

**Report of the Subcommittee on the Senate Budget,
as amended by the Subcommittee on Personnel
and adopted by the Committee on Rules and Administration,
as amended, November 9, 2005**

1. That the budget proposed by the Secretary of the Senate and attached to this report be adopted.
2. That each employee of the Senate on the date this recommendation is adopted by the Committee on Rules and Administration: (1) who has been continuously employed by the Senate as a regular employee since March 31, 2005; or (2) who has been continuously employed by the Legislature since January 15, 2005, and as a regular employee of the Senate since July 1, 2005; and
 - a. whose performance evaluation is at least "Needs Improvement" receive a salary increase, retroactive to July 1, 2005, equal to three percent of the salary of that employee as of July 1, 2005; and
 - b. whose performance evaluation is at least "Meritorious" be eligible to participate in a salary increase pool of one-half percent of salaries in each supervisory unit, the amount for each employee to be determined by the employee's supervisor.
3. That each employee of the Senate on July 1, 2006, who has been continuously employed by the Senate as a regular employee since March 31, 2006; and
 - a. whose performance evaluation is at least "Needs Improvement" receive a salary increase equal to three percent of salary; and
 - b. whose performance evaluation is at least "Meritorious" be eligible to participate in a salary increase pool of one-half percent of salaries in each supervisory unit, the amount for each employee to be determined by the employee's supervisor.

To: Senator Johnson, D.E., Chair
Committee on Rules and Administration

Senator Johnson, D.E., Chair of the Subcommittee on Personnel, to which was referred the report of the Subcommittee on the Senate Budget dated October 19, 2005, reports the same back with the recommendation that the subcommittee report be amended to read:

1. That the budget proposed by the Secretary of the Senate and attached to this report be adopted.
2. That each employee of the Senate on the date this recommendation is adopted by the Committee on Rules and Administration: (1) who has been continuously employed by the Senate as a regular employee since March 31, 2005; or (2) who has been continuously employed by the Senate since January 15, 2005, and as a regular employee since July 1, 2005; and
 - a. whose performance evaluation is at least "Needs Improvement" receive a salary increase, retroactive to July 1, 2005, equal to three percent of the salary of that employee as of July 1, 2005; and
 - b. whose performance evaluation is at least "Meritorious" be eligible to participate in a salary increase pool of one-half percent of salaries in each supervisory unit, the amount for each employee to be determined by the employee=s supervisor.
3. That each employee of the Senate on July 1, 2006, who has been continuously employed by the Senate as a regular employee since March 31, 2006; and
 - a. whose performance evaluation is at least "Needs Improvement" receive a salary increase equal to three percent of salary; and
 - b. whose performance evaluation is at least "Meritorious" be eligible to participate in a salary increase pool of one-half percent of salaries in each supervisory unit, the amount for each employee to be determined by the employee=s supervisor.

Chair of the Subcommittee on Personnel
November 9, 2005
(date of subcommittee action)

1 Senator Belanger moves to amend the report from the Subcommittee on the Senate

2 Budget as follows:

3 Delete paragraphs 2 and 3 and insert:

- 4 2. That each employee of the Senate on the date this recommendation is adopted by the
5 Committee on Rules and Administration: (1) who has been continuously employed by the
6 Senate as a regular employee since March 31, 2005, and whose performance evaluation is at
7 least "Meritorious"; or (2) who has been continuously employed by the ^{Legislature} Senate since January
8 15, 2005, and as a regular employee ^{of the Senate} since July 1, 2005; and
- 9 a. whose performance evaluation is at least "Needs Improvement" receive a salary
10 increase, retroactive to July 1, 2005, equal to three percent of base ~~the salary of that~~
11 employee as of July 1, 2005; and
 - 12 b. whose performance evaluation is at least "Meritorious" be eligible to participate in a
13 salary increase pool of one-half percent of base-salaries in each supervisory unit, the
14 amount for each employee to be determined by the employee=s supervisor.
- 15 3. That each employee of the Senate on July 1, 2006, who has been continuously employed by
16 the Senate as a regular employee since March 31, 2006, and whose performance evaluation is
17 at least ~~A~~Meritorious; and
- 18 a. whose performance evaluation is at least "Needs Improvement" receive a salary
19 increase equal to three percent of base-salary; and
 - 20 b. whose performance evaluation is at least "Meritorious" be eligible to participate in a
21 salary increase pool of one-half percent of base-salaries in each supervisory unit, the
22 amount for each employee to be determined by the employee=s supervisor.

