places, and make provision to guard against fire.

Fifty-third, To regulate the construction, location and operation of derricks, windlasses, freight and passenger elevators, and other mechanical structures and apparatus hazardous to life and property.

Fifty-fourth, To declare the emission of soot and dense smoke from chimneys, stacks, locomotives, and other places, within the limits of the City, a nuisance, and to prohibit the emission of such smoke or soot in any portion of the City.

Fifty-fifth, To regulate the construction of chimneys and smoke-stacks, and to prohibit the emission of sparks and cinders from chimneys, smoke-stacks, or other sources, and to declare the emission of sparks and cinders a nuisance, and to require the use of such practical appliances as may be necessary to prevent the emission of the same.

Fifth-sixth, To declare what shall be a nuisance, to alter the same, and impose a fine upon parties who may create, continue or suffer nuisances to exist.

Fifty-seventh, To provide for an compel the reporting and recording of all births and deaths within the City.

Fifty-eighth, To regulate or prevent the burial of the dead within the City, and to regulate and determine the manner in which bodies which have been placed in a vault or tomb or other place for the purpose of burial may be removed, and to regulate and control the location of cemeteries and crematories, and to cause the removal of bodies interred contrary to law, and to vacate and discontinue any cemetery and compel the removal of any bodies interred therein.

Fifty-ninth, To regulate the location, construction and management of stock yards, slaughter houses, packing houses, renderies, tallow chandleries, storing places for hides, bone or glue houses, gas works, soap factories, dye houses and tanneries or any other noisome or unwholesome business within the limits of the City, or within a distance of one mile outside of the limits thereof.

Sixtieth, To regulate the construction, location and use of breweries, distilleries, carriage houses, stables, livery stables, blacksmith shops and foundries, within the limits of the City.

Sixty-first, To compel the owner of any grocery cellar, soap or tallow chandlery, pig sty, privy or other unwholesome or noxious houses or places, to cleanse, abate or remove the same.

Sixty-second, To regulate the location of lumber yards and places for piling timber, wood and other combustible material, and to require any person maintaining any lumber, shingle or lath mills or wood yards in the City to remove the same, and when they become dangerous to buildings or other property near the same.

Sixty-third, To establish and enforce rules for the use and regulation of all buildings used and maintained by the City.

Sixty-fourth, To prevent or regulate the playing of games or any other amusement on the streets or sidewalks.

Sixty-fifth, To require and regulate the removal or destruction of swill, offal, garbage, ashes, street sweepings, barnyard litter,

manure, rubbish, yard cleanings and the contents of privy vaults, cess-pools and sinks, decaying animal matter and dead animals, or any other vile or unhealthy material.

Sixty-sixth, To establish and regulate hospitals and pest houses and make all regulations that may be necessary and expedient for the preservation of health and the suppression of disease, and to make quarantine laws and enforce them within the City, and to regulate and prevent the introduction of contagious, infectious or other diseases into the City, and to regulate, control and prevent the landing of persons, baggage, merchandise or other property from boats, cars or other conveyances infected with contagious disease, and to make such disposition of such persons or property as to preserve the health of the City, and to prevent infected boats, cars or other conveyances from coming within or near the limits of the City.

Sixty-seventh, To establish and regulate public wells, cisterns, hydrants, reservoirs, fountains and watering troughs.

Sixty-eighth, To regulate and control the quality and measurement, prevent the introduction of contagious, infectious or other diseases of gas, and to prescribe and enforce regulations for the manufacture and regulate the measurement and use of electricity and electrical apparatus or any apparatus for furnishing light, heat and power in the City.

Sixty-ninth, To regulate lodging houses and tenement houses, and to prevent the over crowding of the same, and to require the same to be kept in proper sanitary condition.

Seventieth, To prohibit and punish cruelty to animals and to require the places where such animals are kept to be maintained in healthful condition.

Seventy-first, To regulate the employment of miners on the public streets, and other public places.

Seventy-second, To compel the owner or occupant of property, within the City limits, to keep the same clear of any brush or other material or substance liable to communicate fire to adjacent property, and in case the owner or occupant of such property shall neglect or refuse to remove the same, within ten days after being notified so to do

by the Council, either personally or by one publication in the official paper, said Council shall have the authority to have the same done and assess the cost thereof against the property.

Seventy-third, To direct and regulate the planting and preservation of ornamental trees and shrubbery within the public grounds and streets of the City and to prevent any injury thereto or interference therewith and punish any person wilfully damaging any sidewalk, pavement, or appurtenance to the water works, sewerage or electric light system, or to any other property in or about the public works of the City, and to punish interference with or the withholding of any property of the City by any officer thereof or any other party; and to establish boulevards and provide for their maintenance.

Seventy-fourth, To provide for the revocation of licenses.

Seventy-fifth, To regulate and require license to be obtained for the pursuit and prosecution of such occupations or kinds of business, not in this chapter expressly referred to and provided for, as, in the opinion of the Council, may require regulation, and, in general, to adopt all such measures and establish all regulations, in cases for which no express provision in this chapter is made, as the Council may, from time to time, deem necessary for the promotion of the health, comfort and safety of the inhabitants, the preservation of peace and good order, and the suppression of vice and enhancement of the public welfare.

Seventy-sixth, To provide for lighting the City.

Seventy-seventh, To provide for and regulate the construction of bicycle paths upon any street, alley or public place.

Seventy-eighth, To provide for the investigation of the origin and cause of fires, and to compel the attendance of witnesses and production, and giving of evidence upon such investigation.

Seventy-ninth, To regulate and control, in a manner not contrary to any specific provision on the subject, contained in this Charter, the exercise by any person or corporation, of any public franchise or privilege, which, by the terms of the grant thereof, is to be exercised within the corporate limits of the City, whether such franchise or privilege has been granted by the City or by or under the State of

Minnesota or any other authority.

Eightieth, To provide for and regulate the payment, by officers and employes of the City, of their just debts incurred while in the employ of the City, out of the salary or wages due them from the City and for that purpose to provide, among other methods, that the City shall be subject to garnishment in respect to such salary or wages, for such debts.

Eighty-first, To provide for the levy, collection and expenditure of a poll tax within the City.

Powers to Impose Penalties.

Sec. 74, The Council shall also have the power to prescribe, in any ordinance enacted by it, the punishment for the violation of such ordinance by subjecting the offender to pay a fine not to exceed one hundred dollars, or to be confined and kept at hard labor in the work-house of the City, upon the public works of the City, or in any County jail, or in any place of confinement maintained by the City, for a period not to exceed ninety days.

Compilation.

Sec. 75, The Council may, from time to time, provide for the compilation and publication, in book or pamphlet form, of the Charter, Ordinances of the City, Rules of the Council and any of the departments of the City, and such statutes of the State as it may designate and may provide for the distribution, by sale or otherwise, of copies of such compilation or publication. Such books or pamphlets, so issued, purporting on the title page to be published by authority of the Council and to contain the Charter and ordinances of the City, or other matter in this section above mentioned, shall be prima facie evidence of their contents in all courts of this state, and all provisions of the Charter, and all such ordinances, rules, regulations and resolutions found therein, shall be presumed to have been duly and legally passed, approved, adopted and promulgated.

All Justices of the Peace and other Courts, which may hereafter be established in the City, shall take judicial notice of this Charter and its provisions, and all ordinances and resolutions duly passed by

the Council of this City.

Nuisances.

Sec. 76, The powers conferred upon the City to provide for the abatement or removal of nuisances, shall not bar or hinder suits, prosecutions or proceedings in the Courts, according to law.

Depots, houses or buildings of any kind within the limits of the City, wherein more than fifty pounds of gunpowder or more than ten barrels, or fifty-five gallons each, of petroleum or other inflammable or explosive oils or substances are deposited or kept at one time, gambling houses or places where intoxicating liquors are sold without license, within the City, are hereby declared and shall be deemed to be public or common nuisances.

Jurisdiction of the City.

Sec. 77, The jurisdiction of the City, for the suppression of diseases and the abatement of public nuisances, or the suppression of any business or traffic contrary to the regulations of the Council, shall extend for a distance of one mile beyond the limits thereof.

Intoxicating Liquors.

Sec. 78, All of the general laws of the State of Minnesota, pertaining in any manner to the sale of intoxicating liquors, shall, as far as applicable, be in force in, and apply to the City of Ada. Provided, however, that the legal voters of the City of Ada shall have the power and authority to vote upon and determine for themselves, the question whether license for the sale of intoxicating liquors as a beverage shall be granted by the Council of said City or not; and it shall be the duty of the Clerk of the City of Ada, upon receiving a petition for that purpose of ten or more legal voters of said City, at any time not less than fifteen days before any annual election of such City, to give at least ten days notice that the question of granting licenses for the sale of intoxicating liquors as a beverage in said City, will be submitted to the legal voters thereof at the next ensuing annual election, which question shall be determined by ballots containing the words, "In Favor of License" or "Against License," as the case may be; Provided further, however, that the neglect of the Clerk to give the required notice shall not invalidate the vote and determination



made under the provisions of this section, if the petition named shall have been duly filed. The votes upon said question shall be taken, canvassed, returned and announced in the same manner as is prescribed by this Charter for the taking, canvassing, returning and announcing the votes of the election of City officers, which determination so made shall continue until the same shall have been reversed at a subsequent annual election in the same manner; and, if such returns show that a majority of the votes cast at such election on said question shall be "Against License," no license for the sale of intoxicating liquors shall be granted by the authorities of said City of Ada, except for medicinal or mechanical purposes, but if such returns show that a majority of the votes cast at such election on said question shall be "In Favor of License," then the City Council may grant license in the manner prescribed by law.

#### Damaged Buildings, Removals.

Sec. 79. Whenever any owner or occupant of any property shall fail to remove any building or structure which has been injured by fire, as provided for in sub-section 50, of section 75, of this Charter, then and in that case, the Council may proceed to cause to be removed such building or structure, and assess the expense of such removal against the property from which such removal is had. Before effecting such removal, however, the Council shall give at least five days notice to the owner or occupant of said premises of its intention to so remove said building or structure, and to assess the costs thereof upon said property, which notice may be served upon such owner or occupant personally, if found within said City; if not occupied and said owner does not reside within the City, then said notice may be served by mailing a copy thereof to said owner at his last known postoffice address, and such notice shall be served in the manner provided by law for the service of papers by mail, or service made on a non-resident by the publication of said notice in the official paper for two consecutive issues thereof.

At said meeting of the Council, or at any meeting to which said matter may be adjourned the Council shall hear all interested parties and, if determined upon to make an assessment against said property,

such assessment for expense of removal by the Council may be for the full amount of the expense of such removal, and, before making the same, the Council shall require the Clerk to give notice by publication in the official paper, at least once a week for two successive weeks, of its intention to make such assessment upon such property at a meeting of the Council to be specified in the notice, and at said meeting or at any subsequent meeting to which said matter may be put over, the Council shall hear all interested parties and shall then, or at a subsequent meeting, proceed to make an assessment against such property, which assessment shall be certified and returned to the County Auditor of Norman County, Minnesota, to be collected in the same manner as other City assessments are by him collected.

Nothing herein contained shall be construed to prohibit the Council or the Mayor or Building Inspector, to order torn down without notice, any building or structure within said City which may be dangerous to passers by.

#### Control of Streets.

Sec. 80. The Council shall have the care, supervision and control of all public highways, bridges, streets, lanes, alleys, public squares and grounds, sewers, public improvements and of the entire water front of the City bordering on Long Lake, and shall have full power and authority to regulate and control all wharves and landing places, the discharge of all cargoes and the landing of passengers and, generally, shall have the care, supervision and control of all public property within the limits of the City.

It shall have authority to open streets when necessary, and shall cause all streets which may have been opened under the authority of the City, or with its consent, to be kept open and in repair, and free from obstruction and nuisance. The City shall be exempt from all liability for damage caused to either person or property by reason of the existence or operation of any railroad along, across, under, over or upon any public highway, bridge, street, land, alley or other public way, within the limits of the City.

### Vacation of Streets.

Sec. 81. The Council shall have exclusive power to vacate or discontinue public grounds, streets, alleys, highways, other than park ways, within the City, and also all County, Town and State roads, whether actually traveled or used at the date of such petition for the vacation or not. No such vacation or discontinuance shall be granted or ordered by the Council, except upon a petition of the majority of owners of property on the line of such public ground, street, alley or highway within such City, proposed to be vacated, together with a distance of three hundred feet in each direction from the end of such portion so proposed to be vacated, and a corporation, otherwise a proper party, may join in and verify such petition, by any officer, and be counted as a resident for the purpose of this section. Each petition provided for in this section, shall state the facts and reasons for such vacation, accompanied by a plat of the ground, and it shall be verified by one of the petitioners. The Council, when the petition is presented, shall, if it deems it expedient that the matter shall be proceeded with thereupon order the petition to be filed with the Clerk, who shall give notice by publication in the official paper for two successive weeks, at least once a week, to the effect that such petition has been filed, as aforesaid, and the same shall be heard and considered by the Council, on a day and at a place therein specified, not less than ten days from the expiration of such publication. The Council shall, at the time and place appointed, investigate and consider said matter, and shall hear the testimony and evidence on the part of the parties interested. The Council, after hearing the same, may, by resolution passed by the three-fourths vote of all the members thereof, declare such street, alley, highway or road vacated, which resolution, if approved by the Mayor, or passed over his veto, shall go into effect the same as other resolutions, after a transcript thereof, and of said plat duly certified by the Clerk, has been filed for record, and duly recorded in the office of the Register of Deeds of said Norman County.

The Council may by resolution in any case, provide that no such vacation shall be valid until the value of the premises so vacated shall be deposited in the Treasury, which value shall be fixed by

resolution of the Council by three-fourths vote of all the members thereof, and shall in no case be less than a proportionate value of the abutting property.

Provided that vacations and discontinuances of any County, State or Town road, may be granted upon the petition of a majority of the owners of such property to which the same or the portions thereof sought to be vacated, passes, when such owner shall have platted the same, and shall have provided, in lieu of such roads, sufficient streets, in the opinion of the Council, and the acceptance of such plat and the resolution of vacation, shall, when recorded, be conclusive evidence thereof.

