

IN THE MATTER OF THE PROPOSED PERMANENT  
ADMINISTRATIVE RULES OF THE COMMISSIONER  
OF TRADE AND ECONOMIC DEVELOPMENT FOR THE  
MINNESOTA PUBLIC FACILITIES AUTHORITY

STATEMENT OF NEEDS  
AND REASONABLENESS

INTRODUCTION:

This Statement of Needs and Reasonableness describes the proposed permanent administrative rules for the Public Facilities Authority. The format used in this statement is as follows: each rule is first stated, followed by a discussion of the necessity of the proposed rule, and its reasonableness.

7380.0100 DEFINITIONS.

SUBPART 1. SCOPE. THE TERMS DEFINED IN THIS PART APPLY TO PARTS 7380.0100 TO 7380.0130.

SUBPART 2. MEETINGS. REGULAR MEETINGS AND SPECIAL MEETINGS OF THE AUTHORITY, AND NOTICE OF SUCH MEETINGS, SHALL BE AS PROVIDED IN THE MINNESOTA OPEN MEETING LAW, MINNESOTA STATUTES SECTION 471.705.

SUBPART 3. STATUTE. "STATUTE" MEANS MINNESOTA STATUTES 471.705, CITED AS THE MINNESOTA OPEN MEETING LAW.

This part is necessary as it provides potential applicants with a specific meaning of terms used in the rules. It is reasonable to provide such definitions as they are defined by statute.

7380.0110 REGULAR MEETINGS

REGULAR MEETINGS OF THE AUTHORITY SHALL BE AS PROVIDED IN THE NOTICE OF MEETING SCHEDULE ISSUED BY THE AUTHORITY AND ON FILE AT THE OFFICE OF THE AUTHORITY AT 900 AMERICAN CENTER BUILDING, 150 KELLOGG BOULEVARD, ST. PAUL, MINNESOTA. IF THE AUTHORITY DECIDES TO HOLD A REGULAR MEETING AT A TIME OR PLACE DIFFERENT FROM THE TIME OR PLACE STATED IN ITS SCHEDULE OF REGULAR MEETINGS, IT SHALL DO SO AS PROVIDED BY SUBD. 1C. OF THE STATUTE.

This part is reasonable as the Authority is required to be in compliance with Minnn. Stat. 471.705 (1986), as amended by Chapter 313 of Minnesota Laws of 1987, referenced as the Minnesota Open Meeting Law. It is necessary so as to inform those who have business with the Authority at what times the Authority members meet.

7380.0120 SPECIAL MEETINGS

SPECIAL MEETINGS OF THE AUTHORITY MAY BE CALLED BY THE CHAIR OR BY A MAJORITY OF THE MEMBERS OF THE AUTHORITY, PROVIDED THE NOTICE IS GIVEN AS REQUIRED BY STATUTE. THE PURPOSE OF THE MEETING SHALL BE ONLY AS PROVIDED IN THE NOTICE, AND SHALL BE HELD AT THE OFFICE OF

THE AUTHORITY IN ST. PAUL, MINNESOTA, UNLESS ANOTHER PLACE OF MEETING IS DESIGNATED BY RESOLUTION.

This part is necessary so it informs those who may have business with the Authority, that the Authority may hold meetings at times other than the scheduled regular meetings and of the methodology required to call such meeting. It is reasonable as it is required by Minn. Stat. 471.705.

7380.0130 AGENDA

A PROPOSED AGENDA OF BUSINESS TO BE CONDUCTED AT ANY REGULAR OR SPECIAL MEETING OF THE AUTHORITY MUST BE INCLUDED WITH THE NOTICE OF MEETING TO ALL MEMBERS OF THE AUTHORITY. ANY CITIZEN, GROUP, OR ORGANIZATION THAT HAS REQUESTED TO BE INCLUDED ON THE PUBLIC FACILITIES AUTHORITY MAILING LIST SHALL RECEIVE AN AGENDA. THE MAILING LIST WILL BE UPDATED EVERY TWO YEARS. ANY MEMBER WHO WISHES TO ADD AN ITEM ON THE AGENDA OF A REGULAR MEETING MAY DO SO WITH THE CONCURRENCE OF THE MAJORITY OF THE MEMBERS.

This part is necessary to inform those who may have business with the Authority that an agenda of business to be conducted at an Authority meeting is prepared and available to who wish to be informed of the business to be conducted by the Authority and the method by which they may attain an agenda. It is reasonable as it is as provided by statute.

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