



DEPARTMENT EDUCATION

STATE OF MINNESOTA

Office Memorandum

21319
D.D.TO : Joseph L. Donovan
Secretary of State

DATE: January 21, 1970

FROM : Sylvia Myren, Secretary *DM*
to the Commissioner

SUBJECT: Commissioner of Education

✓ Attached is a set of Minutes dated January 12, 1970 for the State Board of Education. On page 2 you will note the action taken appointing Howard B. Casney as Commissioner of Education effective February 1, 1970 for the unexpired term ending July 31, 1973.

Att.

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
JAN 26 1970*Joseph L. Donovan*
Secretary of State

21319
O.D.

STATE OF MINNESOTA
Board of Education
(Board for Vocational Education)

STATE OF MINNESOTA
DEPARTMENT OF STATE
FILED
JAN 26 1970

M I N U T E S

January 12, 1970

Joseph S. Anderson
Secretary of State

The meeting of the State Board of Education was held in Conference Room #400, Centennial Office Building, St. Paul, on Monday, January 12, 1970.

The meeting was called to order by President Lundin at 9:05 a.m. The following were present: Richard L. Bye, Stanley Carlson, Vernard E. Lundin, Marjorie Mandel (New Member), Archie G. Pease, Ralph H. Peterson, Mary Jo Richardson, George Rossman, Henry E. Schroeder and Deputy Commissioner Farley D. Bright. President Lundin welcomed Mrs. Mandel to the Board.

Minutes - On motion of Mr. Bye, seconded by Mr. Schroeder, the Board voted to approve as written the Minutes of the December 15, 1969 meeting.

Agenda - Some of the Board members suggested additions to the Agenda. On motion of Mrs. Richardson, seconded by Mr. Schroeder, the Board voted to approve the agenda as amended.

Mrs. Miriam Seltzer - On motion of Mr. Carlson, seconded by Mr. Pease, the Board voted to adopt the following resolution to be spread upon the minutes and a copy sent to Mrs. Seltzer:

RESOLUTION

The sincere appreciation of the State Board of Education is herewith acknowledged for the dedicated service of Mrs. Miriam Seltzer as a member of the Board for about seven years. She has given freely of her time and talents in working for improved programs in Minnesota public schools and in upgrading standards for the quality of teacher preparation programs during her tenure as a Board Member and she deserves great credit for initiating and promoting some of the changes.

She also exhibited a particular interest in improving vocational education in the secondary schools and worked constructively to encourage the establishment of completely comprehensive secondary schools which could better meet the needs of all of the pupils.

We will miss her sharp wit, her ability to analyze problems, and her articulate expressions of concern.

Commissioner of Education - President Lundin reporting for the Screening Committee submitted the name of Howard B. Casmeay as the new Commissioner of Education, for the unexpired term ending July 31, 1973. On motion of Mr. Schroeder,

seconded by Mr. Pease, the Board voted to accept the report of the Screening Committee.

On motion of Mr. Peterson, seconded by Mr. Bye, the Board voted to appoint Howard B. Casmey as the Commissioner of Education effective February 1, 1970 for the unexpired term ending July 31, 1973.

On motion of Mr. Peterson, seconded by Mr. Pease, the Board voted to spread upon the Minutes the letter from Governor Harold LeVander dated January 10, 1970 pertaining to the appointment of Howard B. Casmey:

"Congratulations on your outstanding appointment. The many months you have spent finding a top educator-administrator have been most productive.

Minnesota's new Commissioner of Education, Howard Casmey, is certainly qualified by experience and attitude to head the Minnesota Department of Education in this era of educational progress. His background in both small and large schools, rural and urban environments, his leadership in education organizations and his knowledge of the legislative process equip him well for this most important job.

On behalf of all Minnesotans who have a deep interest in the future of our educational system, I thank the members of the Board for the diligent work and excellent selection."

(Mr. Lundin left the meeting and requested Mr. Schroeder to preside.)

Juvenile Delinquency Prevention Program - Inasmuch as Edwin Cain, Coordinator of Federal Programs, was called to an out-of-state meeting, Mr. Bright distributed copies of "A Report on The Development of a Statewide Program for the Prevention and Control of Juvenile Delinquency" for the Board's information.

Citizens League Report - Mr. Rossman stated that pursuant to the last Board meeting he and Mr. Waddick had discussed a letter which would disseminate to the Citizens League the comments of the department and some views of the Board relating to the four principal areas.