#### New Offices Not to be Created.

Sec. 82. The Council shall have no power or authority to create any new or salaried office not provided for by this Charter, but nothing herein contained shall prevent the City and its officers from employing such servants and agents from day to day and from month to month, as shall be authorized by the Council by resolution.

#### Relief.

Sec. 83. The Council shall not have the power or authority to relieve any citizen from the payment of any lawful tax, assessment, fine or license, or to exempt him from any burden imposed upon him by law or ordinance, or to ordain the payment of any demand not authorized and audited, according to law, except by a two-thirds vote thereof.

#### Compromises.

Sec. 84. The Council shall not have the power or authority, except by resolution adopted by vote of two-thirds of all the members of such Council to authorize any compromise of any disputed demand or any portion thereof.

#### Damages for Injuries.

Sec. 85. The Council shall not have the power to authorize the payment of any damages claimed for alleged injuries to persons or property, except by resolution adopted by a vote of three-fourths thereof.

#### Appeals to District Court.

Sec. 86. Whenever any claim, excepting the claim of an employee or officer of the City, for wages or salary, is allowed and ordered to be paid in whole or in part by the Council, no warrant for the same shall be signed by the mayor until ten days after such allowance, and the Attorney of the City may, and if the amount so ordered to be paid exceeds Twenty-five Dollars and seven tax payers of the City, file with him a request in writing to appeal therefrom, he shall, on behalf of and in the name of the City, appeal from the decision of the Council to the District Court of Norman County, at any time within said ten days, and such appeal shall be effected in the same manner, and like proceedings shall be had, as in cases of allowance of claims by the Board of County Commissioners of claims against the County and appeals therefrom, as provided by the General Laws of the State.

In case of appeal being taken, the Clerk shall forthwith, without charge, make a return thereof to said District Court, which return shall include a certified copy of the claim and a transcript from the records in the office of the Clerk, of the action of the Council and Mayor thereon. In all such appeal cases, the proceedings shall be put on the trial calendar, among the issues of fact, for trial at the next General Term of the District Court of said Norman County, held after eight days from the date of the appeal, and on or before the second day of such term, pleadings shall be made up under the direction of the Court, as in civil actions, and thereupon all proceedings shall be had as in other cases in District Court.

#### Chapter V.

##### Financial Department.

##### Fiscal Year.

Sec. 87. The Fiscal Year of the City shall begin on the Fifteenth day of February.

##### Debt not to be increased.

Sec. 88. The debt of the City shall not be increased, nor shall any new bond of the City or Warrant be issued except as herein provided, nor shall the City loan its credit, become a stockholder, or make any contribution or donation to any person, company or corporation.

Provision to pay Indebtedness.

Sec. 89. The Council is hereby authorized to provide by taxation for the prompt payment of interest, and for a sinking fund for the purpose of paying the bonds of the City, whether heretofore or hereafter issued.

Warrants.

Sec. 90. All money and other property belonging to the City except as otherwise provided in this Charter, shall be under the management and control of the Council, and moneys shall be paid out upon the warrant of the Mayor, countersigned by the Clerk, after having been duly authorized by resolution of the Council, passed by an affirmative vote of two thirds of the whole number thereof, provided, that the salaries of all regular officers and employees of the City, except Street Commissioner, may be paid upon motion of the Council, duly passed by a majority vote, but this proviso shall not be construed to include the wages of officers and employees of the City, specially or temporarily employed. The resolution providing for the issue of a warrant shall state the fund upon which such warrant shall be drawn, and every warrant shall designate the specific purpose for which it is issued and the specific fund upon which it is drawn, and shall be payable out of none other. Each warrant shall be payable to the order of the person in whose favor it is drawn. No warrant on any specific fund shall be drawn or issued until there is money sufficient in the Treasury to the credit of such fund to pay the same, together with all other warrants issued since the adoption of this Charter, that may then be outstanding against such fund, and the Council is hereby prohibited from authorizing the issue or ordering paid any such warrant, until there is sufficient money, as aforesaid, in the Treasury, applicable thereto, to meet such warrant, together with all other warrants which may be outstanding against such fund. No officer or official body of the City shall have any power to contract or create any indebtedness against the City except in accordance with the provisions of this Charter, or to create any liability against the City by the issuance of any warrant contrary to the provisions of this section, and any warrant issued contrary thereto shall be wholly void as to the City,

but the same shall constitute a personal claim against the officer or officers issuing the same, and any member of the Council voting to authorize the issuance of the same or attempting to create such indebtedness.

#### Board of Tax Levy.

Sec. 91, There shall be a Board of Tax Levy, which shall consist of the Mayor, Auditor, Clerk and the Chairman of the Finance Committee of the Council. Said Board shall meet at the office of the Clerk on the second Monday of September, each year, and may adjourn from time to time as may be made necessary by the duties hereby required of it, but not later than the 30th day of September. Said Board shall consider, determine and fix a maximum rate of taxation for the various purposes for which the Council is authorized to levy taxes for such year, and it shall be the duty of such Board to reduce the maximum rate of taxation for such purposes to the lowest practical limit, and the Clerk shall, on or before the first day of October, certify to the Council such maximum rate, and the Council shall, thereupon, make such levy as it may deem necessary. Provided, (1) that the amount levied for the interest fund shall be sufficient to pay such interest; (2) that a minimum tax of one mill on all the taxable property of the City shall be levied for the sinking fund; (3) for all other purposes the tax levy shall not exceed twenty five (25) mills upon the assessed valuation of the City.

#### Funds.

Sec. 92, There shall be maintained in the Treasury the following funds: a sinking fund, a permanent improvement fund, an interest fund, a water and light fund, a general fund, and such other funds as the Council may, by resolution or ordinance, direct.

1. The Sinking Fund is created for the purpose of accumulating money to pay the principal of the bonded indebtedness of the City, and, for the maintenance of this fund, there shall be levied an annual minimum tax of one (1) mill on the dollar of the assessed valuation of all taxable property in the City; there shall also be assigned and placed in the Sinking Fund, twenty five (25) per cent, of all license fees collected by the City and twenty five (25) per cent of all fines

paid into the Treasury, and the Treasurer shall keep a separate account with the City depositories of all moneys belonging to the Sinking Fund and the Treasurer is hereby forbidden to place any money, hereby appropriated to the sinking Fund, in any other fund. There shall be paid into the sinking Fund all taxes collected to pay interest in excess of the amount required to pay such interest.

Sinking Fund Commissioners.

The Council shall within sixty days after the adoption of this Charter, appoint a board of Sinking Fund Commissioners consisting of three resident freeholders, each of whom shall have lived in the City at least three (3) years previous to his appointment, one of whom shall be appointed for a term of two years, one for a term of four years, and one for a term of six years. And upon the expiration of each of said terms his successor shall be appointed by the City Council for a term of six years; provided however, that no such appointment shall be made by the Council except by a vote of two thirds of all the members thereof, and said Commissioners, before entering upon the duties of their office, shall qualify. The Council may, by resolution, define such duties for said board as are not herein provided. Said Commissioners shall have charge of the Sinking Fund and shall invest the same in bonds or other obligations of the City, issued pursuant to this Charter, or in such other bonds as are permitted by law for the investment of the Public School Funds of the State of Minnesota, or in any County or School bonds of this State. In case of investment in the bonds or other obligations of the City, the same shall not be cancelled, but shall be held in the Sinking Fund, and the interest thereon shall be paid over and applied to such Sinking Fund. Whenever any bonds of the City shall become due, the said Commissioners shall dispose of such bonds then in said fund with the money on hand belonging to the same, as shall be necessary to pay such maturing bonds. And said Commissioners may dispose of any of the bonds in said Fund, at such other times as said Commissioners may deem for the best interest of said Fund. Whenever the amount of said Sinking Fund, together with the interest and revenue therefrom, computed to the time of the maturity of the City bonds, is sufficient to pay all of said bonds,



the levy of one mill hereinbefore provided for may be omitted and the money otherwise devoted to this fund may be diverted to other funds, but, in case of decrease of interest, or for any other cause, said fund shall, in the judgement of the Commissioners, be insufficient to pay said bonds of the City at maturity, such tax shall be resumed. Said Commissioners shall make a detailed report to the Council, at the first meeting in July each year, and at such other times as the Council may require, and said report shall show the condition of said Sinking Fund, the nature and value of each of the securities thereunto belonging, with a full description of said securities. Any tax payer of the City or any of the owners of the bonds of this City, shall have the right to maintain in a Court of competent jurisdiction, any proper action or proceeding to enforce upon the part of the Council or said Commissioners compliance with the provisions of this section. Whenever, at the maturity of any bonds of the City, said Sinking Fund shall not have money in it, sufficient to pay the bonds so maturing, and whenever the Council shall deem it advisable and for the best interests of the City, to take up any outstanding bonds not due, the Council may issue other bonds of the City to run not exceeding twenty (20) years, on such terms as to place and time of payment and rate of interest as may be deemed advisable, and in such amount as may be necessary to meet such deficiency, and to take up and refund such bonds if not due, provided, that refunding bonds shall in no case draw a higher rate of interest than the bonds taken up.

3. The Permanent Improvement Fund is created for the purpose of paying the cost of all real property and all rights therein, and all improvements thereon which the City may have or acquire for its various purposes, payment for which is not otherwise provided for out of other funds, and also for the purpose of paying such portions of the expense of local improvements as shall devolve upon the City, and also for the original cost of bridges, buildings and other permanent improvements not otherwise provided for by law. Whenever thirty three and one third per cent or more of any special assessment ordered by the Council for local improvements, shall have been collected and shall be in the hands of the City Treasurer, the City Council may in its discretion

advance from the Permanent Improvement Fund an amount which, with the taxes so collected, shall be sufficient to complete such local improvements. But neither the City Council nor any officer thereof shall ever authorize or enter into any contract for any local improvement on behalf of said City until there shall have been collected at least thirty three and one third per cent of the special assessment levied for the performance of said work; provided, that no advancement shall be made out of said permanent improvement fund, for the purpose above mentioned, unless, in addition to such advancement, there shall be in said Permanent Improvement Fund, sufficient moneys to pay the City's portion of the cost of making such improvements, and in addition thereto sufficient moneys to pay the City's portion of all permanent improvements theretofore ordered by the City Council.

There shall be paid into the Permanent Improvement Fund, (1) all moneys from the sale of all property of the City, the proceeds of which are not otherwise disposed of under the provisions of this Charter, (2) from the sale of bonds issued on account of this fund, (3) all surplus balances of special assessments for local improvements. It shall be maintained by an annual tax levy which shall be levied by the City Council, as a part of the annual tax levy.

3. The Interest Fund is created for providing money for the payment of interest to become due during the next fiscal year, upon the outstanding bonds of the City. It shall be maintained by an annual tax levy, made by the Council, upon all the taxable property of the City, of such an amount as will be sufficient to pay said interest.

4. The Water and Light Fund is created to provide for the support and maintenance of any plant owned or operated by the City for furnishing, to the City or its inhabitants, water, light or power, and for paying the cost of the purchase, construction, extension, operation, maintenance and repair of the City Water Light and Power Plant, and the interest on all bonds and outstanding obligations issued on account of said Water Light and Power Plant and five (5) per cent, of the principal sum of said outstanding obligations. This Fund shall not be maintained by taxation, but there shall be paid into it all moneys derived from the sale of any property acquired for or used in

connection with the Water Light and Power Plant of the City; also the proceeds of all special assessments levied on account of or in connection with such Water Light and Power Plant; also such amounts as may, from time to time, be realized from the sale of bonds issued on account of said Plant; and also all moneys received from the operation of said plant, including Water Light and Power rates, rentals and penalties.

It shall be the duty of the Water and Light Commission, provided for in this Charter, together with the Council, within four months after the adoption of this Charter, to make an estimate of the amount of the outstanding bonds against the City, and of amounts advanced from other municipal funds properly chargeable to the construction of the present Water and Light Plant, and the interest on such debt and five per cent of the principal sum thereof shall be paid from this fund, beginning with the instalment of interest falling due next after the Fifteenth day of August, 1908. Should there be any accumulation of money in this Fund, beyond the needs thereof, the Council may, by resolution passed by a two-thirds vote, direct such accumulation, or any part thereof, to be paid and transferred to the Sinking Fund.

5. The General Fund is created to provide moneys for the payment of all other legal obligations of the City. It shall be maintained by tax levy, and there shall also be paid into it all moneys belonging to the City, not specifically designated as belonging to any other fund.

#### The Several Funds.

Sec. 93. The income and revenue of the City paid into the Treasury shall, at once, by the Treasurer, under the direction of the Clerk, be apportioned to and kept in the separate Funds established by this Charter and by the Council, and it shall be unlawful to transfer money from one fund to another, or to divert money from the fund to which it belongs, except that, when there shall be a surplus of cash to the credit of any such fund, the Council may, by resolution passed by a three-fourths vote of all its members, authorize said surplus cash to be placed in the Sinking or Interest Fund; provided, that money shall never be transferred to any other fund, from the Sinking Fund until the several purposes for which said fund has been established and maintained, shall have been fully accomplished.

No Debt Created without Authority of the Council.

Sec. 94. None of the departments respectively of the City or any officer of such department shall have power or authority to make any contract or to create any debt against the City before the Council shall have authorized the same by a two-thirds vote of the members thereof; and no committee of the Council or officer thereof shall allow or approve any claim in favor of any person, firm or corporation, for any purpose whatever, unless the creating of such claim or the incurring of such indebtedness shall have been previously authorized by the Council. Every requisition from any officer, department or commission to purchase supplies or create any indebtedness against the City, shall be itemized.

Money now in Treasury.

Sec. 95. Within thirty days after it has been declared that this Charter has been adopted, it shall be the duty of the Council, with the assistance of the Clerk and Treasurer, to apportion the money now in the City Treasury, among the several funds herein provided for.

