

# STATE OF MINNESOTA

## Executive Department



## Governor Tim Walz

### Executive Order 19-22; Rescinding Executive Order 15-13

#### Assigning Emergency Responsibilities to State Agencies

**I, Tim Walz, Governor of the State of Minnesota**, by the authority vested in me by the Constitution and the applicable statutes, including Minnesota Statutes 2018, Chapter 12, issue the following Executive Order:

Government is instituted for the security, benefit, and protection of the people, and the Governor is required to take care that the laws be faithfully executed.

Natural and technological disasters and emergencies have occurred and may occur in any part of Minnesota.

National and international events, such as conflict or threats of terrorism can increase the need for emergency preparedness in Minnesota.

State agencies may be called upon to respond to and/or assist in the recovery from the effects of these emergency situations and disasters.

For these reasons, I order that:

1. In this Executive Order, "agency" refers to each department, independent division, bureau, board, commission, and independent institution listed in the attached Appendix.
2. The Disaster Response and Recovery Council ("DRRC") meets at the call of the Governor. It provides cabinet-level leadership during large-scale emergency responses and recommends supplemental appropriations for inclusion in state disaster relief bills to help communities recover from major disasters in accordance with Minnesota Statutes 2018, Chapter 12A. Representatives of the following organizations will serve on the DRRC:
  - a. The Department of Transportation
  - b. The Department of Natural Resources

- c. The Pollution Control Agency
  - d. The Department of Agriculture
  - e. The Department of Military Affairs
  - f. The Department of Health
  - g. The Department of Human Services
  - h. The Department of Employment and Economic Development
  - i. The Department of Commerce
  - j. The Department of Revenue
  - k. The Board of Water and Soil Resources
  - l. The Minnesota Housing Finance Agency
  - m. The Minnesota Historical Society
  - n. The Minnesota Public Facilities Authority
  - o. The Metropolitan Council
  - p. Others as deemed necessary by the Governor
3. Each agency must designate a member of its staff as its emergency preparedness response contact/coordinator. That individual will serve as the point of contact for the Division of Homeland Security and Emergency Management ("HSEM") and other agencies with regard to emergency preparedness and response issues and will represent the agency on the Minnesota Emergency Preparedness and Response Committee.
4. HSEM will establish a Homeland Security Advisory Committee ("HSAC") to determine strategies and priorities for homeland security activities across disciplines and ensure coordination of all available federal preparedness funding sources. Each agency, as identified by HSEM, will designate a member of its staff to represent it on the HSAC.
5. Each agency will carry out the general emergency preparedness, planning, response, recovery, hazard mitigation continuity of operations, and service continuation responsibilities described in this Executive Order and Appendix, the specific emergency assignments contained in the Minnesota Emergency Operations Plan ("MEOP"), the State All-Hazard Mitigation Plan, and other duties as may be requested by HSEM. The head of each agency will be accountable for the execution of the responsibilities described in this Executive Order and Appendix.

## 6. Emergency Preparedness/Planning Requirements

- a. HSEM will have overall responsibility for coordinating the development and maintenance of the all-hazard MEOP and reviewing agency emergency plans.
- b. Each agency will develop and update, as necessary, its own emergency plan and procedures. Each agency emergency operations plan and procedures must provide for:
  - i. Execution of the emergency responsibilities that are assigned to the agency in this Executive Order and Appendix and are elaborated upon in the MEOP.
  - ii. Pre-delegation of emergency authority.
  - iii. Emergency action steps or procedures.
  - iv. Commitment of resources for the development and maintenance of an agency's all-hazard emergency operations plan.
  - v. Whole community planning by providing representation on the Access and Functional Needs Committee upon request of HSEM. This committee will enhance whole community planning statewide by advocating for the needs of citizens with access and functional needs, providing planning guidance and training, identifying specialized resources, and assisting agencies providing services to people with disabilities in participating in whole community planning efforts.

## 7. Emergency Response Requirements

- a. All agencies responding to a disaster or emergency must use the National Incident Management System ("NIMS") Incident Command System. In the event of a disaster or emergency requiring a multiple agency response, a unified command structure will be established. If, due to the nature of an incident, a single agency has a larger, primary role in the response to the incident, that agency may be referred to as the "lead agency." HSEM will have the coordinating role in a multiple agency response to a disaster or emergency. All agencies must support this coordinated multi-agency response and carry out their specific assignments, as described in the MEOP.
- b. All agencies are responsible for assigning necessary personnel to report to the state, regional, and on-site emergency operations center(s) and information hotline, if such are activated, in accordance with the MEOP when directed by HSEM. The responding personnel must be prepared to direct the activities of their agency's response personnel and will carry out the emergency responsibilities assigned to their agency in this Executive Order and Appendix, which are elaborated upon in the MEOP.

- c. Each agency responding to a disaster or emergency must have at least one employee who has completed the emergency management training curriculum as determined by HSEM.

#### 8. Recovery/Hazard Mitigation Requirements

- a. Each agency with a role in emergency management must participate in developing hazard mitigation strategies to reduce or eliminate the vulnerability of life and property to the effects of emergencies and disasters.
- b. Following a presidential declaration of a major disaster, agencies will be responsible for carrying out the hazard mitigation responsibility assignments contained in this Executive Order and Appendix, which are elaborated upon in the State All-Hazard Mitigation Plan.
- c. When requested by HSEM, agencies must:
  - i. Provide appropriate personnel to assist with the damage assessment activities associated with the Public Assistance, Individual Assistance, and Hazard Mitigation programs.
  - ii. Provide personnel to serve on an Interagency Hazard Mitigation Team.
  - iii. Provide appropriate personnel to serve on the Minnesota Recovers Task Force and be prepared to commit and combine resources toward the long-term recovery and mitigation effort.
  - iv. Provide necessary personnel to staff the Disaster Recovery Centers that are established following a disaster.
  - v. Complete a customer satisfaction survey to measure the effectiveness of state disaster relief activities.
- d. Following a state disaster relief bill, agencies receiving disaster-related appropriations from the bill must report the balance of those appropriations to HSEM for the purposes of coordinating the Minnesota Recovers Task Force.

#### 9. Executive Order 15-13 is rescinded.

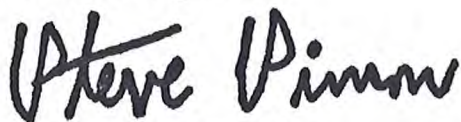
This Executive Order is effective fifteen days after publication in the State Register and filing with the Secretary of State. It will remain in effect until rescinded by proper authority or until it expires in accordance with Minnesota Statutes 2018, section 4.035, subdivision 3.

Signed on April 4, 2019.



**Tim Walz**  
Governor

Filed According to Law:



**Steve Simon**  
Secretary of State



# APPENDIX

## TABLE OF CONTENTS

	<u>PAGE</u>
I. Department of Administration.....	8
II. Department of Agriculture .....	9
III. Board of Animal Health .....	10
IV. Attorney General .....	11
V. Department of Commerce .....	12
VI. Department of Education.....	14
VII. Emergency Medical Services Regulatory Board.....	15
VIII. Department of Employment and Economic Development.....	16
IX. Office of MN.IT Services.....	17
X. Department of Health .....	18
XI. Minnesota Housing Finance Agency .....	21
XII. Department of Human Service .....	22
XIII. Department of Labor and Industry .....	24
XIV. Minnesota Management and Budget.....	25
XV. Metropolitan Council .....	27
Metro Transit .....	27
Environmental Services .....	27
XVI. Department of Military Affairs .....	29
XVII. Department of Natural Resources .....	31
Division of Enforcement.....	32
Division of Forestry .....	32
Division of Ecological & Water Resources .....	33

	Division of Fish and Wildlife.....	34
XVIII.	Minnesota Pollution Control Agency.....	36
XIX.	Department of Public Safety .....	37
	Office of Communications.....	37
	Bureau of Criminal Apprehension .....	37
	Emergency Communication Networks .....	38
	State Fire Marshal .....	38
	Office of Pipeline Safety .....	40
	Fiscal and Administrative Services .....	40
	State Patrol Division .....	40
	State Patrol Division, Capitol Complex Section .....	43
	Division of Homeland Security and Emergency Management .....	43
XX.	Department of Revenue .....	49
XXI.	Minnesota State Colleges and Universities .....	50
XXII.	Department of Transportation .....	51
XXIII.	Board of Water and Soil Resources .....	54

