

**Minutes**  
**Legislative Audit Commission**  
**EXECUTIVE SUBCOMMITTEE**  
**October 13, 2023**

**Members Present:**

Senator Mark W. Koran, Chair  
Representative Rick Hansen  
Representative Duane Quam  
Senator Tou Xiong

Senator Koran, Chair, called the Legislative Audit Commission (LAC) Executive Subcommittee meeting to order at 10:00 a.m. The purpose of the meeting was to review the performance evaluation policy, structure, and timeline for the legislative auditor. Since it was a virtual meeting, a roll call attendance was taken.

Chair Koran introduced Michelle Yurich, Executive Director of the Legislative Coordinating Commission. Ms. Yurich outlined the components of the performance evaluation: a self-assessment by the legislative auditor; staff and stakeholder interviews conducted by LAC members; and a final review and discussion with the legislative auditor, which would be conducted by the LAC chair and vice chair. Ms. Yurich said that Chair Koran and Representative Hansen had identified Representative Quam and Senator Rest to conduct the staff and stakeholder interviews.

Ms. Yurich stated that if any performance concerns are identified during the course of the review, they should be brought to the attention of Lexi Stangl, Director of Senate Counsel, Research, and Fiscal Analysis; Patrick McCormack, Director of House Research; or herself. She also reminded members that next year there would need to be a midpoint review conducted by an external third-party consultant, which is a requirement of the policy. The external third-party consultant cannot be part of the legislative, executive, or judicial branches of Minnesota state government. Therefore, the process will need to begin earlier, so the executive subcommittee can provide guidance to her on who that consultant should be.

Representative Hansen moved to adopt the workplan and timeline. The motion passed unanimously. With no further business, the meeting adjourned at 10:11 a.m.

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Senator Mark W. Koran, Chair  
Executive Subcommittee

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Shelly Gilb, Recording Secretary