Minnesota Senate

Salary Ranges

July 1, 2005

	Minimum Range FY 2006	Maximum Range FY 2006
Support Staff		
Legislative Assistant I	25,028	49,116
Legislative Assistant II	28,155	55,255
Legislative Assistant III	31,675	62,163
Legislative Assistant IV	35,634	69,932
Executive Assistant	39,197	76,925
Media Services		
Production Technician	25,028	49,116
Photographer	28,155	55,255
T.V. Director/Editor	31,675	62,163
Production Coordinator	31,675	62,163
Engineering & Operations Director	35,634	69,932
Multimedia Producer	35,634	69,932
Producer	35,634	69,932
Producer/Moderator	35,634	69,932
Director of Media Services	43,118	84,619
Parliamentary Staff		
Public Information Specialist I/Legislative Clerk II	22,247	43,659
Public Information Specialist I	22,247	43,659
Assistant Director of Information Office	25,028	49,116
Public Information Specialist II/Legislative Clerk II	25,028	49,116
Public Information Specialist II	25,028	49,116
Public Information Specialist/Project Coordinator	25,028	49,116
Desk Assistant	28,155	55,255
Public Information Officer	28,155	55,255
Indexer I	28,155	55,255
Indexer II	31,675	62,163
Assistant Engrossing Secretary	31,675	62,163
Assistant Journal Production Supervisor	31,675	62,163
Assistant Sergeant at Arms	31,675	62,163
Director of Information Office	35,634	69,932
Director of Publications	35,634	69,932
Fourth Assistant Secretary of the Senate	35,634	69,932
Senior Indexer	35,634	69,932
Director of Journal Production	39,197	76,925
Sergeant at Arms	39,197	76,925
Director of Index	43,118	84,619
Engrossing Secretary	43,118	84,619
Second Assistant Secretary of the Senate	43,118	84,619
Third Assistant Secretary of the Senate	43,118	84,619
First Assistant Secretary of the Senate	47,429	93,079

Minnesota Senate

Salary Ranges

July 1, 2005

	Minimum Range FY 2006	Maximum Range FY 2006
Information Systems		
Word Processing Operator	22,247	43,659
Word Processing Supervisor	28,155	55,255
Help Desk Representative	31,675	62,163
Assistant Network Specialist	31,675	62,163
Network Specialist	35,634	69,932
Senior Network Specialist	39,197	76,925
IT Project Specialist I	35,634	69,932
IT Project Specialist II	39,197	76,925
IT Project Specialist III	43,118	84,619
IT Project Specialist IV	47,429	93,079
Training Coordinator SIS	35,634	69,932
Network Manager SIS	39,197	76,925
Systems Administrator SIS	39,197	76,925
Computer Network Engineer	43,118	84,619
Director of Senate Information Systems	47,429	93,079
Committee and Caucus Research		
Leadership Assistant I	28,155	55,255
Research Assistant	28,155	55,255
Leadership Assistant II	31,675	62,163
Researcher I	31,675	62,163
Committee Administrator I	35,634	69,932
Leadership Assistant III	35,634	69,932
Researcher II	35,634	69,932
Committee Administrator II	39,197	76,925
Communication Director	39,197	76,925
Leadership Assistant IV	39,197	76,925
Media Director	39,197	76,925
Redistricting Specialist	39,197	76,925
Researcher III	39,197	76,925
Assistant Research Director	43,118	84,619
Director of Research	47,429	93,079
Executive Assistant to the Majority Caucus	52,172	102,389

