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*Electronic Real Estate Recording Task Force*

## 2004 Report to the Legislature

February 2, 2004

This report can also be found at:

<http://www.commissions.leg.state.mn.us/lcc/erertflegreport2004.htm>



## *Electronic Real Estate Recording Task Force*

### **Executive Summary**

#### **Electronic Real Estate Task Force (ERERTF) Status**

The ERERTF has been authorized to establish statewide standards to be used as the foundation for electronic real estate recording in Minnesota. Since its inception in 2001 the Task Force has completed development efforts for e-recording standards. ERERTF is working to develop standards that will assure efficient, secure and consistent filing between any submitter and any county.

Standards were authorized by the Task Force in June of 2002 and soon after pilot counties were selected. Following pilot county selection, planning, development and testing efforts were underway. Pilot testing was broken into two phases in order to manage the technical complexities of filing between multiple technologies. Phase I pilot tests the e-recording of Satisfactions of Mortgage and Certificates of Release documents which are electronically recorded in the county Recorder's office. Phase II will include e-recording of the Mortgage, Deed, Certificate of Real Estate Value (CRV), Well Certificate and Assignment of Mortgage. These documents are filed at the Auditor, Treasurer and Recorder's offices which dramatically increases the complexity of this work. More specifically, the CRV will be filed electronically between the County and the Department of Revenue and the Well Certificate between the County and the Department of Health.

Since October 2003 Satisfactions of Mortgage and Certificates of Release documents have been electronically recorded in pilot counties using Minnesota's ERERTF standards. Over 1,800 have been recorded to-date. Phase II planning has already begun with the Task Force's Phase II Planning Committee. With the completion of Phase II, Minnesota will be the first state to completely automate the real estate recording process.

As reported by Joel Beckman, Property Records Director at Dakota County, "Dakota County currently has 10 staff people involved in processing a single document through various steps, and 30 days or more elapse between receipt of the document and filing in the county's database. A totally automated process will require minimal staff and the time to record a document will be reduced to less than one minute." Members of the public and private sector in real estate, as well as real estate consumers all benefit from the enhanced efficiency of this process.

As pilot activity progresses the Task Force is analyzing results in order to document best practices and lessons learned that will benefit other counties. Pilot testing will result in statewide standards that are of the highest usability and effectiveness. As stated by Bob Horton of the Minnesota Historical Society, "This initiative is the biggest e-government project underway in the state."

Electronic Real Estate Recording Task Force - 2004 Report To The Minnesota Legislature

Date: 2/3/2004

[www.commissions.leg.state.mn.us/lcc/erertf.htm](http://www.commissions.leg.state.mn.us/lcc/erertf.htm)



## *Electronic Real Estate Recording Task Force*

### **Task Force History**

**Inception:** In recent years, major changes in land development practices, mortgage financing, and conveyancing have increased the volume as well as the complexity of the documents that are presented for recording at recorder's offices throughout Minnesota. In addition, rejection rates have increased and so has frustration with some aspects of land records system.

The Minnesota Legislature, in Laws 2000, Chapter 391, authored by Senator Steve Kelley and then-Representative Tim Pawlenty, asked Secretary of State Mary Kiffmeyer to establish a task force to study and make recommendations on electronic filing of real estate documents.

**Membership:** The Task Force is a joint venture of public and private sector real estate stakeholders. Represented groups include: County Recorders, Auditors and Treasurers, members of the Senate and House, the State Planning Office, City Assessors, Fannie Mae, Builders Association of Minnesota, title companies, real estate attorneys, County Surveyors, the Realtors Association, the Land Management Information Center, the Department of Transportation, the Minnesota Historical Society, the American Society of Auditors, technology vendors, the Bankers Association, Department of Revenue, and faculty from Minnesota Law Schools. See Appendix A for ERERTF Membership List.

**Definition:** The Electronic Real Estate Recording Task Force ("Task Force", ERERTF) defined its mission as the need to study the current paper based system and the feasibility of an electronic mode of real estate recording. This study surveyed both public and private sector stakeholders to gather information on processes, concerns and considerations. Automated systems currently utilized in other states were assessed and comparisons were made to national recording standards.

**Drafting:** This analysis produced the ERERTF v.1.0 standards, which include the business rules for e-recording and definitions of the legal, technological, operational, and functional context for making such an e-government system work. This is probably the most far reaching and economically significant e-government initiatives now underway in the state.

**Adoption:** ERERTF Standards v1.0 were unanimously adopted by the Task Force membership at the June 13, 2002 ERER Task Force meeting. See Appendix B ERERTF Authorized Standards.



## *Electronic Real Estate Recording Task Force*

**Recommendation:** The Electronic Real Estate Recording Task Force (ERERTF) Standards will be tested in pilots at a diverse subset of Minnesota Counties. From these pilots, the ERERTF can best demonstrate a practical and cost-effective alternative to the current paper-based filing process. The effectiveness of the standards will be evaluated and redrafted to reflect findings from these pilots. Upon the adoption of final filing standards and a final report, a recommendation will be made to the Minnesota legislature to adopt a final version of the standards as Minnesota's statewide methodology for electronic real estate recording.



## *Electronic Real Estate Recording Task Force*

### Summary of Revenue

**ERERTF Surcharge Revenue:** In Laws 2001, First Special Session, Chapter 10, Article 2, Sections 98-99, a .50 cent per transaction user fee charged to the filing of real estate documents at county offices was dedicated to a separate fund.

In 2003, legislation was passed that included all surcharge funds from both Abstract and Torrens transactions through June 30, 2004 (state government finance bill: Sec. 123). See Appendix C 2003 Legislation.

As of December 2003 monies collected equal \$2,293,148.55. From those monies \$25,000 is retained by the LCC for the provision of administrative services through June 30, 2004. See Project Funding and Expenses To-Date for a more detailed breakdown of this surcharge.

**Private Sector Contributions:** Since its inception in 2001 public and private sector entities have been heavily involved in the EREER Task Force. Private sector contributions to the Task Force in terms of volunteered time and resources are valued in excess of \$600,000 for the past three years. \$200,000 from this year included the following services:

From legal representatives of the ERERTF:

- Review and recommendation of legislative needs for on-going Task Force work
- Initial review and recommendation of patent issues
- Ongoing work with patent attorneys retained by Task Force
- Review and recommendations regarding vendor contracts for ERERTF
- Review and recommendations regarding schema standards
- Review and response to Uniform Real Property Act
- Professional input at ERERTF monthly meetings
- Professional input at Legal Subcommittee meetings
- Professional input at Executive Committee meetings of the ERERTF
- Total hours contributed are in excess of 250 hours for FY03.



## *Electronic Real Estate Recording Task Force*

From private sector real estate representatives of the ERERTF:

- Work with patent attorneys retained by Task Force
- Review and recommendations regarding vendor contracts for ERERTF
- Review and recommendations regarding schema standards
- Review and response to Uniform Real Property Act
- Professional input at ERERTF monthly meetings
- Professional input at Executive Committee meetings of the ERERTF
- Professional input at Phase II Planning Meetings
- Total hours contributed are in excess of 400 hours for FY03



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#1

## Capitol Area Architectural and Planning Board (CAAPB)

Biennial Budget Presentation to the  
State Government Budget Division  
March 8, 2005

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Nancy Stark, Executive Secretary  
Paul Mandell, Principal Planner

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### AGENDA

1. Introduction.

- Mission.
- Responsibility.
- Agency Description.

2. '04 – '05 Biennium.

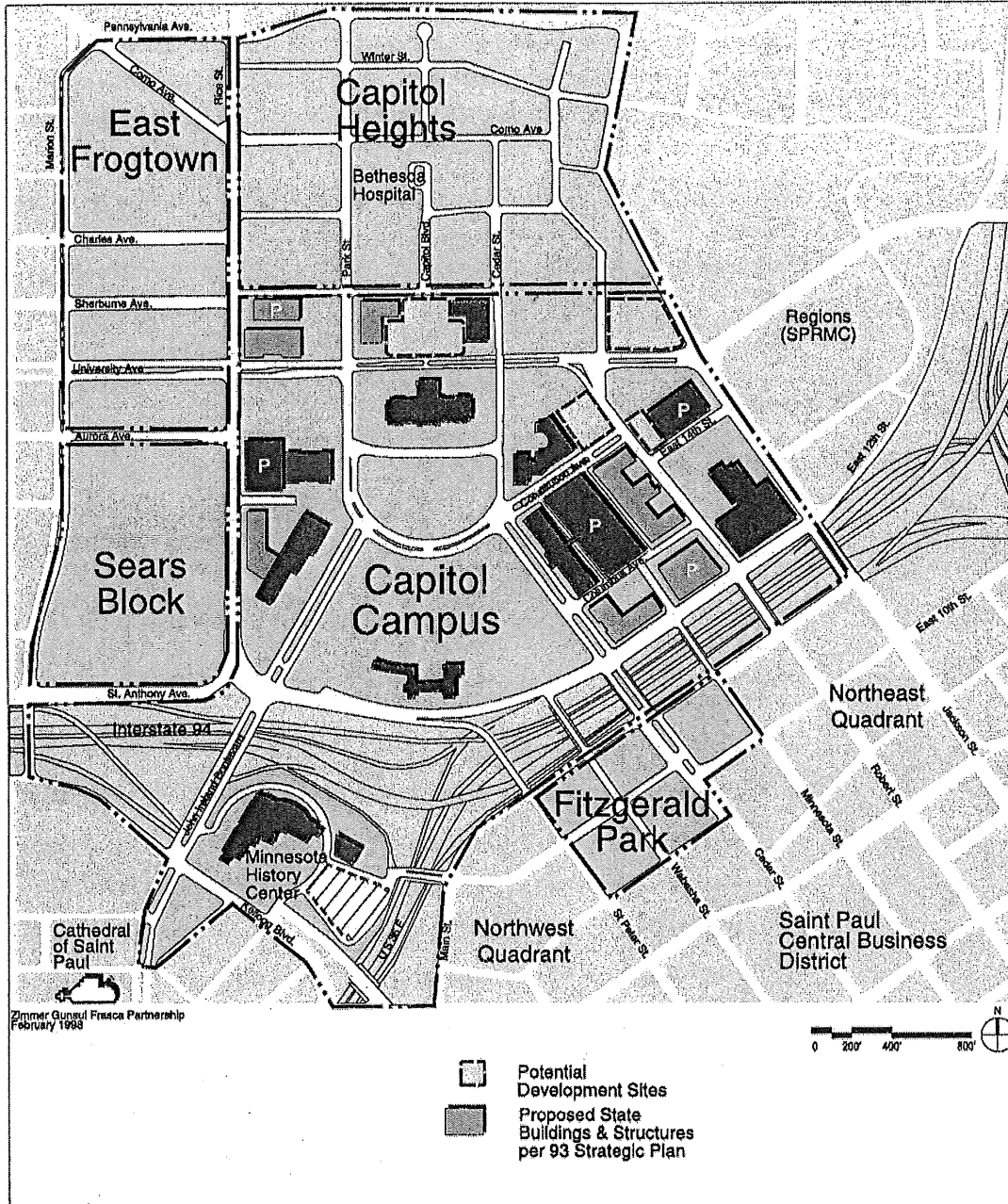
- CAAPB Projects.
- Capitol 2005 Commission.

3. '06 – '07 Biennium.

- CAAPB Request.