Power to Borrow Money or Incur Debt.

Sec. 96. The City may issue bonds in the manner hereinafter provided; (1) for the purpose of constructing, maintaining, extending, enlarging or improving a municipal water light and power plant, or either of them, or for the purpose of acquiring or paying for any Real Estate or other property needed in connection with any such plant; (2) for the purpose of making any public improvement within the power of the City; (3) for the purpose of paying, funding or refunding any bonded indebtedness of the City existing at the time this Charter goes into effect, or created at any time in any manner by said Charter authorized. The City of Ada by ordinance may issue its certificates or other evidence of indebtedness, in anticipation of any taxes or assessments levied upon any portion of the taxable property of this City, as provided for herein. Such ordinance for the issuance of bonds or certificates may provide that the same shall be general obligations of the City or that they shall not be general obligations, but shall be payable out of any assessed taxes, assessments, funds or Liens held by the City.

or may limit the City's liability thereon in any other manner or shall guarantee that the City shall pay for the same. The City shall have authority to protect itself by acquiring title to any property subject to special assessments for local improvements, and shall have authority by ordinance to assign and convey any property so acquired, whether proceedings to acquire such title have been had prior to the time of the going into effect of this Charter or thereafter, and shall have the power in like manner to assign any lien or right of action, held by the City on account of or arising out of any such assessment, as security for the payment of any bonds, certificates of indebtedness or other evidence of indebtedness mentioned in this section, or to provide that such bonds, certificates or other evidence of indebtedness mentioned herein, may be collected out of any such property, liens or rights of action.

#### Bond Issue Regulations.

Sec. 97. (1) The City Council by a majority vote of all the members thereof may from time to time as the occasion may arise issue bonds of the City without a vote of the people authorizing the same, for the purpose of paying, funding or refunding any bonded indebtedness of the City existing at the time this Charter goes into effect or created at any subsequent time in any manner by said Charter authorized; provided, that the rate of interest on any such refunding bonds, issued as aforesaid by resolution of the City Council, shall not exceed the rate of interest in the said original bonds, and that if such refunding bonds cannot be disposed of at a rate of interest not to exceed the rate provided for in the original bonds, then and in that case the proposition for issuing refunding bonds shall be submitted to a vote of the citizens as provided for in subdivision two of this section.

(2) Excepting as last above specified no bonds of the City shall ever be issued unless authorized by a two-thirds affirmative vote of all the members of the Council, and unless the proposition to issue said bonds shall be first submitted to the legal voters of the City at a general or special election and approved by a majority of such voters voting on such proposition at such election.

(3) The manner of issuing bonds of the City, the conditions to be contained therein or matters pertaining to the manner or form of

submitting the propositions for bonding to the voters of the City shall be regulated and prescribed by the City Council at the time of such issue.

(4) No bonds of the City shall hereafter be issued nor any indebtedness incurred which will make the aggregate outstanding indebtedness of the City exceed six per cent of the assessed valuation of all the taxable property of the City as shown by the last preceding assessment for the purposes of taxation; provided that certificates of indebtedness against taxes levied and assessed may be issued as hereinafter provided.

(5) Bonds, certificates and other evidences of indebtedness and obligations of the City authorized by this section shall in no event bear a greater rate of interest than six per cent per annum, and if they run for more than five years shall not bear a greater rate of interest than five per cent per annum, and shall in no event be sold for less than the par value thereof, and shall be sold in accordance with the provisions of Chapter 10 of the Revised Code of Laws of the State of Minnesota for the year 1905, Sections 785 and 786, and acts amendatory thereof except as provided in this Charter, no warrants, bonds or other evidence of indebtedness shall be issued by the City or anyone in its behalf.

#### Tax Certificates.

Sec. 98. At any time after the annual tax levy has been certified to the County Auditor, and not earlier than October 10th of any year, the council may, by ordinance passed by three-fourths majority of all the members thereof, issue and sell, or cause to be issued and sold, from time to time, as many as needed, certificates of indebtedness in anticipation of the collection of the taxes so levied as aforesaid, for any special fund named in said tax estimate, for the purpose of raising moneys for such special funds; but no power shall exist to issue certificates for any of said separate funds exceeding fifty per cent of the amount named in said tax estimate, to be collected for the use and benefit of said fund, but no certificates shall be issued to become due and payable later than December thirty first of the year succeeding the year in which said tax estimate, certified to the Auditor as afore-

said, was made, and said certificates shall not be sold for less than par and accrued interest, and shall not bear a greater rate of interest than six per cent per annum, which certificates shall state upon their face for which of said separate funds the proceeds of said certificate shall be used, and the whole amount embraced in said tax estimate for that particular purpose they shall be numbered consecutively, and be in denominations of fifty dollars, or a multiple thereof, and may have interest coupons attached and shall be otherwise of such form and terms and with the coupons be made payable at such place as will best aid in their negotiation, and the proceeds of the tax assessed and collected aforesaid on account of said fund, and the faith and credit of the City are irrevocably pledged for the redemption of the certificates so issued, except as in this chapter provided.

#### Penalties.

Sec. 99. Any willful neglect or refusal on the part of the Treasurer or Clerk to perform the duties required in this chapter or by the Charter of the City, or any vote or act of the Mayor or any member of the Council, or of said officers or other officers of the City made or done with the willful intent to evade the provisions of this chapter or this Charter, or to divert the funds raised by taxation or pledged by ordinance to any specified purpose, is hereby declared to be malfeasance in office, and upon conviction thereof such officer shall be removed from office, and shall, in addition thereto, be punished by a fine not exceeding one hundred dollars or by imprisonment in the Harman County Jail not exceeding three months, and any occurrence of any neglect, refusal, vote or act, as aforesaid, shall be prima facie evidence that the same was done with such willful intent.

#### Poll Tax.

Sec. 100. Every male inhabitant of the City between the ages of twenty one and fifty years, and not exempt by law, shall annually pay a poll tax of not less than one day's nor more than two day's work upon the streets, highways or public improvements of the City, and such number of days shall be fixed and levied by the Council by resolution, at its regular meeting in March, in each year. All persons liable to pay such poll tax may, in lieu of work, pay to the Treasurer in cash not

exceeding one dollar for each day so fixed by the Council. The Clerk shall, not later than the first day in May in each year, prepare a full and complete list, in triplicate, of all residents of the City who are liable to pay poll tax. Said list shall be compiled from the last voters list used at any municipal or general election, as the case may be, held in the City; and it shall be his duty to add thereto the names of all other persons liable to pay said tax who have been omitted from said poll list or who have become residents since the same was prepared. The list shall, after the name of each person thereon, contain a check mark in the proper column to indicate the ward in which such person is residing at the time such poll tax list is prepared, and if exempt, the cause thereof; and if such person has died or removed from the City, the fact shall be indicated on said list. The list, when completed, shall be submitted to the Council for approval, and when corrected and approved one copy thereof shall remain in the office of the Clerk, and be at all times open for inspection, one copy shall be delivered by him to the Treasurer and the third shall be delivered to the Street Commissioner, and shall be prima facie evidence of the liability of the person's name therein to payment of poll tax. The Clerk shall, not later than the tenth day of May in each year notify each person in the City who is liable to poll tax, by postal card, of the amount of his said tax, and that it may be commuted at the rate of one dollar per day by payment at said rate to the Treasurer, who shall receive all such payments and place them in the General Fund, and shall make each month a detailed report thereof to the Council at its regular meeting. Said report shall give the name and ward of each person who has made payment of said poll tax to him during the preceding month. All of said poll tax which shall not have been commuted shall be worked out in person in the manner provided by the laws of the State for the collection of highway labor in Towns except that the same shall be worked under the supervision and direction of the Street Commissioner. Said Street Commissioner shall make report in writing to the Council monthly, at its regular meeting, which report shall be in detail and give the names and residence, by wards, of all persons who have worked their said poll tax under his direction, and the date and



place thereof, and shall show the names of all persons who have not worked or commuted their said poll tax. It shall also be the duty of the Street Commissioner to add to said list the names of all persons legally liable to the tax who may have been omitted from said poll tax list, and to report the same to the Council, and to compel all such persons to work or commute said poll tax. Failure on the part of said Street Commissioner to make said reports, or any of them, or to add the name of all such persons liable to poll tax to said list and to require them to pay or commute the same, and properly report to the Council all such persons who fail, refuse or neglect to pay or commute said poll tax, shall be grounds for dismissal from his office, and he shall thereafter be disqualified from appointment as Street Commissioner. This provision shall not be construed to be a bar to any prosecution of said Street Commissioner for any neglect of duty or other wrong doing. Every person, resident of the City, liable to poll tax, who has been duly notified and does not commute, and who refuses or neglects to appear at the time and place and work his poll tax, when required, and as directed by said Street Commissioner, shall be deemed guilty of a misdemeanor, and upon conviction thereof, in the manner provided in the General Laws of Minnesota for neglecting road duty, shall be liable to all the penalty therein provided.

#### Chapter VI.

#### Water, Light, Heat and Power.

##### Power of City.

Sec. 101. The City may construct, purchase, own and operate its Water, Electric Lighting, Heating and Power Plant, or any of them and dispose of the same at will. The City may maintain, enlarge, extend, repair and operate the same. It may furnish Water, Light, Heat and Power for all municipal purposes and may supply the same to the inhabitants of the City, and to such others as it may deem expedient.

##### Commissioners.

Sec. 102. The control, management and operation of all such Water, Light, Heat and Power Plants shall be committed to a board to be known as the "Water, Light, Heat and Power Commission."

Eligibility, Appointment, Salaries.

Sec. 103. Said board shall consist of three members, all of whom shall be residents and citizens of the City, and at least two of whom shall be freeholders and residents of the City for five years prior to the time of their appointment. They shall be appointed by the District Court of the Fourteenth Judicial District of Minnesota, within sixty days after the adoption of this Charter, as follows: One member for two years, one member for four years and one member for six years, said terms being considered as beginning March 24, 1908, and bi-ennially thereafter, one member shall be appointed by the Council at the time and in the manner that other officers are appointed, provided, however, that no such appointment shall be made by the Council except by a vote of two-thirds of all the members thereof, and said Commissioners, before entering upon the duties of their office, shall give a bond in the sum of twenty-five hundred dollars.

The members of said board shall be paid a salary not to exceed fifty dollars a year each, the same to be paid out of the Water, Light, Heat and Power Fund and form a part of the operating expenses of the plant.

Organization, Powers.

Sec. 104. Said board shall organize by electing one of its number president and another secretary, and such secretary shall be the Clerk and Bookkeeper of the Water, Light, Heat and Power Department and shall receive, for such additional service, such compensation as said board and Council may direct. Said Board shall employ a Superintendent, a Collector, (who may be one of its number) an engineer and such other help as will enable it to properly perform its duties under this Charter, and may discharge said employees at will. Said Board shall prescribe the duties of all such employees and shall fix their compensation. Said Board and its employees may enter upon any premises for the purpose of examining the same and making surveys, and it may prosecute any action in the name of the City against any person for the use of Water, Light, Heat and Power, or for any injury to any of the property or works entrusted in its care.

Said Board may require from the persons employed by it, bonds for the faithful performance of their duties. The amount of such bonds shall be fixed by the Board, provided, that the Collector shall give a bond in at least the sum of three thousand dollars.

**By-Laws, Rules.**

Sec. 105. Said board is hereby vested with full power to make and enforce such by-laws, rules and regulations as may be necessary to carry into effect the object and intent of this chapter and to cause all such by-laws, rules and regulations to be entered in a book kept for that purpose and signed by the President and Secretary, which when so entered and signed, shall be opened at all times for inspection and shall be evidence in any Court of Justice. Said Board shall fix and maintain the rents and rates of water, light, heat and power furnished by it, so that the Water, Light, Heat and Power Fund of the City shall, in each fiscal year, be at least sufficient to defray the cost of the operation, and maintenance, of the light, water, heat and power plant of the City and to pay the interest on all such bonds of the City, designated under this Charter, which have been issued on account of the construction of the water, light, heat and power plant, and to maintain a sinking fund of five per cent of the amount of the bonds so designated for replacement; and it is hereby made the duty of the Council to establish such sinking fund within sixty days after the adoption of this Charter.

**Distribution, Price.**

Sec. 106. Said Board shall regulate the distribution and use of water, light, heat and power in all places and for all purposes where the same shall be required for either public or private use, and shall fix the price and rates therefor, provided, that, in case of hydrants for extinguishing fires, and fountains for watering troughs, and lights for the streets, public buildings and other places, the board shall fix and locate the same as the Council may direct. Provided that said Board shall not charge the City for such water, light, heat and power a higher rate than is charged to private parties, it being the duty of the Board to maintain the rates for City water, light, heat and power on an equal basis with rates prescribed for such service to private

parties, and corporations, and the price to be charged per year for each hydrant shall not exceed forty dollars. The City shall pay, out of the General Fund to the account of the Board or to the Water, Light, Heat and Power Fund at the price and rate so fixed by the Board, for all water, light, heat and power furnished to the City for public purposes.

Said Board is authorized and required to restrain and prevent any and all waste of water, heat, light and power, and may, when in its judgment necessary, shut off the water, light, heat and power or take such other action as in its judgment may be proper.

**Payment in Advance Required.**

Sec. 107. The Board shall have full power and authority to require payment in advance for the use of water furnished by it in or upon any building, place or premises and, in case prompt payment for the same shall not be made, then it shall shut off such water; and, in case prompt payment for light, heat and power shall not be made, as required by the Board, then such light, heat and power shall be shut off and said board shall not again supply said building, place or premises with water, light, heat or power until all arrears with interest thereon together with the cost and expenses of turning said water or light off and on, shall have been fully paid.