**Minnesota Senate
Salary Ranges
July 1, 2005**

	Minimum Range FY 2006	Maximum Range FY 2006
Counsel and Research		
Legal Secretary I	28,155	55,255
Legal Secretary II	31,675	62,163
Legal Secretary III	35,634	69,932
Legal Secretary Supervisor	35,634	69,932
Counsel I	39,197	76,925
Counsel II	43,118	84,619
Counsel III	47,429	93,079
Lead Counsel	52,172	102,389
Senate Counsel	61,563	120,817
Analyst I	39,197	76,925
Analyst II	43,118	84,619
Analyst III	47,429	93,079
Lead Analyst	52,172	102,389
Fiscal Research		
Fiscal Analyst I	39,197	76,925
Fiscal Analyst II	43,118	84,619
Fiscal Analyst III	47,429	93,079
Lead Fiscal Analyst	52,172	102,389
Director of Fiscal Policy Analysis	52,172	102,389
Director of Tax Analysis	52,172	102,389
Administrative Support		
Custodian	19,775	38,807
Accounting Clerk	22,247	43,659
Legislative Clerk II	22,247	43,659
Sergeant I	22,247	43,659
Sergeant II	25,028	49,116
Electronics Technician	28,155	55,255
Fiscal Services Assistant	28,155	55,255
Accounts Payable Assistant	31,675	62,163
Duplicating Supervisor	31,675	62,163
Payroll Assistant	31,675	62,163
Accounts Payable Supervisor	39,197	76,925
Payroll Supervisor	39,197	76,925

**Minnesota Senate
Salary Ranges
July 1, 2005**

	Minimum Range FY 2006	Maximum Range FY 2006
Administrative Support-Temporary		
Messenger	19,775	38,807
Page	19,775	38,807
Committee Page	22,247	43,659
Assistant Captain of Pages	22,247	43,659
Bill Room Clerk	22,247	43,659
Captain of Pages	25,028	49,116
Chief Messenger	25,028	49,116
Assistant Photographer	25,028	49,116
Computer Support Specialist	25,028	49,116
Sergeant	19,775	38,807
Assistant to the Sergeant	25,028	49,116
Legislative Clerk I	19,775	38,807
Legislative Clerk II	22,247	43,659
Law Clerk	25,028	49,116
Senior Managers		
Director of Human Resources	61,563	120,817
Minority Caucus Chief of Staff	72,644	123,269
Director of Counsel and Research	72,644	123,269
Executive Director of the Rules Committee	72,644	123,269
Secretary of the Senate	85,720	123,269

RULES & ADMINISTRATION COMMITTEE

November 9, 2005

_____ moves to amend the roster of the Senate employees as follows:

REGULAR ROSTER

Kristopher Jensen, Legislative Assistant I transferred to Researcher II, effective 7/16/05, at an annual salary of \$35,634.

Tim Miller, Legislative Assistant I, transferred to Researcher II, effective 7/16/05, at an annual salary of \$35,634.

Brenda Shafer-Pellinen, Leadership Assistant II promoted to Leadership Assistant III, effective 7/17/05, at an annual salary of \$38,296.

Meagan Johnson, Acting Researcher II transferred to Researcher II, 7/21/05, at an annual salary of \$35,634.

Kristi Romportl, Acting Researcher II transferred to Researcher II, effective 7/21/05, at an annual salary of \$35,634.

Ruslan Bocancea, Legislative Assistant I, effective 7/25/05 at an annual salary of \$27,531.

Anna Deusterman, Legislative Assistant I transferred to Legislative Assistant III (Research Secretary), effective 7/25/05 at an annual salary of \$31,675.

Amanda Hutchings, Legislative Assistant, effective 7/27/05, at an annual salary of \$27,531.

Daniel Miller, Researcher II, effective 8/1/05, at an annual salary of \$35,634

Eric Moen, Legislative Assistant I, effective 8/1/05, at an annual salary of \$27,531.

Jane Gelbmann, Legislative Assistant III, effective 8/11/05, at an annual salary of \$31,675.

Sara Baufield, Legislative Assistant I, effective 8/15/2005, at an annual salary of \$27,531.

Daniel Nelson, Legislative Assistant I, effective 8/17/05, at an annual salary of \$27,531, transferred to Researcher II, effective 11/5/05, at an annual salary of \$35,634.