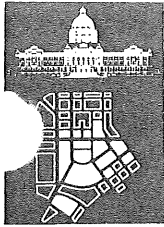
# CAPITOL AREA DEVELOPMENT PLAN

## Capitol Campus Potential Development Sites



*This plan shows potential development sites on the Capitol Campus. The east campus has much development potential.*





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### Capitol Area Architectural and Planning Board (CAAPB)

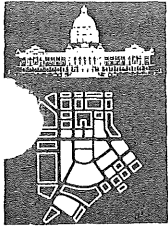
#### Biennial Budget FY 2006 – FY 2007

Budgets (\$ in 000's)	Pre FY 2004 Funding	Current		Biennium	
		FY 2004	FY 2005	FY 2006	FY 2007
CAAPB Request	\$327			\$327 <sup>(2)</sup>	\$327
Governor's Recommendation	\$327	\$262 <sup>(1)</sup>	\$262	\$262	\$262
Difference				\$ 65	\$ 65

(1) A 20% funding reduction results in a part-time agency operation.

(2) Restored full-time agency operations.

#2



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March 8, 2005

### INTRODUCTION

The CAAPB was established by the 1967 Legislature. It is a small, independent planning and regulatory agency responsible for architectural design and long-range planning for the Capitol Area. The legislature sets the CAAPB boundary areas.

The Board's Mission is two-fold: to preserve and enhance the dignity, beauty, and architectural integrity of the Capitol and the Capitol Area's unique aesthetic and historic character, and to help plan and guide its future development by maintaining a flexible framework for its physical growth.

The CAAPB has exclusive zoning jurisdiction and design review over both the state government complex and the surrounding commercial and residential neighborhoods. The agency guides this planning and design with a newly revised Comprehensive Plan and Zoning and Design Rules for a 60-block area around Minnesota's Capitol Building.

The CAAPB consists of ten members, chaired by the Lt. Governor, and is composed of gubernatorial, legislative, and city appointees. Three Architectural/planning professionals advise the Board. The staff serving the Board consists of four employees: an Administrative Assistant, a Fiscal Officer, a Principal Planner, and an Executive Secretary.

### '04 - '05 BIENNIUM

The CAAPB's current Biennium has been extremely abundant in work with zoning request hearings, review and approval of three new state government buildings, emergency work to the Capitol, four new memorials on the Capitol Mall, and providing full support of the Chair and 14-member, unfunded Capitol 2005 Centennial Commission. The biennium has also been a time of great frustration for the staff and myself.

Shortly after taking office, Governor Pawlenty reauthorized former Governor Ventura's executive order that established the 2005 Commission, and in that same timeframe, cut the CAAPB's '04-'05 budget by 20%. For an already "bare-bones" small agency... Finance's recommendation to "get rid of someone"... was not a solution for the devastating reduction in the Board's funding.

Because of the projected volume of work, and unknown demands of the 2005 Commission, I want to tell you of my dedicated, creative, generous staff. We immediately pledged to work 64-hour pay periods (80%) in hopes that we could raise the bar to 72-hour pay periods. Never, have we been able to maintain a full-time open state office during this biennium.

Classified as a "small" state agency, the CAAPB, by statute, could employ five FTEs. The Board was forward thinking in 2000, when an employee retired, and we downsized from five to four employees; however, we now operate only as 3.3 FTEs.

**Capitol Area Architectural and Planning Board (CAAPB)**  
**Biennial Budget Presentation to State Government Budget Division**  
**March 8, 2005**  
(Page 2 of 2)

The impact of the Board's limited \$262,000 per year '04-'05 funding has produced deficiencies in our service to the public and other state agencies. Our turnaround to inquires has not been as timely as we are known for, and our limited number of CAAPB meetings and Advisors' reviews have compromised some project schedules. My employees and I pay out of pocket for any training, conferences, mileage, parking, and some supplies; and contrary to DOER's reported information to the Star and Tribune, we have no funds for Achievement Awards. Required step increases and insurance adjustments passed on have only meant a reduction in our hours to be able to absorb.

**'06 - '07 BIENNIUM**

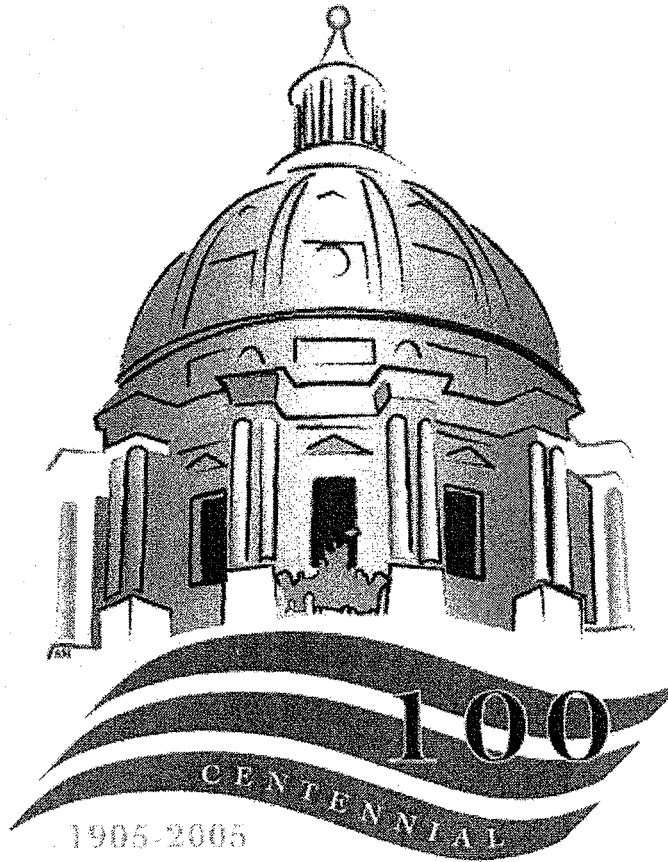
In conclusion, I would like to say the CAAPB, as a small state agency, did not have the ability to absorb a 20% reduction in funding, and take on the added support for an unfounded Commission larger than the CAAP Board. I believe my three employees should be commended for their volunteerism!... The Governor's recommendation for the CAAPB's funding to remain at \$262,000 per year of the new biennium is a "hold harmless" position for the agency. However, the assumption that an agency can just absorb unfunded work, and continue to operate with no provision for inflation or "passed on" expenses is not a position that a **small** state agency, unlike a larger state agency, can easily accommodate.

Department of Finance's cost projections for the CAAPB, along with the Board's future expenses of needed updates to our Zoning Rules, continued Capitol 2005 Commission support, and charges for rent and LAN services, will most assuredly force the CAAPB into a part-time operation of 64-hour pay periods, or worse. Therefore, I am now asking you to restore the Board's funding to our original base budget of \$327,000 per year of the biennium as was established prior to FY2004...the difference between \$262,000 and \$327,000 being \$65,000...thus returning the CAAPB to a state agency of full operation and service.

# Capitol Area Architectural and Planning Board

05 - 0165

**Biennial Report  
2004 – 2005**



**Capitol Building Celebration  
Saint Paul, Minnesota**

The Capitol Area Architectural and Planning Board (CAAPB)—then a Commission—was established by the 1967 Legislature. One of the CAAPB's statutory responsibilities is to prepare a comprehensive use plan for the Capitol Area. In 1974, legislation was enacted to require the CAAPB to prepare and submit biennial reports to the Legislature and the Governor on the status of implementation of the comprehensive plan together with a program for capital improvements and site development.

### *Acknowledgement*

The cover logo is courtesy of the Minnesota Capitol 2005 Commission and their Centennial Celebration.

This report was prepared by  
the Capitol Area Architectural and Planning Board staff.

January 2005

## THE VISION

The Vision is for a Capitol Area that is memorable as the symbolic heart of the State, and as a good and responsive neighbor to those who live and work nearby. With the Centennial of the Capitol Building, a clear consensus has emerged to reunite the Capitol Area and the Capital City, so they may enter the next millennium with a shared sense of pride and purpose.

The realization of this Vision requires an understanding of issues that are rooted in past planning principles. The CAAPB's *Comprehensive Plan for the Minnesota State Capitol Area* builds upon these past efforts in providing a framework for action by the Board in its guidance of the area's development. It sets forth explicit purposes and objectives and emphasizes urban design and development guidelines that make it a useful and productive document.

## CAAPB'S MISSION

The Board's statutory authority per MN Statute 15B is to:

- 1) Preserve and enhance the dignity, beauty, and architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area.
- 2) Protect, enhance, and increase the open spaces within the Capitol Area when deemed necessary and desirable for the improvement of the public enjoyment thereof.
- 3) Develop proper approaches to the Capitol Area for pedestrian movement, the highway system, and mass transit system so that the area achieves its maximum importance and accessibility.
- 4) Establish a flexible framework for growth of the Capitol Complex buildings that will be in keeping with the spirit of the original Cass Gilbert design.

In 1998, the Board completed a rewrite of its *Comprehensive Plan for the Minnesota State Capitol Area* along with *Rules Governing Zoning and Design for the Minnesota State Capitol Area* in 2000 that ensure orderly development in the Capitol Area.

An important difference between the new Comprehensive Plan and its predecessor is that it treats different parts of the Capitol Area differently, and in some respects, transcends formal boundaries. While the Capitol is acknowledged as a symbol and focus for the Capital City, the area in which it is located is recognized as an integral part of the city and its neighborhood structure.

Capitol Area design and development are guided by the 1998 Comprehensive Plan, in addition to the Department of Administration's *Strategic Plan for Locating State Agencies* (1993) and its Supplement (1995). The latter incorporates and expands urban design principles set forth in the CAAPB plan.

## CAAPB PROFILE

Minnesota Statutes 15B provide for the Capitol Area Architectural and Planning Board (CAAPB) to preserve and enhance the Capitol Area's unique aesthetic and historic character, and to plan and guide its future development by maintaining a framework for its physical growth. CAAPB was established by the 1967 legislature to ensure the architectural integrity of the Capitol, the buildings immediately adjacent to it, the Capitol grounds, and the Capitol Area.

The Board is comprised of 10 members, chaired by the lieutenant governor, with both House and Senate representation, as well as gubernatorial and city appointees. Board performance focuses on good design, long-range planning, and efficient use of the public dollar. The Board often is in a position to coordinate and leverage public improvements in a cost-effective and result-orientated manner. An Advisory Committee of three professionals—two architects and a landscape architect—serve the Board, along with four staff.

As overseer of Capitol Area development, the CAAPB's responsibility for public projects cover all phases of design and construction. Individual project planning occurs within a long-range framework for the area's physical development. The Board's 1998 *Comprehensive Plan for the Minnesota State Capitol Area* and the *Specific Actions for Implementation of the Comprehensive Plan* are the framework for its daily agenda, along with the *Rules Governing Zoning and Design for the Minnesota State Capitol Area*, serving the 60-block area around Minnesota's Capitol, published in January 2000. The CAAPB works closely with many state agencies, especially the Department of Administration, the city of Saint Paul, neighborhood planning district councils and development groups, and with private sector architects, engineers, and developers.

The Board normally meets every two to three months to review or approve issues directly affecting zoning/planning development or design within the 60-block area of the Board's jurisdiction.

Based on solid planning tools and guidelines developed in concert with the *Comprehensive Plan* and the *Zoning and Design Rules*, the Board's influence has positive impact on the overall appearance of the Capitol Area and beyond. In recent years, the agency assisted in the design and construction of the Department of Revenue building, the Korean War Veterans Memorial, and the Woman's Suffrage Memorial. In addition, the agency is involved in the ongoing restoration of the Capitol Building, including the "Rathskeller" cafeteria, the exterior and immediate grounds, and the completion of the *Predesign Study* for interior restoration of the building, as well as participation in the review of recent design work for the new Ag/Health Lab and Office Buildings, the Department of Human Services Building, and a continuing number of memorials.

The Board is currently assisting the chair and 14-member unfunded Capitol 2005 Commission in planning the 100-year birthday celebration of the Capitol, and ensuring its endowment for the next 100 years.

Based on the Board's success in implementing a higher design standard, the advice of the Advisory Committee and staff is sought after by:

- Other state capitols in their approaches to planning and development.
- The Saint Paul Design Center.
- Surrounding district councils and citizen action groups.
- Professional planning and architectural organizations interests.
- Nonprofit and community based initiatives; for example, Public Art Saint Paul, Summit Park redevelopment effort, Riverfront Corporation, Saint Paul Farmers' Market, and others.

