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Executive Order No. 114

Establishing a State Office
of Human Services and
Assigning Responsibilities

I, Wendell R. Anderson, Governor of the State of Minnesota, by virtue of the authority vested in me by the Constitution and applicable statutes, hereby issue this Executive Order:

WHEREAS, the State of Minnesota has a long history of strong support for all areas of human services; and

WHEREAS, these programs have developed rapidly in response to various state and federal mandates; and

WHEREAS, such growth has given rise to fragmentation in administration, planning, and funding; and

WHEREAS, such fragmentation decreases the ability of state and local human services agencies to deliver services to persons in need; and

WHEREAS, the State of Minnesota has made a commitment to assist counties in reducing fragmentation and duplication in their administration of services through the passage of the 1973 Human Services Act; and

WHEREAS, the 1975 Legislature recognized the need to address the issue of human services fragmentation at the state level in order to further the partnership with local government and provide better services to people, as provided in Laws 1975, Chapter 434, Section 2, subdivision 24, for the implementation of a "program for standardization of personnel policies, evaluation and fiscal practices, forms and procedures among the Departments of Public Welfare, Health, Corrections, Employment Services and the Division of Vocational Rehabilitation in the Department of Education and the federal categorical program activities in their relationships to Human Services Boards",

NOW, THEREFORE, I order that:

1. There be created within the Office of the Governor an Office of Human Services, hereafter referred to as "Office", to be headed by a Director who will report directly to the Governor. The Office shall terminate by June 30, 1977.

2. The Director shall organize and operate the Office, having authority to appoint new staff as well as the authority to direct any of the affected State agencies to furnish the Office with personnel and services necessary to discharge duties and prescribe the terms of assistance. In addition, the Director may establish interagency task forces and advisory committees as he deems necessary and involve existing Human Services Boards and other local integrated service delivery projects.
3. The Office shall provide primary support for the on-going development and servicing of Human Services Boards.
4. The Office shall have responsibility for the preparation of an integrated budget presentation, relating resources to populations in need, for all services administered or supervised by the State human services agencies. In addition, the Office shall have responsibility for standardizing the budgetary and fiscal procedures and policies across the affected State agencies and federal categorical programs.
5. The Office shall present an interim report to the 1976 Legislature and a final report to the 1977 Legislature for the reorganization of the delivery of State and local human services.
6. The Office, in cooperation with the Departments of Corrections, Health, Employment Services and Public Welfare, and the Division of Vocational Rehabilitation of the Department of Education, shall develop uniform policies and procedures relating to field staff, agency regulations, information and reporting systems, new program development, research and other related programmatic activities.
7. The Office shall with the concurrence of the Commissioner of Finance develop uniform policies and procedures for forms, budgets, information and reporting systems, accounting and fiscal practices. The Office shall further develop uniform procedures for new program development and research for the Governor's Citizens Council on Aging, the Governor's Commission on Crime Prevention and Control, the Developmental Disabilities Council, Comprehensive Health Planning Agency, the Governor's Manpower Planning Council and the Governor's Office of Economic Opportunity.

8. The State Departments of Finance, Personnel, Administration and the State Planning Agency shall assist the Office in carrying out these responsibilities in standardizing administrative forms and procedures, reviewing departmental budgets, and providing technical assistance and administrative support.

This Order shall be effective on July 9, 1975.

IN TESTIMONY WHEREOF, I hereunto set my hand on this ninth day of July, 1975.

Wendell R. Anderson
Wendell R. Anderson

Filed according to Law:

Jean Anderson Stone
Secretary of State

