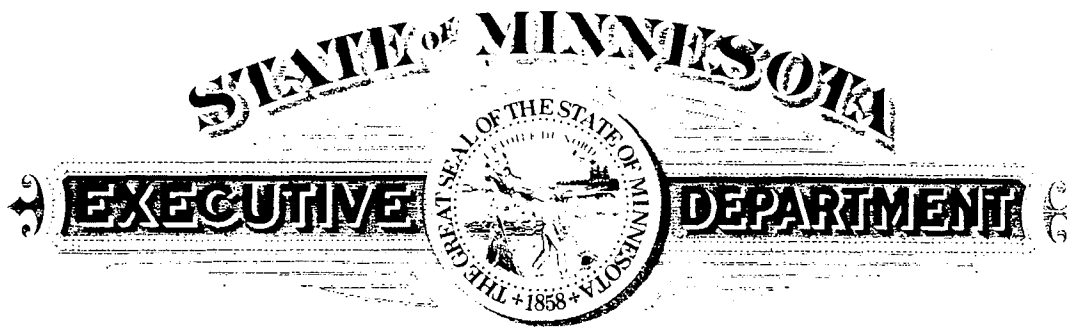


EXECUTIVE ORDER

96-16

ASSIGNING EMERGENCY RESPONSIBILITIES TO STATE AGENCIES



**EXECUTIVE ORDER 96-16
ASSIGNING EMERGENCY RESPONSIBILITIES
TO STATE AGENCIES;
RESCINDING EXECUTIVE ORDER 93-27**

I, ARNE H. CARLSON, GOVERNOR OF THE STATE OF MINNESOTA, by virtue of the authority vested in me by the Constitution and the applicable statutes, do hereby issue this Executive Order:

WHEREAS, natural and technological disasters have and may occur in any part of the state;
and

WHEREAS, national and international events, such as conflict or threats of terrorism can increase the need for emergency preparedness within the state; and

WHEREAS, state agencies may be called upon to effectively respond to and/or assist in the recovery from the effects of these events or disasters;

NOW, THEREFORE, I hereby order that:

Each department and independent state agency included in this Executive Order shall designate a member of its staff as its emergency preparedness contact/coordinator (EPC/C). Such individual shall serve as the point of contact for the Division of Emergency

Management and other state agencies with regard to emergency preparedness issues and shall represent that agency on the Minnesota Emergency Preparedness and Response Committee.

Each department, independent division, bureau, board, commission, and independent institution of the state government, hereinafter referred to as "agencies," shall carry out the general emergency preparedness, response, recovery, and hazard mitigation responsibilities described in this Executive Order, the specific emergency assignments contained in the *Minnesota Emergency Operations Plan* and the *Minnesota Long-Term Recovery/Hazard Mitigation Plan*, and such other duties as may be requested by the Division of Emergency Management. The head of each agency shall be accountable for the execution of the responsibilities described in this Executive Order.

I. Emergency Preparedness

- A. The Division of Emergency Management shall have overall responsibility for coordinating the development and maintenance of the all-hazard *Minnesota Emergency Operations Plan*.
- B. Each state agency shall develop and update as necessary its own emergency plan/procedure. This plan/procedure should be made available to the agency's employees and to the Division of Emergency Management for maintenance in the state emergency operations center (SEOC). The agency plan/procedure should provide for:
 - 1. protection of the agency's personnel, equipment, supplies, and public records from the direct effects of a disaster; and
 - 2. execution of the emergency responsibilities that are assigned to the agency in this Executive Order and elaborated upon in the *Minnesota Emergency Operations Plan*; and
 - 3. resumption of the agency's essential functions and services and preparation for returning to normal operations.
- C. Each state agency shall, when requested by the Division of Emergency Management, participate in emergency preparedness planning, training, and exercising efforts.

II. Emergency Response

- A. All state agencies responding to an emergency/disaster shall use the Minnesota Incident Management System (MIMS). In the event of an emergency/disaster resulting in a multiple state agency response, a unified

command structure shall be established. If, due to the nature of an incident, a single state agency has a larger/primary role in the response to that incident, that agency may be referred to as the "lead agency." The Division of Emergency Management shall have the coordinating role in a multiple state agency response to an emergency/disaster. All state agencies shall support this coordinated multi-agency response and carry out their specific assignments as described in the *Minnesota Emergency Operations Plan*.

- B. All state agencies shall be responsible for assigning necessary personnel to report to the state, regional, and/or on-site emergency operating center(s), if such are activated, in accord with the *Minnesota Emergency Operations Plan*. Such individuals shall be prepared to direct the activities of their agency's response personnel.
- C. In the event of a major disaster/emergency, state agencies shall be responsible for carrying out the general emergency responsibility assignments contained in this Executive Order and elaborated upon in the *Minnesota Emergency Operations Plan*.

