Minutes
EXECUTIVE SUBCOMMITTEE
Legislative Audit Commission
October 4, 2022

Members Present
Representative Rick Hansen
Senator Mark W. Koran
Senator Ann H. Rest

Member Absent
Senator Mary Kiffmeyer

Representative Rick Hansen, Chair, called the meeting to order at 9:34 a.m. The meeting's purpose was to review the policy, structure, and timeline for the performance review of the legislative auditor. Chair Hansen introduced Michelle Weber, Executive Director of the Legislative Coordinating Commission (LCC).

Ms. Weber said that the meeting documents to be reviewed were the Legislative Auditor Performance Evaluation Policy, adopted November 15, 2019, and the proposed work plan and timeline for conducting the annual performance evaluation of the legislative auditor, currently Judy Randall. Ms. Weber said the process would include a self-assessment by Legislative Auditor Randall, to be submitted to the Legislative Audit Commission (LAC) Chair, Senator Mark W. Koran, and Vice Chair, Representative Rick Hansen. A second component would be staff, stakeholder, and LAC-member interviews to provide input on Ms. Randall's performance, with a final component being an in-person evaluation meeting of Ms. Randall, to be conducted by LAC Chair Koran and Vice Chair Hansen. Ms. Weber then went through the proposed timeline for these activities, as well as some of the tools that could be used for the review and the assistance the LCC could provide to LAC members in facilitating the logistical aspects of the performance evaluation.

Senator Koran proposed that the Executive Subcommittee members adopt the proposed work plan. Although the plan requires some members of the LAC to be designated to conduct and summarize the staff, stakeholder, and member interviews, Senator Koran suggested that the subcommittee did not need to finalize the designations at this meeting. Nevertheless, Senator Koran proposed that Senator Rest and Representative Quam be requested to conduct the interviews since they represent opposite parties and are both planning to return to the Legislature next year. Senator Rest moved that the performance evaluation policy and workplan timeline be adopted.

Senator Rest asked for confirmation that the proposal was what the LAC had reviewed in 2019. Ms. Weber confirmed that it was the exact same policy and timeline as had been discussed two years prior, but with a clarifying statement added to the portion pertaining to the midpoint evaluation to ensure that the members treat that as confidential. Discussion returned as to which members of the LAC would be returning to office and available to do the performance interviews and summaries. Members agreed it would be best to ask those who were running for reelection.

Chair Hansen requested a roll call vote to adopt the performance evaluation policy and workplan timeline. The motion passed unanimously. With no further discussion, the meeting adjourned at 9:50 a.m.

Representative Rick Hansen, Chair
Executive Subcommittee

Maureen Garrahy, Recording Secretary