**Liability of Owner of Property.**

Sec. 108. The owner of any private property which has upon it pipes connected with the City water works to convey water thereto, or wires and fixtures connected with the City lighting and power plant to convey light and power thereto, shall, as well as the lessee or occupant of such premises, if any, be liable to the City for the rents or rates for all water from said water works and all light and power from said plants, used upon such premises, and such rents or rates may be recovered in an action against such owner, lessee or occupant or against any one or more of them. Provided, further, that upon service of written notice upon said Water, Light, Heat and Power Commission, by the owner, lessee or occupant of such building or premises such water, light, heat and power shall be discontinued and the liability of said owner, lessee or occupant shall cease with the service of such notice.

Supplies.

Sec.109, All supplies for the Water, Light, Heat and Power Plants shall be purchased as follows: An itemized list of such supplies shall be made by said Board and delivered to the Clerk, who shall register the same and submit it with his report thereon to the Council and if approved by the Council said bill of supplies shall be purchased under the provisions of Chapter ten of this Charter, by the Clerk under the direction of the Council. Provided, that the Council may authorize the purchase of supplies for amounts up to two hundred dollars, in open market, without inviting proposals therefor. Provided, further, that the Council by a two-thirds vote, may authorize the Water, Light, Heat and Power Commissioners to contract for service or supplies not to exceed Fifty dollars in any one month, which may be absolutely necessary for the operation of the Water, Light, Heat and Power Plants, but in the event of any extraordinary or sudden injury to said plants, whereby great damages might ensue by reason of delay the Board shall make its requisition for supplies to the Clerk who, by and with the consent of the Mayor shall purchase supplies on account of the City without an order from the City therefor, and said board shall cause the damage or break to be repaired in such manner as it may deem best for the interests of the City. Provided, further, that if any requisition of such Board for any such supplies shall be refused by the Council for any reason, said Board may at once make application to the District Court of Norman County for an appropriate writ to compel the Council to furnish such supplies and the Court shall, forthwith hear and determine such matter upon eight days notice to the City by service upon the Mayor or Clerk. And, during the pendency of such proceeding, said Court may order said Board to contract for an purchase such supplies as the Court may deem necessary and proper and all such supplies, so purchased by the Board under order of Court, shall be paid for by the City by order of the Council, as other supplies are paid for.

Duties of Collector and Secretary.

Sec.110, It shall be the duty of the Collector, under the direction of the Board, to collect and pay forthwith into the Treasury all moneys due on account of the operation of the Water, Light, Heat and

Power Plant, and all the moneys which may come into his hands belonging to the City. In case any Water, Light, Heat or Power rent of any tenant of premises shall not be paid for ten days after the same falls due, said Collector shall give to the owner of such premises notice in writing of such default, and that the City will hold him liable for such bill contracted by such tenant. Such notice shall be served as follows: If the owner is a resident of the City, then the manner provided by law for the service of a summons in District Court; if a non-resident, having an agent in the City, then upon the Agent; if a non-resident without a resident Agent, then by publishing said notice in the issue of the official paper next following the expiration of said ten days. The Secretary shall keep a set of books in his office which shall contain a full and complete statement of the condition and operation of the plant, all the moneys received by the Board and paid over to the Treasurer, and all payments made for account of Water, Light, Heat and Power Plant, and all moneys due and owing to the Board for any cause whatever, together with an accurate account of all the expenses of the Board. At the beginning of every month the Secretary shall present to the Council, upon carefully prepared vouchers, all the bills for labor and material obtained or purchased by the Board as herein provided, which, after being examined and certified to by the Board and by the Clerk, shall be presented to the Council at its next meeting for allowance and payment.

#### Extension of Service.

Sec. 111. Extension of water pipes, heating pipes and electric lines of the City shall not be made except when ordered by said Board and approved by the Council.

#### Penalties.

##### For Injuries to Works.

Sec. 112. Any person who shall willfully and without authority from said Board break, remove or in any way damage any of the pipes, gates, boxes, hydrants, machinery, hose, wire, transformers, or other property of any description belonging to or in any manner connected with said Water, Light, Heat and Power Plants or any of them, shall, on conviction

thereof, be punished by imprisonment in the State Prison for a term not exceeding five years or in the Common Jail of Norman County for a term not exceeding two years, or by a fine not exceeding One Thousand dollars, or by both fine and imprisonment.

#### Unauthorized Use of Water.

Sec. 113. Any person who shall, without authority from the Board tap or tamper with any main or surface pipe or take water therefrom, or open or shut any surface cock, or fire hydrant, or unscrew wholly or partially the tap from such hydrant, or turn water into any tunnel or ditch excavated or used by the board for the purpose of laying the pipes or mains, or who, being authorized by the Board to take water from any pipe for any specified purpose, shall, without authority from said Board, use water for other than such specified purposes, or permit any other person to use any such water, shall be deemed guilty of a misdemeanor and shall be punished by a fine not exceeding One Hundred dollars or by imprisonment in the County Jail of Norman County for not exceeding three months.

#### Interference With Water.

Sec. 114. If any person shall maliciously or wilfully divert the water, or any portion thereof, from said works or plant, or shall corrupt or render the same impure, or shall interfere with, destroy, or injure any pipe, conduit, machinery or other property used or required for procuring or distributing water, shall forfeit to the City, to be recovered in a civil action, treble the amount of damages occasioned by him, besides costs, and all such acts are hereby declared to be misdemeanors, and may be punished as provided for in section 112 of this Chapter.

#### Omissions From Water Rates.

Sec. 115. It is hereby declared to be punishable by a fine of not exceeding five hundred dollars, or by imprisonment in the County Jail of Norman County for not exceeding one year, or by both fine and imprisonment, in the discretion of the Court, for any member of said Board to neglect or refuse to collect the water, light, heat or power rents or rentals, or the cost of labor or supplies, furnished by said Board, to any person or corporation, or to discriminate in favor of or against any individual.

Chapter VII.

Fire Department.

Organization.

Sec. 116. There shall be a fire department, of which the Mayor shall have general supervision. The fire department shall consist of a Board of Engineers, composed of a chief, two or more assistant engineers, one or more engine companies, and one or more hook and ladder and hose companies. The Engineers shall have and exercise all the powers and be subject to all the directions prescribed by the ordinances of the City, and the laws of the State. They may make such regulations for their own government as they may think proper, subject to the approval of the City Council. Said department shall be either volunteer or paid, but a paid fire department shall not be established except by an ordinance passed by an affirmative vote of two-thirds of all members of the Council, which ordinance, before it takes effect, shall be submitted to and adopted by the voters of the City under the provisions of Sec. 74 of Chapter IV of this Charter.

Election of Officers.

Sec. 117. If the City maintain a paid fire department, the Mayor shall nominate and the Council shall elect the Chief and such other officers and members of the department as may be deemed expedient.

If a volunteer department is maintained, the members thereof shall elect their own Chief, Assistant Chief and other officers, subject to confirmation and approval by the Council.

Such volunteer department may adopt a constitution and by-laws, not inconsistent with the Laws of the State, and subject to the approval and confirmation of the Council.

Such department is also authorized and required to make and submit to the Council a draft of all needful rules and regulations, not inconsistent with the laws of the State, the provisions of this Charter or the ordinances of the City, for the government and control of such department and the prevention and extinguishment of fires.

Thereupon the Council may consider the same and formulate and adopt such rules and regulations as shall govern and control the said department in all its operations.



Powers and Duties of Chief.

Sec.118. The Chief of the fire department, under the direction of the Mayor and Council, shall have the general superintendance of the department and the custody of all engines, hooks and ladders, trucks, hose, horses and other property used and maintained for the purpose of said department. He shall see that the same are kept in proper order and that all the rules and regulations and all provisions of this Charter, relative to the fire department and to the prevention and extinguishment of fires, are duly executed. He shall superintend the preservation of all property endangered by fire and shall have control and direction, in case of fire, of all persons, organizations or associations engaged in preserving such property. In case of the absence or disability of the Chief for any cause, the Assistant Chief shall exercise all the powers, perform all the duties and be subject to all the responsibilities of the Chief.

Authority at Fires.

Sec.119. The Council may, by ordinance, provide for the removal and keeping away of any and all persons from fires, and may confer powers for that purpose upon the Mayor, the Chief, Assistant Chief and other officers of the fire department and the police officers of the City; and for such purposes the Chief or Assistant Chief shall be vested with police powers. The Mayor shall have authority, under such provisions as the Council may enact, to send fire engines and other apparatus of the department, with a competent force of employees, to the relief of any other community, or for the preservation of property endangered by fire outside of the limits of the City.

Fire Alarm and other Property.

Sec.120. The Council may provide for the establishment and maintenance of an efficient fire alarm, telegraph and telephone system for the purpose of the fire department, and shall provide for the purchase or lease of such fire engines and other apparatus for fire protection, as may be necessary to secure the highest efficiency of the fire department.

The Council shall also provide for the sale or disposal of any property no longer necessary for the use of the department, and the proceeds thereof shall be paid over to the Treasurer. The Council shall also have power to provide for the erection of fire stations or engine houses, and the purchase or condemnation of sites therefor.

The powers in this section granted are subject to the general restrictions contained in this Charter.

#### Destruction of Buildings.

Sec. 121. Whenever any building in the City shall be on fire, it shall be lawful for, and shall be the duty of the Mayor or the Chief of the fire department to order and direct the destruction and removal of, and to destroy, pull down and remove such building, or any other building in the vicinity, or any part thereof, that he may deem hazardous or likely to communicate fire, and no action shall be maintained against any person or said City therefor, or on account thereof.

#### Penalties.

Sec. 122. If any person shall at any fire, refuse to obey orders of the Chief of the fire department, or other officer vested with authority at such fire, such person shall be guilty of a misdemeanor and shall be punished as prescribed by the ordinances of the City, or, in case the offense is not punishable under the ordinances of the City, then as misdemeanors are punished under the laws of the State.

### Chapter VIII.

#### Health Department.

##### Appointment, Qualifications.

Sec. 123. The health department shall consist of three members, one of whom shall be a physician, duly licensed to practice medicine within the State of Minnesota, of good standing in his profession and who shall have been in active practice for at least three years. He shall be styled health officer.

Each member of said department shall be a resident and elector of the City at the time of his appointment. They shall be appointed as other officers, for the term of one year.

General Powers, and Duties.

Sec. 124. Except as otherwise provided in this chapter, the members of said department shall have and exercise all the authority and powers and shall perform all the duties granted to or imposed upon local Boards of health by the general laws of the State of Minnesota; and all such laws of said State governing such local boards shall, so far as applicable, apply and be in force in the City.

Special Powers and Duties.

Sec. 125. The members of said department, in addition to the powers and duties mentioned in section 124 of this chapter, shall have the following and additional powers:

To enforce the laws of the State and the ordinances of the City, and the provisions of this Charter relating to public health; and for the enforcement of all such laws, provisions of this Charter and Ordinances, they and each of them shall have, and be vested with, all the powers of police officers of the City. Said health officer shall in addition to other powers and duties heretofore vested in and required of him, be required:

Professional Advice.

I. The health officer shall give the Mayor or other City authorities all such professional advice and information as they may require, with a view to the preservation of the public health; and whenever he shall hear of the existence of any malignant, contagious or pestilential disease, he shall investigate the same and adopt measures to arrest its progress.

To Make a Circuit of Observation.

II. It shall be the duty of the health officer to make a circuit of observation to every part of the City and environs, from time to time, and in all cases wherein he may discover the existence of any agent, the presence of which will prove dangerous to the health of the City, and there is no ordinance competent for the correction of the evil, he shall immediately report the same to the Council, accompanied by his written opinion of the necessity of extraordinary or particular action.

To Select Sites for Quarantine Stations.

III. The health officer, by and with the approval of the Council, may select such sites, places and boundaries for quarantine stations and purposes, as may be necessary.

Right to Enter Buildings.

IV. For the purpose of carrying out the foregoing requirements, he shall be permitted at all times, from the rising to the setting of the sun, to enter any house, store, stable or other building, and to cause the floors to be raised, if he shall deem it necessary, in order to make a thorough examination of cellars, vaults, sinks, or drains, and to cause all privies to be cleaned and kept in good condition, and to cause all dead animals or other nuisances or unwholesome things to be burned or removed or disposed of, as he may direct.

To Serve Notices to Abate Nuisances.

V. To serve notice in writing upon the owner, occupant or agent of any lot, building or premises in or upon which any nuisance may be found, or upon any person who shall have caused such nuisance, requiring him to abate the same within a reasonable time, and such notice may be given or served by any officer who may be directed to give the same.

To Provide Books for Keeping a Record.

VI. It shall be the duty of the Health Officer to provide, at the expense of the City, the necessary books for keeping a record of all transactions of the Health department, including the proper registration of births and deaths, and such other statistical information necessary for such official work of said department.

To Visit and Examine the Sick.

VII. It shall be the further duty of the health officer to visit and examine or cause to be visited and examined, all sick persons who shall be reported to him as suffering from any infectious or contagious disease, and to cause such person to be removed to the hospital or such other place as he may think proper, and cause him to be provided with suitable nurses and attendance at his own expense, if he be able to pay for the same, but if not, then at the expense of the City.

To Provide Equipment and Medicine.

VIII. To provide, under the direction of the Council, furniture, fuel, food, medicine and such other articles as may be necessary for the equipment and maintenance of any hospital for the prevention and control of infectious and contagious diseases, among men or animals. To control all such hospitals and to secure the decent and prompt burial of bodies of all persons dying at such hospitals.

IX. He shall, when directed by the poor committee of the Council or the Board of Health, attend any indigent sick person in the City and furnish medicine for such person at the latter's expense.

Penalties.

