



Minnesota Technical College System

State Board of Vocational Technical Education
Capitol Square Building 550 Cedar Street St. Paul, MN 55101

Campus Locations

ALBERT LEA
ALEXANDRIA
ANOKA
AUSTIN
BEMIDJI
BRAINERD
BROOKLYN PARK
CANBY
DETROIT LAKES
DULUTH
EAST GRAND FORKS
EDEN PRAIRIE
EVELETH
FARIBAULT
GRANITE FALLS
HIBBING
HUTCHINSON
JACKSON
MANKATO
MINNEAPOLIS
MOORHEAD
PINE CITY
PIPESTONE
RED WING
ROCHESTER
ROSEMOUNT
ST. CLOUD
ST. PAUL
STAPLES
THIEF RIVER FALLS
WADENA
WHITE BEAR LAKE
WILLMAR
WINONA

October 19, 1990

The Legislative Commission to
Review Administrative Rules
Maryanne Hruby, Director
55 State Office Building
St. Paul, MN 55155

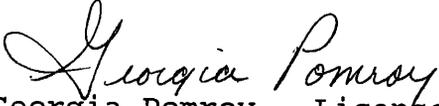
Dear Ms. Hruby:

I am responding to your request of October 15, 1990, for a copy of the Statement of Need and Reasonableness for rules published in the *State Register* Monday, October 8, 1990.

The enclosed statement is for proposed permanent rules relating to Extension Part-Time Instructor licenses, 3700.1400 and 3700.1405.

Please feel free to contact our office if you have any questions.

Sincerely,


Georgia Pomroy - License Revision Specialist
(612) 296-0680

GP/lrv
HRUBY.919

Enclosures

September 13, 1990

MINNESOTA TECHNICAL COLLEGE BOARD

Statement of Need and Reasonableness
For Permanent Licensure Covering
Technical College Personnel

3700.1400 and 3700.1405 Extension
Part-time Instructors

The statutory authority for the State Board of Vocational Technical Education to promulgate these rules is contained in Minnesota Statutes section 136C.04, subd. 9 which states:

Licensure. The State Board may promulgate rules, according to the provisions of Chapter 14, for licensure of teaching, support, and supervisory personnel in postsecondary and adult vocational education. The State Board may adopt licensure rules according to Sections 14.29 to 14.36 when necessary for continuous programs approved by the Board and when the Board determines appropriate licensure standards do not exist.

BACKGROUND INFORMATION

The state board is in the process of revising existing licensure rules. This rule is a continuation of this process.

The state board passed an authorizing resolution on May 9, 1989, and a Notice of Intent to Solicit Outside Opinion was published in the State Register on May 8, 1989 and October 8, 1990. Information was sought and received from state board staff, outside opinion from interested parties, consultation with technical college administrators and instructors, the Revisor of Statutes and the Office of the Attorney General which resulted in the proposed rules. The State Board of Technical Colleges staff then made the final rule recommendations.

Current licensure in extension is as follows:

3515.5300 ADULT SUPPLEMENTARY LICENSE.

Subpart 1. **Authorizing signature.** Applications for the initial entrance and subsequently renewed adult supplementary license shall be signed by the authorized vocational administrator, subject to review by the commissioner of education.

Subp. 2. **Issuance of an initial entrance adult supplementary license.** The commissioner of education shall issue an initial entrance adult supplementary license to an applicant recommended for adult supplementary licensure by the authorized local vocational administrator, and professionally and technically qualified in the specific occupational area to be taught, as verified by the authorized local vocational administrator.

Subp. 3. Renewed adult supplementary license. The commissioner of education shall issue a renewed adult supplementary license to an applicant recommended for renewed adult supplementary license by the authorized local vocational administrator, and professionally and technically qualified through completion of upgrading activities recommended by the authorized local vocational official to maintain currency in the specific occupational area taught.

Subp. 4. Adult supplementary license validity. Adult supplementary instructors shall not teach on an adult supplementary license in excess of 500 hours annually. An initial entrance or a renewed adult supplementary license is valid for five years.

3515.5300 Adult Supplementary license does not specify license categories. Past precedent, however, has resulted in the issuance of over 400 fields of licensure. It is necessary to revise the rule for two reasons. Practice should reflect the language of the rule, and revision will allow a broader range of subject content without promulgation of additional rules. The broader classifications also reduce the actual number of license categories issued to 27. It is reasonable to make these changes to enable the colleges to offer content specific to local community needs for which no category exists under current practice. It is reasonable also since no specific criteria is required under the extension rule other than the recommendation of local administration. Since there is no specified criteria or programs, the broader category more clearly reflects both existing rule and past practice. In addition, language has been changed to represent the separation of the technical college board from the board of education. This is a reasonable change.

3700.1405. EXTENSION PART-TIME INSTRUCTOR LICENSE

Language changes represent current titles and terminology used by the technical college board.

Subpart 1. Personnel who must be licensed. Appraises the applicant of the requirement for a license. There is no change in this requirement.

Subp. 2. Authorizing signature. Indicates appropriate signatures and administrative review. There are no changes in this requirement.

Subp. 3. Issuance of an initial license. Clarifies for the applicant the steps required to be licensed. Includes the requirement of professional credentials mandated by specific boards. Although this has always been required in some professional areas, this appraises the applicant of that necessity and is therefore reasonable. There is no change in the substance of the requirements from current rule.

Subp. 4. Part-time licensure fields. The current practice of licensing individuals in over 400 categories has been consolidated to broader areas of 27. The broad area

classification is necessary since it is impossible to correctly identify all specific offerings now and in the future which may be available in the technical colleges. Current rule of issuance of an "adult supplementary" license is too broad to implement while current practice of over 400 is too cumbersome and definitive leaving no room for flexibility. The hiring authority can determine the appropriateness of a local offering for a respective category, as well as specific educational and/or occupational experience needed to teach in that category. Since extension offerings vary widely throughout the state, this is a reasonable subpart.

Subp. 5. **Renewal of license.** The requirements in this subpart are the same as current rule. There are no changes in this subpart. This rule will be implemented using current processes and will have no financial impact.