I. Department of Administration

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| Section | 100 | The Department of Administration shall administer the state self-insurance program as it relates to federal disaster and emergency assistance, as set forth under the Robert T. Stafford Disaster Relief Act (Public Law 93-288, as amended). This will be accomplished in conformance with Federal Emergency Management Agency (FEMA) guidance, as it relates to insuring public buildings for eligibility for the Public Assistance Program following a presidential declaration of a major disaster or emergency. |
| Section | 101 | The Department of Administration shall provide administrative assistance to state government agencies during a disaster or emergency. This support may include, but is not limited to, assigning administrative staff and equipment, and maintenance to State Emergency Operations Centers (SEOCs).  |
| Section | 102 | The Department of Administration shall provide support to state agencies in the identification of alternate sites for their personnel.   |
| Section | 103 | The Department of Administration shall provide transportation assistance to state agencies.  |
| Section | 104 | The Department of Administration shall provide assistance to state agencies with the procurement of goods and services through the Office of State Procurement (OSP).  |
| Section | 105 | The Department of Administration shall provide resource management assistance to state agencies through the operation of mail services, Facilities Management Division (FMD).  |

## II. Department of Agriculture

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| Section | 200 | The Department of Agriculture shall provide guidance to state and local authorities for the protection of milk, food products, and crops affected by natural and man-made emergencies and disasters (including radiological).                                   |
| Section | 201 | The Department of Agriculture shall be responsible for preparing plans and procedures for monitoring/sampling of agricultural land, milk, food products, and crops affected by natural and man-made emergencies and disaster (including radiological).          |
| Section | 202 | The Department of Agriculture shall provide radiological field monitoring teams to conduct intermediate/ingestion pathway sampling of milk, food products and crops within the affected zone for nuclear power plant incidents, including drills and exercises. |
| Section | 203 | The Department of Agriculture shall make its laboratory capabilities available, as needed, for the identification and analysis of potential radiological, biological and chemical agents.   |
| Section | 204 | The Department of Agriculture shall provide qualified personnel, as needed, to participate in a preliminary damage assessment (PDA) effort following the occurrence of a disaster.  |
| Section | 205 | The Department of Agriculture shall provide a representative to serve on the Minnesota Recovers Task Force to evaluate projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management.                             |
| Section | 206 | The Department of Agriculture shall coordinate with the Board of Animal Health to prepare for and respond to an animal disease emergency.   |
| Section | 207 | The Department of Agriculture shall provide representatives at Disaster Recovery Centers (DRCs) to assist individuals with agriculture and farming needs when requested by the Division of Homeland Security and Emergency Management.                          |

### III. Board of Animal Health

- Section 300 The Board of Animal Health shall develop and maintain procedures for responding to animal disease emergencies. The Board shall provide leadership and technical expertise to local, state and federal authorities in the event of an animal disease emergency in order to prevent the spread of the disease.
- Section 301 The Board of Animal Health shall develop and maintain fact sheets and provide other animal disease-related information to the public and other local and state agencies in the event of an animal disease emergency.
- Section 302 The Board of Animal Health, in coordination with Minnesota Pollution Control Agency (MPCA), during an animal disease outbreak, shall determine the acceptable methods of livestock or poultry carcass disposal to control the spread of the animal disease.
- Section 303 The Board of Animal Health, upon request, may advise local and state officials on methods of livestock carcass disposal during a catastrophic domestic animal mortality event.
- Section 304 The Board of Animal Health shall be the lead agency in preparing and responding to a highly pathogenic avian influenza outbreak in domestic birds or other foreign animal disease outbreak in domestic animals.
- Section 305 The Board of Animal Health, for a zoonotic animal disease event with potential spill-over into the human population, shall continue as the lead response agency. The Minnesota Department of Health will be a supporting agency to the Board of Animal Health for any human disease surveillance and response operations.

IV. Attorney General

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| Section | 400 | The Attorney General shall be responsible for providing legal advice and opinions in support of state emergency operations, to include but not limited to disaster related fraud.   |
| Section | 401 | The Attorney General shall provide materials and/or representation at Disaster Recovery Centers (DRCs) and public meetings, as requested by the Division of Homeland Security and Emergency Management, to provide consumer information to persons affected by a disaster or emergency. |
| Section | 402 | The Attorney General shall provide guidance on contracting requirements to state agencies, after a major disaster or emergency.   |
| Section | 403 | The Attorney General shall represent the state for isolation and quarantine proceedings.  |

V. Department of Commerce

- Section 500 The Department of Commerce shall provide representation at Disaster Recovery Centers (DRCs) and public meetings, as requested by the Division of Homeland Security and Emergency Management, to furnish information relative to insurance claim procedures to persons affected by a disaster or emergency.
- Section 501 The Department of Commerce shall develop procedures and provide the necessary staff at the State Emergency Operations Center to support the state's responsibility in emergency banking and fiscal matters of any economic stabilization program established by the Federal Reserve Bank of Minneapolis and/or the Federal Reserve System.
- Section 502 The Department of Commerce shall coordinate with other state agencies in supporting the utility restoration by the gas, electric, and communications or telecommunications utilities.
- Section 503 The Department of Commerce shall identify resources and assist income eligible households, through the energy assistance program during and after a disaster, and communicate those activities to the Division of Homeland Security and Emergency Management for coordination with the Minnesota Recovers Task Force.
- Section 504 The Department of Commerce shall provide necessary Low Income Household Energy Assistance Program data required to secure federal resources in cases of disasters.
- Section 505 The Department of Commerce shall identify resources and assist income eligible households through the weatherization program during and after a disaster.
- Section 506 The Department of Commerce shall assist state and local government with damage assessment of private or individual dwellings and businesses, which may include seeking cooperation of insurance underwriters' adjustment resources, as requested by the Division of Homeland Security and Emergency Management.
- Section 507 The Department of Commerce shall develop and make available consumer fact sheets about disaster assistance and insurance regulations.
- Section 508 The Department of Commerce, in coordination with the Department of Human Services, shall provide educational materials and training for hotline staff regarding communication access for Minnesotans who are deaf, hard of hearing, DeafBlind

or speech disabled when the State Emergency Operations Center Information Hotline is activated.

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| Section | 509 | The Department of Commerce shall develop procedures for the conservation and management of energy resources during energy emergencies, in coordination with energy suppliers in the state.  |
| Section | 510 | The Department of Commerce shall coordinate its activities with the Division of Homeland Security and Emergency Management in the implementation of energy emergency procedures.  |
| Section | 511 | The Department of Commerce shall develop and maintain public information releases for use in an energy emergency.   |
| Section | 512 | The Department of Commerce shall provide personnel, as needed, to participate in a preliminary damage assessment (PDA) effort, following the occurrence of a disaster or emergency.   |
| Section | 513 | The Department of Commerce shall provide personnel, as needed, to serve on an Interagency Hazard Mitigation Team, following a presidential declaration of a major disaster.   |
| Section | 514 | The Department of Commerce shall provide a representative to serve on the Minnesota Recovers Task Force, in order to assist in the evaluation of projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management. |
| Section | 515 | The Department of Commerce shall maintain the state's Energy Emergency Plan and communicate emergency tasks outlined in the plan to the appropriate state agencies designated to perform them.  |
| Section | 516 | The Department of Commerce shall ensure that scales, fuel pumps, and tanks are returned to their prescribed standards.  |

VI. Department of Education

- Section 600 The Department of Education shall assist local school districts and charter schools in preparing and submitting a request for financial assistance if public school facilities are damaged or destroyed as a result of a declared disaster.
- Section 601 The Department of Education shall provide technical assistance in locating appropriate alternate school facilities, which are inspected and approved by the State Fire Marshal, when local facilities are damaged or destroyed as a result of a disaster.
- Section 602 The Department of Education shall work with schools to develop school-specific, all-hazard emergency plans compatible with local, county, state and federal all-hazard plans. The plans and response procedures developed for schools should specifically address violence within the buildings and the development of "safe areas" around schools.
- Section 603 The Department of Education shall provide a liaison to the State Emergency Operations Center during activations for nuclear power plant incidents, including drills and exercises.
- Section 604 The Department of Education shall provide notification for evacuation and relocation to schools in affected areas during radiological emergencies.
- Section 605 The Department of Education shall provide a representative to serve on the Minnesota Recovers Task Force to assist in the evaluation of projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management.
- Section 606 The Commissioner of the Department of Education may direct the closure of schools during emergencies.
- Section 607 The Department of Education will coordinate with the Division of Homeland Security and Emergency Management School Safety Center on enhancing school preparedness.