Sec. 126. Any person who, without a permit from the Health officer, shall bury or remove the body of any dead person, or shall leave unburied any such dead body longer than four days, or shall fail to bury the body of any person dying of any infectious or contagious disease within twenty-four hours after death when so ordered by such Health Officer so to do, or who shall refuse or neglect to abate any nuisance for the existence of which, as owner, occupant or agent of the place upon which such nuisance exists, he is responsible, after having received a notice from the Health Officer so to do; or who shall neglect to report the occurrence or existence of any birth, death or case of contagious or infectious disease as provided for in this Charter, the Ordinances of the City or the Laws of the State; or who shall import or bring into the limits of the City knowingly, any person or animal sick of contagious or infectious disease, or who shall remove or cause to be removed, without permission from the Health Officer, any placard announcing any contagious or infectious disease, attached to any house or building, or inclosure, by the said Health Officer or his subordinates; or who shall refuse to be vaccinated or to secure the vaccination of any minor child for whom he may be responsible; or who shall disobey or willfully avoid quarantine regulations imposed by the Health Officer, or who shall interfere with the Health Officer, or his subordinates in the exercise of his or their duties; or who shall violate any of the provisions of this Charter or the laws of the State, or the Ordinances of the City relating to the public health shall, upon conviction, be

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deemed guilty of a misdemeanor and punished as prescribed by the Ordinances of the City, or in case the offense is not punishable under the Ordinances of the City, then as misdemeanors under the criminal laws of the State.

#### Chapter IX.

#### Police Department.

##### Organization.

Sec. 127. There shall be in the City a police department, of which the mayor shall have control and supervision and of which he shall be the Chief executive officer and head; said department shall consist of a Chief of Police and such patrolmen as, from time to time, may be authorized by the Council; all members of said department shall be employes of the City, and they shall be nominated by the Mayor, but must be confirmed by the Council before entering upon the discharge of their duties.

The Mayor or Council may, at his or their pleasure, remove any member of the department. The number of members shall be limited and regulated by the number of inhabitants of the City, as determined by the last state or government census thereof. Including the Chief of Police, there shall not be more than one officer to every one thousand inhabitants of the City or fraction thereof. Provided, that the Mayor, in case of large public gatherings or other unusual occasions, requiring additional police force, may appoint such other patrolmen, at a compensation not exceeding two dollars per day, as he may deem necessary, but such temporary appointment shall not continue in force for more than three days.

##### Qualifications.

Sec. 128. No person shall be eligible to appointment in the police department who is not a citizen of the United States, or able to read and write the English language understandingly or who has been convicted of a crime. Nor shall any person be eligible to any appointment in any department, who shall not have been a resident of the City for at least one year immediately preceeding his appointment. Any person appointed to the office of Chief or Patrolman shall, before entering

upon the discharge of the duties of such office, execute a bond to the City in such sum as the Council may direct, for the faithful performance of his duty.

#### Powers of Police Officers.

Sec. 129. The Chief of Police shall possess the powers of constable at common law and under the statutes of this State and shall have the power to serve and execute any warrant, summons or other process issued out of any Justice Court of the City, and shall have authority to pursue and arrest, in the City or beyond the limits thereof, or in any part of the State, any person charged with or who has committed any violation of any Ordinance of the City, or any other offense or crime within the City, but no such officer shall have power to arrest without such warrant, except in such cases in which arrests without warrants are authorized by the General Statutes of the State, and the violation of any City Ordinance shall be deemed a public offense.

#### Conservators of the Peace.

Sec. 130. The Mayor or acting Mayor, the Chief of Police, the Sheriff of the County and all police officers and constables shall be conservators of the peace. They may command the peace and suppress in a summary manner all riotous or disorderly behavior or proceedings within the City limits and for such purpose may require the assistance of all bystanders and, if need be, of all citizens, and in suppressing any riotous or disorderly behavior or proceedings, the authority to command shall be in the officer present, in the order in this section named.

#### Penalties.

Sec. 131. If any bystander or citizen shall refuse to aid in preserving the peace, or in suppressing riotous or disorderly behavior or proceedings, when thereto required as provided in the preceding section, he shall be guilty of a misdemeanor and be punished by a fine of not more than Fifty dollars or imprisonment for not more than thirty days.

If any person shall, without lawful authority, assume to act as a Police officer of the City, or falsely pretend to be authorized so to act, or wear a badge of a police officer within the City, he shall be

liable to a fine not exceeding One Hundred dollars, or to imprisonment for a term not exceeding ninety days.

Gratuity or Rewards Prohibited.

Sec. 132. Any member of the police department who shall accept, directly or indirectly, from any person in his custody, or after he shall have been discharged, any gratuity or reward, or any kind of intoxicating drink, or who shall receive from any person, without the written permission of the Mayor, any reward for the arrest of any thief, or recovery of any goods or money, or compensation for damages sustained while in the discharge of his duties, shall be deemed guilty of a misdemeanor, and shall be subject to a fine of not exceeding One Hundred dollars, or imprisonment not to exceed ninety days.

Compensation to be Fixed by Council.

Sec. 133. Except as otherwise herein provided, the compensation of the Chief of Police, Patrolmen, and other employees of the police department, shall be fixed by the Council in the same manner as the Compensation of City officers.

Chapter X.

Contracts.

Definitions.

Sec. 134. All contracts for commodities or service to be furnished or performed for the City or any department thereof, involving an expenditure of more than One Hundred dollars, shall be made as in this chapter provided, and not otherwise.

The words, "commodities" and "service," as used in this chapter, shall be construed to include all work, labor, materials, supplies, or other property and all lighting and other service, and all local or public improvements.

The word "contract," as used in this chapter, shall be construed to include every agreement, in writing or otherwise, executed or executory, by which any commodities, work or service are to be furnished to or done for the City, and every transaction whereby an expenditure is made, or incurred on the part of the City or any department or officer thereof.

All action in this chapter required or authorized to be taken by



the Council shall be by resolution or ordinance.

**Estimates, Amount of Contract.**

Sec. 135. The Council, in the first instance shall, on its own motion, or may, on the recommendation or report of any department or officer of the City, determine in a general way the commodities, work or service to be done or furnished, and shall fix the estimate cost thereof, and in order to determine such estimate cost may require estimates from any officer or employee of the City.

In case such estimated cost, as determined by the Council, shall not exceed the sum of One Hundred dollars, the Council may direct that the commodities, work or service be procured by or through the proper department or officer of the City without public bids.

In all cases where such estimated cost shall exceed the sum of One Hundred dollars, said commodities, work or service shall only be furnished or done upon public bids or procured in open market.

**Plans and Specifications.**

Sec. 136. Before advertising for bids the Council shall cause to be prepared by the proper department, or officer of the City and filed with the Clerk, detailed plans and specifications and the proposed contract for commodities and service.

**Advertising.**

Sec. 137. After filing the same the Council shall direct the Clerk to advertise for bids for doing or furnishing said commodities or service in accordance with such contract, plans or specifications. Such advertisement shall be published in the columns of the official paper and in such other papers and at such other times and in such other manner as the Council may direct.

All advertisements for bids shall clearly state that such bids are to be received and opened at a public meeting of the Council, in the Council Chamber, upon a certain day and hour.

**Certified Checks.**

Sec. 138. In advertising for any bid the Council shall require any bidder to deliver his bid and a certified check upon some reputable bank of this state, payable to the City of Ada, for at least ten per cent of the total amount of such bid, which check and the amount thereof

shall be forfeited to the City of Ada, as liquidated damages, if the bidder, upon the letting of a contract to him, shall fail to enter into the contract so let. All advertisement for bids shall reserve the right to reject any and all bids.

#### Receiving and Opening Bids.

Sec. 139. At the time and place mentioned in the advertisement for bids, the Council shall meet in public session and publicly receive, open and read all bids that may be presented. Before any of said bids are opened they shall be numbered consecutively and no further bids shall be received after any bid has been opened. The Council shall give all persons, who desire the same, an opportunity to inspect all bids when they are opened. No bid shall be considered when not accompanied by the specified check.

#### Action by Council.

Sec. 140. The Council shall act upon such bids and determine which one shall be accepted. All contracts shall be awarded to the lowest reliable and responsible bidder complying with the foregoing requirements, provided, that the Council may reject any bid which it may deem unreasonable or unreliable, and the Council in determining the reliability of the bid shall consider the question of the responsibility of the bidder and his ability to perform his contract, without any reference to the responsibilities of the sureties on his bond, and any person who shall have defaulted in any contract awarded by the City, except, as to time, or who shall have refused to enter into a contract after the same shall have been awarded to him, shall not be considered a reliable and responsible bidder. In case the lowest responsible bid shall be more than the estimated cost of such commodities or service, the Council may reject all bids and abandon the proposed contract or it may require the Clerk to re-advertise for new bids in the manner hereinbefore provided.

All contracts shall be executed by the bidder within five days after the contract is ready for his signature, and if not executed by him in said time, he shall be deemed to have abandoned the same.

#### Performance of Contracts.

Sec.141. After the acceptance by the Council of any bid, it shall direct the execution of a contract by the proper officers, in accordance therewith and also in accordance with the said plans, specifications and proposed contract, and such contract shall be carried out by the proper department or officer of the City, as in this charter provided.

In case the Council shall determine that any commodities or services are to be procured in open market, the same shall be procured or done by the proper department or officer in accordance with such general directions as the Council may give.

#### Bond.

Sec.142. Every person to whom a contract is awarded for an amount exceeding two hundred dollars shall give bond, in such sum as the Council may direct, and with such sureties as the Mayor may approve, for the faithful performance of such contract.

In the case of all other contracts, the Council may require a bond and, in all cases of contracts coming within the purview of Secs. 4535 to 4539 Rev. Laws of 1905 and acts amendatory thereof, of the State of Minnesota, it shall require such bond as is required by such laws.

#### Expenditures.

Sec.143. It shall be the duty of each officer or head of a department to report to the Council, quarterly, the commodities, work and service likely to be needed for the operation of his department or office, during the remainder of the then fiscal year, and not theretofore contracted for.

#### Emergencies.

Sec.144. In case of emergency, and when the delays provided for in this chapter will cause great damage to the public interest or endanger public safety, the head of any department, with the written approval of the Mayor, may make necessary repairs by day labor and procure materials therefor in the open market.

#### Contracts Not to be Assigned.

Sec.145. No contract for which a bond or deposit is required as provided in this Charter shall be assigned or transferred in any manner.

and any assignment or transfer thereof, except by operation of law, and except by consent of Council expressed by resolution, shall fully end and terminate such contract and shall make the same null and void as to any other or further performance thereof by the contractor or his assigns, without any act on the part of the City; and the City, through its proper authorities, may at once proceed to relet such contract, or may at its discretion, proceed to complete the same as the agent and at the expense of such contractor and his sureties.

#### Affidavits that Claims are Paid.

Sec. 146. Before any contractor or his personal representatives shall receive any payment or any estimates on any contract for which a bond or deposit is required, as provided in this chapter, said contractor or his representatives shall make and file with the Clerk an affidavit that all claims for all work and labor to date, on the work for which an estimate is asked, has been fully paid.

#### Penalty.

Sec. 147. Any contract made in violation of the provisions of this chapter shall be absolutely void, and any money paid on account of such contract by the City, or any department or officer thereof may be recovered by the City, without restitution of the property or the benefits received or obtained by the City thereunder.

Any officer of the City violating any provision of this chapter shall thereby forfeit his office, in addition to all other penalties prescribed therefor, and such office may be declared to be vacant by proper proceedings, in the courts of the State or by action of the Council as provided for in this chapter.

### Chapter XI.

#### Salaries and Bonds.

##### Salaries.

Sec. 148. The following officers shall receive salaries, to-wit: Clerk, Treasurer, Attorney, Health Officer and Assessor. The members of the Water and Light Commission shall also receive salaries which are limited by this Charter.

Members of the Board of Health, exclusive of the Health Officer, Street Commissioner and Engineer, shall be paid for their services

such sums as the Council may direct and members of the Board of equalization shall be paid the compensation hereinbefore provided.

The Mayor, aldermen and Park Board shall receive no compensation for their services, but there shall, each year, be set apart from the General Fund, One Hundred Dollars for the Mayor's contingent expenses, which shall be paid out by the Treasurer upon the Mayor's warrant, and which he may expend for any purpose connected with the proper discharge of the duties of his office; he shall file proper vouchers for all such expenditures and if any part of said sum remains unexpended at the close of the fiscal year, it shall be returned to the General Fund.

#### Employees.

Sec. 149. The compensation of all employees of the City shall be fixed by the Council except as herein otherwise provided, and such compensation shall be paid monthly in the discretion of the Council.

#### Salaries not changed.

Sec. 150. The salaries of the officers of the City shall not be increased or diminished during the term for which any such officer shall have been elected or appointed, nor during the period intervening between the election or appointment of any such officer and the commencement of his term of service; provided, that this section shall not apply to the members of the Water and Light Commission.

#### Gifts.

Sec. 151. No officer or member of any board or employee of the City shall directly or indirectly, in or about the performance of his office or position, ask or receive any gift, compensation, gratuity, reward or other valuable thing whatever, excepting the salary or fees prescribed herein.

#### Bonds.

Sec. 152. The Council may require bonds from any officer or employee of the City in those cases where a bond is not required by the terms of this Charter, and may fix the amount of the bond so required by it, and make any regulations it may deem proper in regard to the sureties thereon.

#### Corporate Sureties.

Sec. 153. The sureties on all bonds required of officers and

employees and others, by the terms of this Charter, may be surety corporations, authorized under the General Laws of the State to do surety bond business and to give such bond; but such bond must be approved by the Council. The bond of the Treasurer must be a surety bond and the premium on the same shall be paid by the City.

#### Chapter XII.

#### Eminent Domain and Local Improvements.

#### Part I.

#### Eminent Domain.

#### Power to Acquire Property.

Sec. 154. The City of Ada is hereby empowered to acquire, by purchase, condemnation proceeding or otherwise, any property, corporeal or incorporeal, wheresoever situated, either within or without the limits of the City, which may be needed by the City or any board or department thereof, for any public purpose whatever.

And the fact that the property so needed has been obtained by the owner under eminent domain or is already devoted to a public use, will not prevent its acquisition by the City.

Where nothing is specified to the contrary, the City, in any acquisition of property, shall be deemed to have acquired the fee title and absolute ownership of such property, except in cases of streets and alleys.

The City of Ada is hereby empowered, except as hereinafter specified to levy assessments upon any property benefited by any improvement which may be made by the Council under the provisions of this chapter, to the extent of such benefits, without regard to valuation.