It was suggested that on the second page, third paragraph, the word "frequent" be replaced by "appropriate" and that the following sentence be added to the letter: "It is our intent to ask the new State Commissioner of Education to review your report and make additional suggestions as to the role of the State Department in implementing the proposals."

On motion of Mr. Pease, seconded by Mr. Bye, the Board voted to approve the letter with the changes. It was agreed that the letter should be signed - Minnesota State Board of Education by: Vernard Lundin, President.

(Mr. Lundin returned to the meeting and re-assumed the Chair.)

Proposed Rules and Regulations

(a) EDU 342 - School Social Worker - Mr. Bright read a letter from Donald Rinkenberger, President, Minnesota School Social Workers Association,

reiterating its support of the proposal and recommending its approval. On motion of Mr. Bye, seconded by Mrs. Richardson, the Board voted to approve the proposed regulation.

(b) EDU 341 - School Psychologist - On motion of Mr. Rossman, seconded by Mr. Bye, the Board voted to approve the proposed regulation with a change in the date in (b) (3) from July 1, 1969 to September 1, 1970.

(c) EDU 380 - School Licensing - Mr. Bright explained that the deletion of EDU 385(e) at the last Board meeting made unnecessary EDU 380(b)(1)(aa) and (bb) and should also be deleted.

On motion of Mr. Bye, seconded by Mr. Pease, the Board voted to adopt the following resolution:

"Resolved that Minn. Reg. (1969) EDU 380 ordered adopted by Board resolution December 15, 1969, be amended as follows:

Delete: EDU 380(b) item (1) titled "Contents"
EDU 380(b)(1)(aa) titled "Inclusion"
EDU 380(b)(1)(bb) titled "Denial of License"

Recode: EDU 380(b)(2) Changes After Issuance of License, to EDU 380(b)(1)
EDU 380(b)(3) Name of School, to EDU 380(b)(2)
EDU 380(b)(4) Schools at More Than One Location, to EDU 380(b)(3)
EDU 380(b)(5) Financial Resources, to EDU 380(b)(4)
EDU 380(b)(6) List of Equipment, to EDU 380(b)(5)
EDU 380(b)(7) Information To Be Submitted on Instructor Qualifications, to EDU 380(b)(6)

and that Farley D. Bright, Deputy Commissioner of Education and Acting Secretary of the Board be and hereby is authorized to sign an order adopting these rules as herein amended."

(d) Resolution - On motion of Mr. Peterson, seconded by Mr. Bye, the Board voted to table until later in the meeting the proposed resolution on certain rules and regulations.

Progress Reports - Elementary and Secondary Human Relations Curriculum Task Force and Human Relations Task Force for Teacher Education - Dr. E. Raymond Peterson, Assistant Commissioner in charge of Instruction, indicated that the materials were presented to the Board for its information and that the next meeting of the two committees is scheduled for February 5, 1970.

Advisory Committee for Professional Programs in Education - Dr. Patricia Goralski, Director of Professions Development Section, presented a request from the Advisory Committee that its membership year begin on January 1 and terminate on the following December 31 and also requested that the committee be enlarged by two members to serve until December 31, 1970 to permit the addition of a representative of boards of education and a community representative.

On motion of Mr. Schroeder, seconded by Mr. Pease, the Board voted to approve the change in membership year and the addition of two members to the committee.

Equality of Educational Opportunity Task Force - Progress Report -

Mr. Bright indicated that the materials provided to the Board, which included a list of persons invited to serve on the task force, the letter of invitation, and a list of objectives, was for the Board's information and asked what relationship the Board wishes to adopt with this task force. It was agreed that this would be considered a Department Task Force.

Minimum Standards for Secondary Schools - Mr. Bright stated that work is proceeding with forming the committee, as requested previously by the Board, and asked whether this should also be a Department Task Force. It was agreed that this should be a Department Task Force.

Teacher-School Board Negotiations - Ralph Peterson reported that the Governor's Advisory Council on Public Employment Relations has had two meetings and that at one of the meetings Mr. Bright had appeared and explained to the group the continuing contract and teacher tenure laws. Mr. Peterson reported that the Advisory Council will be meeting every week to hear testimony from interested groups and individuals.

