

Examined by
S. L. Carroll
Svan B. Molander
K. A. Honer

REPORT OF SPECIAL EXAMINATION
of the
BOOKS AND AFFAIRS
of the
DEPARTMENT OF SECRETARY OF STATE

Governed by Sections 59-64, Statute 1913,
Chapter 33, Laws 1915 and Chapter 666,
Laws 1919.

Period of examination from July 1, 1920,
to January 5, 1921.

Date of audit January 5, 1921.

Outgoing Secretary of State -- Julius A. Schmehl
Incoming Secretary of State -- Mike Holm

ANDREW E. FRITZ,
Public Examiner,
St. Paul, Minn.

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Fund Balances January 3, 1921:

Maintenance	\$ 9,149.98
Contingent	276.04
Motor vehicles	3,427.17
Operating	381.15
Minnesota reports	2,151.22
Exchange of public documents	612.09

Above balances have been verified with the records of the State Auditor.

Current Cash

November 9, 1920 to January 3, 1921.

Recording and Miscellaneous Fees:

Receipts

Miscellaneous fees	\$ <u>795.75</u>
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Contra

State Treasurer's receipts on file	\$ 757.75	
Cash on hand	<u>38.00</u>	\$ <u>795.75</u>

Count of Cash

Currency	\$ 7.00	
Silver	1.00	
Checks	<u>30.00</u>	\$ 38.00

Current Cash

November 9, 1920 to January 3, 1921.

Incorporation Fees:

Receipts

Corporations Nos. 11719 to 11739
" 11741 " 11761
" 11763 " 11939
" 11941 " 11960

\$28,080.00

Corporative Associations:

Nos. 63, 64, 65 & 66

35.00 \$ 28,115.00

Contra

Receipt in State Treasury but not at the
time of examination credited to State Revenue

\$ 28,115.00

Motor Vehicle Department

Examination covers all motor vehicle departmental receipts from July 1, 1920 to December 31, 1920, and a separate report for receipts Monday, January 3, 1921.

Automobile Licenses

Receipts

Licenses #281050 to 281099	-	50	@ \$2.00	\$	100.00
283188 " 283199	-	12	" "		24.00
287900 " 287999	-	100	" "		200.00
289100 " 289199	-	100	" "		200.00
293000 " 293099	-	100	" "		200.00
293200 " 293299	-	100	" "		200.00
293325 " 293349	-	25	" "		50.00
296400 " 296499	-	100	" "		200.00
297000 " 297149	-	150	" "		300.00
298100 " 298199	-	100	" "		200.00
301301 " 301199	-	100	" "		200.00
302200 " 302349	-	150	" "		300.00
302500 " 302899	-	400	" "		800.00
303386 " 303399	-	14	" "		28.00
303950 " 303999	-	50	" "		100.00
304000 " 304999	-	<u>1,000</u>	" "		<u>2,000.00</u>
Total number		2,551		\$	5,102.00

All of above numbers were unsold and in the hands of outside agents at the time of annual examination June 30, 1920, and the only numbers unsold at the time from #1 to #305151.

Licenses #305152 to 323799	--	18,647	@ \$2.00		37,294.00
323825 " 323829	--	5	" "		10.00
156 Registrations			" "		<u>312.00</u>
				\$	42,718.00

The missing numbers #323800 to #323824 inclusive, also #323900 to #323999 inclusive, 125 licenses in all, are in the hands of Mr. Harry West, an outside agent in Minneapolis. The examiners are informed that instructions have been sent to Mr. West to surrender all unsold licenses and remit for licenses sold. Until this is done these outstanding licenses will stand as a charge against the retiring secretary, Mr. Julius A. Schmehl.

Forward \$ 42,718.00

Motor Cycles

Receipts

Licenses #7101 to 7149 - 49 @ \$2	\$ 98.00	
7227 " 7397 - 171 " "	342.00	
7400 " 7550 - 151 " "	<u>302.00</u>	742.00

The missing numbers #7398 and #7399 are unsold and plates in the hands of the department.

Dealers' Licenses

Receipts

Licenses #1154 to 1173 - 19 @ \$20	380.00
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Extra Tags

Receipts

196 extra tags @ \$1.00	196.00
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Transfers

Receipts

1091 transfers #7108 to 8198 @ \$1.00	1,091.00
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Lost Tags

Receipts

#4924 to 5850 - 957 tags @ \$1.00	957.00	
No receipt issued for #154817 Lic.	<u>1.00</u>	958.00

Forward \$ 3,367.00 \$ 42,718.00

Chaffeurs' Licenses

Receipts

Licenses #8122 to 9464 - 1343 @ \$1.50 2,014.50

Chaffeurs' Renewals

Receipts

4306 renewals @ \$1.00	4,306.00		
17 additional erroneously reported to treasurer as transfers	17.00	4,323.00	9,704.50
	Total receipts	\$	52,422.50

Contra

Remittances made to State Treasurer:

July	\$ 18,158.50	
August	12,278.50	
September	7,146.00	
October	6,543.00	
November	2,366.50	
December	<u>5,930.00</u>	\$ 52,422.50

Report of Receipts for business transacted by Motor Vehicle
Department January 3, 1921:

Receipts

Automobile licenses #323830 to 323842	@ \$2.00	26.00	
8 lost tags	@ 1.00	8.00	
4 transfers	@ 1.00	4.00	
Chaffeurs' licenses #9465 & 9466	@ 1.50	3.00	
Chaffeurs' renewals:			
#4951 to 4999			
#3001 to 3044	@ 1.00	<u>93.00</u>	\$ 134.00

Contra

Cashier's check for above, was paid over to Mike Holm in his official capacity as Secretary of State			\$ 134.00
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Remarks

It has been previously recommended that a receipt in duplicate be issued for all recording and miscellaneous fees.

Attention is again called to our previous recommendation.

One of the most important details in the proper conduct of the state's business, is the payment into the treasury of all moneys to which it is entitled. In order that the interests of the state be fully protected in this detail, the patron or payor should in all cases have evidence or knowledge of the fact that the state employee receiving the money has acknowledged the proper amount paid. In all cases the original receipt should be given the payor, as unless the party receiving the money has knowledge that evidence of the true amount received by him is outstanding, the purpose in giving the receipt is, in a measure, not attained.

Attention is called to Chapter 462, Laws 1917, which provides that all receipts shall be paid into the state treasury daily, unless such receipts are under \$50, in which event payment may be deferred until they aggregate such sum.

In the future this law should be strictly complied with.

S. L. Carroll
Swan B. Molander
E. A. Honer

Examiners.

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