VII. Emergency Medical Services Regulatory Board

- Section 700 The Emergency Medical Services Regulatory Board shall, in coordination with other state agencies, provide guidance to pre-hospital Emergency Medical Services agencies in areas affected by all-hazard health/medical response events, including but not limited to, accidents/incidents involving hazardous materials, explosions, storage and transportation of radioactive materials, and fixed nuclear facilities, weather related events and pandemics.
- Section 701 The Emergency Medical Services Regulatory Board shall coordinate resources for local ambulance service providers including, when required, coordinating pre-hospital Emergency Medical Services and transportation of patients requiring an ambulance, and for patients needing an ambulance during the evacuation of health/medical facilities.
- Section 702 The Emergency Medical Services Regulatory Board shall assign personnel, as necessary, to state, regional, and local emergency operations centers, for the purpose of coordinating pre-hospital emergency medical services.
- Section 703 The Emergency Medical Services Regulatory Board shall establish and maintain a list of the critical pre-hospital medical resources throughout the state and develop a system for rapid access to the data required to determine the availability of these resources.
- Section 704 The Emergency Medical Services Regulatory Board shall, as needed, assist in coordinating Critical Incident Stress Management (CISM) support to pre-hospital Emergency Medical Services (EMS) Providers.

VIII. Department of Employment and Economic Development

- Section 800 The Department of Employment and Economic Development shall develop and maintain procedures to provide unemployment assistance, and dislocated worker and job training programs, to eligible individuals whose unemployment results from a major disaster declared under the federal Stafford Act (Public Law 93-288, as amended). The Department will also arrange for payment of benefits, under regular unemployment compensation laws, to eligible individuals in cases where a major disaster has not been declared.
- Section 801 The Department of Employment and Economic Development shall provide representation at Disaster Recovery Centers (DRCs) and public meetings, as requested by the Division of Homeland Security and Emergency Management, to furnish information relative to disaster unemployment, dislocated worker, job training, and applicable programs.
- Section 802 The Commissioner of the Department of Employment and Economic Development shall, when requested by the Division of Homeland Security and Emergency Management, provide an estimate of the immediate economic impact of a disaster or emergency, including highly pathogenic avian influenza or influenza pandemic outbreaks. Where possible and applicable, the Department shall provide estimated projections of long range effects of a major disaster or emergency, using relevant data from a variety of sources including: residents, businesses, and local, state, and federal agencies, as needed.
- Section 803 The Department of Employment and Economic Development shall provide a representative to serve on the Minnesota Recovers Task Force, in order to assist in the evaluation of projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management.

IX. Office of MN.IT Services

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| Section | 900 | The Office of MN.IT Services shall coordinate planning, delivery, and support of technology and telecommunications systems and services for response and recovery operations during an emergency.   |
| Section | 901 | The Office of MN.IT Services shall provide continuous twenty-four hour technology support services, including web site management and support, to the State Emergency Operations Center during activation.  |
| Section | 902 | The Office of MN.IT Services shall manage the state's enterprise security program by establishing policies and standards, providing enterprise tools for cyber security, monitoring cyber security threats and taking the lead in managing cyber security incidents.  |
| Section | 903 | The Office of MN.IT Services shall coordinate the response to and recovery from a cyber security emergency with the Division of Homeland Security and Emergency Management and the State Emergency Operations Center.   |
| Section | 904 | The Office of MN.IT Services, through the Minnesota Geospatial Information Office (MnGeo), shall coordinate support for the Geographic Information System (GIS) desk in the State Emergency Operations Center (SEOC) when requested by the Division of Homeland Security and Emergency Management (excluding Radiological Emergency Preparedness events). MnGeo shall work with the Division of Homeland Security and Emergency Management to coordinate GIS support outside of the SEOC during a declared state emergency. |

X. Department of Health

- Section 1000 The Department of Health shall have primary responsibility for the technical aspects of protecting the public's health during and after a disaster or emergency, including an actual or potential terrorist incident involving biological, chemical, or radiological agents. The Department shall develop and maintain procedures for: disease surveillance, control and prevention, including protocols for quarantine, isolation, mass prophylaxis, mass vaccination, and mass care clinics, infection prevention and sanitation for mass sheltering and feeding programs, safety of food and water; behavioral health support for responders and the public; coordination of health care services, including medical surge; protection of human health from biological, chemical, or radiological hazards; ensuring safe food preparation and handling; provision of training and assistance in the security of public water supply systems, and the maintenance of potable water supplies; health assessment of persons affected by the incident and/or training programs for health care and support personnel. The Department of Health shall provide mortuary science guidance to local jurisdictions during a declared emergency when mass burial or other temporary internments are ordered.
- Section 1001 The Department of Health shall be responsible for providing health-based guidance to state and local authorities in areas affected by incidents involving hazardous radioactive, biological, or chemical materials.
- Section 1002 The Department of Health, in conjunction with the local health agency shall, provide assistance to local officials as needed to ensure the safety of food and water for human consumption during and after a disaster or emergency.
- Section 1003 The Department of Health shall provide personnel to assist in the preliminary damage assessment (PDA) process for health facilities and public water supply systems damaged by a disaster or emergency when requested by the Division of Homeland Security and Emergency Management. The Department will assist communities in determining the cost to repair or replace damaged facilities and water supply systems, so federal financial assistance can be requested under the Stafford Act (Public Law 93-288 as amended).

Section	1004	The Department of Health laboratory is responsible for providing 24-hour response capabilities in the event of an emergency involving radioactive material.
Section	1005	The Department of Health laboratory is responsible for providing 24-hour response capabilities in the event of an emergency involving a biological or chemical hazard.
Section	1006	The Department of Health shall conduct inspections for food safety, water safety, and sanitation at mass feeding or sheltering facilities in coordination with the local health agency as needed.
Section	1007	The Department of Health shall coordinate with Department of Human Services, local health agencies and health care systems to provide a behavioral health response that may extend into long-term recovery for communities affected by a disaster.
Section	1008	The Department of Health shall coordinate medical surge with regional health care coalitions and providers to expand services, relocate patients or staff, and use alternate care delivery models.
Section	1009	The Department of Health shall determine the need for federal healthcare resources through the Strategic National Stockpile program and work with other state agencies and local officials to implement the plan for receipt, storage, and staging of resources to areas of the state in need of support.
Section	1010	The Department of Health shall provide mortuary science guidance to local jurisdictions during a declared emergency when mass burial or other temporary internments are ordered.
Section	1011	The Department of Health shall be the lead agency for all human infectious disease outbreaks and pandemic influenza. The Minnesota Board of Animal Health, in the event that a human infectious disease spills over into the animal population, will be a supporting agency to the Department of Health (MDH) for technical and operational issues involving livestock and poultry. The Department of Health will coordinate consequence management of infectious disease and pandemic outbreaks with the Division of Homeland Security and Emergency Management and the State Emergency Operations Center.
Section	1012	The Department of Health shall provide representatives at Disaster Recovery Centers (DRCs) to assist individuals with health protection and behavioral health needs when requested by the Division of Homeland Security and Emergency Management.

- Section 1013 The Department of Health shall provide a representative to serve on the Minnesota Recovers Task Force to assist in the evaluation of projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management.
- Section 1014 The Department of Health shall provide technical advisors to the Planning and Assessment Center and personnel to fill the role of deputy state incident manager during State Emergency Operation Center activations for nuclear power plant incidents, including drills and exercises.
- Section 1015 The Department of Health shall coordinate and maintain the ability to receive, stage, and store the Strategic National Stockpile resources through an interagency agreement with Minnesota Incident Command System partnership.

XI. Minnesota Housing Finance Agency

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| Section | 1100 | The Minnesota Housing Finance Agency shall administer home improvement grants, and/or loans, available through its programs to homeowners of low and moderate incomes, who have sustained disaster-related damage to their principal residence.                                  |
| Section | 1101 | The Minnesota Housing Finance Agency shall immediately, upon notification of a disaster or emergency, inventory the availability of rental property suitable for temporary or long-term housing for disaster victims.  |
| Section | 1102 | The Minnesota Housing Finance Agency shall provide a representative to serve on the Minnesota Recovers Task Force in order to assist in the evaluation of projects proposed for funding, when requested by the Division of Homeland Security and Emergency Management.           |
| Section | 1103 | The Minnesota Housing Finance Agency shall provide representatives at Disaster Recovery Centers (DRCs) and public meetings to assist individuals with agency housing recovery assistance resources when requested by the Division of Homeland Security and Emergency Management. |