III. Recovery/Hazard Mitigation


- A. Each state agency that has a role in emergency management shall participate in the development of hazard mitigation strategies to reduce or eliminate the vulnerability of life and property to the effects of disasters.
- B. Following a presidential declaration of a major disaster, state agencies shall be responsible for carrying out the hazard mitigation responsibility assignments contained in this Executive Order and elaborated upon in the *Minnesota Long-Term Recovery/Hazard Mitigation Plan*.
- C. State agencies shall, when requested by the Division of Emergency Management, provide appropriate personnel to assist with the damage assessment activities associated with the Public Assistance and Individual Assistance programs. They shall also provide personnel to serve on an Interagency Hazard Mitigation Team or Hazard Mitigation Survey Team activated in conjunction with the Hazard Mitigation Grant Program.
- D. State agencies shall, when requested by the Division of Emergency Management, provide appropriate personnel to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee and be prepared to commit and combine resources toward the long-term recovery/mitigation effort.

- E. State agencies shall, when requested by the Division of Emergency Management, provide necessary personnel to staff those recovery information centers (RICs) that are established following a presidential declaration of a major disaster.

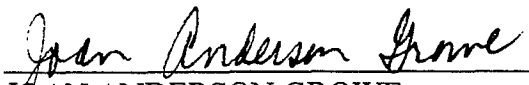
Executive Order 93-27 is rescinded.

Pursuant to Minnesota Statutes 1994, section 4.035, subd. 2, this Executive Order shall be effective fifteen (15) days after publication in the State Register and filing with the Secretary of State and shall remain in effect until rescinded by proper authority or it expires in accordance with Minnesota Statutes 1994, section 4.035, subd. 3.

IN TESTIMONY WHEREOF, I have set my hand this twenty-seventh day of August, 1996.


ARNE H. CARLSON
Governor

Filed According to Law:


JOAN ANDERSON GROWE
Secretary of State

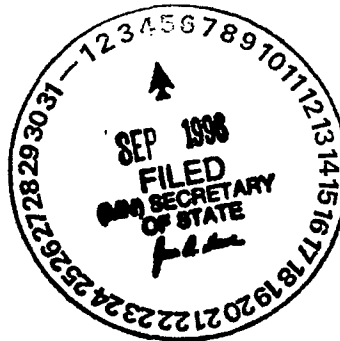


TABLE OF CONTENTS

<u>EMERGENCY ASSIGNMENTS FOR:</u>	<u>PAGE</u>
I. <u>DEPARTMENT OF ADMINISTRATION</u>	1
II. <u>DEPARTMENT OF AGRICULTURE</u>	3
III. <u>ATTORNEY GENERAL</u>	4
IV. <u>STATE AUDITOR</u>	5
V. <u>DEPARTMENT OF CHILDREN, FAMILIES AND LEARNING</u>	6
VI. <u>DEPARTMENT OF COMMERCE</u>	7
VII. <u>DEPARTMENT OF ECONOMIC SECURITY</u>	8
VIII. <u>EMERGENCY MEDICAL SERVICES REGULATORY BOARD</u>	9
IX. <u>DEPARTMENT OF EMPLOYEE RELATIONS</u>	10
X. <u>DEPARTMENT OF FINANCE</u>	11
XI. <u>DEPARTMENT OF HEALTH</u>	12
XII. <u>MINNESOTA HOUSING FINANCE AGENCY</u>	13
XIII. <u>DEPARTMENT OF HUMAN SERVICES</u>	14
XIV. <u>DEPARTMENT OF MILITARY AFFAIRS</u>	15
XV. <u>DEPARTMENT OF NATURAL RESOURCES</u>	16
Waters Division	16
Enforcement Division	17
Forestry Division	17
XVI. <u>MINNESOTA POLLUTION CONTROL AGENCY</u>	18
XVII. <u>DEPARTMENT OF PUBLIC SAFETY</u>	19
Bureau of Criminal Apprehension	19

Capitol Complex Security Division	19
Division of Emergency Management	19
Fire Marshal Division	22
Office of Pipeline Safety	22
Office of Public Information	22
State Patrol Division	22
XVIII. <u>DEPARTMENT OF PUBLIC SERVICE</u>	24
XIX. <u>DEPARTMENT OF REVENUE</u>	25
XX. <u>DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT</u>	26
XXI. <u>DEPARTMENT OF TRANSPORTATION</u>	27
Aeronautics Division	27
Operations Division	28
Program Management Division	28
Technical Services Division, Office of Electronic Communications	29
XXII. <u>MINNESOTA STATE COLLEGES AND UNIVERSITIES</u>	30