Library Scholarship - On motion of Mr. Schroeder, seconded by Mr. Bye, the Board voted to approve the Public Library Scholarship grant not to exceed \$2,500 to Mrs. Constance Williams, under the sponsorship of the Minneapolis Public Library Board.

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Meeting recessed at 10:18 and reconvened at 10:42 a.m.

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Burney Voelker Hearing - Mr. Bright explained that Mr. Voelker has been a client of the Division of Vocational Rehabilitation for a number of years and now feels he is being treated unfairly and has requested a hearing. Since Douglas Skor, Special Assistant Attorney General assigned to education, will be representing the Division of Vocational Rehabilitation, Bruce Okney, another Special Assistant Attorney General, advised the Board as to what procedure to follow. On motion of Mr. Peterson, seconded by Mr. Pease, the Board voted to direct the Commissioner or Deputy Commissioner to make arrangements for the hearing and to designate Richard Bye as the hearing examiner. It was agreed that if any of the other Board members wish to do so they could attend the hearing.

Vocational Education Program Approvals

(a) Eveleth - Robert Van Tries, Assistant Commissioner for Vocational-Technical Education, and Robert M. Madson, Director of Program Operations, recommended that three programs--Industrial Instrumentation, Mine Maintenance Mechanic and Carpentry--be approved for Eveleth. On motion of Mr. Pease, seconded by Mr. Peterson, the Board voted to approve the three programs for Eveleth and to refer them to the Higher Education Coordinating Commission for comment.

(b) Albert Lea and Austin - Mr. Van Tries reminded the Board of the formal agreement dated September 30, 1968 entered into by the school boards of Albert Lea and Austin and the State Department of Education which covered the programs to be offered in the two schools and suggested that the Board and the

Department consider those programs as having been approved inasmuch as this was done before the Higher Education Coordinating Commission became involved in programs. On motion of Mr. Peterson, seconded by Mr. Schroeder, the Board voted to approve the programs as outlined in the agreement dated September 30, 1968.

(c) State Junior College Proposals - Mr. Van Tries informed the Board that the State Junior College Board is requesting approval of 12 programs in six state junior colleges. Mr. Van Tries stated that the programs have been the subject of a good deal of discussion on the part of the staffs of the State Junior College Board and the Division of Vocational-Technical Education. At this point, inadequacies still exist in the programs that would preclude approval and eligibility for reimbursement. Mr. Van Tries further indicated that, because of institutional differences, the potential for student waiver for those students enrolled in these colleges, the time element necessary to rectify the inadequacies, and difficulties in getting staffs together to effect necessary changes in the program, the division would recommend that the State Board approve the submission of three alternatives to the State Junior College Board.

On motion of Mr. Pease, seconded by Mrs. Richardson, the Board voted to approve submission of the following three alternatives on program approval to the State Junior College Board:

1. Due to inadequacies as identified by the involved staffs, the program proposals as submitted would not be approved.

2. Of the itemized programs listed, two programs most nearly meet the minimum standards necessary for approval. These are the General Clerical and Medical Secretary Programs at the Rochester State Junior College. These two programs have the benefit of the most staff time over some months to bring them very near to meeting minimum standards. Alternative Two would be, then, to approve these two programs and not approve the remaining programs. Alternative Two would carry tuition waiver and reimbursement for the remaining part of fiscal year 1970 for these two programs only.

3. This alternative would be to recognize the program proposals, as submitted, for the purpose of allowing the State Junior College Board and the respective State Junior Colleges to grant tuition waiver to the students enrolled in these programs. No reimbursement would be made on these programs during the current fiscal year if this alternative is selected. Concurrent with Alternative Three would be the ability on the part of the State Junior College Board and the respective State Junior Colleges to consider constructive criticism offered by the staffs and make necessary alterations in program offerings by the start of fall quarter 1970. Failure to do so would deny recognition and reimbursement.

National Farmers Union - Mr. Van Tries informed the Board that the National Farmers Union has submitted a Green Thumb proposal for the operation of Lydick Lakes Job Corps Camp (now called 100 Eagles) as a school for people from North Dakota, South Dakota, Minnesota and Wisconsin. Mr. Van Tries further stated that the proposal was approved by the members of the CAMPS Committee with the exception of the education segment. He explained that the necessary provisions

for the operation of the camp were entered into the Minutes of the CAMPS Committee meeting with a statement indicating support if those provisions were met. It was agreed that the statement should be sent to the Board members.

