

STATE OF MINNESOTA

BEFORE THE MINNESOTA

COUNTY OF RAMSEY

BOARD OF NURSING

In the Matter of Proposed
Permanent Rules Relating
to Registration Fees

STATEMENT OF NEED
AND REASONABLENESS

This document presents the explanation of the need to amend Minnesota Rules parts 6310.2900 and 6310.3600 and the reasonableness of each proposed change. Minnesota Statute, section 214.06 requires that the Board adjust fees so that the total fees collected "... will as closely as possible equal anticipated expenditures during the fiscal biennium." The proposed fee increases are necessary to provide this balance.

The anticipated expenditures for fiscal years 1988 and 1989 total \$962,100 and \$985,000 respectively. The totals are the sum of the following parts:

Appropriation	\$856,000	\$856,600
Salary Supplement	19,000	27,500
Statewide Indirect Costs	(2,400)	11,100
Agency Indirect Costs	9,500	9,800
Attorney General Costs	<u>80,000</u>	<u>80,000</u>
	\$962,100	\$985,000

Part 6310.2900 REGISTRATION RENEWAL PROCEDURES

Subpart 6a. Conversion period.

B. The Board is currently undergoing a change in the registration renewal periods for all registered nurses and licensed practical nurses. During the conversion period a licensee will be charged a pro-rated fee based on the number of months in that nurse's conversion period. Conversion periods vary from six to 29 months. A regular registration renewal period is 24 months long.

The proposed amendment to this rule is needed to correct the pro rata amount in accordance with the increased registration renewal fee. The proposed amounts, \$1.04 and \$1.08, are reasonable because they are 1/24 of the total registration fees proposed in part 6310.3600.

Part 6310.3600 REGISTRATION FEES

Subpart 1. Amount.

A. Registration renewal. This rule sets the fee paid by a nurse when renewing registration or reregistering. The increased fee is needed to provide sufficient income to balance expenditures during the current biennium. During the conversion period various size groups of licensees will be renewing registration depending on birthdates. The attachment entitled Estimated Registration Renewal Receipts shows the number of registered nurses and licensed practical nurses expected to renew registration during each fiscal year 1988 through 1993.

The proposed fees and effective dates are reasonable because they provide for sufficient income according to the projected number of registrants. If the fees are set higher or go into effect sooner, too much money will be generated. In reverse, if the fees are set lower or are implemented at dates later than proposed, not enough income will occur.

B. Late application. This is the fee charged nurses who submit registration renewal applications after the stated application deadline. The increase is needed to cover the special handling costs involved in late applications. Further, it is set as a deterrent to submitting materials in an untimely manner. The amount is reasonable since it does not exceed the original registration renewal fee.

The effective date is needed for administrative purposes and to inform the public when a fee change will occur. The date is reasonable because

it is consistent with the first registration renewal fee change. Because the increase is relatively small it is not necessary to stagger its implementation.

C. Replacement license.

D. Replacement registration certificate. These miscellaneous fees are charged when a replacement license or registration renewal certificate are provided. The increase is needed to cover the costs of providing the service.

The effective date is reasonable because it is consistent with the first registration renewal fee change and it is administratively more efficient to make all fee changes at once.

E. Verification of licensure status. This fee is charged for providing official verification of a nurse's licensure and registration status and related information upon request of the licensee. The proposed fee is needed to cover the costs of providing this service.

The effective date is consistent with all others proposed.

F. Verification of examination scores. This fee is set to cover the costs of verifying examination scores to whomever a licensee requests the scores be sent.

The effective date is consistent with all others proposed.

G. Copy of licensure application materials. This fee is set to cover the costs of providing a licensee, or whomever the licensee requests that a copy be sent to, a copy of all or part of a licensee's official licensure file. The amount includes the cost of obtaining a hard copy of microfilmed records, if necessary.

The effective date is consistent with all others proposed.

The proposed fee changes have been approved by the Commissioner of Finance.
(See attachments)

Subpart 2. It is necessary to delete the wording pertaining to the effective date because it is outdated. This deletion is reasonable because the effective date has been placed with each fee listed in subpart 1.

In summary, the Board believes each proposed fee is needed and reasonable in order to meet the statutory requirement of balancing income and expenditures.

Date: February 8, 1988


Joyce M. Schowalter
Executive Director