I. DEPARTMENT OF ADMINISTRATION

- Section 100 The Department of Administration shall provide architects, engineers, and/or other technically qualified personnel to participate in damage assessment efforts and development of damage survey reports for public buildings damaged by disaster.
- Section 101 The Department of Administration shall administer the state self-insurance program as it relates to federal disaster assistance, as set forth under Public Law 93-288.
- Section 102 The Department of Administration shall provide administrative support to state government agencies during a disaster. This support includes, but is not limited to, assigning administrative staff, equipment, clerical, printing and duplicating materials and maintenance to state and regional emergency operating centers (EOCs).
- Section 103 The Department of Administration shall furnish computer services needed for operations and resource management in an emergency. These services include the use of computer facilities and support staff to provide needed information on a 24-hour basis during and immediately following an emergency.
- Section 104 The Department of Administration shall provide emergency telecommunications support and shall coordinate planning and delivery of statewide telecommunications systems and services for emergency operations during an emergency.
- Section 105 The Department of Administration shall be responsible for providing telephone operation support during exercises and emergencies in state and regional EOCs.
- Section 106 The Department of Administration shall provide technically qualified personnel, when requested, to serve on an Interagency Hazard Mitigation Team/Hazard Mitigation Survey Team following a presidential declaration of a major disaster.
- Section 107 The Department of Administration shall provide a representative when requested to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

Section 108 The Department of Administration shall provide technical assistance in determining appropriate minimization projects in the Individual Assistance program.

II. DEPARTMENT OF AGRICULTURE

- ction 200 The Department of Agriculture shall provide guidance for the use of agricultural land and crops affected by disaster.
- Section 201 The Department of Agriculture, with assistance from the Board of Animal Health, shall develop procedures for the protection of farm animals affected by a disaster.
- Section 202 The Department of Agriculture shall assist in the preparation of damage estimates for the Division of Emergency Management on agricultural losses to support disaster declaration requests.
- Section 203 The Department of Agriculture shall develop emergency procedures for a statewide food supply and distribution program in order to maintain adequate emergency food supplies. These procedures will make provisions for the control and distribution of primary and secondary foods as prescribed by federal guidelines.
- Section 204 The Department of Agriculture shall be responsible for a statewide program for the protection of animals, food products, and crops exposed to radiation and the use of contaminated agricultural land to include decontamination methods, cultivation guidance, and types of crops to be grown.

III. ATTORNEY GENERAL

- Section 300 The Attorney General shall be responsible for providing legal advice and opinions in support of state emergency operations to include preparing and reviewing proclamations and special regulations issued by the governor.
- Section 301 The Attorney General shall provide representation at recovery information centers (RICs) and public meetings as requested by the Division of Emergency Management, to provide consumer information to persons affected by a disaster.

IV. STATE AUDITOR

- ction 400 The State Auditor shall be responsible for assuring that audits of project applications submitted by political jurisdictions meet the applicable state requirements. The State Auditor is responsible for conducting audits where audits are required by the Single Audit Act of 1984.
- Section 401 The State Auditor shall be responsible for conducting state audits for applicants of Minnesota Statutes Chapter 9.061 (the "Calamity Act").

V. DEPARTMENT OF CHILDREN, FAMILIES AND LEARNING

- Section 500 The Department of Children, Families and Learning shall coordinate with the Division of Emergency Management on the development and updating as required of emergency plan guidance to be provided to local schools. Such guidance shall be designed to assist schools in developing an emergency plan that provides for the protection of children in the event of an emergency/disaster. The department shall be responsible for the distribution of such planning guidance to local school districts.
- Section 501 The Department of Children, Families and Learning shall assist local school districts in preparing and submitting a request for financial assistance from the federal government when public school facilities have been damaged or destroyed by a major disaster.
- Section 502 The Department of Children, Families and Learning shall have the responsibility for providing federal government food commodities.

VI. DEPARTMENT OF COMMERCE

- tion 600 The Department of Commerce shall provide representation at recovery information centers (RICs) and public meetings as requested by the Division of Emergency Management, to furnish information relative to insurance claim procedures to persons affected by a disaster.
- Section 601 The Department of Commerce shall develop procedures and provide the necessary staff to support the state's responsibility in emergency banking and fiscal matters of any economic stabilization program established by the Federal Reserve Bank of Minneapolis and/or the Federal Reserve System.
- Section 602 The Department of Commerce shall assist state and local government with damage assessment of private or individual dwellings and businesses, which may include seeking cooperation of insurance underwriters adjustment resources as requested by the Division of Emergency Management.