Vocational Education Meeting - The Board members suggested that a meeting on vocational education ought to be held out in the state probably in April and requested tentative plans for the next meeting.

Austin - Mr. Peterson reported that he and Messrs. Van Tries and Madson had visited with the Austin school officials and some board members; the bond issue will probably be held in February or March; the planning commission expected to take action on the site this week.

Albert Lea - Wayne Broecker, Director of the Area Vocational-Technical School, distributed copies of some informational materials on the Albert Lea Technical Education Center and gave a brief progress report.

Field Instructor for Municipal Utilities - Mr. Van Tries recommended that the Division of Vocational-Technical Education be authorized to add one field instructor for municipal utilities to be paid from federal funds. On motion of Mrs. Richardson, seconded by Mr. Bye, the Board voted to accept the recommendation and approve the employment of an additional field instructor.

EPDA - Vocational Education State Plan - Mr. Van Tries requested permission to submit to the U.S. Office of Education a Technical Assistance Proposal to Develop the State Plan for EPDA - Part F. On motion of Mr. Bye, seconded by Mr. Carlson, the Board voted to approve the request for a planning grant.

Long Term Sheltered Workshop Grants - On motion of Mr. Bye, seconded by Mr. Pease, the Board voted to approve the following grants:

Duluth Sheltered Workshop	\$5,000
Mankato Rehabilitation Center	5,000
St. Paul United Cerebral Palsy	3,000
Interstate Rehabilitation Center (Red Wing)	2,500
Minnesota Society for Crippled Children and Adults Rural Sheltered Workshop	5,000
	<hr/>
	\$20,500

Vocational Rehabilitation Grant - On motion of Mr. Pease, seconded by Mr. Schroeder, the Board voted to approve a grant of \$8,481.35 to the Minnesota Society for Crippled Children and Adults for the purpose of funding a staff position in their Workshop Services program.

Comprehensive Manpower Statement - Mr. Van Tries presented a suggested statement on manpower which was discussed. On motion of Mrs. Richardson, seconded by Mr. Peterson, the Board voted that the State Board for Vocational Education recognizes the increasing problems of coordination of federal, state and local participation in vocational manpower programs and supports the following statements concerning manpower legislation:

1. That there is an urgent need for a national comprehensive manpower policy.

2. That there is also an urgent need for a state comprehensive manpower policy.
3. That the State Board for Vocational Education should be involved in the formulation and implementation of both.
4. That the State Board for Vocational Education in each state is the appropriate agency at the state level to administer and/or coordinate educational components of a manpower delivery system for both youth and adults.
5. That vocational education is an integral part of the Manpower Development system, including pre-employment training for youth and updating and retraining of adults; that any provision for educational components in manpower legislation should become a part of the State Plan for Vocational Education and should be administered in accordance with standards set up in the State Plan.
6. That a comprehensive manpower delivery system include a state comprehensive manpower planning group.
7. That the State Director of Vocational Education be a designated member of this planning group.
8. That a member of the State Board for Vocational Education be a member of the state comprehensive manpower planning group.
9. That specific funds be designated for educational components in a manpower bill and that these be channeled to and administered by State Boards for Vocational Education in accordance with the State Plan for Vocational-Technical Education.
10. That a comprehensive manpower delivery system make maximum utilization of the existing and potential vocational education capabilities of the state education system.

Emergency Aid - Mr. Bright explained that the 1969 Legislature appropriated \$2,000,000 for emergency aid for each year of the biennium but earmarked not less than 30% for districts with unusually large enrollment increases who otherwise qualify under the criteria as established by the State Board. This results in \$600,000 being reserved each year for rapidly growing districts. Rapid growth is considered by the department to be an increase of 8% or more in pupil units over the preceding year. This percentage has also been used in determining whether to advance foundation aid for additional pupil units. Mr. Bright indicated that this percentage has never been acted upon by the Board and requested the Board's endorsement.

Mr. Schroeder raised a question as to whether the post high school vocational education students should be counted in the 8% increase and whether emergency aid should be applied only to the elementary and secondary pupils. Mr. Rossman suggested having figures showing growth over a longer period of time. Mr. Pease suggested looking at pupil unit increases as well as percentages. Mr. Rossman suggested that perhaps the department should look at the ratio of pupil to professional staff.