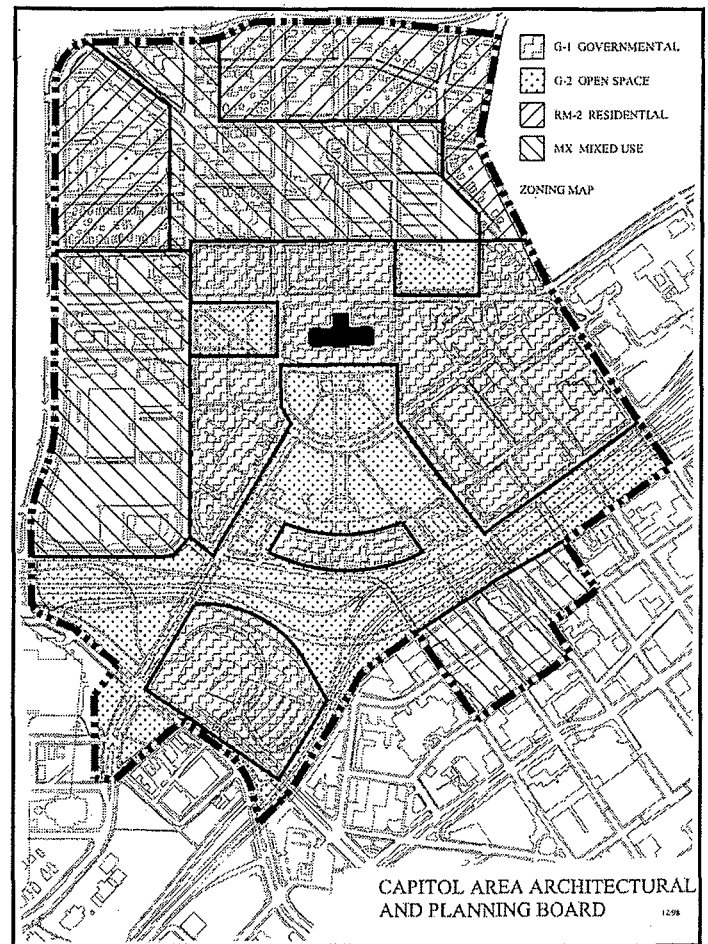
## CAPITOL AREA ZONING

As the planning and regulatory agency responsible for architectural design and long-range planning for the Capitol Area, the CAAPB has exclusive zoning jurisdiction and design review over both the state government complex and the surrounding commercial and residential neighborhoods.

The Capitol Complex is comprised of a 60-block area that contains 15 state office buildings (two million gross square feet of office, ceremonial, and public spaces), six blocks of commercial/retail space, 12 residential blocks, and one primary care hospital campus.

### Key Service Strategies:

- Initiate funding requests, promoting timely design, restoration, and maintenance of the Capitol Building.
- Provide framework for the development and maintenance of the Capitol Mall and its memorials.
- Manage internal agency operations, planning, and projects.
- Provide planning tools and guidelines for future Capitol Area development.
- Coordinate all historical documents for the Capitol Area.
- Provide open communication and coordination with all clientele.
- Manage the Board's human resources effectively.
- Support Executive Order initiatives as they relate to the Capitol Building or Capitol Area.



## CAAPB BUDGET

The CAAPB's Base Budget is appropriated from the General Fund. An over 20% budget reduction in FY2004-05 has limited salaries to 80-90% for four permanent employees, and limited the per diems for the 3-member Advisory Committee and the 10-member non-partisan Board.

If the CAAPB's current base budget of \$262,000 per year remains in FY2006-07, there is no guarantee the Board will be able to maintain 90% of salaries (72-hour pay periods) for its employees, while continuing to service all zoning and design review activities of the Board, four major memorial projects on the Capitol Mall, and provide administrative support for the chair and 14-member unfunded Capitol 2005 Commission.

The impact of a 20% budget reduction and the increased unfunded work involvement by staff for the Capitol 2005 Commission has produced the following deficiencies in our service to the public and other state agencies:

- Noted for rapid response to questions of the public, legislature, city, and other agencies, the Board is not able to maintain as rapid turnaround of information.
- A limited number of Board meetings and Advisors' reviews for projects have compromised some project schedules.
- The Board no longer maintains a full-time open state office.



## CAPITAL IMPROVEMENTS

As the Capitol Area Architectural and Planning Board (CAAPB) observed its 37<sup>th</sup> year in 2004, it was instructive to look backward to the Board's first Comprehensive Plan (1970) and its earliest Biennial Report (1975) and assess what has been accomplished over nearly four decades.

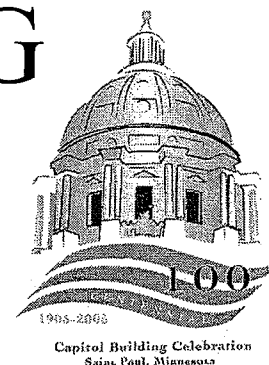
- Redesign of all freeway bridges linking the Capitol Area with downtown Saint Paul.
- Construction of the History Center and the Judicial Center, designs for which were selected through CAAPB-sponsored competitions.
- Capitol Mall development, including memorials, such as the more recent Korean War Veterans and the Woman Suffrage Memorial Garden, that attract hundreds of visitors each year.
- Extensive involvement in development and early implementation of *The Saint Paul on the Mississippi Development Framework*.
- Construction of the Stassen Revenue Building in 1997 with interior/exterior Percent for Art contributions, and an accompanying 900 car parking ramp, developed through a design-build method with cooperation between the Department of Administration and the CAAPB, along with the client agency.
- Construction of a new Ag/Health Office Building and a new Lab Building, as well as the new Elmer Anderson Human Services Building, immediately south of the freeway, accomplishes next-to-the-last piece of infill for the east Capitol Area.
- Redesign of all campus lighting to improve the safety provided by street lighting with pedestrian-scale lighting along all walkways, and a completely new system of architectural lighting for the Capitol Building with improved effectiveness and efficiencies.
- Enhancement to the neighborhood north of the Capitol with the development of 25 town homes on the former Lot V.
- Realignment of the future LRT route through the Capitol Area with three station stops servicing state government and the surrounding neighborhoods.
- Preliminary zoning and design review of a new building for the Saint Paul Public Housing Authority in downtown Saint Paul.
- Since the mid-1980s, \$27 million for exterior restoration, stabilization and limited interior restoration of the Capitol Building that included the dome and lantern, rebuilding exterior terraces, cafeteria restoration, and both House and Senate chambers.
- Completion of the *Minnesota State Capitol Predesign Study* in June 2001, for interior restoration of the Capitol Building.
- Recently, reviewed and approved emergency water intrusion restoration to the Capitol Building's third floor and dome.
- Facilitation of the newly created 14-member volunteer unfunded Capitol 2005 Commission; public and legislative appointees who are planning for the Capitol Building's Centennial Celebration in 2005.

## CAPITOL 2005 CELEBRATION

# 100 YEARS YOUNG

By Chao Xiong  
Star Tribune Staff Writer

A big birthday bash to remember  
marked the centennial of the  
stately and elegant State Capitol.



### Capitol 2005 Commission Members:

A. William Sands, Chair  
Duane Benson  
Joanne Benson  
Cay Shea Hellervik  
Hubert H. "Skip" Humphrey, III

John Labosky  
George Latimer  
Joseph T. O'Neill  
Len Price  
Jim Rhodes

Peter Rodosovich  
Rep. Phyllis Kahn  
Sen. Cal Larson  
Sen. Ann Rest  
Dana Badgerow (ex officio)

# Civic Centennial

The Minnesota State Capitol celebrates 100 years  
of playing host to history. *By Nancy A. Miller*

ARCHITECTURE MINNESOTA

In 1995 the Department of Administration, the Minnesota Historical Society, and the Capitol Area Architectural and Planning Board developed an internal plan to restore the Capitol for its Centennial Celebration in 2005. This group also identified a need to look beyond 2005 as to how the Capitol will function in the next 100 years. Hence, the timely 2001 *Minnesota State Capitol Predesign Study* for the Capitol's interior renovation, was developed through a comprehensive survey and detailed analysis of needs for all building tenants and users.

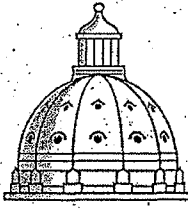
**The Minnesota State Capitol is recognized nationally as one of Cass Gilbert's most significant buildings, and its design set a precedence for other state's capitol's construction.**

The Capitol 2005 Commission, appointed by former Governor Ventura and reauthorized by Governor Pawlenty, is well on its way to planning a great year of Celebration for the Capitol's 100-year Birthday in 2005. In addition to the Celebration, the Executive Order has asked the Commission members to advocate for improvements to the Capitol and its grounds through private funds as well as public money.

The Commission has established a 501 (c)(3) nonprofit organization entitled "Friends of the Minnesota State Capitol" to assist in current restoration to the Capitol Building and endow the Capitol's future maintenance and restoration for the next 100 years.

All Centennial Celebration activities and Capitol history can be accessed on "[www.ourhouse100.com](http://www.ourhouse100.com)".

# Saint Paul Legal Ledger



www.legal-ledger.com

DOLAN MEDIA  
CORPORATION

\$2.00 Vol. 78 No. 67 Twice-Weekly Capitol and Public Notice Newspaper Monday, January 17, 2005

A preservation board says the century-old state Capitol requires \$60 million in repairs and upgrades, including interior restoration, more public hearing space, and a host of mechanical, electrical and HVAC improvements.

## Capitol showing increased wear and tear

BY BRIAN JOHNSON  
Finance and Commerce

“The capitol provides not just a backdrop for monuments and gatherings, but a benchmark against which citizens can measure their ideals and accomplishments.”

## Capitol Investment

Now a century old, the Minnesota State Capitol requires continual repair and restoration. Can the state find the political will to keep its own house from crumbling?

BY PHILLIP GLENN KOSKI, AIA

Citizen Architect

ST. PAUL

## Capitol needs repairs

Restorers hope centennial  
will inspire lawmakers

BY JASON HOPPIN

AAR - Star Tribune

This grande dame, at 100, needs Minnesota's help

Lori  
Sturdevant

Sunday January 23, 2005

## CAPITOL BUILDING RESTORATION

Restoration of the Capitol Building has always been the highest priority for the CAAPB since the Board's inception. A sense of urgency in completing the Capitol restoration—both interior and exterior projects—seems appropriate as the CAAPB, the Department of Administration, the Minnesota Historical Society, and other agencies plan for Celebration of the Capitol's Centennial in the year 2005.

Reflecting that urgency, the CAAPB and Administration officials have worked with the consulting architect for the Capitol, Miller-Dunwiddie Architects, to develop a strategic long-range plan for Capitol Building projects now found in the *2001 Predesign for the Minnesota State Capitol*, to be addressed over the next decade. In order of priority, the needed projects fall into three general categories: exterior stabilization, updating the building's electrical/mechanical/fire and life safety infrastructure systems, and completion of restoration of interior public/ceremonial areas. Greatly influencing all future restoration work is the advance of technology in a 100-year-old building, and the integrity of some of the building's aged materials.

By the end of 2001, all work on the exterior was, for the most part, complete. Next is the pressing need to proceed on updating mechanical and electrical infrastructure within the building, after which a thorough interior restoration of the building, focused on tenant and public space needs, can occur.