VII. DEPARTMENT OF ECONOMIC SECURITY

- ction 700 The Department of Economic Security shall be responsible for coordinating and directing the use of personnel within the state during disaster operations from state and regional emergency operating centers.
- Section 701 The Department of Economic Security shall develop procedures to provide reemployment assistance to eligible individuals whose unemployment results from a disaster declared under Public Law 93-288. It will also arrange for payment of benefits under regular reemployment compensation laws to eligible individuals in cases where a disaster has not been declared.
- Section 702 The Department of Economic Security shall use its network of service delivery areas to assist vulnerable individuals and families during and after a disaster. This includes, but is not limited to: Energy Assistance; Weatherization; Food Shelves; and Dislocated Worker/Job Training programs.
- Section 703 The Department of Economic Security shall provide representation at recovery information centers (RICs) and public meetings as requested by the Division of Emergency Management, to furnish information relative to disaster reemployment and applicable programs.

VIII. EMERGENCY MEDICAL SERVICES REGULATORY BOARD

- ction 800 The Emergency Medical Services Regulatory Board, in cooperation with the Office of Electronic Communications of the Technical Services Division of the Department of Transportation, shall develop a statewide emergency medical services radio communication system.
- Section 801 The Emergency Medical Services Regulatory Board shall assist in the coordinating of emergency medical resources, including ambulance services to respond to disasters.

IX. DEPARTMENT OF EMPLOYEE RELATIONS

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The Department of Employee Relations shall support the Department of Economic Security in the management of personnel services at state and regional emergency operating centers during a disaster, and will assist in the development of emergency employment utilization procedures.

X. DEPARTMENT OF FINANCE

ction 1000 The Department of Finance shall develop procedures for fiscal management of the state during a disaster.

Section 1001 The Department of Finance shall (within three days after receipt of payment authorization from the Department of Public Safety, Division of Emergency Management) process and issue checks for disaster victims that have applied for assistance through the Individual and Family Grant Program.

XI. DEPARTMENT OF HEALTH

- ction 1100 The Department of Health shall develop procedures for providing emergency health services for those critically ill and injured as a result of a disaster. These procedures shall include provisions for: disease control; sewage and waste disposal; the handling of radioactive materials; potable water supply; handling, identification, and disposition of mass casualties; and health assessment and training programs for health care and support personnel.
- Section 1101 The Department of Health shall provide assistance to local officials in conjunction with the local health agency to ensure the safety of food and water for human consumption during and immediately following a disaster.
- Section 1102 The Department of Health shall provide personnel to assist in preparing damage survey reports (DSRs) of health and public water facilities damaged by a disaster. They will assist communities in determining the cost to repair or replace damaged health facilities and public water distribution systems so federal financial assistance can be requested under Public Law 93-288.
- Section 1103 The Department of Health shall be responsible for providing guidance on protective action levels and medical assistance to state and local authorities in areas affected by accidents/incidents involving radioactive or any other hazardous materials. They shall develop procedures to accomplish this and conduct in-service training to maintain this response capability.
- Section 1104 The Department of Health laboratory shall be responsible for providing 24 hour analysis capability in the event of an emergency involving radioactive materials. They shall develop procedures to accomplish this and conduct in-service training to maintain this response capability.
- Section 1105 The Department of Health shall conduct food inspections at mass feeding facilities.

XII. MINNESOTA HOUSING FINANCE AGENCY

- Section 1200 The Minnesota Housing Finance Agency shall administer home improvement grants and/or loans, available through its own agency, to homeowners of low and moderate incomes, that have sustained disaster related damage to their principal residence.
- Section 1201 The Minnesota Housing Finance Agency shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee that evaluates projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program and other programs.

XIII. DEPARTMENT OF HUMAN SERVICES

- Section 1300 The Department of Human Services shall be responsible for coordinating the provision of government food stamps to disaster victims.
- Section 1301 The Department of Human Services shall provide representation at recovery information centers (RICs) and the disaster area itself, as deemed necessary by the Division of Emergency Management, to identify and assist elderly victims.
- Section 1302 The Department of Human Services shall be responsible for coordinating, with local government and voluntary agencies at state and/or regional emergency operating centers, the provision of emergency human services following a disaster.
- Section 1303 The Department of Human Services shall provide personnel, as requested, to assist the state in the delivery of individual assistance following a presidential disaster declaration.
- Section 1304 The Department of Human Services shall assist with immediate services and administer special grants for mental health programs for disaster victims.
- Section 1305 The Department of Human Services shall provide assistance in long-term disaster recovery using existing programs, streamlining or waiving regulatory functions where possible, and providing technical assistance and/or administrative support to stricken communities.