On motion of Mr. Schroeder, seconded by Mr. Peterson, the following emergency aid grants were approved as recommended:

<u>County</u>	<u>District</u>	<u>Amount</u>
Anoka	Independent School District #12 (Centennial)	\$300,000
"	" " " #15 (St. Francis)	15,000
"	" " " #16 (Spring Lake Park)	28,000
Hennepin	" " " #286 (Brooklyn Center)	50,000
Houston	" " " #300 (LaCrescent)	15,138
Isanti	" " " #911 (Cambridge)	75,000
Lake of the Woods	" " " #390 (Baudette)	25,000
Pine	" " " #566 (Askov)	50,000
St. Louis	" " " #700 (Hermantown)	75,000
Stearns	" " " #750 (Cold Spring)	43,877
	TOTAL	\$677,015

Consolidation Plats

(a) Independent School District #347 (Willmar) and Independent School District #344 (Lake Lillian) - On motion of Mr. Bye, seconded by Mr. Pease, the Board voted to reject the plat.

(b) Independent School District #628 (Plummer) and Independent School District #626 (Brooks) - Mr. Bright read a letter dated January 8, 1970 from Lyman A. Brink of Hallock requesting that the Board reject the plat inasmuch as many of the residents do not wish to go to Plummer.

On motion of Mr. Schroeder, seconded by Mr. Bye, the Board voted to approve the plat.

(c) Independent School District #506 (Lafayette); Common School District #1288; and Independent School District #88 (New Ulm) - On motion of Mr. Pease, seconded by Mr. Bye, the Board voted to approve the plat.

(d) Independent School District #206 (Alexandria) and Common School District #452 - On motion of Mr. Schroeder, seconded by Mr. Peterson, the Board voted to approve the plat.

Human Relations, Urban Education - A communication dated December 30, 1969 from the Presidents of the Minnesota Education Association and the Minnesota Federation of Teachers and the Chairmen of the Human Relations committees of the two organizations was transmitted to the Board for its information. The resolution urged the development of "human relations competencies for educators and the importance of developing programs that recognize and understand we live in a society made up of diverse people." On motion of Mr. Pease, seconded by Mr. Schroeder, the Board voted to accept the report.

Hutchinson - Mr. Bright briefly reviewed a time schedule which the Hutchinson School Board and Superintendent have proposed relative to completion of designation of Hutchinson for an area vocational-technical school which involves the Higher Education Coordinating Commission and the State Junior College Board. After some discussion, the Board, on motion of Mr. Schroeder,

seconded by Mr. Pease, voted to request Mr. Bright to refer the letter to the Higher Education Coordinating Commission and the State Junior College Board.

Report of Personnel Changes - On motion of Mr. Schroeder, seconded by Mr. Peterson, the Board voted to approve the report of personnel changes as submitted by the Deputy Commissioner.

Resolution on Certain Rules and Regulations - On motion of Mr. Pease, seconded by Mr. Schroeder, the Board voted to adopt the following resolution on certain rules and regulations but held up all action on the effective date of EDU 325:

"Resolved that the rules amending and supplementing MINNESOTA ADMINISTRATIVE RULES AND REGULATIONS - Rules and Regulations of the State Board of Education, 1967 Addition and 1969 Supplement, identified as Minn. Reg.

EDU 287(g) - Special Classes, Handicapped Children; effective September 1, 1971
EDU 343 - Public School Nurse; effective on filing
EDU 341 - School Psychologist; effective September 1, 1970
EDU 342 - School Social Worker; effective September 1, 1970

be and hereby are approved and adopted pursuant to the authority vested in us by M.S. 120.05; 121.11, Subd. 7; 124.14; 124.22; 124.32; 125.05; and that Farley D. Bright, Deputy Commissioner of Education and Acting Secretary of the Board be and hereby is authorized to sign an order adopting these rules.

It is further resolved that the effective dates of certain Board regulations ordered adopted by resolution, State Board of Education MINUTES, December 15, 1969, page 4, be amended as follows:

EDU 282(2),(a)(2) - Elementary School Teachers Certificate; effective date: September 1, 1970
EDU 293 - Teachers of Speech and Theatre Arts; effective date: September 1, 1971"

Date of Next Meeting - The next meeting of the State Board is scheduled for Monday, February 9, 1970.

Adjournment - On motion of Mr. Peterson, seconded by Mr. Bye, the Board voted at 12:50 p.m. to adjourn the meeting.

FARLEY D. BRIGHT, Acting Secretary

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