

MAYOR  
ERNEST E. WEBER  
ALDERMEN  
BYRON HASKIN  
HOWARD OLSEN  
ROBERT HANKEY  
DR. V. D. BREDEMEIER  
EDWIN B. PERRY

## CITY OF STAPLES

STAPLES, MINNESOTA 56478

October 30, 1970

CITY CLERK  
N. G. SCHROEDER  
CITY TREASURER  
LEO B. HASSLER  
CITY ATTORNEY  
DON E. KENNEDY  
MUNICIPAL JUDGE  
L. S. HAND

Secretary of State  
Joseph L. Donavan  
St. Paul, Minnesota 55101

Dear Sirs:

Enclosed you will find Ordinance No. 253, which we would like you to file in your records. Thank You.

Yours truly,

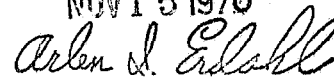


N. G. Schroeder  
City Clerk

#21611

STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED

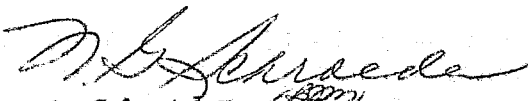
NOV 15 1970



Arlen J. Erdahl  
Secretary of State

STATE OF MINNESOTA  
SS  
COUNTY OF TODD

I, Norman G. Schroeder, City Clerk, do certify that the attached is a true and correct copy of Ordinance #253 duly passed by the City Council on the 13th day of October, 1970.

  
N. G. Schroeder  
City Clerk, Staples, Minnesota

Section 2. Members and Terms. The Planning Commission shall be composed of seven members. Each member shall be nominated by the Mayor and confirmed by the City Council. All members shall be residents of the City of Staples.

The Mayor or Council may, at his or their pleasure, remove any member of the Commission.

Each member shall be appointed for a term of three years commencing on January 1st, except that the terms of the members of the first Commission shall expire on January 1st in each of the years 1971 through 1973 inclusive, as shall be designated by the City Council at the time of the appointment. The first board shall consist of one member whose term shall expire January 1, 1971; three members whose terms expire January 1, 1972 and three members whose terms expire January 1, 1973.

Commission members shall serve without remuneration for their services, but may be reimbursed for expenses incurred in performance of their duties.

The Mayor with the confirmation by the Council shall fill any vacancies for unexpired terms. Nothing herein shall prevent other municipal officers from serving on this commission.

Section 3. The Council shall have the authority to employ such administration staff as may from time to time be requested by the Commission. Such staff shall be responsible to the Commission but the terms of employment and compensation shall be fixed by the Council in the same manner as other employees of the city and subject to the terms of the City Charter.

Section 4. Duties. The duties of the planning commission shall be as follows:

- a. To hold its first organized meeting within ten days following their initial appointment and thereafter in January of each year, such organizational meeting to be for the purpose of choosing a chairman and secretary to serve for the ensuing year. To hold regular monthly meetings and such special meetings as may be necessary; and to keep accurate minutes of all proceedings and recommendation and furnish the City Council with a copy thereof.
- b. To recommend to the City Council a comprehensive municipal plan and in so doing, shall have the authority and responsibilities set forth in the provisions of Minnesota Statutes 462.355 through 462.364.

**THE PRECEDING**



**DOCUMENT(S)**

**HAVE BEEN**

**REFILMED**

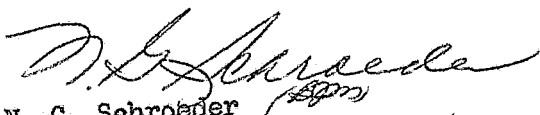
**TO ENSURE**

**LEGIBILITY**



STATE OF MINNESOTA  
SS  
COUNTY OF TODD

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a true and correct copy of Ordinance #253 duly passed by the City Council  
on the 13th day of October, 1970.

  
N. G. Schroeder  
City Clerk, Staples, Minnesota

ORDINANCE NO. 153

AN ORDINANCE ESTABLISHING A  
PLANNING COMMISSION FOR THE  
CITY OF STAPLES

The City Council of the City of Staples ordains:

Section 1. Establishment and Purpose. A Planning Commission is hereby established for the purpose of providing comprehensive planning activities for guiding development and improvement of the City of Staples and to carry on and conduct such planning activities as ~~are~~ authorized under the provisions of Chapter 462.351 through 462.364 of the 1969 Minnesota Statutes.

Section 2. Members and Terms. The Planning Commission shall be composed of seven members. Each member shall be nominated by the Mayor and confirmed by the City Council. All members shall be residents of the City of Staples.

The Mayor or Council may, at his or their pleasure, remove any member of the Commission.

Each member shall be appointed for a term of three years commencing on January 1st, except that the terms of the members of the first Commission shall expire on January 1st in each of the years 1971 through 1973 inclusive, as shall be designated by the City Council at the time of the appointment. The first board shall consist of one member whose term shall expire January 1, 1971; three members whose terms expire January 1, 1972 and three members whose terms expire January 1, 1973.

Commission members shall serve without remuneration for their services, but may be reimbursed for expenses incurred in performance of their duties.

The Mayor with the confirmation by the Council shall fill any vacancies for unexpired terms. Nothing herein shall prevent other municipal officers from serving on this commission.