XIV. DEPARTMENT OF MILITARY AFFAIRS

tion

1400 The Department of Military Affairs (Minnesota National Guard) shall prepare and maintain plans and procedures to support civil authorities when an emergency exceeds local resources. As Commander-In-Chief of the National Guard, the Governor can direct the National Guard to take whatever action necessary to cope with the emergency. Upon the order of the Governor, the Adjutant General shall order to state active duty, such personnel, equipment, and facilities of the military forces of the state as required, and for such a period of time as necessary, to assist and support civil authorities. National Guard assistance may be made available when a natural disaster, civil disturbance, hazardous materials incident, or other emergency beyond the capability of local government occurs. Both local government and state agencies forward requests for National Guard assistance to the Minnesota Duty Officer (MDO) at the Division of Emergency Management. The National Guard shall maintain 24 hour liaison with the MDO. County sheriffs and mayors of cities of the first class are authorized to request National Guard assistance.

XV. DEPARTMENT OF NATURAL RESOURCES

- ion 1500 The Department of Natural Resources shall be responsible for preparing plans and procedures for chemical, biological and radiological monitoring/sampling of plants, animals, and water in cooperation with the Departments of Health and Agriculture.
- Section 1501 The Department of Natural Resources shall be responsible for providing technical assistance, personnel, and equipment for debris removal from state waterways and forested areas, subject to the availability of funds.
- Section 1502 The Department of Natural Resources shall provide technically qualified personnel, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. Personnel shall also be provided to help prepare damage survey reports (DSRs) and to identify hazard mitigation opportunities following a presidential declaration of disaster.
- Section 1503 The Department of Natural Resources shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team/Hazard Mitigation Survey Team following a presidential declaration of disaster, and provide hazard mitigation information to the general public.
- ion 1504 The Department of Natural Resources shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee to evaluate projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

Waters Division

- Section 1510 The Waters Division shall be responsible for coordinating the Flood Plain Management Program and the National Flood Insurance Program in Minnesota.
- Section 1511 The Waters Division shall assign staff, as requested, to a (post-disaster declaration) FEMA Interagency Hazard Mitigation Team and to the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee. These staff will help implement provisions of the *Minnesota Long-Term Recovery Hazard Mitigation Plan* and update the Plan as necessary.
- Section 1512 The Waters Division shall assist local units of government in applying for grants through the Department of Natural Resources, Flood Hazard Mitigation Grant Assistance Program.

- Section 1513 The Waters Division shall establish plans for the conservation and allocation of surface and underground waters during emergencies.
- Section 1514 The Waters Division shall assign the state climatologist to prepare climatological reports as well as other related weather data in support of emergency operations.
- Section 1515 The Waters Division shall provide personnel at recovery information centers (RICs) to disseminate information to and solicit information from flooding victims.

Enforcement Division

- Section 1520 The Enforcement Division shall provide personnel and equipment support to the State Patrol in emergency law enforcement and traffic control operations, when requested by the Division of Emergency Management.
- Section 1521 The Enforcement Division shall prepare procedures for providing communications support in a disaster area.
- Section 1522 The Enforcement Division shall prepare plans and provide support to local government agencies during disasters. During floods, storms and other disaster emergencies, the Enforcement Division will assist local law enforcement for both search and rescue, will provide special equipment such as boats, ATVs, snowmobiles, etc., and provide any other needs identified.

Forestry Division

- Section 1530 The Forestry Division shall provide personnel and equipment support to the state Fire Marshal in emergency operations, when requested by the Division of Emergency Management.
- Section 1531 The Forestry Division shall be responsible for coordinating fire suppression activities in forested and grassland areas of the state.
- Section 1532 The Forestry Division shall assist state and local governments in applying for grants from the federal government for the purpose of reimbursing expenses actually incurred by a property owner in the removal of timber damaged by a disaster.
- Section 1533 The Forestry Division shall assist local government in training for fire and rescue operations in full coordination with the state Fire Marshal Division and the Minnesota State Colleges and Universities.

XVI. MINNESOTA POLLUTION CONTROL AGENCY

- ion 1600 The Minnesota Pollution Control Agency shall, upon instructions from the office of the Governor, waive, modify, or suspend selected enforcement rules of the agency for areas stricken by disaster, when statute provides for such waivers. This action will relieve or expedite recovery operations and avert an even greater disaster from occurring, while ensuring continued protection of the public.
- Section 1601 The Minnesota Pollution Control Agency shall provide technically qualified personnel, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The agency shall also provide engineers, when requested, to help prepare damage survey reports (DSRs) of damage to publicly owned waste disposal and utility systems, following a presidential declaration of disaster.
- Section 1602 The Minnesota Pollution Control Agency shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team/Hazard Mitigation Survey Team following a presidential declaration of disaster.
- Section 1603 The Minnesota Pollution Control Agency shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee to evaluate projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.
- Section 1604 The Minnesota Pollution Control Agency shall review the environmental effects of an emergency diking project and recommend approval or disapproval before work begins.