***This endeavor is not small...but to postpone it is irresponsible....***

Nationally, as state capitol buildings continue to age, sometimes not so gracefully, they continue to serve the need of the citizens and their governments, and many are finding that the bill for deferred maintenance and upkeep has finally come due. A 1999 article in Saint Paul's Legal Ledger (9/7/99 by Glenn Adams) cited over one billion dollars in expenditures or commitments spent nationwide, with millions more to come. Some recent restoration projects to our nation's state capitol buildings include:

- \$20 million in Nebraska (just for exterior stabilization)
- \$80 million in Kansas
- \$145 million in Wisconsin
- \$121 million in Ohio
- \$287 million in Texas (which included an underground annex)...and

in some cases tapping state surpluses and saving millions in interest or inflationary costs.

In the last fifteen years, Minnesota has spent approximately \$27 million in improvements, mostly addressing the exterior. However, the balance of phased work to be done has been hampered by denial of adequate funding or lack of commitment to the urgent needs of a 100-year-old building. Unfortunately, the building's infrastructure is being taxed to its limits, along with visible architectural restoration needs, and the price tag is ever increasing as the building ages. Approximately \$60 million is today's estimate for restoration, and while this represents a great deal of money, it pales in comparison to the cost of replacing the State's magnificent Capitol Building, which is estimated to cost \$800 million, if it could ever be replaced.

***The longer the wait...the more demanding the needs...the larger the bill.***

The Predesign Study report funded by a 2000 appropriation, addressing the building's needs for interior restoration, was published in June 2001. Based on input by representatives from all the tenants, the study looks to bring the Capitol into the 21<sup>st</sup> Century and prepare it for a second century of use. The study looks at mechanical, electrical, and technology needs as well as all related restoration work, establishes priorities and recommendations for sequential phasing to the least disruption of the building's occupants, and the benefit of all Minnesota citizens.

***Its value will depend on the willingness of the state's political leadership to commit the funds needed to restore and maintain the people's Capitol Building to the grandeur that the citizens deserve and have a right to expect.***

## CAPITOL AREA DEVELOPMENT

Building off the new Comprehensive Plan and working with Saint Paul Planning and Economic Development, the State, the residents, and others of the North Capitol Area produced a new *Plan for Capitol Heights*. This document will help guide public and private investments in future years, the first of which has been the redevelopment of up to 25 new market-rate town homes on the city property at Como Avenue and Cedar Street, formerly known as "Lot V". This new development provides new housing units, which includes three units finished by Habitat for Humanity as a form of "inclusionary housing". It will also help boost reinvestment in the residential neighborhood surrounding the Capitol Campus, and as such, it represents a wonderful collaboration of the state, city, and local neighborhood in guiding infill redevelopment.

At the same time, the CAAPB has continued to work with the Capitol River Council in downtown Saint Paul, and with the St. Paul Design Center on a variety of planning efforts south of the freeway, all in order to provide greater housing opportunities and to improve the quality of life for those who live or work in or around the Capitol Area. A key example of this work is the Fitzgerald Park Precinct Plan, which examines future developments for those blocks of downtown Saint Paul north of Seventh Street and south of the freeway.

The *Strategic Plan for Locating State Agencies* involves a close cooperative working relationship between Finance, Administration, and the CAAPB. First released in 1993, the plan was updated in 1995. The plan addresses not only the location of state facilities, but also the connections of the Capitol Area with downtown Saint Paul; it provides much of the background information for decision makers in the Legislative and Executive branches on development of new state buildings.

The 1995 *Supplement to the Strategic Plan* was issued to provide current facility development information reflecting changes in agency needs and economic conditions.

- A new legislative annex building and an underground parking ramp north of University Avenue.
- A new headquarters for education agencies at the current Armory site.

Adjacent to the Capitol Area along Marion Street, Western Park has become home to sculpture exhibition and community outreach programs sponsored by Public Art Saint Paul.

Scheduled for siting, design, and construction on the Capitol Mall is a new World War II Memorial, a Firefighters Memorial that would include the existing statue relocated from the Minneapolis/Saint Paul airport, and a Hubert Humphrey Memorial. New initiatives from the public include a proposed Minnesota Workers Memorial, dedicated to the contribution of all those whose work contributes to our society.

Recent private funding efforts have led to completion of the Woman Suffrage Memorial, as well as work to renovate/restore other artworks on the Capitol Mall. With this restoration work complete, the CAAPB and the Administration Department are working to create a long-term funding source for the necessary on-going maintenance of these state assets.

*While applauding the legislative support and hundreds of Minnesota citizens whose gifts have enhanced the attractiveness of the Mall, the Capitol Area Board continues to be concerned about the lack of funding for maintenance of existing artwork, as well as for replacement of landscape materials now in decline.*

# CAPITOL AREA ARCHITECTURAL AND PLANNING BOARD

## BOARD MEMBERS

Lieutenant Governor Carol Molnau, Chair  
M. Ann Buck, Vice-Chair  
David Reiling, Second Vice-Chair

David Lanegran  
Don Grundhauser  
Marge Romero  
Sheila Smith  
Jean Velleu  
Senator Sandra Pappas  
Representative Mary Liz Holberg

## ARCHITECTURAL ADVISORS

Thomas Blanck, RA - CAAPB Appointee  
Rosemary McMonigal, AIA - AIA Minnesota Appointee  
William Sanders, FASLA - Arts Board Appointee

## STAFF

Nancy Stark, Executive Secretary  
Renita Dellwo, Accounting & Financial Officer  
Paul Mandell, Principal Planner  
Patricia Morrisette, Administrative Assistant

## LAYOUT and DESIGN of REPORT

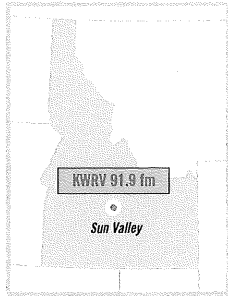
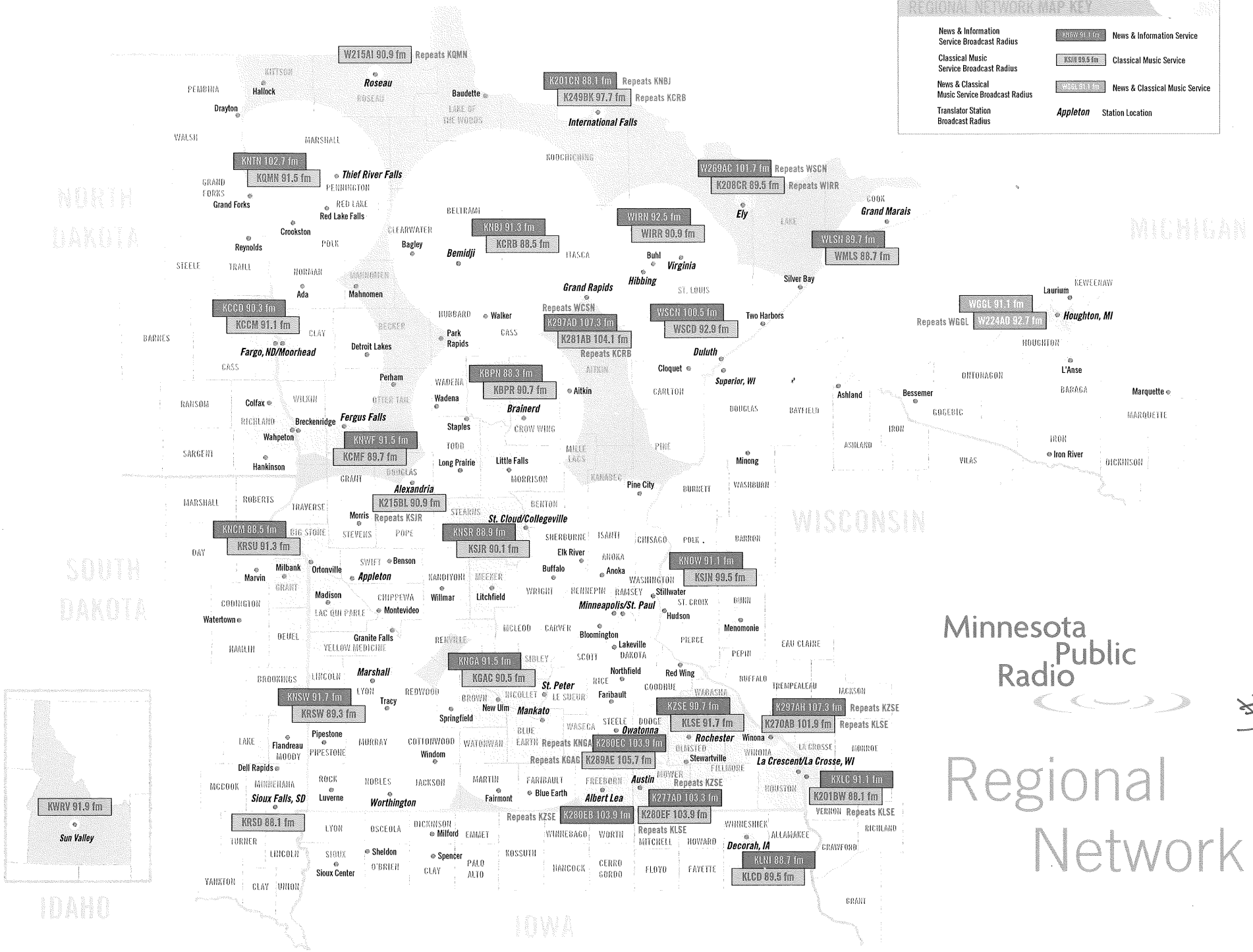
CAAPB Staff

**WEB PAGE**

**[www.caapb.state.mn.us](http://www.caapb.state.mn.us)**

REGIONAL NETWORK MAP KEY

- News & Information Service Broadcast Radius KNBW 91.1 fm News & Information Service
- Classical Music Service Broadcast Radius KSNJ 88.5 fm Classical Music Service
- News & Classical Music Service Broadcast Radius WGBL 91.1 fm News & Classical Music Service
- Translator Station Broadcast Radius Appleton Station Location



Minnesota  
Public  
Radio

Regional  
Network

**MINNESOTA PUBLIC RADIO  
PROGRAM AND EVENTS GUIDE**

SPRING 2005

Minnesota  
Public  
Radio

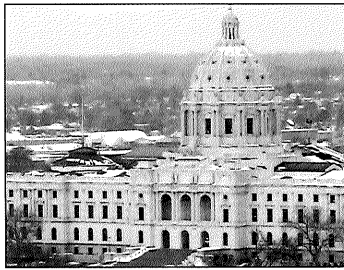




## NEWS AND INFORMATION SERVICE

[mpr.org/newsservice](http://mpr.org/newsservice)

Minnesota Public Radio's News and Information Service offers balanced, in-depth news coverage that engages and informs listeners, and draws on the community as a news-gathering resource through Public Insight Journalism and online tools.



### BUDGET BALANCER

[mpr.org/budgetbalancer](http://mpr.org/budgetbalancer)

Try your hand at balancing the state budget and compare your results against the governor's proposed budget. The online tool provides background on the difficult choices facing legislators this session.

### LEGISLATIVE SESSION [mpr.org/session05](http://mpr.org/session05)

Check out Minnesota Public Radio's coverage of the Minnesota Legislature online for features on subjects from the budget to healthcare, and don't miss Minnesota Public Radio Political Editor Mike Mulcahy's Capitol Letter.

### THINK GLOBAL—PUBLIC RADIO COLLABORATION

May 16-22

From sweeping economic, political and cultural changes to the individual decisions we make each day, Think Global, a series of broadcasts around the issue of globalization, looks at how global issues affect everyone.



### AMERICAN RADIOWORKS

[americanradioworks.org](http://americanradioworks.org)

Mark your calendar with these upcoming specials from American RadioWorks, the documentary unit of American Public Media.

#### *Locked Down: Gangs in the Supermax*

March 23, noon and 9 p.m.

Venture behind walls of one of the toughest high-security prisons to see how we deal with inmates and what compels some to change.

#### *A Mind of Their Own*

April 20, noon and 9 p.m.