#### Limitations.

Sec. 155. Except in cases of improvements to abate a nuisance, no real estate shall be assessed for benefits resulting from the taking or injuring of real property, unless the owners of at least one-half of the real estate to be assessed therefor, as appears by the last assessment for general tax levy found in the office of the Auditor of Norman County, Minnesota, at the time of the presentation to the Council of the petition for improvement, shall petition therefor, which petition shall be in writing and filed with the Clerk.

In case of condemnation of land for parks, parkways or boulevards, at least one-half of the total damages and expenses thereof shall be a general charge on the City and payable out of the General Fund.

In cases where the total damage and expense of taking or injuring real estate for any improvement shall not exceed one hundred and fifty dollars, the same shall be a general charge upon the City and payable out of the appropriate fund and if there be no such fund, then out of the General Fund. Two or more improvements described in the foregoing sections may be combined in one proceeding, if deemed best and so ordered by the Council.

#### Division I.

Procedure where there may be an Assessment for Benefits.

Sec. 156. When the Council shall determine that it is necessary to take, damage or destroy any property of any description for any public purpose, it shall declare the same by resolution, in which shall be stated in a general way the nature and extent of the proposed improvement and the property proposed to be taken therefor and the property if any, that shall be benefited by such proposed improvement, and upon which assessments therefor shall be made. Thereupon, the Clerk shall publish a notice in the official paper, once a week for two successive weeks, stating that said matter is pending before the Council and describing, in a general way, the property proposed to be taken and the other facts specified in said resolution and fixing a time and place when and where any person may be heard by the Council concerning the taking of such property and the assessment upon such other property of the cost of said improvement; and it shall be the duty of the Council, at such time and place, to hear any person who may wish to be heard concerning such taking and concerning the assessing upon such other property of the cost of such improvement. Objections to either such taking or assessment may be in writing and filed with the Clerk at least one day before the time set for the hearing. In and by the terms of said resolution the Council shall cause to be made and filed with the Clerk a plat and survey of such property showing the nature, course and extent of the improvement and the property necessary to be taken, damaged or destroyed therefor and the parcels of

land to be benefited thereby, together with the names of the owners of each parcel of such property, as the same appears upon the last assessment roll in the Office of the County Auditor of the County in which the property is situated, at the date of the resolution above referred to, together with such statements as may in the opinion of the Council be proper to explain such survey and the nature and extent of such proposed improvement. And such plat and survey may be amended, modified or changed; and if the Council decide after said hearing to proceed with such condemnation and assessment it shall by resolution, adopt such plat and survey and order and direct the making of the improvement and the assessment of the survey of the property benefited to pay the cost thereof.

Commissioners.

Sec. 157. After the passage of the resolution specified in the foregoing section, the Council shall then or at a subsequent meeting, appoint three commissioners, all of whom shall be freeholders and electors of the City and not in any way interested in any property to be affected by this proceeding, to view the premises and ascertain and award the amount of damages and compensation, if any, to be paid for the property to be taken or injured for such improvement, and to assess the amount of such damages and compensation, and the expense of the improvement, so far as the same can be assessed, upon the lands to be benefited by such improvement, in proportion to the benefits to be received by each parcel, without regard to valuation. Two of said commissioners shall constitute a quorum and be competent to perform any duties required of the whole number thereof. Before entering upon the discharge of their duties, such commissioners shall take and subscribe an oath to discharge their duties with fidelity and make a just and impartial appraisal and award of damages and assessment of benefits, which oath shall be filed with the Clerk, and in case any such commissioner shall fail to qualify in five days after being notified by the Clerk of his appointment, or in case of vacancy for any cause, the Council may appoint another to fill the vacancy.



Service of Notice.

Sec.158. Said commissioners shall give fifteen days notice by one publication in the official paper of the time and place when and where they will meet to make said award and assessment, or said award, in which notice they shall describe the land to be condemned by general description and shall specify the purpose of the assessment and in a general way what property will be assessed therefor. They shall cause a copy of such notice to be served in the manner in which a summons in District Court is required to be served upon all owners of the lands to be condemned, as appears by the last assessment list in the office of the Auditor of the County in which said lands are situated, who can be found in Norman County, and also upon all persons occupying said lands; and they shall mail, with postage prepaid, a copy of such notice to all non-residents of Norman County, appearing to be interested in said lands, to the last known post office address of such non-residents. Proof of the service of such notice shall be made by affidavit of the party serving the same and shall state the time, place and manner of said service, and, if served by mail, how each notice was addressed and such affidavit shall be filed in the office of the Clerk.

Failure to Serve Notice.

Sec.159. In case of failure of such commissioners to serve such notices or any of them, said commissioners shall forfeit their right to compensation for their services, and the Council in such case is hereby forbidden to grant to them or any of them any compensation whatever for their services as commissioners.

Viewing Premises, Taking Evidence.

Sec.160. The commissioners shall view the premises to be condemned and receive any legal evidence that may be offered for the purpose of proving the true value thereof, and the damages that may be sustained or the benefit that may be conferred, if such benefits are assessable, by reason of the contemplated improvement, and said commissioners for this purpose are hereby authorized to administer oaths to all witnesses produced before them, and may adjourn the meeting from time to time and place to place until such assessment is completed; and said

commissioners shall have authority to send for persons and papers and to compel the attendance of witnesses, and shall have authority to issue subpoenas for such purpose.

#### Hearing.

Sec. 161, All persons interested in any property so to be condemned or in any real estate to be assessed for such improvement, and the Attorney of the City, may be present and be heard, and adduce evidence before said commissioners at said hearing. If, at the hearing, additional property to that described in the notice, shall be included in the assessment for benefits or part of the property be excluded therefrom, no new notice shall be necessary.

#### Appraisalment of Damages.

Sec. 162, After viewing the property and hearing the evidence offered, such commissioners shall prepare and make a true and impartial appraisalment and award of the compensation and damages to be paid to each person whose property is to be taken or injured by the making of such improvement; but, if the remainder of the same property; a part of which only is to be taken or damaged by such improvements, shall be benefited by such improvement, then the commissioners, in considering and awarding compensation and damages, shall also consider, estimate and offset the benefits which will accrue to the same owner, in respect to the remainder of the same property, and to award to him only the excess of the compensation or damages, over and above such benefits.

#### Damages to be Assessed.

Sec. 163, Having ascertained the damages and expenses of such improvement, as aforesaid, the said commissioners shall, thereupon, apportion and assess the same, together with the cost of the proceeding, upon the real estate, if any be assessable therefor, by them deemed benefited by such improvement, in proportion to such benefit; but in no case, shall the amount of such assessment exceed the actual benefit to the parcel so assessed.

#### Assessment Roll.

Sec. 164, The assessment roll shall contain a brief description of each tract or parcel of property taken, injured or assessed, the names of the owners thereof, so far as known to the commissioners, and,

if unknown, they so shall state, and the amount of damages awarded to and benefits, if any, assessed against each parcel of property.

The assessment roll shall be facted up and shall show both the total damages awarded and the total benefits assessed, if any. If the whole amount of such compensation awarded, together with the costs of said proceedings, shall exceed the actual benefits to the property subject to the assessment, the commissioners shall so state on such assessment roll and shall specify the amount of such excess. The commissioners shall also note on the assessment roll the total amount included in the assessment to cover the expenses of the proceedings.

#### Notice of Completion and Confirmation.

Sec. 165. When completed said commissioners shall cause to be given ten days notice, by one publication in the official paper, to the effect that their proceedings have been completed and that at a time and place therein specified, they will attend for the purpose of hearing objections, and that all such objections must be filed in writing with said commissioners at least one day prior to the time for hearing and that, unless sufficient cause is shown to the contrary, the said award and assessments will be then and there confirmed. Said notice shall contain a copy of the assessment roll, as completed, and no objection shall be considered unless the same be filed as herein provided, but the commissioners may, in their discretion, allow any party interested who has accidentally or inadvertantly omitted to file his objections, as aforesaid, to do so at the time fixed for the hearing.

#### New Notice May be Given.

Sec. 166. Nothing herein contained shall preclude the commissioners from causing a new notice to be given, specifying a different time and place at which they will attend, for the purpose of hearing the objections to said assessment, and for confirmation thereof, in the manner before required, in case the previous notice shall be found incorrect or in case of absence of the commissioners, or for any other reason that will be satisfactory to the commissioners.

#### Commissioners May Adjourn and Revise.

Sec. 167. The commissioners or any one of them, the others being absent, shall have power to adjourn such hearing from time to time,

and they shall have power, in their discretion, to revise and correct the said assessment, and to confirm or set aside the same and proceed to make an assessment de novo, with or without any further order from the Council; and said assessment, when confirmed shall be corrected to conform to such confirmation, and shall be final and conclusive upon all parties interested therein, not appealing therefrom.

Procedure after Confirmation.

Sec. 168, When said assessment is confirmed, it, together with all affidavits of publication, and proof of service of notices, connected therewith, shall be duly certified to by the commissioners, and filed with and entered in a book kept for that purpose by the Clerk, who shall, forthwith, under the direction of the Council, certify said assessments to the Auditor of Norman County, and to the Treasurer of the City, as hereinafter provided.

Re-assessment.

Sec. 169, If said assessment shall be set aside by the commissioners, as aforesaid, or by the Court, for any cause, jurisdictional or otherwise, said commissioners shall forthwith proceed de novo without any further order from the Council, to make another or new assessment and they shall proceed in like manner and give like notice as herein required in relation to the first assessment and all parties in interest shall have like rights and the said commissioners shall perform like duties and have like powers in relation to any subsequent determination, as are hereby given in relation to the first assessment. Provided, however, that, if the damages or benefits assessed to any parcel of land shall not be appealed from, or shall not have been set aside by the court, the said commissioners in any subsequent assessment may omit such parcels of land as to which the first assessment shall not have been set aside or appealed from, or on which said assessment shall have been paid; and as often as an assessment against any parcel or real estate for any local improvement, is set aside the same shall be re-assessed until said property shall have paid its proper proportionate share of benefits accruing from said improvement.

Provided, further, that no second or other assessment for benefits can be made against any parcel of land which the court shall adjudge is not benefited by the improvement for which the assessment was attempted to be made, or which the court shall adjudge is not subject to assessment.

#### Appeal.

Sec. 170. Any party interested in any property taken or damaged in these proceedings, or any citizen of the City, or the City, may appeal to the District Court of the County in which said property is situated from an award or assessment of damages in the manner provided for hereinafter.

#### Division II.

Where there can be no Assessment for Benefits.

#### Procedure.

Sec. 171. Whenever, in cases of condemnation of any such property set forth in Section of this chapter, where there can be no assessment for benefits, all of the acts and proceedings required to be had and done in division I, of this chapter, in proceedings where there may be an assessment for benefits, shall be had and required in division II hereof, where there can be no assessment for benefits, except that the commissioners in the latter case shall in no event make any assessment for benefits. And all the provisions of said division I, of this chapter, shall, so far as applicable, apply to and be in force hereunder in division II, hereof, to condemn property where there can be no assessment for benefits.

#### Compensation of Commissioners.

Sec. 172. Whenever any commissioners appointed under the provisions of this chapter shall have confirmed their assessments, or their award, and certified and filed with the Clerk such assessments and awards, and all appeals have been disposed of, and they shall have finally completed their work as such commissioners, the Council shall pay them such reasonable compensation for their services as it may deem just.

## Effect of Award.

Sec.173. Whenever any award of damages shall be made and confirmed and not appealed from, in any proceedings for the taking of property under this chapter or whenever the court shall render final judgment in any appeal hereunder, the rights of all parties in said matter shall be finally fixed and determined thereby, and the same shall constitute a lawful and sufficient condemnation and appropriation to public use of any property or rights specified in section 154 of this chapter, for which damages are so awarded, and every right, title and interest therein, and thereto, and every lien thereon shall be hereby divested and the City shall become vested with and entitled to and become the owner of the property taken and condemned, absolutely, for all purposes except as to lands taken for streets, alleys or highway purposes, in which the City shall only acquire an easement for such purposes. And the City shall be bound to and shall, within one year of such final determination pay the amount of such award with lawful interest from the date of the final award or confirmation thereof, or judgment of Court as the case may be; and if not so paid, judgment therefor may be had against the City. In case there shall be any doubt as to who is entitled to such compensation or damages or any part thereof the amount so awarded or in doubt or in dispute shall be, by the Council, appropriated and set apart in the Treasury for whoever, shall establish his rights thereto by proper judicial proceeding and the production of a certified copy of this judgment, and in all cases, before payment of any such award the owner of such property or the claimant of the award shall furnish satisfactory evidence to the Council of his rights to such award.

## Abandonment.

Sec.174. The City of Ada may, by resolution of the Council, at any time before the confirmation by the commissioners of their award of damages or benefits, or, in case of an appeal, within twenty days after the final determination thereof, abandon such proceedings and shall thereupon pay the costs thereof.

#### Descriptions to be Recorded.

Sec. 175. Upon the completion of any proceedings under this chapter for the acquisition of any property by the City, the Council shall cause an accurate description of the property so taken to be prepared, with a statement of the amount of damages, if any, awarded and paid or to be paid, to the former owner thereof and cause its Mayor and Clerk to acknowledge the same for the City, and cause the same to be recorded in the office of the Register of Deeds of the County in which said property is situated, and it is hereby made the duty of such Register of Deeds, upon being paid his statutory fees, to record such statement in some appropriate book in his office, and such record, or a duly certified copy thereof, shall be prima facie evidence that the City of Ada is the lawful owner of such property.

#### Part II.

#### Local Improvements.

#### Division I.

#### Procedure for Making Improvements, Grant of Powers.

Sec. 176. The City of Ada is hereby authorized to fill, excavate, grade, level, pave, re-pave, curb, wall, bridge, gravel, macadamize, sprinkle, plank, sweep or light any street, avenue, lane, alley or highway, and keep the same in repair; also to fill, excavate, grade, improve, protect and ornament any public park, square or ground; also to construct, improve or ornament any park, boulevard, or grass plat; also to plant and protect shade and ornamental trees along streets and avenues; also to construct, lay, relay and repair sidewalks, sewers, retaining walls, gutters, drains and pipes, for surface water and private drains in over or under any street, land, alley or highway; also to abate nuisances; also to drain low lands within the City when they constitute a nuisance, and the whole or any part of such expense of each improvement may be subject to the provision hereinafter contained, defrayed by an assessment upon the real estate benefited thereby, in proportion to such benefits, without regard to valuation, to be determined and levied in the manner hereinafter provided.