XVII. DEPARTMENT OF PUBLIC SAFETY

Bureau of Criminal Apprehension

- Section 1700 The Bureau of Criminal Apprehension shall make its field agents available, when possible, to assist other state agencies with search and rescue, evacuation and traffic control, and law enforcement, during a disaster.

Capitol Complex Security Division

- Section 1710 The Capitol Complex Security Division shall be responsible for providing protection to property and equipment in the Capitol complex during an emergency.
- Section 1711 The Capitol Complex Security Division shall provide 24-hour security for the state emergency operating center (SEOC) and the joint public information center (JPIC) during an emergency.
- Section 1712 The Capitol Complex Security Division shall provide backup radio operators for duty officers operating the radio console in the SEOC, as needed.

Division of Emergency Management

- tion 1720 The Director of the Division of Emergency Management (DEM) shall serve as the state coordinating officer (SCO) and the Governor's authorized representative (GAR) for all presidentially-declared emergencies and disasters.
- Section 1721 The Director of the Division of Emergency Management shall carry out nuclear power plant emergency operations planning and assess the need for protective actions required to mitigate the effects of an incident at a nuclear power plant.
- Section 1722 The Division of Emergency Management shall facilitate the activities of the Minnesota Emergency Preparedness and Response Committee.
- Section 1723 The Division of Emergency Management shall monitor the operations of the state portion of the National Warning System (NAWAS) and coordinate any actions necessary to maintain service or extend coverage.
- Section 1724 The Division of Emergency Management shall maintain the 24-hour Minnesota Duty Officer system to ensure the proper receipt and dissemination of emergency/disaster notifications to appropriate state and local government agencies.

- Section 1725 The Division of Emergency Management shall activate the state emergency operating center (SEOC) when any type of major disaster threatens or has occurred. DEM staff shall establish an emergency operations center (EOC) or field office in or adjacent to the disaster to coordinate field operations. When an EOC or field office has been opened, the division shall notify state agencies so that they may provide staff to the EOC to carry out their emergency responsibilities.
- Section 1726 The Division of Emergency Management shall keep the Governor, Executive Council, and the legislature, as appropriate, informed of all actual or impending emergency operations.
- Section 1727 The Division of Emergency Management shall provide guidance and information sufficient to allow local government to request assistance under the provisions of Minnesota Statutes Chapter 9.061 (the "Calamity Act") and Chapter 273.123 (reassessment of Homestead Property Damaged in a Disaster). The division shall also present such a request for assistance to the state Executive Council.
- Section 1728 The Director of the Division of Emergency Management shall designate a DEM staff member to serve as the State Hazard Mitigation Officer (SHMO). The SHMO shall be responsible for ensuring that the hazard mitigation requirements contained in Public Law 93-288, including implementation of the Hazard Mitigation Grant Program, are carried out.
- Section 1729 The Division of Emergency Management shall facilitate long-term disaster recovery/hazard mitigation efforts by: coordinating maintenance of the *Minnesota Long-Term Recovery/Hazard Mitigation Plan*, and by activating the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee, when appropriate.
- Section 1730 The Division of Emergency Management shall administer the Public Assistance, Individual and Family Grant and Hazard Mitigation Grant Program provided under Public Law 93-288.
- Section 1731 The Division of Emergency Management shall assist local communities in the completion of all prerequisite actions needed to construct flood protection works. The Division of Emergency Management will also help to obtain the concurrence of the Departments of Natural Resources and Transportation, and the Minnesota Pollution Control Agency in any project before requesting construction assistance from the U.S. Army Corps of Engineers.
- Section 1732 The Division of Emergency Management shall (on behalf of state and local government) coordinate the obtaining of damage assessment information required for federal and/or state disaster assistance.