XII. Department of Human Service

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| Section | 1200 | The Department of Human Services shall coordinate mass care, housing and human services efforts by assigning personnel to the State Emergency Operations Center.  |
| Section | 1201 | The Department of Human Services shall assist in notifying county and tribal human service departments and other human services agencies that an emergency or disaster has occurred.  |
| Section | 1202 | The Department of Human Services shall coordinate with county and tribal human services agencies, volunteer agencies, the Division of Homeland Security and Emergency Management, and others to evaluate the human services needs of emergency and disaster victims, including support for those with language, access and functional needs.  |
| Section | 1203 | The Department of Human Services shall provide representation at Disaster Recovery Centers (DRCs), as requested by the Division of Homeland Security and Emergency Management, to assist disaster victims in understanding and applying for services.   |
| Section | 1204 | The Department of Human Services shall coordinate the delivery of emergency human services with volunteer agencies, county and tribal human services agencies, and other human services agencies following an emergency or disaster.  |
| Section | 1205 | The Department of Human Services shall coordinate with county and tribal human services agencies, using existing state and federal income maintenance programs to meet the needs of emergency and disaster victims (food, shelter, clothing, medical, child care, and housing support).   |
| Section | 1206 | The Department of Human Services shall apply for and administer FEMA crisis counseling and long term mental health program grants for a presidentially declared emergency. These will be managed and administered by the affected county and tribal Human Service agencies, the entities who will provide crisis counseling emergency and disaster victims. DHS will coordinate training on these grants for human service providers in the disaster area.. |
| Section | 1207 | The Department of Human Services shall coordinate the Disaster Supplemental Nutrition Assistance Program (D-SNAP) for disaster victims.   |

- Section 1208 The Department of Human Services shall, through the Emergency Food Assistance Program (TEFAP), provide USDA donated food to disaster relief agencies and emergency food programs and coordinate its distribution and storage.
- Section 1209 The Department of Human Services, in coordination with the Department of Commerce, shall provide educational materials and training for hotline staff. This training will include information regarding communication access for Minnesotans who are deaf, hard of hearing, DeafBlind or speech disabled when the State Emergency Operations Center Information Hotline is activated.
- Section 1210 The Department of Human Services shall provide assistance in long-term disaster recovery, using existing programs, streamlining or waiving regulatory functions, where possible, and providing technical assistance and/or administrative support as needed to county and tribal human service agencies.
- Section 1211 The Department of Human Services, shall support the Division of Homeland Security and Emergency Management by coordinating local and state response and resources, as requested, for the evacuee reception centers during a nuclear generating plant incident.
- Section 1212 The Department of Human Services shall provide personnel to assist the state in supporting Family Assistance Centers when requested by the Division of Homeland Security and Emergency Management.
- Section 1213 The Department of Human Services shall maintain a State Emergency Group Repatriation Plan and be the lead agency for repatriation preparedness and response coordination.
- Section 1214 The Department of Human Services shall provide a representative to serve on the Minnesota Recovers Task Force, in order to assist in the evaluation of projects proposed for funding.

XIII. Department of Labor and Industry

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| Section | 1300 | When an emergency or disaster involves employee fatalities/serious injuries, the Department of Labor and Industry, Occupational Safety and Health Division, shall respond, investigate and determine the cause, so that similar hazards to workers are prevented, or minimized, in the future.       |
| Section | 1301 | The Department of Labor and Industry, Occupational Safety and Health Division shall provide support, as needed, in the detection of air contaminants caused by chemical agents and in the implementation of appropriate procedures.  |
| Section | 1302 | The Department of Labor and Industry, Occupational Safety and Health Division shall, as needed, assist in assessing hazards and personal protective equipment needs.   |
| Section | 1303 | The Department of Labor and Industry, Construction Codes and Licensing Division, shall assist in assessing damage of affected structures and provide staff to report to the State Emergency Operations Center when requested by the Division of Homeland Security and Emergency Management.          |
| Section | 1304 | The Department of Labor and Industry shall provide a representative to serve on the Minnesota Recovers Task Force, in order to provide guidance and technical support with inspections, building codes, and permitting when requested by the Division of Homeland Security and Emergency Management. |

#### XIV. Minnesota Management and Budget

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| Section | 1400 | Minnesota Management and Budget will provide coordination of emergency messaging to state agency employees.  |
| Section | 1401 | Minnesota Management and Budget shall support state agencies in the management of personnel services at state and regional Emergency Operations Centers during a disaster, and will assist in the development of emergency employment utilization procedures.  |
| Section | 1402 | Minnesota Management and Budget shall interface with union officials and appropriate representatives to develop strategies for resolving conflicts between labor organizations and state agencies proactively, and during times of disaster and emergency including a pandemic. Minnesota Management and Budget shall be proactive relative to developing options to sustain staffing for the State Emergency Operations Center (SEOC) and the implications thereof on labor agreements, whenever the SEOC is activated. |
| Section | 1403 | Minnesota Management and Budget shall provide support to state agencies in the management of labor contracts during emergency operations, ensuring fair, uniform and consistent interpretation of contract language.   |
| Section | 1404 | Minnesota Management and Budget shall coordinate the reassignment of state employees between agencies during emergencies.  |
| Section | 1405 | Minnesota Management and Budget shall facilitate and coordinate with the labor bargaining units on the procedures and processes for change in state employee scheduling, work locations, and temporary work assignments during declared emergencies, including a pandemic.   |
| Section | 1406 | Minnesota Management and Budget shall develop and maintain procedures to streamline fiscal management of the state during an emergency, including a highly pathogenic avian influenza or influenza pandemic outbreak.  |
| Section | 1407 | Minnesota Management and Budget shall work with the Department of Public Safety to establish procedures to estimate and monitor potential state match commitments associated with requests for presidential disaster declarations, and accompanying strategies for appropriation authority for such matching funds.  |
| Section | 1408 | Minnesota Management and Budget shall assist state agencies in identifying potential additional costs associated with supporting   |

local agencies during emergencies when federal disaster assistance is not provided, and accompanying strategies to request appropriation authority for such additional costs.

Section      1409      Minnesota Management and Budget will assist the Minnesota Department of Health by providing staffing for mass dispensing site(s) for the dispensing of medical countermeasure to state and federal workers, if requested.

## XV. Metropolitan Council

### Metro Transit

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| Section | 1500 | Metro Transit can provide direct support with transit and emergency operations planning, and provide emergency Metro Transit buses and rail, personnel, temporary shelter and protect personnel from adverse weather conditions at the emergency site or other locations during a disaster in the Twin Cities Metropolitan Area. Metro Transit shall provide consultative services with Mn/DOT for out state transit planning, coordination and response. |
| Section | 1501 | Metro Transit shall assign personnel, as necessary, to primary, alternate and/or regional emergency operations center(s) (EOCs) to coordinate with the State Patrol, Mn/DOT, and other agencies involved in an evacuation effort when requested by the Division of Homeland Security and Emergency Management.  |
| Section | 1502 | Metro Transit shall assist political subdivisions and local law enforcement agencies in coordinating public rail, transit and paratransit transportation resources needed during a large-scale evacuation when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 1503 | Metro Transit shall develop and maintain procedures, support transit and emergency operations planning, with available resources, as requested.   |
| Section | 1504 | Metro Transit shall maintain emergency plans and procedures enabling the closure of the Northstar Rail service during nuclear generating plant emergencies. Metro Transit will provide staff to the State Emergency Operations Center during activations for radiological emergencies.  |

### Environmental Services

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| Section | 1510 | Environmental Services shall develop and maintain emergency plans and procedures for restoration of Met Council-owned wastewater utility infrastructure and plants within the current Metropolitan Council Environmental Services (MCES) defined service areas.                     |
| Section | 1511 | Environmental Services can provide consultative and support services to wastewater utilities that are not Met Council-owned, operating within the constraints of MCES statutory funding requirements, when requested by the Division of Homeland Security and Emergency Management. |

Section 1512 Environmental Services shall assign personnel, when requested by the Division of Homeland Security and Emergency Management, to primary, alternate, and/or regional emergency operations centers (EOCs) to coordinate with other agencies involved in restoration of public wastewater utility services.

XVI. Department of Military Affairs

- Section 1600 The Department of Military Affairs (Minnesota National Guard) shall prepare and maintain plans and procedures to support civil authorities when an emergency exceeds local resources. As Commander-In-Chief of the National Guard, the Governor can direct the National Guard to take whatever action is needed to respond to the emergency. Upon the order of the Governor, the Adjutant General shall order to state active duty such personnel, equipment, and facilities of the military forces of the state, as required, and for such a period of time as necessary, to assist and support civil authorities. National Guard assistance may be made available when a natural disaster, civil disturbance, hazardous materials incident, or other emergency beyond the capabilities of local government, occurs. Both local government and state agencies forward requests for National Guard assistance to the Minnesota Duty Officer (MDO), who will contact the Division of Homeland Security and Emergency Management with the request. The National Guard shall maintain 24-hour liaison with the MDO. County sheriffs, and mayors of cities of the first class, are authorized to request National Guard assistance.
- Section 1601 The Department of Military Affairs (Minnesota National Guard) shall prepare and maintain plans and procedures for responding to and supporting state and local authorities in their response to weapons of mass destruction including, but not limited to, biological, nuclear, incendiary, chemical and explosive devices, and compounds or materials. In the event of terrorist-type activity, the Department of Military Affairs shall provide support to the State Emergency Operations Center and the local incident command post.
- Section 1602 The Department of Military Affairs shall maintain the 55th Weapons of Mass Destruction – Civil Support Team (CST) and make them available to support a local response to terrorist activity when requested through the Minnesota Duty Officer. When the National Guard deploys the 55th CST and technically qualified personnel to the affected jurisdictions to assess the extent of the terrorist situation, it will advise the civilian incident commander, facilitate requests for state and federal assistance, and provide policy and technical-level support in the State Emergency Operations Center, Planning and Assessment Center and Operations Section.
- Section 1603 The Department of Military Affairs shall provide assistance for security, personnel and vehicle decontamination, support of the

utility FLEX program, and sustainment staffing for traffic control points during nuclear power plant emergencies and exercises.