Petition by Property Owners.

Sec.177. The City shall have no power to assess upon real estate any part of the expenses of in anywise improving any street, alley or highway, except sweeping or sprinkling the same, unless at least one fourth of all the owners of real estate to be assessed therefor, and the owners of at least one-half of the frontage of such street or part of street to be improved, shall first petition the Council for such improvement. Nor shall the City have any power to assess upon any real estate any part of the expense of constructing any sewer or drain or pipe for surface water, or private drain, unless at least ten per cent of the owners, who own at least ten per cent of the real estate to be assessed therefor, shall first petition the Council for such improvement.

Exempt Property.

Sec.178. The amount which would otherwise be assessable against public property or property exempt from assessment for improvement shall be paid out of the permanent improvement fund.

Several Improvements.

Sec.179. One or more of such improvements upon one or more Streets may be made at the same time, under one order, and in one assessment proceeding, and may, in that case, be included in one contract, but in such case the expense of each improvement shall be separately apportioned and assessed upon the several parcels of land benefited by such improvement, in proportion to such benefit.

Application.

Sec.180. All applications, proceedings or propositions for any improvement authorized in section 76 of this chapter, shall be made to or emanate from, the Council. Any such application or petition made to the Council, shall be in writing, and if made by owners of property liable to be assessed therefor, shall state the place of residence of each signer and shall specify the real estate owner by each signer, which petition shall be verified by the oath of such signer, and shall be prima facie evidence of its own genuineness and of the facts therein stated, and shall be preserved in the office of the Clerk. The Council shall investigate the proposed improvement and the cost of the same.



and whether the requisite number of owners to be assessed therefor have joined in the petition, and if it shall be determined that such improvement or modification, thereof shall be necessary or proper, it may, in its discretion, subject to the provisions of section 176, of this Chapter, by resolution declare its purpose to make said improvement, which resolution shall state the facts so far as applicable, required to be stated in said resolution specified in Section 177, of this chapter. Thereupon the Clerk shall give like notice to that required in said section 156 and all the provisions of said section shall, so far as applicable, apply to and govern the action of the Council in this proceeding.

#### Contract and Assessment.

Sec. 181. When the Council shall authorize any improvement described in section 176, of this chapter, it shall cause the work described in said order to be let and done by contract, as in this Charter provided. Upon the making of such order and the letting of such contract, the Council shall, thereupon, or at a subsequent meeting, appoint three commissioners who shall have the same qualifications and powers and qualify in the same manner and perform the same duties, as far as necessary and proper, that are prescribed in section 157 of this chapter.

Said Commissioners shall proceed without delay to assess so much of the amount necessary to pay the cost of such improvement as is assessable, including the expense of making such assessment, as nearly as they can ascertain the same, on the property benefited thereby, in proportion, as nearly as may be, to the benefits resulting thereat, but in no case in excess of such benefits. In making the assessment roll the commissioners shall describe separately each parcel of property assessed and the amount assessed against the same and shall state the names of the owners thereof, so far as known to said Commissioners. No mistake or omission in the owners name shall in any wise affect such assessment.

#### Railways.

Sec. 182. When, in any case, any portion of the cost and expenses of making any improvement mentioned in section 176, of this chapter,

shall, by virtue of any law or ordinance or by virtue of any contract, be chargeable upon any railway or street railway company, the amount so chargeable may be assessed against such property, and the balance only upon such real estate to be benefited thereby; and the City may collect the amount so assessed against said railway Company by distress and sale of personal property, in the manner provided for in the general laws of the State in the case of taxes levied upon personal property, or by suit brought to enforce the collection of any indebtedness; provided, however, that any real estate belonging to such railway company and subject to assessment and deemed benefited by any such improvement, shall be assessed as in other cases.

Notices to be Given.

Sec. 185. Before proceeding to make an assessment for any improvement mentioned in said section 175, said commissioners shall give the notice prescribed in section 158, of this chapter, and all the provisions of said section 158, so far as applicable, shall apply to and govern the acts and proceedings of the commissioners appointed and acting under part II, of this chapter.

And in case of failure of said commissioners to serve notice, the provisions of section 159 of this chapter, shall apply to and govern the acts and proceedings of said Commissioners and the Council.

Notice of Hearing Objections and Confirmation.

Sec. 184. The commissioners shall view the premises, take evidence, hear all parties interested and assess the benefits and, in performing these duties, all the acts and proceedings of the commissioners shall be done under the provisions of sections 160, 161, 162, and 163, of this Charter, and all the provisions of said sections, so far as applicable shall be in force and apply to the acts of said commissioners under this section, and when said assessment is confirmed, it shall be final and conclusive upon all parties not appealing therefrom.

Assessments to be Certified.

Sec. 185. When said assessment is to be confirmed, it, together with all affidavits of publication and proofs of service of notices connected therewith, shall be duly certified by said commissioners and filed with and entered in a book kept for that purpose by the Clerk,

who shall forthwith, under the direction of the Council, certify said assessment to the Auditor of Norman County, and said Auditor shall at once extend said assessment for collection against the several parcels of property certified to him, upon the proper books in his office.

Any such assessment and the interest thereon, which shall not have been paid on or before the first day of January following the return thereof, shall thereafter be payable to the County Treasurer as other taxes and assessments are payable, and shall become delinquent and be subject to a like penalty as state and county taxes, and said County Treasurer shall make settlement with the City Treasurer for all collections made by him on account thereof, in the same manner as for other taxes levied in the City.

Said Clerk shall also make and certify a copy of said assessments to the Treasurer of the City, whose duty it shall be to receive payment of all such assessments and interest, up to and including the 31st day of December, following, and said assessment shall bear interest at the legal rate from the date of the filing of the same with said Clerk.

When any such assessment is paid to the Treasurer of the City he shall give duplicate receipts therefor, one of which shall be delivered to the Clerk, who shall thereupon mark upon his roll opposite the appropriate parcel of land the words "Paid on the \_\_\_\_ day of \_\_\_\_," and on the first day of January following, the Clerk after comparing his roll with the roll in the office of the Treasurer, shall certify to the County Auditor all payments made on account of such assessment, and said Auditor shall mark on his book, opposite the appropriate parcel of land therein described, the word "paid."

Appeal to District Court.

Sec. 156. Any person interested in any property assessed under this chapter for benefits resulting from any improvement, or any citizen of the City, or the City, may appeal from such assessment to the District Court of Norman County within thirty days after the date of confirmation thereof, and such appeal is hereby declared to be the exclusive way in which said assessment can in any wise be reviewed, modified or annulled, and this shall be construed to apply to all appeals allowed by this chapter.

#### Procedure on Appeals.

Sec. 187. Said appeal shall be made by serving a copy of notice of appeal upon the Clerk of the City, stating that the appellant appeals to the district court from said assessment, which notice shall contain a description of the property so assessed, his interest in said appeal and the objection of the appellant to such assessment, and by filing with the Clerk of said Court, within ten days thereafter, said notice of appeal with proof of service thereof. In case of an appeal it shall be the duty of the Clerk of the City within ten days after service upon him, to prepare and deliver to the appellant a copy of the assessment roll as confirmed. It shall be necessary to include in such copy only those pages of said roll which are pertinent to the property involved in such appeal, which copy shall, within fifteen days after the taking of such appeal, be filed by the appellant in the office of the Clerk of Court to which the appeal is taken. The District Court, may, for good cause shown, grant further time for filing such certified copies or may, when necessary, require a further return to be made. The cause shall be entered by such Clerk in the name of the person taking said appeal against the City as an "appeal from assessment," and it may be brought on for hearing by either party.

#### Procedure in Court.

Sec. 188. Such appeal shall be tried by the Court, without a jury, at a general or special term, without pleading, other than above stated. Upon such trial the appellant can make no other objections to said assessment than those stated in his notice of appeal, but the Court may, in its discretion, permit such notice to be amended in this respect at any time. The Court shall hear such competent evidence as may be offered by either party, and may revise, correct, amend, reduce or confirm the assessments appealed from, or may order new assessments to be made as to property concerning which such appeal is taken, and, in that event, shall direct the commissioners how to make such re-assessment so as to avoid the errors complained of.

The Court shall not dismiss the appeal, or confirm or annul the assessment, on the ground that only a portion of the assessment roll

has been returned; but either party may introduce the whole of said roll in evidence, and the same shall, in all cases, whether on said appeal or otherwise, and in all courts, be prima facie evidence of the validity of all proceedings up to and including the confirmation of the assessment.

Disbursements, but no costs may, in the discretion of the Court, be allowed upon such appeal as in other civil cases, but any judgment entered therefor against said City shall be a separate judgment and paid out of the general fund of the City. Upon the determination of said appeal by the District Court, either party may appeal to the Supreme Court of the State.

#### Re-Assessment.

Sec. 189. The commissioners may re-assess any parcel of land for benefits for local improvements when deemed necessary and proper by them, and in such case all the provisions of section 169 of this chapter, so far as applicable, shall apply to and govern the acts and proceedings of said Commissioners.

And said Commissioners are hereby authorized, in their discretion, to levy an additional assessment upon parcels of land benefited by such local improvement, in all cases where it shall be found that the actual cost of making said improvement has exceeded the total amount of benefits already assessed, and in such case, such additional assessment shall be for such additional cost, and, in such case, like notice shall be given and similar proceedings had in all respects, as in making said original assessments.

#### When Assessment A Lien.

Sec. 190. From and after the date of the confirmation of the assessment, as provided for in this chapter, such assessment shall be a lien on all property affected thereby.

#### Deduction for Prompt Payment.

Sec. 191. A deduction of five per cent, shall be allowed on all assessments paid before the lapse of time for the appeal hereinbefore provided for.

Assessments Already Levied.

Sec.192, The foregoing provisions shall not affect the collection of assessments already made.

Omission of Assessment on Corner Lots.

Sec.193, The Council may in its discretion, in case of any corner lot, when one frontage of such lot has been fully assessed for laying any water main or sewer, in case like improvement is to be made along the street on the other frontage of such lot, omit the assessment for such new improvement on such lot to an extent, not exceeding a frontage of sixty feet of any such lot as it may deem just; but the discretion of the Council in such matter shall be final, and the refusal or failure of the Council to make such omission shall not be ground for setting aside such assessment in any court or proceeding.

Part III.

Making of Improvements.

Division I.

Provisions of Chapter X to Apply.

Sec.194, Except as herein otherwise provided, the provisions of Chapter X, of this Charter, shall apply to contracts mentioned in this chapter, in like manner as to other contracts of the City.

Plans, Profiles and Specifications to be Made.

Sec.195, Whenever any public improvement shall be ordered to be let for which an assessment is to be made, as aforesaid, the Council shall cause a plan or profile of the work proposed, together with the specifications for the doing of the same, to be prepared, which shall be deposited with the Clerk, and kept by him at all times open for the public inspection. If the permanent improvement revolving fund shall contain sufficient funds to pay the estimated cost of the proposed improvement, in addition to the cost of all other improvements then under construction or contract, but not otherwise, the Council shall, after the making and filing of said plans, profiles and specifications, cause proposals for doing such work to be advertised for. Provided, this shall not apply to street sprinkling, cleaning or building sidewalks.

#### Right to Suspend Work.

Sec. 196. The right shall be reserved in said contract, to the Engineer with the consent of the Council, in case of improper construction, to suspend the work at any time or to order the entire re-construction of the same if improperly done.

#### Estimates.

Sec. 197. In the course of the proper performance of a contract, the Council may, from time to time, not oftener than once a month, as the work progresses, allow to the contractor estimates of the amounts already earned, less fifteen per cent thereof, which, when ordered by the Council, shall entitle said contractor to receive the amount so allowed out of the money applicable to the payment of such work. When the whole work has been completed by such contractor, to the satisfaction of the Council, the balance due may be audited and allowed by the Council on a final estimate by the Council and shall be payable out of the moneys applicable to the payment of such work.

#### Guaranty of Duration.

Sec. 198. Whenever necessary or advisable, in case of contracts for permanent improvements, the contract may provide that the City shall reserve upon the completion of the work such sum and upon such conditions and for such length of time as the specifications shall specify as a guarantee for the duration of the work performed under such contract.

#### Council to Complete Work.

Sec. 199. If in the opinion of the Council any work under contract does not progress each month so as to ensure its completion with the time named in the contract, the Council shall have power to furnish and use men and materials to complete the work and charge the expense thereof to the contractor, and the same shall be deducted from any money due or to become due such contractor, or may be collected from him or the sureties on his bond in a suit by the City.

#### Property Owners May Construct Streets.

Sec. 200. Property owners shall be allowed to construct streets, and other public improvements upon, along, or through their own property at their own expense, in such cases and upon such terms and under such

regulations as the Council may prescribe, from time to time, by Ordinance.

#### Part IV.

#### Sidewalks.

##### Plans and Specifications.

Sec. 201. The Council shall by resolution adopt and cause to be filed for inspection in the office of the Clerk, general plans and specifications to apply to and govern the building, re-laying and repairing of all sidewalks in the City.

From time to time in each year, the Council may cause invitations for bids to be published in the official paper in the same manner and for the same length of time as is required in the case of other public improvements, for building, laying and repairing all sidewalks that may be ordered by the Council during the calendar year. The bids therefor shall be received and opened, contract let, and bond given in the same manner provided in this chapter for other public improvements.