Follow three young people diagnosed with bipolar disorder as they navigate puberty and adolescence—and the medical establishment.

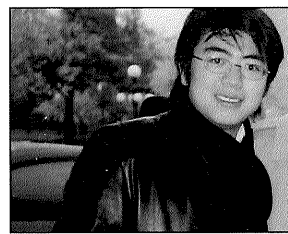
In May, look for *Global 2.0* and *The Cost of Corruption*, American RadioWorks' contribution to Public Radio Collaboration Week.

Programs air on all Minnesota Public Radio News and Information stations. Schedules subject to change.

## CLASSICAL MUSIC SERVICE

[mpr.org/classicalmusicservice](http://mpr.org/classicalmusicservice)

As your classical connection, Minnesota Public Radio's Classical Music Service strives to make classical music accessible with knowledgeable hosts and creative programming, bringing you the best offerings from the region and beyond.



### LANG LANG RECITAL

March 1, 8 p.m.

Hear a program of mostly rich, Romantic music that demonstrates the Chinese pianist's flashy talents perfectly—Mozart's *Sonata No. 10* as well as pieces from Schumann, Rachmaninov and Liszt.

### CLASSICAL MUSIC WITH STEVE STARUCH

Saturdays, 8 a.m.-1 p.m.

Sundays, 5-8 p.m.

Join Steve Staruch on Sunday evenings for a program of sacred and secular pieces, and choral and instrumental works designed to nourish the spirit and refresh the mind.

### MET OPERA

Saturdays, 12:30 p.m.

Listen to world-class operas presented by Minnesota Public Radio's Theater at the Met. This spring, hear broadcasts live from New York of *The Barber of Seville*, *Don Carlo*, *Tosca*, *Faust* and more.



### FRIDAY FAVORITES

Fridays, noon-3 p.m.

Each week, host Melissa Ousley creates a program of listener-requested music. It's a chance to dig deep into Minnesota Public Radio's vast classical music library to present music that audiences want to hear. To make a request, go to [www.mpr.org](http://www.mpr.org) and select "Friday Favorites" from the Programs menu.

### OPEN AIR

Tuesdays, 8 p.m.

The April lineup of programs span styles and periods with offerings from Strauss to Bach. On April 5, hear *Don Quixote* by Strauss and others. The music of Philip Glass takes the spotlight April 12. You can also hear performances of *The Great War* on April 19 and Bach's *Jobs* April 26.

Programs air on all Minnesota Public Radio Classical Music stations. Schedules subject to change.

# THE CURRENT

[mpr.org/thecurrent](http://mpr.org/thecurrent)

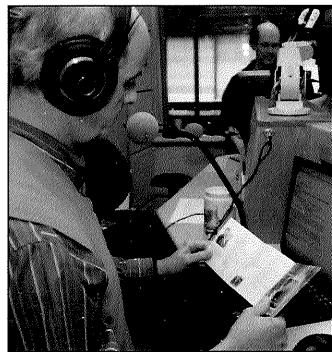
The Current™, Minnesota Public Radio's new music service, is changing the radio landscape in the Twin Cities and Rochester with handpicked music and a homegrown sound that spans genres, offering music not played anywhere else on the radio.



## GREAT MUSIC LIVES HERE

With a play list as deep as it is wide (and still growing), The Current takes risks, connects with listeners and adds a new dimension to the local public radio experience. It's what listeners asked for—and Minnesota Public Radio responded by offering music for those whose

musical tastes and curiosities were underserved until now. Here are some of the highlights.



## THE MORNING SHOW

Weekdays, 5–9 a.m.

Jim Ed and Dale need no introduction! In the Twin Cities, the hosts of *The Morning Show* moved to 89.3 The Current in January and never looked back. The venue has changed, but the program remains true to form, offering listeners what they always loved: great music not played anywhere else.

## WEEKENDS ON THE CURRENT

Listen to The Current on the weekends and you'll encounter knowledgeable hosts with wide-ranging musical tastes. Tune in to music with Bill DeVille, Tony Lopez and Jill Riley and programs such as *Sounds Eclectic*, *The Jazz Image* and *American Routes*, plus local music with Chris Roberts.

## 24/7 WEB STREAM

You don't have to live in the Twin Cities or Rochester to listen to The Current. You don't even need a radio. Listen online 24 hours a day, seven days a week via the live Web stream. Access the stream with aacPlus or Windows MediaPlayer anytime, anywhere. And while you're at the Web site, check the play list and request a song, too!

Programs air on 89.3 The Current in the Twin Cities and 88.7 The Current in Rochester. Schedules subject to change.

# EVENTS

[mpr.org/events](http://mpr.org/events)

Extending Minnesota Public Radio's mission on stage, our events broaden perspective and create interaction with the community of listeners on topics ranging from literature to humor and music to politics.

## DEBORAH AMOS BROADCAST JOURNALIST SERIES

March 10, 7 p.m.

Meet award-winning journalist Deborah Amos at this events at Macalester College. Amos covers the Iraq for NPR News and is also a correspondent for ABC and American Public Media's American RadioWorks documentary unit.

Macalester College, St. Paul; TICKETS: Free but required. Pick up tickets at area Whole Foods Market® locations.

## TALKING VOLUMES

March 15—Jonathon Odell; April 19—Gary Snyder

Listen in as *Midmorning's* Kerri Miller converses with authors about their latest work. Miller talks to Jonathon Odell about his novel *The View From Delphi* in March and poet Gary Snyder about his new collection *Danger on Peaks* in April.

The Fitzgerald Theater, St. Paul; TICKETS: \$15, \$10 for Minnesota Public Radio members. Call the box office at 651-290-1221.

## THE STAGE SERIES OF AMERICAN HUMORISTS

Join us for a season of laughter that takes shape with social commentaries, keen observations and well-told stories with some of our most beloved humorists.

April 14—Roy Blount Jr.; May 14—Fran Lebowitz;  
June 2—Baxter Black; July 30—Lynda Barry

The Fitzgerald Theater, St. Paul; TICKETS: \$20-\$29.  
SEASON TICKETS: \$60-\$100. Call the box office at 651-290-1221.

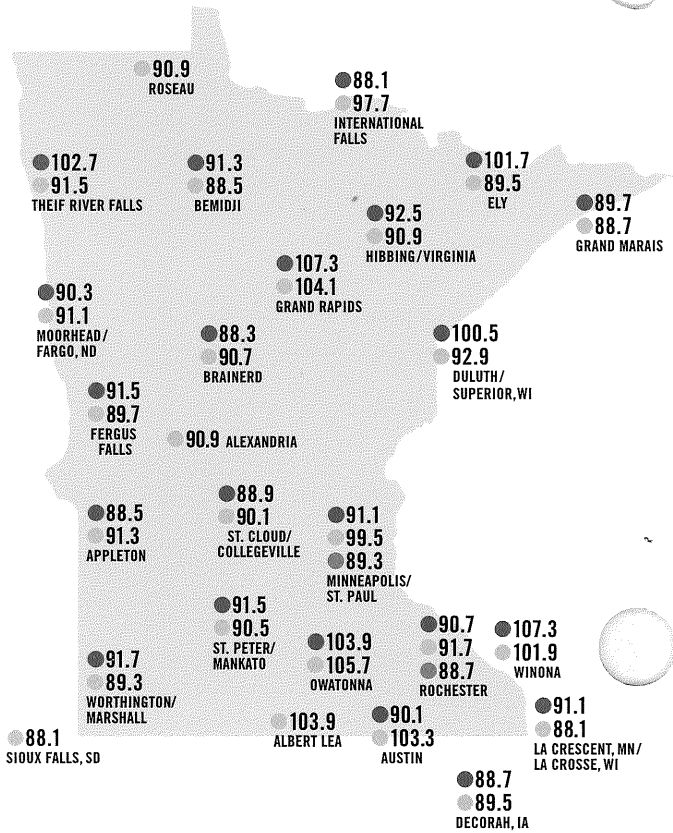
Pictured from top to bottom: Roy Blount Jr., Fran Lebowitz, Baxter Black and Lynda Barry



Minnesota  
Public  
Radio



# WHERE CAN YOU HEAR US?



## MINNESOTA PUBLIC RADIO SERVICE

- - News and Information
- - Classical Music
- - *The Current*
- - News and Classical Music on one station



## QUESTIONS OR COMMENTS?

If you'd like more information, or have a comment about our services or programs, here's how to reach us:

Call us at 651-290-1212 or 800-228-7123, e-mail us at [mail@mpr.org](mailto:mail@mpr.org).

# BROADCAST SCHEDULES

## NEWS AND INFORMATION

### MONDAY-FRIDAY

**Morning Edition**® • 4-9 a.m. with Cathy Wurzer, Steve Inskeep and Renée Montagne  
**Morning** • 9-11 a.m. Mon.-Thur. with Kerri Miller  
**Arts**™ • 10-11 a.m. Fri. with Marianne Combs  
**Midday** • 11 a.m.-1 p.m. with Gary Eichten  
**Talk of the Nation**® • 1-3 p.m. with Neal Conan and Ira Flatow on Fridays  
**All Things Considered**® • 3-6:30 p.m. with Robert Siegel, Michele Norris and Melissa Block  
**Marketplace**® • 6:30-7 p.m. with David Brown  
**The World** • 7-8 p.m. with Lisa Mullins  
**Fresh Air**® • 8-9 p.m. with Terry Gross  
**Midday** • 9-10 p.m. with Gary Eichten (rebroadcast)  
**As It Happens** • 10-11:30 p.m. with Mary Lou Finlay and Barbara Budd  
**BBC World Service** • 11:30 p.m.-4 a.m.

### SATURDAY

**Only a Game**® • 6-7 a.m. with Bill Littlefield  
**Weekend Edition**® • 7-10 a.m. with Scott Simon  
**Sound Money**® • 10-11 a.m. with Kai Ryssdal and Chris Farrell  
**Car Talk**® • 11 a.m.-noon with Tom and Ray Magliozzi  
**Weekend America**™ • noon-2 p.m. with Barbara Bogaev and Bill Radke  
**The Splendid Table**® • 2-3 p.m. with Lynne Rossetto Kasper  
**This American Life** • 3-4 p.m. with Ira Glass  
**A Prairie Home Companion**® • 5-7 p.m. with Garrison Keillor  
**American Routes**® • 7-9 p.m. with Nick Spitzer  
**The Jazz Image**™ • 9 p.m.-2 a.m. with Leigh Kamman  
**BBC World Service** • 2-6 a.m.

### SUNDAY

**Splendid Table**® • 6-7 a.m. with Lynne Rossetto Kasper  
**Weekend Edition**® • 7-10 a.m. with Liane Hansen  
**Car Talk**® • 10-11 a.m. with Tom and Ray Magliozzi  
**A Prairie Home Companion**® • 11 a.m.-1 p.m. with Garrison Keillor  
**Speaking of Faith**® • 1-2 p.m. with Krista Tippett  
**Studio 360** • 2-3 p.m. with Kurt Anderson  
**On the Media**® • 3-4 p.m. with Brooke Gladstone and Bob Garfield  
**All Things Considered**® • 4-5 p.m. with Jennifer Ludden  
**Sound Money**® • 5-6 p.m. with Kai Ryssdal and Chris Farrell  
**Wait, Wait ... Don't Tell Me!**® • 6-7 p.m. with Peter Sagal  
**Minnesota Public Radio Presents** • 7-8 p.m.  
**Speaking of Faith**® • 8-9 p.m. with Krista Tippett  
**This American Life** • 9-10 p.m. with Ira Glass  
**To the Best of Our Knowledge** • 10-11 p.m. with Jim Fleming  
**BBC World Service** • 11 p.m.-6 a.m.