- Section 1733 The Division of Emergency Management shall request all appropriate state agencies to provide representatives to the recovery information centers (RICs) that are established following a presidential declaration of disaster.
- Section 1734 The Division of Emergency Management shall have overall responsibility for coordinating both local government emergency operations planning and hazard mitigation planning. This responsibility includes the development and maintenance of prototype emergency operations plans and mitigation plans and supporting documents, as well as planning requirements guidance.
- Section 1735 The Division of Emergency Management regional program coordinators shall review all county and city emergency operations plans to determine if the plans are in compliance with state and federal requirements.
- Section 1736 The Division of Emergency Management shall coordinate the development and conduct of emergency preparedness drills and exercises involving multiple Minnesota state agencies.
- Section 1737 The Division of Emergency Management shall be responsible for the administrative tasks associated with the Hazardous Materials Regional Response Teams. DEM, in conjunction with the State Fire Marshal, shares responsibility for the overall coordination and implementation of this program.
- Section 1738 The Division of Emergency Management shall serve as the initial state point of contact for shipments of high-level radioactive waste material to be transported within or through the state of Minnesota. The Division shall make the notifications and coordinate the state agency preparations and multiple state agency response activities associated with such shipments.
- Section 1739 The Emergency Response Commission shall provide emergency response personnel with access to hazardous chemical storage information required to be provided to the Commission by facilities subject to regulation under Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III).
- Section 1740 The Emergency Response Commission shall provide technical guidance and assistance to political subdivisions in meeting requirements of SARA Title III.
- Section 1741 The Emergency Response Commission, through the Regional Review Planning Committees of the Commission, shall review the SARA Title III elements contained in local government emergency operations plans.

Fire Marshal Division

- Section 1750 The state Fire Marshal Division shall assist local government in planning for fire protection, and in obtaining fire fighting and rescue assistance in an emergency in accordance with the *Minnesota Emergency Operations Plan*.
- Section 1751 The state Fire Marshal Division shall assist local government in training for fire operations in full coordination with the Department of Natural Resources Forestry Division and the Minnesota State Colleges and Universities.
- Section 1752 The state Fire Marshal Division shall coordinate the state response to major fires (except those that involve grass and forest land) and assign personnel to state and regional emergency operating centers.
- Section 1753 The State Fire Marshal shall be responsible for the operational tasks associated with the Hazardous Materials Regional Response Teams. The State Fire Marshal, in conjunction with the Division of Emergency Management, shares responsibility for the overall coordination and implementation of this program.

Office of Pipeline Safety

- Section 1760 The Office of Pipeline Safety shall act as a liaison with pipeline companies, local units of government, federal pipeline authorities, and provide post incident enforcement and investigation.

Office of Public Information

- Section 1770 The Office of Public Information shall provide emergency public information support following the occurrence of a disaster, including disaster exercises, in coordination with the Division of Emergency Management and the Governor's Office.

State Patrol Division

- Section 1780 The State Patrol Division shall be responsible for law enforcement and traffic control on all interstate and state trunk highways in an emergency.
- Section 1781 The State Patrol Division shall assist local police agencies with available resources in law enforcement and traffic control when requested by proper local authority to do so.
- Section 1782 The State Patrol Division shall act as net control for the National Warning System (NAWAS) within the state for the dissemination of national and local emergency information and warnings.

- Section 1783 The State Patrol shall be responsible for providing assistance that may be required by the Capitol Complex Security Division to protect the personnel in the capitol complex during an emergency, and shall prepare plans and procedures to accomplish this.
- Section 1784 The Chief of the State Patrol shall be in charge of the law enforcement function and shall coordinate its emergency operations in the state, including the assignment of personnel as law enforcement representatives at the state and regional emergency operating centers.
- Section 1785 The State Patrol radio frequencies shall serve as the direction and control net. The State Patrol is responsible for providing, if needed, personnel to operate the radio console in the state emergency operating center (SEOC) during exercises, drills, and emergencies.

XVIII. DEPARTMENT OF PUBLIC SERVICE

- tion 1800 The Department of Public Service shall develop procedures for the conservation and management of energy resources during energy emergencies, in coordination with energy suppliers in the state.
- Section 1801 The Department of Public Service shall coordinate their activities with the Division of Emergency Management in the implementation of energy emergency procedures.
- Section 1802 The Department of Public Service shall develop various public information releases for use in an energy emergency.
- Section 1803 The Department of Public Service shall provide personnel, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The department shall also provide personnel, when requested, to help prepare damage survey reports (DSRs) following a presidential declaration of a major disaster.
- Section 1804 The Department of Public Service shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team/Hazard Mitigation Survey Team following a presidential declaration of a major disaster.
- tion 1805 The Department of Public Service shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee, in order to assist in the evaluation of projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

XIX. DEPARTMENT OF REVENUE

- tion 1900 The Department of Revenue shall provide representatives at recovery information Centers (RICs), as requested by the Division of Emergency Management, to provide guidance to clients on how their tax burden will be affected by their disaster losses.
- Section 1901 The Department of Revenue shall assist local governments and help citizens certify tax losses sustained as a result of a major disaster.
- Section 1902 The Department of Revenue shall assist local government in conducting a damage assessment of private homes and businesses, as needed.
- Section 1903 The Department of Revenue shall assist the Division of Emergency Management and the Department of Public Service in the implementation of an energy plan which provides for the allocation and conservation of energy resources and provides staff for the state and regional emergency operating centers.
- Section 1904 The Department of Revenue shall assign personnel to assist with the compliance activities associated with the economic stabilization function.