Section 1604 The Department of Military Affairs shall maintain a National Guard Reaction Force (NGRF) that provides a ready force capable of delivering units of 50-75 personnel within 4-8 hours when requested by the Division of Homeland Security and Emergency Management and a follow-on force of up to 400 personnel within 24-36 hours. The NGRF can provide site security, presence patrols, establish roadblocks and/or checkpoints, or provide support to control civil disturbances.

Section 1605 The Department of Military Affairs shall maintain a Chemical, Biological, Radiological, Nuclear (CBRN) and high-yield Explosives (E), Enhanced Response Force Package (CERFP) available to respond to a CBRN & Explosive incident to support local, tribal, state, and federal agencies in managing the consequences of the event. The CERFP will provide casualty/patient decontamination, medical support, and casualty search and extractions needed or required. The CERFP response will include searching an incident site (including damaged buildings); rescuing any casualties (including extracting anyone trapped in the rubble); personnel decontamination; and performing medical triage (including trauma resuscitation and stabilization).

## XVII. Department of Natural Resources

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| Section | 1700 | The Department of Natural Resources shall be responsible for preparing and maintaining plans and procedures for chemical, biological and radiological monitoring/sampling of plants, animals and water in cooperation with the Departments of Health and Agriculture.   |
| Section | 1701 | The Department of Natural Resources shall be responsible for providing technical assistance, personnel and equipment for debris and wreckage removal from state waterways and state-owned lands, subject to the availability of funds.  |
| Section | 1702 | The Department of Natural Resources shall assist in tracking plumes on waterways and monitoring shorelines, identifying wildlife populations within the ingestion pathway/vulnerable zone and providing personnel to conduct ingestion pathway sampling of fish and wildlife.   |
| Section | 1703 | The Department of Natural Resources shall provide traffic and access point control on state lands and waters, and close fishing and hunting seasons as necessary to restrict access to affected areas and harvest of impacted fish and wildlife populations.  |
| Section | 1704 | The Department of Natural Resources shall provide aircraft to assist in damage assessment efforts, serve as state inspectors on federal/state damage survey teams, assist the Department of Administration in the inspection of damaged public buildings and facilities, and assist the Department of Transportation in the inspection of damaged road systems. |
| Section | 1705 | The Department of Natural Resources shall provide technically qualified personnel, as needed, to participate in a preliminary damage assessment (PDA) effort following a disaster when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 1706 | The Department of Natural Resources shall provide personnel to serve on an Interagency Hazard Mitigation Team following a presidential declaration of a major disaster and provide hazard mitigation information to the general public when requested by the Division of Homeland Security and Emergency Management.  |
| Section | 1707 | The Department of Natural Resources shall, in the case of wildfires, coordinate with the Department of Public Safety to fulfill public information functions and requirements, work within the Minnesota Incident Command System (MNICS) partnership to   |

design communication plans, and coordinate communications with all participating agencies.

- Section 1708 The Department of Natural Resources shall keep affected county Sheriffs advised of wildfire evacuation forecasts.
- Section 1709 The Department of Natural Resources shall provide technical assistance in locating alternate water supplies, and provide equipment and/or assistance in the restoration of critical public works.
- Section 1710 The Department of Natural Resources shall provide pathology laboratory services, with regard to the collection of dead and injured animals and their analysis; coordinate the chemical analysis of fish and wildlife samples with the Minnesota Department of Agriculture Chemistry Laboratory; and assist the Department of Health, as needed, in assessing the long-term environmental impact of a radiological accident/incident.
- Section 1711 The Department of Natural Resources shall maintain Radiological Field Monitoring Teams.

#### Division of Enforcement

- Section 1720 The Enforcement Division and other DNR divisions shall provide personnel and equipment support to the State Patrol in emergency law enforcement, evacuation or sheltering in-place, traffic control and public alerting operations, when requested by the Division of Homeland Security and Emergency Management.
- Section 1721 The Enforcement Division shall prepare and maintain plans and provide support to local government agencies during floods, storms, and other disasters and emergencies. The Division shall assist local law enforcement with search and rescue, shall provide special equipment such as boats, ATVs, snowmobiles, etc., and provide for any other identified needs.

#### Division of Forestry

- Section 1730 The Forestry Division shall provide personnel and equipment support to the State Fire Marshal in emergency operations if needed.
- Section 1731 The Forestry Division shall prevent and extinguish wildfires, coordinate fire suppression planning and direct fire suppression activities work, through agreements with the Minnesota Incident Command System (MNICS) partnership.

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| Section | 1732 | The Forestry Division shall prepare and maintain procedures for providing communications support, for example MNICS, in a designated disaster area.  |
| Section | 1733 | The Forestry Division shall coordinate with the Division of Homeland Security and Emergency Management when Federal Emergency Management Agency assistance, through the Fire Management Assistance Grant Program, may be/has been made available to the State.   |
| Section | 1734 | The Forestry Division shall be responsible for coordinating fire suppression activities in forested and grassland areas of the state.  |
| Section | 1735 | The Forestry Division shall assist state and local governments in applying for grants from the federal government for the purpose of reimbursing expenses actually incurred by a property owner in the removal of timber damaged by a disaster.  |
| Section | 1736 | The Forestry Division shall assist local government with training for wildfire and rescue operations in coordination with the State Fire Marshal Division and the Minnesota Board of Firefighter Training and Education.   |
| Section | 1737 | The Forestry Division shall assist state and local governments with tree disposal recommendations and support personnel, following a major wind event and other natural disasters causing damage to the state's forests.   |
| Section | 1738 | The Forestry Division shall coordinate with the Department of Public Safety, State Patrol Division, and the Department of Transportation, Aeronautics Division, for air operations and air transportation services, during an emergency or disaster.   |
| Section | 1739 | The Forestry Division shall be the lead coordination agency for coordinating aircraft during wildfire emergencies.   |
| Section | 1740 | The Forestry Division shall coordinate and maintain Type II Incident Management Team capability through the MNICS partnership.   |
| Section | 1741 | The Forestry Division shall support local law enforcement with search and rescue vehicles, helicopters (when under contract and on duty), communications equipment, support personnel and any other operational support, when requested by the Division of Homeland Security and Emergency Management. |

Division of Ecological & Water Resources

- Section 1750 The Division of Ecological & Water Resources shall be responsible for coordinating the Flood Plain Management Program and the National Flood Insurance Program (NFIP) in Minnesota, including facilitating enrollment of communities in the NFIP and assisting FEMA and the Department of Commerce with the training and dissemination of information related to flood insurance availability.
- Section 1751 The Division of Ecological & Water Resources shall assign staff to Interagency Hazard Mitigation Team and to the Minnesota Recovers Task Force when requested by the Division of Homeland Security and Emergency Management. Department of Natural Resources staff shall assist the Division of Homeland Security and Emergency Management in implementing floodplain management provisions of the State All-Hazard Mitigation Plan and in updating the Plan, as it relates to programs administered by Department of Natural Resources Division of Ecological & Waters Resources.
- Section 1752 The Division of Ecological & Water Resources shall assist local units of government in applying for grants, through the Department of Natural Resources, Flood Damage Reduction Grant Program.
- Section 1753 The Division of Ecological & Water Resources shall assign staff to compile data and prepare climatological and hydrologic reports, as well as other related hydrologic data, in support of emergency operations when requested by the Division of Homeland Security and Emergency Management.
- Section 1754 The Division of Ecological & Water Resources shall provide representatives at Disaster Recovery Centers (DRCs) to disseminate information to, and solicit information from, flood victims when requested by the Division of Homeland Security and Emergency Management.
- Section 1755 The Department of Natural Resources shall pre-plan for sensitive area designation, and provide for wildlife and waterfowl rehabilitation, in cooperation with the U.S. Fish and Wildlife Service.