Hue Nguyen, Legislative Assistant III transferred to Committee Administrator I, effective 8/20/05, at an annual salary of \$35,812.

Carolyn LaViollette, Legislative Assistant III, effective 8/30/05, at an annual salary of \$31,675.

Christopher Johnson, Researcher II, effective 9/12/05, at an annual salary of \$37,023.

Brady Plum, Legislative Assistant I, effective 9/12/05, at an annual salary of \$27,531.

Erin Campbell, Legislative Assistant III, effective 9/19/05, at an annual salary of \$31,833.

Neil Pursley, Researcher II, effective 9/21/05, at an annual salary of \$37,023.

Alice Carlson, Legislative Assistant III (Job Share) transferred to Legislative Assistant III (Full-time), effective 9/24/05, at an annual salary of \$31,675.

Tim Eng, Legislative Assistant I, effective 10/3/05, at an annual salary of \$27,531.

Benjamin Braus, Legislative Assistant I, effective 10/10/05, at an annual salary of \$27,531.

Rebecca Quanbeck, Legislative Clerk II (temporary) transferred to Payroll Assistant (regular), effective 10/10/05, at an annual salary of \$33,259.

Tim Edman, Assistant Research Director transferred to Director of Research, effective 10/22/05, at an annual salary of \$59,274.

Jeremy Landon, Researcher II transferred to Media Director, effective 10/22/05, at an annual salary of \$40,569.

Dan Miller, Researcher II transferred to Assistant Research Director, effective 10/22/05, at an annual salary of \$43,118.

Marie Hawthorne, Accounts Payable Assistant, effective 11/2/05, at an annual salary of \$33,259.

John Pollard, Executive Assistant to Majority Caucus transferred to Executive Director to Rules, effective 11/5/2005, at an annual salary of \$84,290.

Tangee Harrison, Legislative Assistant III, effective 11/14/05, at an annual salary of \$31,675.

TO: Ernie Palmsten

FROM: Linda Gorski, Payroll Supervisor

LEGISLATIVE BUYBACK
TIME CERTIFIED
November 1, 2005

NAME	DAILY RATE	PERMANENT APPT	TEMPORARY
Karl Haddeland	\$97.89	6/04/05	1/04/05-6/03/05 (109 DAYS)

APPROXIMATE COST: \$426.80

Rebecca Quanbeck	\$91.37	10/10/05	12/27/04-10/09/05 (205 DAYS)
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APPROXIMATE COST: \$749.23

1.1 A senate resolution

1.2 relating to expenses of interns and law clerks.

1.3 BE IT RESOLVED, by the Senate of the State of Minnesota:

1.4 For the 2006 session of the 84th Legislature, each member of the Senate may be reimbursed
1.5 for the cost of meals and transportation furnished by the member to any volunteer interns assisting
1.6 with the member's work, up to a maximum of \$50 per member during each week, beginning
1.7 Monday, February 6, 2006, and continuing until adjournment sine die of the 84th Legislature.

1.8 Each member of the Senate may be reimbursed for the cost of lodging furnished by the
1.9 member to a volunteer intern assisting with the member's work, if the intern is enrolled in an
1.10 intern program at a post-secondary institution outside the seven-county metropolitan area, up to a
1.11 maximum of \$400 per member during each month, beginning February 2006 and continuing until
1.12 adjournment sine die of the 84th Legislature.

1.13 The Secretary of the Senate may reimburse up to two volunteer law clerks working in the
1.14 Office of Senate Counsel, Research, and Fiscal Analysis for the cost of meals and transportation
1.15 incurred by them in their work, up to a maximum of \$50 during each week, for the 2006 session
1.16 of the 84th Legislature.

1.17 Requests for reimbursement must be submitted to the Secretary of the Senate monthly on
1.18 forms provided for this purpose. Requests by a member must include a certification by the member
1.19 that the amounts for which reimbursement is sought have been paid to the interns. Requests for
1.20 lodging reimbursement must be accompanied by receipts or other suitable documentation.

1.21 The Secretary of the Senate shall prepare and issue warrants for payment of intern and law
1.22 clerk expenses from the Senate legislative expense fund.