COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

Resolution on Postage

BE IT RESOLVED, by the Committee on Rules and Legislative Administration, that each member of the House of Representatives receives a postage allotment of $2,112 for 2021 and $1,056 for 2022. The Speaker, Majority Leader and Minority Leader each receive an additional allotment of $2,112 for each year. (One who takes office after February 1 in any year receives a proportionate share of the allotment for that year, calculated from the beginning of the month in which the member takes office.) Balances from 2021 carry over to 2022. Balances on December 31, 2022 are cancelled.

In addition, mailings may be charged by the Speaker to the Speaker's account, by the Majority Leader to the budget of the Committee on Rules and Legislative Administration, by the Minority Leader to the minority caucus budget, and by a committee chair to the committee budget.

Members and staff must use the House's postage meter or the Department of Administration's Central Mail Services for all large or regular mailings. For convenience in handling correspondence in small numbers or when the House postage meter is unavailable,

(a) each member receives a portion of the postage allotment annually in the form of stamps (800 first class stamps issued when the member takes office and 800 stamps issued in January 2018); and

(b) the Sergeant-at-Arms may provide 100 stamps to the Majority Caucus, Minority Caucus, Chief Clerk's Office, Fiscal Analysis Department, House Public Information Services Department, House Research Department, House Human Resources Department, Budget and Accounting Department and the Sergeant at Arms Department, upon written request of the director.

The House Sergeant-at-Arms must maintain a record of postage used and stamps distributed under this resolution. The Postmaster must inform members of the status of their postage allotment in a timely manner.

Postage of the House of Representatives may not be used for any purpose other than legislative business.

Date adopted: 1/6/21

Signed: _____

RYAN WINKLER, CHAIR