#### Division of Fish and Wildlife

- Section 1760 The Division of Fish & Wildlife shall provide pathology laboratory services, with regard to the collection of dead and injured animals and their analysis; coordinate the chemical analysis of fish and wildlife samples with the Minnesota Department of Agriculture Chemistry Laboratory; and assist the Department of Health, as

needed, in assessing the long-term environmental impact of a radiological accident/incident.

Section 1761 The Division of Fish and Wildlife will provide staff to coordinate with the Board of Animal Health for preparedness and response during an outbreak of highly pathogenic avian influenza in wild birds.

Section 1762 The Department of Natural Resources shall be a lead technical agency, in coordination with Board of Animal Health, for preparedness and response during a foreign animal disease outbreak in fish and wildlife animals.

XVIII. Minnesota Pollution Control Agency

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| Section | 1800 | The Minnesota Pollution Control Agency shall, upon instructions from the office of the Governor or the Governor's Authorized Representative, waive, modify or suspend selected enforcement rules of the agency for areas stricken by an emergency or disaster, when statute provides for such waivers. This action will relieve or expedite recovery operations and avert an even greater disaster from occurring, while ensuring continued protection of the public. |
| Section | 1801 | The Minnesota Pollution Control Agency shall provide technically qualified personnel, as needed, to participate in a preliminary damage assessment (PDA) effort, following the occurrence of a disaster when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 1802 | The Minnesota Pollution Control Agency shall provide personnel, to serve on an Interagency Hazard Mitigation Team, following a presidential declaration of major disaster when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 1803 | The Minnesota Pollution Control Agency shall provide a representative to serve on the Minnesota Recovers Task Force to evaluate projects proposed for funding when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 1804 | The Minnesota Pollution Control Agency shall review the environmental effects of emergency dike projects and recommend approval or disapproval before work begins.  |
| Section | 1805 | The Minnesota Pollution Control Agency shall provide technical and policy-level staff to the State Emergency Operations Center, specifically to the Planning and Assessment Center and the Operations Section, when requested by the Division of Homeland Security and Emergency Management.  |
| Section | 1806 | The Minnesota Pollution Control Agency shall develop and provide guidelines and procedures, assisting local authorities to manage and dispose of debris after a disaster/emergency.   |

## XIX. Department of Public Safety

### Office of Communications

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| Section | 1900 | The Office of Communications shall provide emergency public information support, following the occurrence of an emergency or disaster, including disaster exercises, in coordination with the Division of Homeland Security and Emergency Management and the Governor's Office. |
| Section | 1901 | The Office of Communications shall provide and maintain a state level media briefing room for use during State Emergency Operations Center activations.   |
| Section | 1902 | The Office of Communications shall provide staff to serve as the Lead Public Information Officer (PIO) for State Emergency Operations Center activations and coordinate the Joint Information Center (JIC) and media briefing room.   |

### Bureau of Criminal Apprehension

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| Section | 1910 | The Bureau of Criminal Apprehension shall make its field agents available, when possible, to assist other state agencies with search and rescue, and law enforcement, during a disaster or emergency.  |
| Section | 1911 | The Bureau of Criminal Apprehension shall be the lead state investigative agency for major crimes and hostile action incidents and lend forensics capabilities to the analysis and identification of evidence during potential weapons of mass destruction events.   |
| Section | 1912 | The Bureau of Criminal Apprehension will be responsible for coordinating the state's interest in criminal investigations during hostile action based incidents at the nuclear generating plants and will provide support to federal and local agencies by assisting with interviewing of witnesses and providing forensic capabilities.  |
| Section | 1913 | The Bureau of Criminal Apprehension shall maintain the 24-hour Minnesota Duty Officer system to ensure the proper receipt and dissemination of disaster/emergency notifications and requests for emergency resources to appropriate state and local government agencies, including security and transportation needed to support receipt and distribution of the federal Strategic National Stockpile. |
| Section | 1914 | The Bureau of Criminal Apprehension Minnesota Duty Officer, in coordination with the Division of Homeland Security and Emergency Management, shall coordinate flights in search and rescue missions with the Civil Air Patrol.   |

Section	1915	The Bureau of Criminal Apprehension shall support the function of the fusion center, the designated state center tasked to collect, evaluate, analyze and disseminate information regarding organized criminal, terrorist and all-hazards activity in Minnesota. The fusion center will provide analysis and information sharing capability prior to and during emergencies and in support of the State Emergency Operations Center. The fusion center will provide a liaison to the State Emergency Operations Center planning section during activations.
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#### Emergency Communication Networks

Section	1920	The Emergency Communication Networks shall make its staff available to support state and local officials with the technical and operational guidance of 9-1-1, land mobile radio, wireless broadband, and public alert and warning.
Section	1921	The Emergency Communication Networks shall coordinate and identify Communications Unit personnel and Strategic Technology Reserve resources.
Section	1922	The Emergency Communication Networks shall support 9-1-1 Service Providers and Originating Service Providers to assist with network restoration.
Section	1923	The Emergency Communication Networks shall provide guidance and education regarding standards governing and best practices of the statewide public safety land mobile radio system.
Section	1924	The Emergency Communication Networks shall support wireless broadband restoration by telecommunications utilities.
Section	1925	The Emergency Communication Networks Integrated Public Alert and Warning System program shall provide training, administrative and technical guidance to political subdivisions prior to disasters or emergencies on the subject of alerts, warnings, and notifications.

#### State Fire Marshal

Section	1930	The State Fire Marshal Division shall assist local jurisdictions, in coordination with the Division of Homeland Security and Emergency Management, in obtaining, through implementation of the Fire Service Intrastate Mutual Aid Plan, fire fighting and rescue response assistance (except for missing or lost person search and rescue) during an emergency, and providing technical expertise and general assistance with the coordination of local fire and rescue emergency response operations, including the on-scene
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coordination of staging and accountability functions when requested.

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| Section | 1931 | The State Fire Marshal Division shall, when requested by local authorities or deemed necessary by the State Fire Marshal (in accordance with Minn. Stat. § 299F.04 (2006)), investigate fires and explosions to determine their origin and cause. If the cause is determined to be other than accidental, the Division shall assist local authorities with the collection and analysis of evidence, and the preparation of criminal cases for prosecution. |
| Section | 1932 | The State Fire Marshal Division shall, upon the request of a local jurisdiction, provide technical expertise necessary to examine major structure fires (large dollar loss or multiple fire deaths) to identify the effectiveness of fire protection systems and prevention programs in place prior to the fire. The results of such examinations shall be used in efforts to prevent similar future losses.   |
| Section | 1933 | The State Fire Marshal Division personnel shall be assigned to conduct fire and life safety inspections of jurisdictional facilities damaged or otherwise impacted during a disaster or emergency, when requested by local authorities or deemed necessary by the State Fire Marshal.  |
| Section | 1934 | When requested by local authorities, or deemed necessary by the State Fire Marshal, personnel shall be assigned to provide basic fire inspections of emergency shelters and temporary housing used for mass care during an emergency.  |
| Section | 1935 | The State Fire Marshal Division shall be responsible for the overall coordination of the State Hazardous Materials Regional Response Team program (Chemical Assessment Team/Emergency Response team). This responsibility includes the maintenance of contracts with the Teams, coordination of Team deployment, and performance of other administrative tasks associated with the Program.  |
| Section | 1936 | The State Fire Marshal Division shall maintain the state's contracts with designated bomb disposal squads, and shall coordinate the deployment of those squads when they are called upon to carry out a state mission.   |
| Section | 1937 | The State Fire Marshal Division shall coordinate the deployment of the structural collapse rescue teams (MN Task Force 1) when they are requested to carry out a state or local mission.   |

Section 1938 The State Fire Marshal Division shall coordinate training and provide technical guidance to local political subdivisions on the transportation of oil and other hazardous materials through the state.

#### Office of Pipeline Safety

Section 1940 The Office of Pipeline Safety shall act as a liaison with pipeline companies and other utilities, local units of government and federal pipeline authorities and provide post-incident enforcement, investigation and damage prevention education.

Section 1941 The Office of Pipeline Safety shall act as the contact with the U.S. Department of Transportation, Pipeline and Hazardous Materials Safety Administration (PHMSA) for security-related pipeline issues, distribute alerts received, and participate in pipeline security inspections, as required under federal regulations 49 CFR, as adopted by the state.

#### Fiscal and Administrative Services

Section 1950 Fiscal and Administrative Services will provide direction to Department of Public Safety Divisions on the procedures to follow to document the extraordinary costs incurred during emergency operations, State Emergency Operations Center activations and recovery operations as needed (e.g., personnel overtime, call back, equipment used/expended, contracts initiated etc.

Section 1951 Fiscal and Administrative Services will process payments received from the Division of Homeland Security and Emergency Management, within 30 days, for municipalities within the disaster area that have applied for assistance through the Public Assistance and Hazard Mitigation Grant programs.