Section 3. The Council shall have the authority to employ such administration staff as may from time to time be requested by the Commission. Such staff shall be responsible to the Commission but the terms of employment and compensation shall be fixed by the Council in the same manner as other employees of the city and subject to the terms of the City Charter.

Section 4. Duties. The duties of the planning commission shall be as follows:

- a. To hold its first organized meeting within ten days following their initial appointment and thereafter in January of each year, such organizational meeting to be for the purpose of choosing a chairman and secretary to serve for the ensuing year. To hold regular monthly meetings and such special meetings as may be necessary; and to keep accurate minutes of all proceedings and recommendation and furnish the City Council with a copy thereof.
- b. To recommend to the City Council a comprehensive municipal plan and in so doing, shall have the authority and responsibilities set forth in the provisions of Minnesota Statutes 462.355 through 462.364.

Section 5. This Commission may be abolished by a two-thirds vote of the membership of the City Council.

Section 6. Repeal. Any ordinances or portions of ordinances contrary to or inconsistent with the provisions of this ordinance are hereby repealed.

Section 7. The provisions of Minnesota Statutes of 1969, 462.354 through 462.363 and amendments thereof are hereby adopted by reference.

Section 8. This ordinance shall be in effect upon its adoption and publication.

Dated this 13 day of ~~September~~ <sup>OCTOBER</sup>, 1970.

APPROVED:

Ernest P. Walker  
Mayor

ATTEST:

S/ N. B. Schneider  
City Clerk

First Reading Sept 22, 1970  
Second Reading Oct 13, 1970  
Third Reading and Final Passage Oct 13, 1970  
Presented to the Mayor Oct 13, 1970  
Published Nov 5, 1970  
Minn. Municipal Comm. - Oct 30, 1970  
Sec. of State - Oct 30, 1970  
County Auditor - Oct 30, 1970

STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED

NOV 15 1970

Arlen J. Edsall  
Secy. of State



Phone: 221-2428

STATE OF MINNESOTA  
MUNICIPAL COMMISSION

610 Capitol Square Building  
10th & Cedar Streets  
St. Paul, Minnesota 55101

July 2, 1970

Mr. Norman Schroeder, Clerk  
City Hall  
Staples, Minnesota

Re: Docket Number A-1708 Ordinance Number 246

Dear Sir:

The Minnesota Municipal Commission acknowledges receipt and filing of the above Ordinance and filing fee in accordance with Minn. Session Laws 1969, Chapter 1146, Section 12 and the Rules of Procedure.

According to law, this annexation is final upon filing a copy of the ordinance with the Town Clerk, County Auditor and Secretary of State in addition to the Municipal Commission.

Please refer to the above docket and ordinance numbers in any future reference to this annexation.

Very truly yours,

MUNICIPAL COMMISSION

Bruce Rasmussen  
Secretary

BR/mg

c.c. Secretary of State —  
County Auditor  
Township  
Attorney  
Municipality

STATE OF MINNESOTA  
SS  
COUNTY OF TODD

I, N.G. Schroeder, City Clerk, do certify that the  
attached is a true and correct copy of Ordinance #245  
duly passed by the City Council on the 24th day of  
February, 1970.

*N. G. Schroeder*  
N. G. Schroeder  
City Clerk

*Staples*



ORDINANCE NO. 246

AN ORDINANCE EXTENDING THE CORPORATE  
LIMITS OF THE CITY OF STAPLES AND  
INCORPORATING ADDITIONAL TERRITORY  
THEREIN

The City Council of the City of Staples do ordain as follows:

Section 1. The following described lands are situated within the limits of the Township of Thomastown, Wadena County, Minnesota and the perimeter of the areas are more than 60 per cent bordered by the present city limits of the City of Staples:

Lots 4,6,7,8 and 9, Block 2 of Pine Crest Addition, Thomastown Township, Wadena County, Minnesota.

Section 2. The quantity of land described embraced within the foregoing described parcels is less than 200 acres.

Section 3. Notice of the filing of the petition has been filed with the Thomastown Town Board, County Auditor of Wadena County and with the Minnesota Municipal Commission at least 60 days prior to the first reading of this ordinance.

Section 4. All fees required to be paid have been duly paid.

Section 5. The City Council hereby determines that the annexation will be to the best interests of the City of Staples, Minnesota, and of the territory affected; that the territory described herein abuts more than 60 per cent upon the city and is so conditioned as property to be subject to City Government.

Section 6. Therefore, the City of Staples, Minnesota hereby ordains and declares that the property hereinbefore described be and the same is hereby annexed to, and included in, the City of Staples, Minnesota, as effectually as if it had originally been a part thereof.

Section 7. This ordinance shall be final and shall take effect and be in force from and after filing certified copy thereof with the Minnesota Municipal Commission, the County Auditor and the Secretary of State, and from and after its passage and publication.

APPROVED:

*S/ Grant E. Cleber*  
MAYOR

ATTEST:

*W. G. Schipper*  
CITY CLERK

First Reading	February 10th, 1970
Second Reading	February 24th, 1970
Third Reading	February 24th, 1970
Presented to the Mayor	February 24th, 1970
Published	4-9-70

# 21611  
STATE OF MINNESOTA  
DEPARTMENT OF STATE  
FILED  
JUL - 7 1970

*James A. Polonius*  
Secretary of State