XX. DEPARTMENT OF TRADE AND ECONOMIC DEVELOPMENT

- tion 2000 The Commissioner of the Department of Trade and Economic Development shall provide the Division of Emergency Management with an estimate of the immediate economic impact of a disaster and, where possible and applicable, provide estimated projections of long range effects of a major disaster, using relevant data from state and federal agencies, if needed.
- Section 2001 The Department of Trade and Economic Development shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee that evaluates projects proposed for funding under the (Public Law 93-288) Hazard Mitigation Grant Program.

XXI. DEPARTMENT OF TRANSPORTATION

- tion 2100 The Department of Transportation shall provide personnel, when requested, to serve on an Interagency Hazard Mitigation Team/Hazard Mitigation Survey Team following a presidential declaration of a major disaster.
- Section 2101 The Department of Transportation shall provide a representative, when requested, to serve on the Minnesota Long-Term Recovery/Hazard Mitigation Coordination Committee, to assist in the evaluation of projects proposed for funding under the (PL-93-288) Hazard Mitigation Program and other programs.

Aeronautics Division

- Section 2110 The Aeronautics Division shall restrict flights over disaster areas when requested by the Division of Emergency Management or other appropriate authority.
- Section 2111 The Aeronautics Division shall coordinate flights with the Civil Air Patrol in search and rescue missions.
- Section 2112 The Aeronautics Division shall coordinate civilian and military air transportation in a disaster situation.
- Section 2113 The Aeronautics Division shall provide personnel, when requested, to participate in a preliminary damage assessment (PDA) effort, and to prepare damage survey reports (DSRs) for airports and airport facilities damaged in any type of major disaster.
- Section 2114 The Aeronautics Division shall provide transportation and/or reconnaissance as requested by the Division of Emergency Management during a declared disaster situation.
- Section 2115 The Aeronautics Division shall have a plan for the utilization of aircraft available for emergency operations.
- Section 2116 The Aeronautics Division shall, during a disaster, be responsible for providing and coordinating the use of air transportation resources within state government.
- Section 2117 The Aeronautics Division shall maintain current records of airport facilities, aircraft registrations, and licensed pilots that could be used to provide transportation to various parts of the state in event of a disaster.

Operations Division

- Section 2120 The Operations Division shall develop procedures for emergency engineering services in disaster operations and shall assign personnel to state and regional emergency operating centers.
- Section 2121 The Operations Division shall make available the Maintenance Construction Communications System for use as the Division of Emergency Management's command net, should the direction and control net (State Patrol) fail.
- Section 2122 The Operations Division shall be responsible for debris and wreckage removal from all interstate and state trunk highways and for other assistance to political subdivisions on other roadways as may be required.
- Section 2123 The Operations Division shall provide any highway clearances and waivers required to expedite the transportation of high priority materials and personnel during emergency operations.
- Section 2124 The Operations Division shall determine the impact of an emergency diking project on the interstate and trunk highway system and recommend approval or disapproval of the project before work begins.
- Section 2125 The Operations Division shall provide technically qualified personnel, when requested, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster. The division shall also provide engineers, when requested, to help prepare damage survey reports (DSRs) following a presidential declaration of disaster.
- Section 2126 The Operations Division, working with the state Health Department and State Patrol, shall assist in radiological emergency response and protection efforts such as radiological monitoring and decontamination of state highways and vital facilities.
- Section 2127 The Operations Division shall prepare emergency highway traffic plans and procedures for the regulation of highway travel during periods of emergency operations.
- Section 2128 The Operations Division shall prepare plans and procedures and be responsible for the coordination of all rail, bus, and truck transportation in the state during an emergency, including emergency transportation in the disaster area.

Program Management Division

- Section 2130 The Program Management Division shall develop procedures for receiving

and disseminating information to appropriate agencies concerning the shipment of chemicals, radiological substances, and other materials that are potentially hazardous.

Technical Services Division Office of Electronic Communications

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| Section | 2140 | The Office of Electronic Communications shall provide for the maintenance of radio communications systems essential to operations during an emergency or disaster. |
| Section | 2141 | The Director of the Office of Electronic Communications shall be the state radio officer. |
| Section | 2142 | The Office of Electronic Communications shall provide technical assistance in developing radio capabilities for statewide emergency preparedness, when multiple state agencies or multiple levels of government need to carry out a coordinated response. |

XXII. MINNESOTA STATE COLLEGES AND UNIVERSITIES

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2200 The Minnesota State Colleges and Universities shall assist local government by providing training in fire, rescue, and hazardous materials emergency operations through the technical colleges located statewide.