Section 1952 The Public Safety Warehouse shall assist with the relocation of furniture, equipment, and supplies from the State Emergency Operations Center to an alternate site, when requested by the Division of Homeland Security and Emergency Management.

Section 1953 The Public Safety Warehouse shall make available any stored resource, equipment, or supplies of any division of the Department of Public Safety if needed for their response to a disaster or emergency.

#### State Patrol Division

Section	1960	The State Patrol Division shall be responsible for law enforcement and traffic control on all interstate and state trunk highways in an emergency.
Section	1961	The State Patrol Division shall use available resources to assist local police agencies with law enforcement and traffic control during an emergency when requested by the proper local authority.
Section	1962	The State Patrol Division shall act as net control for the National Warning System (NAWAS) within the state for the dissemination of national and local emergency information and warnings.
Section	1963	The Chief of the State Patrol Division shall be in charge of the law enforcement function and shall coordinate its emergency operations in the state, including the assignment of personnel as law enforcement representatives at the state and regional emergency operations centers.
Section	1964	The State Patrol shall operate on the State of Minnesota's Shared Statewide 800 mhz radio system (ARMER) in accordance with existing ARMER Standards.
Section	1965	The State Patrol Division shall provide backup radio operators to serve as State Emergency Operations Center communications personnel to operate the radio console in the State Emergency Operations Center, as needed.
Section	1966	The State Patrol Division shall maintain a Special Response Team (SRT) that is available for deployment statewide in support of tactical operations for local law enforcement.
Section	1967	The State Patrol Division shall develop and maintain a Mobile Response Team that is available for deployment statewide in support of local law enforcement efforts to quell civil unrest.
Section	1968	The State Patrol Division shall develop and maintain a Mobile Response Team that is available to rapidly provide security and law enforcement duties during the initial days of an emergency.
Section	1969	The State Patrol Division shall provide 24-hour security for the State Emergency Operations Center and the Joint Information Center (JIC) media briefing room during an emergency.
Section	1970	The State Patrol Division, Flight Section, shall provide at the time of a disaster or large-scale emergency, aerial photography and assessment of the disaster or emergency area. State Patrol helicopters with cameras shall be utilized to do aerial filming of the area and shall provide that information directly to the State

		Emergency Operations Center when requested by the Division of Homeland Security and Emergency Management.
Section	1971	The State Patrol Division, Flight Section, shall request the restriction of flights and access over disaster and emergency areas, when requested by the Division of Homeland Security and Emergency Management or local authorities.
Section	1972	The State Patrol Division, Flight Section, shall provide personnel to participate in a preliminary damage assessment (PDA) for airports and airport facilities damaged in any type of major disaster in conjunction with the Department of Transportation, Aeronautics Division, and the Department of Natural Resources, when requested by the Division of Homeland Security and Emergency Management.
Section	1973	The State Patrol Division, Flight Section, shall provide transportation and/or reconnaissance, in conjunction with the Department of Transportation, Aeronautics Division, as requested by the Division of Homeland Security and Emergency Management, during a declared emergency or disaster situation.
Section	1974	The State Patrol Division, Flight Section, shall develop and maintain plans for the utilization of agency aircraft available for emergency operations, including records of agency aircraft, pilots, and available airports.
Section	1975	The State Patrol Division, Flight Section, shall coordinate with the Department of Transportation, Aeronautics Division, and the Department of Natural Resources for the provision and use of air transportation resources within state government, during an emergency or disaster.
Section	1976	The State Patrol Division, Flight Section shall be the lead coordination agency for coordinating state aircraft during non-wildfire emergencies.
Section	1977	The State Patrol Division shall assist the Department of Health by providing security to the transportation vehicles for the Strategic National Stockpile.
Section	1978	The State Patrol Division shall provide security, if resources are available, to support local Law Enforcement at Disaster Recovery Centers when requested by the Division of Homeland Security and Emergency Management.
Section	1979	The State Patrol Division is the state's lead law enforcement coordination agency and is responsible for coordinating the state's

law enforcement response support during hostile action based incidents at the nuclear generating plants when requested by the Division of Homeland Security and Emergency Management.

State Patrol Division, Capitol Complex Section

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| Section | 1980 | The State Patrol Division, Capitol Complex Section, shall be responsible for providing protection to property and equipment on the Capitol Complex, during an emergency.   |
| Section | 1981 | The State Patrol Division, Capitol Complex Section, shall provide 24-hour security for the Joint Information Center (JIC) and media briefing room if located on the Capitol Complex during an emergency.                       |
| Section | 1982 | The State Patrol Division, Capitol Complex Section, shall provide 24 hour security for an incident requiring a Strategic National Stockpile supported state mission critical dispensing clinic located on the capitol complex. |

Division of Homeland Security and Emergency Management

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| Section | 1990 | The Director of the Division of Homeland Security and Emergency Management, or designee, shall serve as the State Coordinating Officer (SCO) and the Governor's Authorized Representative (GAR) for all presidentially declared disasters and emergencies.   |
| Section | 1991 | The Division of Homeland Security and Emergency Management shall annually review, update and revise the Minnesota Emergency Operations Plan.   |
| Section | 1992 | The Division of Homeland Security and Emergency Management shall ensure that the nuclear power plant-related portions of the Minnesota Emergency Operations Plan required in Minnesota Statutes, Section 12.09, and the applicable local emergency operations plans, are updated and revised annually in accord with state and federal regulations and requirements. In the event of an actual accident/incident, the Director shall assess the need for protective actions required to mitigate the effects of an incident at a nuclear generating plant. |
| Section | 1993 | The Director of the Division of Homeland Security and Emergency Management or designee shall make protective action decisions necessary to protect the public from a release of radioactive material from an emergency at a nuclear generating plant in Minnesota. The protective actions include but are not limited to; sheltering or evacuating of persons within the 10-mile Emergency Planning Zone (EPZ), establishment of restricted areas, relocation  |

zones, placing restrictions on re-entry, and establishment of return areas during nuclear power plant emergencies. The default protective action for rapidly escalating events is the evacuation of the 2-mile area and 5-miles downwind based on the plant conditions and recommendations at the time; with the one exception of a Hostile Action Based Event at the Prairie Island Nuclear Generating Plant whereas the default protective action would be to shelter the 2-mile area and evacuate 5 miles downwind.

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| Section | 1994 | The Director of the Division of Homeland Security and Emergency Management, or designee, shall chair regular meetings, and facilitate the activities of the Minnesota Emergency Preparedness and Response Committee (EPRC).  |
| Section | 1995 | The Division of Homeland Security and Emergency Management shall monitor the operations of the state portion of the National Warning System (NAWAS) and coordinate any actions necessary to maintain service or extend coverage.   |
| Section | 1996 | The Division of Homeland Security and Emergency Management shall activate the State Emergency Operations Center (SEOC) when any major emergency/disaster occurs that poses a significant threat to public safety and/or health. When warranted, Division staff shall establish regional emergency operations centers or field offices in/or adjacent to the emergency or disaster area to coordinate field operations. When a regional emergency operation center or field office is opened, the Division shall notify state agencies, so that they may provide the staff necessary to ensure that their emergency responsibilities are carried out. |
| Section | 1997 | The Division of Homeland Security and Emergency Management shall keep the Commissioner of Public Safety, Governor, Executive Council, and the Legislature informed of actual or impending emergency operations as necessary.   |
| Section | 1998 | The Division of Homeland Security and Emergency Management shall designate personnel to serve as the State Hazard Mitigation Officer (SHMO). The SHMO is responsible for ensuring that the hazard mitigation requirements contained in the federal Stafford Act (Public Law 93-288, as amended) including implementation and administration of the Hazard Mitigation Grant Program, are carried out.   |
| Section | 1999 | The Division of Homeland Security and Emergency Management shall facilitate long term recovery by: chairing the Minnesota Recovers Task Force, coordinating with local long term recovery  |

		and unmet needs committees, communicating with local officials and evaluating state recovery services.
Section	2000	The Division of Homeland Security and Emergency Management shall facilitate hazard mitigation efforts statewide by coordinating maintenance of the State All-Hazard Mitigation Plan and working with local jurisdictions to develop and update mitigation plans and projects.
Section	2001	The Division of Homeland Security and Emergency Management shall implement and administer the Public Assistance Program under the federal Stafford Act, (Public Law 93-288, as amended).
Section	2002	The Division of Homeland Security and Emergency Management shall support the Federal Emergency Management Agency Individual Assistance Program, including FEMA's implementation of the Individuals and Households Program, following a presidential declaration of a major disaster.
Section	2003	The Division of Homeland Security and Emergency Management shall obtain initial damage assessment information from state agencies and local governments. If it appears that the extent of the damage is beyond state and local capabilities, the Division of Homeland Security and Emergency Management will request that FEMA conduct a preliminary damage assessment (PDA) to determine whether a request by the Governor for a presidential disaster declaration is warranted.
Section	2004	The Division of Homeland Security and Emergency Management shall request all appropriate state agencies to provide representatives for Disaster Recovery Centers (DRCs) that may be established following a disaster.
Section	2005	The Division of Homeland Security and Emergency Management shall coordinate the development and maintenance of emergency operations plans by local political subdivisions, and provide such subdivisions with planning requirements and guidance. The Division shall regularly review local emergency plans to determine their conformance with those requirements.
Section	2006	The Division of Homeland Security and Emergency Management shall assist the four risk counties and 31 ingestion counties of the two nuclear generating plants in updating and reviewing their emergency operation plans for the response to nuclear generating plant incident.
Section	2007	The Division of Homeland Security and Emergency Management shall coordinate the development and conduct emergency

preparedness drills and exercises involving multiple Minnesota state agencies.