## CLASSICAL MUSIC

### MONDAY-FRIDAY

#### Classical Programs

**The Morning Show** • 6-9 a.m. (greater MN) with Dale Connelly and Jim Ed Poole  
**Friday Favorites** • noon-3 p.m. Fri. with Melissa Ousley  
**Saint Paul Chamber Orchestra** • 8-10 p.m. Mon. with Michael Barone  
**Open Air** • 8-11 p.m. Tues. with Bill Morelock  
**Opera** • 8-11 p.m. Wed. with Bill Morelock  
**New Releases** • 9-11 p.m. Thur. with Michael Barone  
**Minnesota Orchestra** • 8-10 p.m. Fri. with Brian Newhouse

**Classical Hosts**  
**Steve Staruch** • 5-6 a.m.  
**Craig Curtis** • 6-9 a.m. (Twin Cities)  
**Tom Crann** • 9 a.m.-1 p.m. Mon.-Thur., 9 a.m.-noon Fri.  
**Julie Amacher** • 1-3 p.m. Mon.-Thur.  
**John Birge** • 3-6 p.m.  
**Valerie Kahler** • 11 p.m.-5 a.m. Mon.

#### Classical Hosts (cont.)

**Bill Morelock** • 6-8 p.m. Mon.-Wed., 10-11 p.m. Mon., 6-9 p.m. Thur., 6-8 p.m. and 10-11 p.m. Fri.  
**Jeff Esworthy** • 11 p.m.-5 a.m. Tue.-Fri.

### SATURDAY

#### Classical Programs

**Metropolitan Opera** • 1-5 p.m. with Mindy Ratner  
**A Prairie Home Companion**® • 5-7 p.m. with Garrison Keillor

**Classical Hosts**  
**Lauren Rico** • 5-8 a.m.  
**Steve Staruch** • 8 a.m.-1 p.m.  
**Bob Christiansen** • 7-11 p.m.  
**Valerie Kahler** • 11 p.m.-midnight  
**Jeff Esworthy** • midnight-5 a.m.

### SUNDAY

#### Classical Programs

**Saint Paul Sunday**® • noon-1 p.m. with Bill McGlaughlin  
**Harmonia** • 8-9 p.m.  
**Pipedreams**® • 9-11 p.m. with Michael Barone

**Classical Hosts**  
**Lauren Rico** • 5-8 a.m.  
**Mindy Ratner** • 8 a.m.-noon  
**Mindy Ratner** • 1-5 p.m.  
**Steve Staruch** • 5-8 p.m.  
**Valerie Kahler** • 11 p.m.-5 a.m.

## THE CURRENT

### MONDAY-FRIDAY

#### Music Programs

**The Morning Show** • 5-9 a.m. (Twin Cities and Rochester) with Dale Connelly and Jim Ed Poole  
**The Jazz Image**™ • midnight-2 a.m. Mon. with Leigh Kamman

**Music Hosts**  
**Thorn** • 9 a.m.-noon  
**Steve Seel** • noon-3 p.m.  
**Mary Lucia** • 3-7 p.m.  
**Mark Wheat** • 7 p.m.-midnight  
**Jill Riley** • midnight-5 a.m. Wed.-Fri.  
**Bill DeVille** • midnight-5 a.m. Mon.-Tues.

### SATURDAY

#### Music Programs

**Sounds Eclectic** • 5-9 a.m. with Nic Harcourt  
**Music with Special Hosts** • 3-7 p.m.

**Music Hosts**  
**Bill DeVille** • 9 a.m.-3 p.m.  
**Tony Lopez** • 7 p.m.-midnight  
**Jill Riley** • midnight-5 a.m.

### SUNDAY

#### Music Programs

**American Routes** • 5-9 a.m. with Nick Spitzer  
**Music with Special Hosts** • 3-5 p.m.  
**Local Music** • 5-6 p.m. with Chris Roberts  
**Music with Special Hosts** • 6-11 p.m.  
**The Jazz Image**™ • 11 p.m.-2 a.m. with Leigh Kamman


**Music Hosts**  
**Bill DeVille** • 9 a.m.-3 p.m.  
**Jill Riley** • midnight-5 a.m.

#5

**Department of Administration**

**Budget Overview**

March 8, 2005



## Budget Principles

- Focus on fundamentals
- Minimize reductions that would pass costs to others
- Assure best value
- Capitalize on opportunities for improving cost-effectiveness

**Admin Base Level  
Reduction:  
\$2,245,000**

**Land Management Information  
Center Reduction: \$837,000**

- **Scale down statewide GIS support**
  - ◆ GIS Clearinghouse web services
  - ◆ Governor's Council on Geographic Information
- **Eliminate Decision Support/Outreach programs**
  - ◆ Datanet web service
  - ◆ Desktop GIS programs (EPPL/EPIC, MN Atlas)
- **Continue Fee-Based Activities**
  - ◆ GIS Project Consulting
  - ◆ Map Production

## A Brief LMIC History

*From a pioneering project at the U of M, LMIC's focus has evolved from land use to statewide GIS coordination and support.*

**1967 to 1977: University of Minnesota**

**1977 to 1991: State Planning Agency**

**1991 to 1993: Department of Administration**

**1993 to 2003: Minnesota Planning**

**2003 to present: Department of Administration**

## LMIC's Mission

*Support the effective and efficient use of geographic data and geographic information technology.*

- **Coordination Services**
- **Data Clearinghouse Services**
- **Decision Support Tools and Services**
- **Project Services**

## LMIC Coordination Services

*Develop, promote and support collaborative solutions to Minnesota's common GIS needs.*

- Liaison to federal and national organizations
- Promote and support partnerships that meet shared GIS data and technology needs
- Advocate, develop, promote, and support state data and technology standards
- Support MN Governor's Council on Geographic Information
- Coordinate strategic planning for statewide GIS

## LMIC Data Clearinghouse Services

*Provides a "One Stop" source for data needed by organizations using GIS within Minnesota.*

- Steward for statewide geospatial data assets
- Web portal to geospatial data of state agencies and other Clearinghouse partners
  - ◆ More than 6,000 downloads/month
  - ◆ Cost avoidance of more than \$7 million in FY05
  - ◆ Return on investment: 20 to 1
- Research, catalog and document available data
- Data documentation support



## LMIC Decision Support Programs

*Converts data into useful information for decision-makers, professionals, educators, and the public.*

### ■ Datanet Web

- ◆ “Warehouse” for census and other socioeconomic data
- ◆ Compiles custom reports, graphs, and maps on demand
- ◆ Will satisfy 250,000 requests in FY05

### ■ Desktop GIS/Mapping Software

- ◆ State copyrighted software developed over last 30 years
- ◆ Enhanced with grants and client project revenues
- ◆ Supports Firewise program & emergency responders
- ◆ Used by teachers to comply with Social Studies standard

## LMIC Consulting Services

*Professional GIS services for state agencies and other clients on a fee-for-service basis.*

### ■ Consulting Services Organization

- ◆ Clients: DNR, PCA, MnDOT, DoE, HSEM, Revenue, EQB, Municipal Boundaries, Commerce, MnSCU
- ◆ 35 to 40 projects/year
- ◆ Staff varies from 5 to 7, depending on demand
- ◆ Projected revenues: \$650,000 (FY06); \$680,000 (FY07)

### ■ Type of Work

- ◆ GIS project design
- ◆ Database development and quality control
- ◆ Geocoding addresses
- ◆ Custom mapping
- ◆ Web mapping applications

## LMIC Program Adjustments

*Fund essential core services and supplement them with grants and contracts.*

- **Coordination Services**
  - ◆ Reduce staff from 2.0 to 0.5 FTEs
  - ◆ Support Council on Geographic Information
- **Data Clearinghouse Services**
  - ◆ Reduce staff from 4.0 to 1.2 FTEs
  - ◆ Focus efforts on maintaining web systems
- **Decision Support Programs**
  - ◆ Staff eliminated (3 FTEs)
  - ◆ Eliminate Datanet and support for GIS software
- **GIS Consulting Program**
  - ◆ Maintain staff of 5 to 7 FTEs
  - ◆ Continue activity at current level or higher

## Local Planning Assistance Center Elimination: \$299,000

- Created in 1997
- Technical assistance, data and planning advice
- 3 FTEs

## **LPAC Mission**

- **Provide assistance, data and advice:**
  - ◆ **In preparing plans**
  - ◆ **Addressing land use development issues**
  - ◆ **Using GIS in decision-making.**

## **LPAC Clients**

- **Townships, counties, cities, regional development commissions and citizens**
- **Primarily small communities outside Metro Area**

## LPAC Services

- Provide sample documents
- Quick access to research and practical solutions
- Produce publications:
  - ◆ *Under Construction*
  - ◆ *Careful County Mock Hazard Mitigation Plan*
  - ◆ *More than 30 packets on topics such as eminent domain, towers*
- Training and presentations

## LPAC Alternatives

- Relocate library and resource materials to an RDC or other partner
- Other Planning Partners:
  - ◆ *Consultants*
  - ◆ *Non-profits and advocacy organizations*
  - ◆ *Metropolitan Council*
  - ◆ *RDCs*
  - ◆ *Associations*

**Office of Technology Restructuring:  
\$602,000**

- Initial phase of anticipated transition to enterprise management structure

**Office of Technology Charter –  
Chapter 16E**

- IT planning and coordination
- Project review and approval
- Standards development
- Identification of leverage opportunities

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<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<h2>Drive to Excellence Objectives (IT)</h2> <ul style="list-style-type: none"> <li>■ Assess current situation</li> <li>■ Discover leverage opportunities</li> <li>■ Recommend governance directions</li> <li>■ Drive toward enterprise view &amp; organization</li> <li>■ Anticipated new structure</li> </ul>
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## Revenue Rent Payment

### ■ One-time reduction of \$1.7 million

- ◆ Retained earnings in excess of working capital
- ◆ Unanticipated because of 'newness' of building
- ◆ Based on Revenue's current square footage
- ◆ Reflected in next rate setting for one year (FY06)

### ■ Stassen Building space vacation

- ◆ Revenue considering vacation of 14,000-20,000 sq. ft. FY07
- ◆ Lease savings by Revenue would be minimal
- ◆ Admin will review potential options for leasing space
- ◆ Potential moves currently unfunded

## Drive to Excellence

### ■ Cost: \$2.5 million competitive contract with Deloitte

### ■ Source: 2003 InterTech retained earnings

### ■ Investment in enterprise R&D

### ■ Consulted with:

- ◆ Federal HHH auditors on the definition of R&D funding
- ◆ Multi-agency panel review of InterTech rates by Finance

## The Drive to Excellence Team

Deloitte	Minnesota
Consulting team: 31 FTEs National subject matter experts: 15	Cabinet-level Steering Committee and Enterprise Work Group: 20 Team members: 185 Subject matter experts: Line employees from 66 agencies
Developed and executed project work Day-to-day project management Led survey, interviews, idea generation and business case development teams Provided national and international research and best practices Prepared final documents Utilized technical tools and processes for IT and business process mapping	Conducted surveys, interviews, research Developed opportunities, business cases Directed Project Management Team Set goals, direction and approved results

## Results/Deliverables

- Inventories of IT assets, business functions
- Evaluation of state's business processes
- Identification of improvement opportunities
- Business cases for 24 initiatives
- 'Transformation Roadmap'



## Reverse Auction Purchasing

- **First use in 2001; 144 auctions to date**
- **\$1.9 million in savings through FY05**
- **\$4.6 million extended potential savings**
  - ◆ Copy paper: \$1.2 million
  - ◆ High visibility garments: \$306,000
  - ◆ Mobile traffic radar units: \$550,000
- **Authority for service auctions in 2003**
  - ◆ Computer and engineering design services
  - ◆ IT service contracts for CriMNet: \$41,000
  - ◆ Master contract registrations at 272 and counting

#5A

## A Brief LMIC History

### 1967 to 1977: University of Minnesota

LMIC begins life as LCMR project to inventory land use around Minnesota's lakes.