##### Grant of Powers, Duties of Owners.

Sec. 202. The City shall have the right to cause to be constructed, sidewalks along any of the public streets and highways of said City that it may deem necessary, and cause the same to be re-laid, repaired or removed when necessary, and it is hereby made the duty of all owners of land adjoining any street or highway in the City to construct, re-lay, repair or remove such sidewalk along the side of the street or highway next to the land of such owners respectively as may have been heretofore constructed or as shall hereinafter be constructed or directed by the Council to be built and the same shall be constructed of such material and width and according to the plans and specifications adopted by the Council therefor.

##### How Ordered.

Sec. 203. Whenever the Council shall deem it necessary that any sidewalk in the City shall be built or re-laid, it shall, by resolution, direct such building or re-laying, according to the plans and specifications adopted therefor.

Personal notice by the publication of such resolution once in the official paper shall be sufficient notice to the owners of the land along which such sidewalk is to be built, to construct the same



and unless such owners shall each, along his respective land, construct and fully complete such sidewalk within thirty days after the publication of such resolution or the service thereof upon him as aforesaid the Council shall forthwith proceed to build or re-lay the same under contract as hereinbefore provided, under the direction of the street commissioner, who shall at once file with the Clerk his report of such work.

Within ten days after the filing of such report the Mayor, Auditor and Clerk, acting as commissioners therefor, shall ascertain the expense of such building or re-laying and assess and levy such expense upon and against each lot and parcel of land upon which such sidewalk shall front, in accordance with the provisions herein made.

#### Repair of Sidewalk.

Sec. 204. If the owner of any lot or parcel of land shall suffer any sidewalk along the same to become broken, rotten or out of repair it shall become the duty of the Street Commissioner to immediately repair the same in a good, substantial and firm manner and report to the Council the cost of such repair, in each case, with a description of the lot or parcel of land abutting upon the sidewalk on which such repairs are made and such report shall be carefully filed and preserved by the Clerk, and it shall be the duty of said Commissioners to assess the cost and expense of making such repairs against said lots, as above provided.

In case any such sidewalk shall become so out of repair as to be dangerous and cannot be made safe without being rebuilt, and there are no funds to pay the expense of such rebuilding, it shall be the duty of the Street Commissioner to remove the same entirely, and the expense of such removal shall be added to the cost of rebuilding, when the same shall be rebuilt, and shall be collected with the assessment for such rebuilding.

#### Notice of Confirmation of Assessment.

Sec. 205. In the month of September, of each year, said Commissioners shall give ten days notice by one publication in the official paper to the effect that at a time and place herein specified, not later than the first day of October following, the assessment for sidewalks

therefore made by them will be confirmed unless sufficient cause be shown to the contrary and that objections to any particular assessment must be filed, one day before the time specified in said notice, with the Clerk.

At the time and place specified said commissioners shall meet and shall proceed to the hearing thereof and shall have the same power to revise, correct, confirm or set aside such assessments or to proceed de novo as commissioners have in cases of other assessments under this Charter, and said assessment when confirmed shall be final and conclusive unless appealed from as in this chapter provided, and said assessment shall be by said Commissioners combined in one assessment roll and certified to said Clerk, who shall under the direction of the Council and on or before the tenth day of October, certify the same to the Auditor of Norman County to be collected in the same manner as other assessments made under this chapter.

. Collection of Assessments.

Sec. 206. The Treasurer of the City shall receive payment of all such assessment up to and including December thirty-first following, and all the provisions of Section 15 of this chapter, shall, so far as applicable, apply to and govern the acts and proceedings of all officers relative to the collection of the assessments herein provided for.

Part V.

Sprinkling.

Powers.

Sec. 207. The Council shall have power throughout the City or in such districts as it shall designate, to sprinkle the streets, highways and public places of said City and to assess the whole or any part of the cost of the same upon adjacent property.

Petition for same.

Sec. 208. Whenever a majority of the property owners representing at least fifty per cent, of the frontage of the abutting real property to be assessed shall petition the Council to have any street, highway or public place or any portion thereof in said City, sprinkled, and to have the cost thereof or such portion of such cost as shall not be a charge upon the City at large assessed against such abutting property the Council shall proceed to consider, investigate and act upon the

said petition and decide whether such sprinkling is necessary and proper. The Council shall give ten days notice by one publication in the official paper that such petition has been presented and at a time and place therein stated said matter will be considered and that all persons interested may then and there appear and be heard. If upon such hearing the Council shall determine that said sprinkling is necessary and proper it shall declare the same by resolution and proceed to cause said work to be done by contract for the calendar year under the provisions of chapter X of this Charter, and such regulations as the Council may establish therefor.

The Mayor, Auditor and Clerk, acting as commissioners for that purpose, shall assess the cost thereof by an equal rate per front foot of the parcel of land abutting upon the street or highway sprinkled, within ten days after the letting of said contract, and said commissioners shall confirm their assessment at the time and in the same manner required in section 205 of this chapter, and all the provisions of said section shall, so far as applicable, apply to and govern the acts and proceedings of commissioners under this section, and all the provisions of section 206 of this chapter relating to the assessment and collection of the assessments shall apply to and govern the acts and proceedings of the officers relating to the collection of assessments herein provided for. The levy above provided for shall be made annually until the Council shall receive a petition signed by the owners of more than fifty per cent of the frontage of the property to be assessed, requesting that said improvement be discontinued, and the Council shall thereupon consider said petition and if it shall determine that it is advisable and proper to discontinue the same it shall make an order to that effect.

Compensation.

Sec. 209. The commissioners referred to in parts IV and V shall serve without compensation.

## Chapter XIII.

### Actions and Evidence.

#### Limitations of Actions, Notice to City.

Sec. 210. No action shall be maintained against the City on account of injuries received in any manner whatever to persons or property by means of any defect in the condition of any bridge, street, sidewalk or thoroughfare, unless such action be commenced within six months from the receiving or happening of the injury, nor unless notice shall have been given in writing to the Mayor or Clerk within thirty days after the receiving or occurrence of said injury, stating the time and the place where the same was received or suffered, and that the person injured will claim damages of the City for such injury; but the notice shall not be required when the person injured shall in consequence thereof be bereft of reason.

#### Adverse Possession.

Sec. 211. No right, title, estate or easement of the City in or to any property shall be lost by any adverse possession or occupancy, and no statute of limitation shall run or operate as against the City in favor of any person or persons occupying any of the public or platted streets or public or platted grounds, parks, park-ways or boulevards of the City, whether any such streets, or grounds or any such property shall be improved or not.

#### Obstructions, etc., in Streets.

Sec. 212. If any person or company shall place or leave any obstruction or make any excavation or opening, or cause any defect in any street, road, alley, public ground in the City, or leave any obstruction excavation or opening or defect, ungraded or without proper protection, such person or company shall be liable to any person injured in person or property without his fault, because of any such obstruction, excavation opening or defect. And in case any judgment shall be recovered in any action against the City for any injury caused by such obstruction, excavation, opening or defect, the City shall have the right to recover the amount of any such judgment from the person or company placing or leaving such obstruction, making such excavation or opening or causing such defect.

Process Against the City.

Sec. 213. Service of summons, process of notice in any action or proceeding against the City may be had by leaving a copy thereof with the Mayor or Clerk.

Disqualifications.

Sec. 214. No Judge, Justice of the Peace, or Juror shall be incompetent or disqualified to act as such by reason of his being an inhabitant or tax payer of the City, in any action or proceeding in which the City shall be a party in interest.

Security, Appeal.

Sec. 215. The City shall not be required in taking in an appeal or in suing out any writ or process, in or about any action or proceeding, to enter into any bond or undertaking, or to give any security whatever. Any stay allowed by law, or ordered by the Court, in favor of the City shall take effect without giving of any such bond or security.

Judgment against the City.

Sec. 216. Whenever any final judgment shall be rendered against the City, said judgment shall be paid or enforced in the manner provided by general laws of the State for the payment and enforcement of judgments against cities.

Warrants.

Sec. 217. In all prosecutions for the violation of the provisions of this Charter, or the Ordinances of the City, the first process shall be by warrant, which shall run in the name of the City of Ada; provided, that no warrant shall be necessary in the case of an arrest of any person while in the act of violating any provision of this Charter, or Ordinance of the City; and the person or persons so arrested shall be proceeded against, bound over, tried, convicted and punished or discharged in the same manner as if the arrest had been made by warrant.

Affidavits of Publication.

Sec. 218. The proprietor of the official paper, shall immediately after the publication of any notice, ordinance, resolution, or proceeding of the Council, or of any other matter which is required by any provision of this Charter, file with the Clerk a copy of such publication; and such affidavit shall be prima facie evidence of the publication.

and no account or claim for any publication whatever, shall be allowed or adjusted by the Auditor, or warrant issued by the Council, until such affidavit shall have been filed with the Clerk and until the Clerk shall have certified that fact to the Auditor.

#### Verifications of Claim.

Sec. 219. Before any account, claim or demand against the City for any service, property or material, for which the City shall be liable, shall be audited or allowed by any board, person or persons authorized by this Charter to audit or allow the same, the person in whose favor such claim shall be, or his agent having personal knowledge of the facts shall reduce the same to writing in items and shall verify the same as claims are required to be verified by section 687, of the Statutes of Minnesota for the year 1894; Provided that the provisions of this section shall not apply to any claim or demand for the salary of any City Official or regular employe under any department of the City government or for any claim or demand of any contractor under any contract by him secured by bond to the City as provided in this Charter.

#### Penalties.

Sec. 220. Any member of any board or any person or persons authorized by this Charter to audit or allow any account, claim or demand against the City, or any department thereof, who shall audit or allow any such account, claim or demand which does not conform to the requirements of the preceding section, shall be deemed guilty of a misdemeanor, and shall be punished by a fine of not less than twenty-five dollars nor more than five hundred dollars or by imprisonment in the County Jail for a period of not less than six months, or by both such fine and imprisonment.

#### Chapter XIV.

#### Franchises.

#### Ordinances, Granting Franchise.

Sec. 221. Every Ordinance by which the Council shall propose to grant any franchise shall contain all the terms and conditions of the franchise to be granted, and it shall be a feature of every franchise so granted, that the maximum price for the service or charge shall be stated in the grant thereof, and before any such Ordinance shall be

in force it shall be submitted to the qualified voters of the City at some general or special election in the manner that other ordinances are submitted under the provisions of section 72 of this Charter.

#### Regulation of Rates.

Sec. 222, The City shall have the power to regulate and control the maximum rate to be charged by any corporation or person exercising any franchise in the City for the service rendered by it to the City, but such price shall be fair and reasonable to such corporation or person and to the public. The manner in which such rate shall be regulated shall be fixed by the Council by Ordinance and said Council shall have the right and is hereby authorized to prescribe by Ordinance for the appointment of commissioners to fully investigate and hear and determine all questions with reference to rates to be charged by any such corporation or person, and the Council may further provide by Ordinance that every person or corporation exercising any franchise in the City, shall pay a gross earnings tax, provide the amount thereof and the method of its collection.

#### Reports.

Sec. 223, Every corporation or person exercising any franchise in the City of Ada shall file annually on the first Tuesday in February, in the office of the Clerk, a statement subscribed and sworn to by some officer of such corporation or person who knows the facts, setting forth in detail for the preceding calendar year, the then actual cost of the plant or business operated by such party, the actual incumbrance, debts and obligations thereon, if any, the amount of stock issued, and to whom, the gross earnings, the expenses and the net income, and the amount of stock of any such corporation. Said statement shall be open to public inspection, and if the owner of any such franchise refuses or neglects to file such report as herein provided, the Council may proceed by ordinance to cancel and revoke such franchise.

#### Chapter XV.

##### Miscellaneous Provisions.

#### Additional Duties.

Sec. 224, The Council may, at any time, require other and further

duties to be performed by any officer, whose duties are prescribed in this Charter; provided that such other and further duties are not inconsistent with this Charter.

Public Improvements.

Sec. 225. When the Council shall determine to make any public improvement, which it has authority to make under this Charter, and specific procedure is in this Charter provided therefor, the Council may proceed to condemn property and to award damages, and in proper cases, to assess benefits, according to any method of procedure prescribed in this Charter, applicable thereto.

Inspection of Books.

Sec. 226. All records, books and papers pertaining to the business of the City or any board or department thereof, shall be public and open for the inspection of any citizen of said City at all reasonable times and places.

Jail Fees.

Sec. 227. The City of Ada shall not be liable in any case for the board or jail fees of any person who may be committed by any officer or magistrate of the City, to the jail of Norman County under the State laws.



To the Honorable C. J. Lofgren, President Village Council, Ada, Minn.

We, the undersigned, appointed on the 28th day of December 1906 by the Honorable, the District Court of the State of Minnesota, in and for the County of Norman, as a commissioner to draft a proposed Charter for the City of Ada, in accordance with Section Thirty-six of Article four of the Constitution of the State of Minnesota, and Chapter 9 Section 748 to 758 inclusive of the Revised Laws of Minnesota 1905 and acts amendatory thereof, do hereby respectfully submit and return to you the foregoing draft of the proposed Charter of the City of Ada.

Dated June 24th 1907.

- M. A. Brattland,
- C. C. Allen,
- Jason Weatherhead,
- C. J. Lofgren,
- H. W. Thune,
- J. F. Prigge,
- Wesley Jenkins,
- G. Kittelson,
- C. R. Andrews,
- F. M. Watson,
- Lambert Roesch.

47747.

State of Minnesota, 0  
 County of Norman, 0 ss.

I hereby certify that the within instrument was filed in this office for record on the 26th day of March A. D. 1909 at 3 o'clock P. M. and was duly recorded in Book "E" 101 on page 123..

G. K. Lee, Register of Deeds,  
By G. Kittelson, Deputy.

State of Minnesota, 0  
County of Norman, 0 ss,  
0

I, C. J. Lofgren, Mayor and Chief Executive of  
the City of Ada, Minnesota, hereby certify that the foregoing is a  
true and correct copy of the Original Draft of the City Charter of  
the City of Ada, Minnesota.

In witness whereof I have hereunto set my hand and the seal of  
the City of Ada, this 5th day of April 1909.

  
\_\_\_\_\_  
Mayor of the City of Ada, Minnesota,

2378