- Lakeshore study was funded by LCMR grant
- State Planning Agency supplemented project staff with state staff.
- GIS software developed to support project – before commercial software

### 1977 to 1991: State Planning Agency

Legislature recognized that GIS was important enough to move to a state agency

- LMIC created during 1977 session.
- Funding included small appropriation and Revolving Fund mechanism to support projects
- By mid-80s, some state agencies adopt GIS
- Appropriation grew as LMIC role expanded to data steward and coordination role

### 1991 to 1993: Department of Administration

- State Planning Agency eliminated; LMIC moved to Department of Administration
- Budget shortfalls result in Administration reducing LMIC budget

### 1993 to 2003: Minnesota Planning

- Legislature moves LMIC to Minnesota Planning
- Coordination and Clearinghouse roles expand

### 2003 to present: Department of Administration

- Legislature eliminates MN Planning
- LMIC moved to Administration with LPA, EQB, Demographer, MBA
- Adjustments made in response to budget reductions

March 7, 2005

JK

Senator Sheila Kiscaden  
325 State Capitol  
75 Rev. Dr. Martin Luther King Jr. Blvd.  
St. Paul, MN 55155

Dear Senator Kiscaden:

This letter is about the budget cuts that have been proposed by the Department of Administration that would seriously affect the Land Management Information Center (LMIC). I recently found out that the Department plans to cut the LMIC budget by approximately 75%. The state and local governments are in financially difficult times and budget adjustments need to be made to provide good and efficient government. However, LMIC has been in the forefront of efforts to coordinate and maximize the resources of the state and help local governments to do the same with their geographic information systems (GIS) services.

I was an employee and the Minnesota Department of Transportation for 18 years, the Goodhue County Surveyor for 16 years, the Chief Surveyor for the City of St. Paul for 5 years and on the Governor's Council on Geographic Information for multiple terms. As you can see my experience in different levels of government is extensive and covers a period of time when technology changes were incredible. If it had not been for a state agency such as LMIC leading both state and local government into the future, the state of GIS across Minnesota would not be the state of cooperation we now see.

Through the work of LMIC some of the major data sets used every day in state and local government have been developed and shared. It has been the coordinating and cooperative effort of LMIC that has provided high quality aerial photography for the state in the Basemaps for the 90's" project funded through LCMR and state agencies. It was LMIC that coordinated the effort for the work, did the checking of the product and provided the distribution to local government. This data is used constantly for local planning and zoning efforts.

It has been LMIC that coordinated a partnership of state agencies with the federal government to provide an update of the aerial mapping in 2003 with lower resolution color aerial photography in 2003. This data set is providing local government in greater Minnesota with the tools they need for planning efforts into the near future.

The efforts of LMIC with the Governor's Council on Geographic Information has lead to efforts to update the soils information and mapping across the state. A study committee of the council determined the need for the update and provided a cooperative methodology for accomplishing the work between the efforts of the federal government and state. Once again it is the coordinating role of LMIC that aids in the development of much needed data.

I would urge that your committee recommend the budget for the Land Management Information Center be restored so the citizens of the Minnesota do not lose this valuable service agency.

Thank you,

Sincerely yours,

Jeffrey L. Grosso

#7

**From:** Kari J Craun <kcraun@usgs.gov>  
**To:** <sen.sheila.kiscaden@senate.mn>  
**Date:** 3/7/2005 5:58:35 AM  
**Subject:** Land Management Information Center proposed budget reduction

Dear Senator Kiscaden,

I am hopeful you received my letter concerning the proposed 75 percent reduction in FY 06-07 funding for the Land Management Information Center (LMIC) in the Department of Administration. I feel strongly about this issue and wanted to reiterate the support of the U.S. Geological Survey (USGS) for the work LMIC has done in the past and continues to do now. In two weeks, I will be attending the National States Geographic Information Council (NSGIC) mid-year meeting in Annapolis, MD. NSGIC will put forward a "Fifty States Initiative" calling for increased coordination in geospatial activities across the nation. This group recognizes the importance of coordination of activities and reduction in duplication of effort in a time when budgets are flat to declining at the Federal and state levels. The USGS, through its newly established National Geospatial Programs Office, is working hard to coordinate these activities at the Federal level. However, as a Federal agency, we cannot effectively coordinate activities among state and local agencies. LMIC fills that role admirably for Minnesota and provides a model for other states to emulate in this regard. Again, I urge you to take a closer look at the impact of the proposed reduction to LMIC's budget. I sincerely believe this is a case where the state's money would be well spent, resulting in decreased spending elsewhere in the state and increased likelihood of attracting Federal dollars for geospatial data to support activities such as emergency preparedness and response, the creation of smart, sustainable growth strategies, and natural resource management.

If you have questions about any of the information above or for specific examples of the excellent work done by LMIC, please feel free to contact me.

Sincerely,

Kari J. Craun  
Chief, Mid-Continent Mapping Center  
U.S. Geological Survey  
1400 Independence Road  
Rolla, MO 65401  
573-308-3800 (ph)  
573-308-3652 (fax)

#18  
ANNALEE GARLETZ, LPAC



Minnesota Association of County  
Planning and Zoning Administrators

**RESOLUTION IN SUPPORT OF THE CONTINUANCE OF THE  
LOCAL PLANNING ASSISTANCE CENTER**

WHEREAS: The members of the Minnesota Association of County Planning and Zoning Administrators have found the Local Planning Assistance Center invaluable as a resource to assist in making Minnesota a model of good planning across the country; and

WHEREAS; The Local Planning Assistance Center has been indispensable in assisting Counties in developing and preparing the federally mandated All Hazard Mitigation Plans; and

WHEREAS; The Local Planning Assistance Center has been available for individual assistance to counties undergoing comprehensive land use plan amendments and zoning amendments on a continuing basis; and

WHEREAS; The availability of the caliber of professional assistance available from the Local Planning Assistance Center has enabled the local units of Government in Minnesota that access their services become more efficient and effective in their comprehensive plan and zoning ordinance efforts; and

WHEREAS; The loss of this service to the planning profession in Minnesota will create a hardship for the professionals who have come to rely on their services, especially those who have limited technical resources, thus making the cut disproportionately harmful to those least able to afford the loss.

THEREFORE, BE IT RESOLVED that the Minnesota Association of County Planning and Zoning Administrators fully supports the continued funding of the Local Planning Assistance Center and requests that consideration be given to the amount of contribution to local planning efforts this relatively low-cost yet vital service has been and hopefully will be.

*Norman Craig* 2/15/2005  
Norman Craig  
President

#9



Memorandum

**DATE:** March 7, 2005

**TO:** Senator Sheila M. Kiscaden  
Chair, State Government Budget Division

**FROM:** *Dana Badgerow*  
Dana Badgerow  
Commissioner, Department of Administration

**SUBJECT:** Response to Questions from March 2 Committee Hearing

Senator Kiscaden,

I am writing to follow-up on two questions that were asked during the State Government Budget Division meeting on March 2, 2005.

First, there was an inquiry regarding the Minnesota Multi-State Contracting Alliance for Pharmacy (MMCAP) and whether they charge fees to other states that participate in the program. The MMCAP program is a cooperative of 43 states and the City of Chicago. Contractual joint powers agreements between Minnesota and the participating states prescribe the relationship and funding structure. There is no fee to the states or the facilities to participate. Contracted manufacturers pay negotiated administrative fees of up to 1.5% of their contract sales. The administrative fees fund all operating costs of the program. Administrative fees in excess of program operating costs are credited back to participating facilities under the terms of the joint powers agreements based on the facilities' share of contract purchases.

The other question related to which state agencies participate the risk management pool. The risk management division of the Department of Administration insures for property, auto liability and physical damage, and general liability. Attached is a list of the agencies participating in the pool from the division's 2004 annual report. An agency is listed regardless of what lines are insured. They may be insured for auto, but one line would qualify them as an insured agency.

State Agencies covered by the Management Fund

Insured Full Name	Auto		Property	B&M	Crime	Excess Business Interruption	Bldr's Risk	Inland Marine	General Liability	Public Official Liability	Garagekeeper's Legal Liability	Vendor's Warranty
	Auto Liability	Physical Damage										
ADMIN-BUILDING CODES & STANDARDS			X	X	X			X	X			
ADMIN-COMMMEDIA--BOOKSTORE(RECOMM)			X	X	X				X			
ADMIN-DDC			X	X	X				X			
ADMIN-FINANCIAL MANAGEMENT AND REPORTING			X	X	X							
ADMIN-INTERTECH			X	X	X	X			X			
ADMIN-MANAGEMENT ANALYSIS								X				
ADMIN-MATERIALS MGMT DIV-OFFICE SUPPLY CONNECTION			X	X	X			X	X			
ADMIN-MATERIALS MGMT-SURPLUS SERVICES	X	X	X	X	X				X			
ADMIN-PLANT MGMT-BUILDING SVSADMIN-PLANT MGT	X		X	X	X		X		X			
ADMIN-RISK MANAGEMENT			X	X	X				X			
ADMIN-STAR - 02B142			X	X	X				X			
ADMIN-TRAVEL MANAGEMENT	X	X	X	X	X				X			
ADMIN-TRVL MGMT-VAN POOL	X	X										
AGRICULTURE	X	X		X				X				
AMATEUR SPORTS COMMISSION	X	X										
ATTORNEY GENERAL			X	X	X				X	X		
BD OF CHIROPRACTIC EXAMINERS			X	X	X				X	X		
BD OF DENTISTRY			X	X	X				X	X		
BD OF ELECTRICITY			X	X	X				X	X		
BD OF MEDICAL-PRACTICE			X	X	X				X			
BD OF NURSING			X	X	X	X		X	X			
BD OF NURSING HOMES (BENHA)			X	X	X				X	X		
BD OF PHARMACY			X	X	X				X	X		
BD OF PHARMACY (ASU)			X	X	X				X			
Bd of Physical Therapy			X	X	X				X			
BD OF PODIATRY			X	X	X							
BD OF SOCIAL WORK			X	X	X				X			
BD OF VET MEDICINE								X	X			
CHICANO LATINO AFFAIRS COUNCIL			X	X	X				X			
COMMERCE-STATE ENERGY OFFICE	X	X										
Commerce-Weights & Measures	X	X										
COMMMEDIA--CENTRAL MAIL(MAILCOMM-GEN FUND)			X	X	X							
CORRECTIONS			X	X	X	X	X					
Dept of Revenue			X	X	X							
Dept of Revenue - Petroleum Division	X	X										
DHS - MSOCS	X	X							X			
DHS Bridge House Program			X	X	X							
DHS CSS (Metro,FF,Bnrd,Will, NNE) Ther Int									X			
DHS SOS/COMM SUPPORT SVC/REDWOOD FALLS DD CRISIS			X	X	X				X			
DHS SOUTHERN MN COMMUNITY SUPPORT SERVICES	X	X	X	X								
DNR Badoura GL Tree Nursery									X			
DNR Ctr/ Off State Parks (Inventory)								X				
DNR Enforcement (Laptops)			X	X	X							
DNR Enforcement (Safety Programs)	X								X			
DNR Fisheries (Fish Transport)		X										
DNR Genl Andrews GL Forestry									X			
DNR Hill Annex Mine State Park (Pontoon)								X	X			
DNR Regional Opr Spt (Copier)								X				
DOT- Baxter							X					
DOT-CENTRAL OFFICE - VIDEO EQUIPMENT								X				
DOT-CENTRAL OFFICE-AERONAUTICS			X	X	X				X			
DOT-CENTRAL OFFICE-CONTRACTORS EQUIPMENT								X				
DOT-Central Office-Residential Leases			X	X	X			X				
DOT-Electronic Communications			X	X	X							

State Agencies covered by th

Management Fund

Insured Full Name	Auto Liability	Auto Physical Damage	Property	B&M	Crime	Excess Business Interruption	Bldr's Risk	Inland Marine	General Liability	Public Official Liability	Garagekeeper's Legal Liability	Vendor's Warranty
DOT-MANKATO		X										
DOT-Office of Transit (Bus Roadeo)									X			
EMERGENCY MEDICAL SVS REG BD			X	X	X				X	X		
EMERGENCY MEDICAL SVS REG BD-HPSP			X	X	X				X			
Employment & Economic Development	X	X	X	X	X			X	X			
GAMBLING CONTROL BOARD			X	X	X				X			
Gang Strike Force Oversight Council									X			
GOVERNORS OFFICE	X	X						X				
HEALTH - COMM	X	X	X	X	X				X			
HIGHER ED FACILITIES AUTHORITY			X	X	X			X	X			
HIGHER EDUC SVC OFFICE			X	X	X				X			
HOUSING FINANCE			X	X	X				X	X		
HUMAN RIGHTS			X	X	X				X			
HUMAN SVS-AHGWAHCH	X	X										
HUMAN SVS-ANOKA RTC	X	X	X	X	X				X			
HUMAN SVS-BRAINERD RTC	X	X										
HUMAN SVS-BRAINERD SOCS					X							
HUMAN SVS-Cambridge Health Source			X	X	X				X			
HUMAN SVS-Faribault (Southern Cities)			X	X	X				X			
HUMAN SVS-FERG FALL	X	X										
HUMAN SVS-METO CAMBRIDGE	X		X	X	X				X			
HUMAN SVS-MOOSELAKE-MN SEX OFFENDER PROGRAM	X	X										
HUMAN SVS-ST PETER	X	X	X	X	X				X			
INDIAN AFFAIRS			X	X	X				X			
INVESTMENT BOARD			X	X	X				X			
IRRRRA	X	X	X	X	X	X		X	X			
JUDICIAL STANDARDS BOARD			X	X	X				X			
JUDICIAL--SUPREME COURT-BOARD of LAW EXAMINERS			X	X	X				X			
LABOR AND INDUSTRY			X									
LAWYERS PROFESSIONAL RESPONSIBILITY BOARD			X	X	X				X			
MCF-CENTRAL OFFICE	X	X										
MCF-FARIBAULT	X	X										
MCF-Lino Lakes	X	X										
MCF-OAK PARK HGTS	X	X										
MCF-RED WING	X	X										
MCF-RUSH CITY	X	X										
MCF-SHAKOPEE	X	X										
MCF-ST CLOUD	X	X										
MCF-STILLWATER	X	X										
MCF-THISTLEDEW	X	X										
MCF-WILLOW RIVER MOOSE LAKE	X	X										
Metro Radio Board	X								X			
MILITARY AFFAIRS	X	X										
MINNCOR	X	X							X	X		
MINNESOTA STATE ACADEMIES	X	X							X			
MINNESOTA STATE LOTTERY	X	X	X	X	X			X	X			
MINNESOTA TECHNOLOGY			X	X	X				X			
MINNESOTA ZOOLOGICAL GARDENS	X	X	X	X	X				X		X	
MN Department of Education			X	X	X				X			
MN STATE ARMORY BUILDING COMMISSION			X	X	X							
MN STATE FAIR	X	X	X	X	X			X	X			
MN Supreme Court St Court Admin							X	X	X			
MNSCU CC- HIBBING	X	X	X	X	X			X	X		X	
MNSCU CC- ITASCA	X	X	X	X	X	X		X	X			



State Agencies covered by the Management Fund

Insured Full Name	Auto		Property	B&M	Crime	Excess Business Interruption	Bldr's Risk	Inland Marine	General Liability	Public Official Liability	Garagekeeper's Legal Liability	Vendor's Warranty
	Auto Liability	Physical Damage										
MNSCU CC- VERMILION	X	X	X	X	X	X		X	X			
MNSCU CC-ANOKA RAMSEY CAMBRIDGE	X	X	X	X	X	X			X			
MNSCU CC-ANOKA RAMSEY-COON RAPIDS	X	X	X	X	X	X			X			
MNSCU CC-CENTRAL LKS BRAINERD			X	X	X	X		X	X		X	
MNSCU CC-CENTURY	X	X	X	X	X	X			X		X	
MNSCU CC-FOND DU LAC	X	X	X	X	X	X	X		X			
MNSCU CC-INVER HILLS	X	X	X	X	X				X			
MNSCU CC-MESABI RANGE VIRGINIA	X		X	X	X	X		X	X			
MNSCU CC-MINN WEST MARSHALL	X	X	X	X	X							
MNSCU CC-MINN WEST WORTHINGTON	X	X	X	X	X			X	X			
MNSCU CC-NORMANDALE	X	X	X	X	X			X	X			
MNSCU CC-NORTH HENNEPIN	X	X	X	X	X			X	X			
MNSCU CC-RAINY RIVER	X	X	X	X	X	X		X	X			
MNSCU CC-RIDGEWATER WILLMAR	X	X	X	X	X	X	X	X	X		X	
MNSCU CC-RIVERLAND AUSTIN	X	X	X	X	X	X		X	X		X	X
MNSCU CC-TC-MINNEAPOLIS	X	X	X	X	X	X		X	X		X	
MNSCU CC-TC-NORTHLAND-TRF	X	X	X	X	X	X		X	X		X	
MNSCU CC-TC-ROCHESTER	X	X	X	X	X	X		X	X		X	
MNSCU CTR FOR CRIMINAL JUSTICE & LAW ENFORCEMENT	X	X										
MNSCU MN State CC & TC	X	X	X	X	X	X		X	X		X	
MNSCU ST UNIV-BEMIDJI	X	X	X	X	X	X			X			
MNSCU ST UNIV-MANKATO	X	X	X	X	X	X		X	X			
MNSCU ST UNIV-METRO	X	X	X	X	X	X		X	X			
MNSCU ST UNIV-MOORHEAD	X	X	X	X	X	X		X	X			
MNSCU ST UNIV-SOUTHWEST	X	X	X	X	X		X	X	X			
MNSCU ST UNIV-ST CLOUD	X	X	X	X	X	X			X			
MNSCU ST UNIV-WINONA	X	X	X	X	X	X		X	X		X	
MNSCU TC-ALEXANDRIA	X	X	X	X	X	X		X	X		X	X
MNSCU TC-ANOKA	X	X	X	X	X			X	X		X	
MNSCU TC-CENTRAL LAKES STAPLES	X	X	X	X	X	X					X	
MNSCU TC-DAKOTA COUNTY	X	X	X	X	X		X	X	X		X	
MNSCU TC-HENNEPIN NORTH BROOKLYN PK	X	X	X	X	X			X	X		X	X
MNSCU TC-LAKE SUPERIOR COLLEGE	X	X	X	X	X		X		X		X	
MNSCU TC-MESABI RANGE EVELETH	X	X	X	X	X			X	X		X	X
MNSCU TC-MINN WEST CANBY	X	X	X	X	X						X	
MNSCU TC-MINN WEST GRANITE FALLS	X	X	X	X	X						X	
MNSCU TC-MINN WEST JACKSON	X	X	X	X	X						X	
MNSCU TC-MINN WEST PIPESTONE	X	X	X	X	X						X	
MNSCU TC-NORTHWEST BEMIDJI	X	X	X	X	X	X		X	X		X	
MNSCU TC-PINE CITY	X	X	X	X	X			X	X		X	
MNSCU TC-RIDGEWATER HUTCHINSON	X	X	X	X	X	X					X	
MNSCU TC-RIVERLAND ALBERT LEA			X	X	X	X					X	
MNSCU TC-S CENTRAL FARIBAULT	X	X	X	X	X						X	
MNSCU TC-S CENTRAL MANKATO	X	X	X	X	X				X		X	
MNSCU TC-SOUTHEAST TC REDWING	X	X	X	X	X				X		X	
MNSCU TC-SOUTHEAST TC WINONA	X	X	X	X	X			X			X	
MNSCU TC-ST CLOUD	X	X	X	X	X	X		X	X		X	
MNSCU TC-ST PAUL COLLEGE	X	X	X	X	X	X			X		X	
MNSCU-Northland TC- E GRAND FORKS			X	X	X	X		X	X		X	
MNSCU-Office of the Chancellor			X	X	X			X	X			
NATIONAL SPORTS CENTER			X	X	X							
NATURAL RESOURCES	X	X										
OFF ADMIN HEARINGS			X	X	X				X			
OFFICE OF TECHNOLOGY			X	X	X				X			

State Agencies covered by the Management Fund

Insured Full Name	Auto	Auto	Property	B&M	Crime	Excess Business Interruption	Bldr's Risk	Inland Marine	General Liability	Public Official Liability	Garagekeeper's Legal Liability	Vendor's Warranty
	Liability	Physical Damage										
Office of Tourism									X			
OMBUDSMAN-MH & MR			X	X	X							
P SAFETY EMERGENCY MNGMNT RADIOLOGICAL									X			
P SAFETY-ADMIN	X	X	X	X	X				X			
P SAFETY-ALCOHOL & GAMBLING ENFORCEMENT	X	X										
P SAFETY-CRIMINAL	X											
P Safety-Criminal-Training & Dev./Alc. & Gambling									X			
P Safety-Criminal-Training & Development Unit									X			
P SAFETY-EMERGENCY MNGMNT-HAZ MAT									X			
P SAFETY-FIRE MARS	X	X						X	X			
P SAFETY-HOMELAND SECURITY & EMERGENCY MGMT	X	X							X			
P SAFETY-PATROL - 07P200	X											
P SAFETY-TRAFFIC SAFETY								X				
Perpich CENTER FOR ARTS EDUCATION	X	X	X	X	X			X	X	X		
POLLUTION CONTROL	X	X	X	X	X				X			
Pt Authority of the City of St Paul									X			
PUBLIC DEFENSE BOARD			X	X	X			X	X			
PUBLIC EMP RETIREMENT ASSOC			X	X	X				X			
PUBLIC EMP RETIREMENT ASSOC BUILDING			X	X	X				X			
SECRETARY OF STATE			X	X	X				X			
STATE ARTS BOARD			X	X	X			X	X			
STATE AUDITOR			X	X	X				X	X		
TEACHERS RETIREMENT ASSOC			X	X	X				X			
TRANSPORTATION	X	X										
VET AFF-CENTRAL OFFICE	X	X	X	X	X			X	X			
VETS HOME BD-CENTRAL OFFICE			X	X	X			X				
VETS HOME BD-FERGUS FALLS	X	X	X	X	X			X	X			
VETS HOME BD-HASTINGS HOME	X	X	X	X	X			X	X			
VETS HOME BD-LUVERNE HOME	X	X	X	X	X			X	X			
VETS HOME BD-MPLS HOME	X	X	X	X	X			X				
VETS HOME BD-SILVER BAY HOME	X	X	X	X	X				X			

SENATE STATE GOVERNMENT BUDGET DIVISION

**TESTIFIERS PLEASE SIGN**

Date March 8, 2005

NAME	ORGANIZATION	ADDRESS	PHONE
David Herbst	LMC / Administration		296-1209
Nancy Stank	CAAPB		296-1162
Paul Mandel	CAAPB		296-6719
Ken Goodie	MPR		218-299-3666
David Long	Mech. Ind. Corp.		651-253-8872
Test Grosso	retired		651-386-8387
ANNALES GARLITS	ASSOC. OF HD COUNTIES / MACPZA		651-224-3341
Sarah Erickson	MN. ASSO. of Sm. Cities		651-303-0990
Kent Sulem	MN. Assoc. of Equip.		763-492-2330
DAVA BADGROW	ADMIN COMMISSION		651-297-1429
David Claypool	Rensselaer County		651-266-2620
Sheila Reger	Administration Dept.		651-296-4328