Section	2008	The Division of Homeland Security and Emergency Management shall coordinate the development and conduct radiological drills and exercise involving the two nuclear generating plants in accordance with federal guidelines. The drills and exercise will follow an eight year cycle and will include at a minimum one hostile action based, one rapidly escalating, and one ingestion pathway drill and exercise.
Section	2009	The Division of Homeland Security and Emergency Management shall ensure reasonable assurance that the state would be able to respond to an incident at the nuclear generating plants through training, drills and exercise. The Division is responsible for all aspects of the REP Program including oversight of public reception centers, emergency worker decontamination centers, schools within the emergency planning zones, and designated reception center hospital and ambulance services.
Section	2010	The Division of Homeland Security and Emergency Management shall receive the advance notification of shipments of high-level radioactive waste and spent nuclear fuel through or within the State of Minnesota, in accord with the requirements contained in federal regulations, 10 CFR Parts 71 and 73. The Division shall make all necessary notifications and coordinate state agency shipment preparedness and response activities.
Section	2011	The Division of Home Security and Emergency Management shall maintain the state's contract with the radiological field monitoring team, and shall coordinate the training and deployment of these teams during a nuclear generating incident or exercise.
Section	2012	The Division of Homeland Security and Emergency Management, in coordination with of the Bureau of Criminal Apprehension Minnesota Duty Officer, shall coordinate flights in search and rescue missions with the Civil Air Patrol.
Section	2013	The Division of Homeland Security and Emergency Management shall coordinate with local emergency management officials to determine the need for Transitional Shelter Assistance (TSA) and other Alternative Interim Housing needs following a presidential declaration of a major disaster.
Section	2014	The Division of Homeland Security and Emergency Management shall coordinate with FEMA to facilitate the use of Direct Housing

and other housing options to provide a safe, secure and sanitary environment for disaster victims.

Section	2015	The Division of Homeland Security and Emergency Management's Emergency Planning and Community Right-to-Know Act (EPCRA) Program staff shall provide state and local emergency response personnel with hazardous chemical storage information provided to the EPCRA Program by facilities subject to Title III of the Superfund Amendments and Reauthorization Act of 1986 (SARA Title III).
Section	2016	The Division of Homeland Security and Emergency Management's EPCRA Program staff shall provide technical guidance and assistance to political subdivisions in meeting EPCRA requirements.
Section	2017	The Division of Homeland Security and Emergency Management Director shall require that the Regional Review Committees review county emergency operations plans, and determine whether they believe those plans adequately address the required EPCRA plan content items.
Section	2018	The Division of Homeland Security and Emergency Management shall provide ongoing coordination of a network of state, local and federal government agencies and private organizations to ensure the smooth coordination of donations and volunteers during major emergencies and disasters.
Section	2019	The Division of Homeland Security and Emergency Management shall develop and maintain appropriate mutual aid plans and procedures necessary to manage and implement the interstate Emergency Management Assistance Compact as outlined in Chapter 192.89 of state statute.
Section	2020	The Division of Homeland Security and Emergency Management shall coordinate consequence management preparedness and response impacts of human disease outbreaks when warranted.
Section	2021	The Division of Homeland Security and Emergency Management shall support the Minnesota Department of Health in the communication and coordination with other state agencies in an incident requiring the deployment of the Strategic National Stockpile including securing additional resources needed to maintain the response.
Section	2022	The Division of Homeland Security and Emergency Management shall coordinate support for the GIS desk in the State Emergency

Operations Center for Radiological Emergency Preparedness (REP) events.

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| Section | 2023 | The Division of Homeland Security and Emergency Management School Safety Center will coordinate with the Department of Education on enhancing school preparedness.  |
| Section | 2024 | The Division of Homeland Security and Emergency Management will coordinate the state's response, in support of local jurisdictions, during a large scale school crisis or emergency.  |
| Section | 2025 | The Director of Homeland Security and Emergency Management shall chair regular meetings and facilitate the activities of the Homeland Security Advisory Committee.  |
| Section | 2026 | The Director of Homeland Security and Emergency Management shall ensure management and administration of the state public assistance program including development and maintenance of administration policies and procedures. |

XX. Department of Revenue

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| Section | 2100 | The Department of Revenue shall provide representatives and/or information resources at Disaster Recovery Centers (DRCs) to provide guidance to clients on how their tax burden shall be affected by their disaster losses, when requested by the Division of Homeland Security and Emergency Management. |
| Section | 2101 | The Department of Revenue shall coordinate with county assessment officials to assist local government in conducting damage assessment of private homes and businesses, and provide guidance relating to property tax relief when requested by county assessment officials.                               |
| Section | 2102 | The Department of Revenue shall provide a representative to serve on the Minnesota Recovers Task Force in order to provide technical assistance when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 2103 | The Department of Revenue shall coordinate with county assessment officials to collect documentation and assist local government officials in preparing requests for property tax relief, and will present the requests for property tax relief to the State Executive Council.                           |

XXI. Minnesota State Colleges and Universities

Section	2200	The Minnesota State Colleges and Universities shall assist local government, state agencies, and other public and private entities as appropriate by providing training and education in all-hazards emergency operations and planning through its colleges and universities.
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## XXII. Department of Transportation

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| Section | 2300 | The Department of Transportation shall provide personnel to serve on an Interagency Hazard Mitigation Team following a presidential declaration of a major disaster when requested by the Division of Homeland Security and Emergency Management.   |
| Section | 2301 | The Department of Transportation shall be responsible for debris and wreckage removal from all interstate and state trunk highways, and for assistance to political subdivisions on other roadways.   |
| Section | 2302 | The Department of Transportation shall approve emergency construction projects on the interstate and trunk highway system before work begins.   |
| Section | 2303 | The Department of Transportation shall provide technically qualified personnel to participate in preliminary damage assessment (PDA) efforts for all interstate and state trunk highways, general aviation facilities, and for other political subdivisions' roadways, as needed and as resources permit. The Department shall also provide personnel, as needed, for the preparation of project worksheets for general aviation facilities and other political subdivisions' roadways. |
| Section | 2304 | The Department of Transportation shall assist in radiological emergency response and protection efforts such as evacuation, traffic control, and supporting radiological monitoring and decontamination of state highways and vital facilities performed by others, in coordination with the Department of Health and Department of Public Safety.  |
| Section | 2305 | The Department of Transportation shall prepare and maintain emergency highway traffic plans and procedures for the regulation of highway travel, during periods of emergency, in coordination with the Department of Public Safety and local law enforcement.   |
| Section | 2306 | The Department of Transportation shall process Temporary Flight Restriction (TFR) requests, through the Federal Aviation Authority (FAA), as needed.  |
| Section | 2307 | The Department of Transportation shall coordinate air transportation and reconnaissance with the FAA, Metropolitan Airports Commission, Department of Military Affairs, Department of Natural Resources, Department of Public Safety and general aviation, as requested by the Division of Homeland Security and Emergency Management. The Department shall support this effort   |

through utilization of its aircraft for emergency operations, when feasible.

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| Section | 2308 | The Department of Transportation shall maintain current records of general aviation airport facilities and aircraft registered in the state. The Department shall also act as liaison with FAA for access to the FAA listing of licensed pilots.  |
| Section | 2309 | The Department of Transportation shall provide emergency engineering services in disaster operations and shall assign personnel, as needed, to state and regional emergency operations centers.   |
| Section | 2310 | The Department of Transportation shall coordinate emergency relief efforts with the motor carrier industry to enlist its assistance in emergency response efforts.  |
| Section | 2311 | The Department of Transportation shall develop and maintain procedures for receiving and disseminating information to appropriate agencies, concerning the shipment of chemicals, radiological substances, and other materials that are potentially hazardous.  |
| Section | 2312 | The Department of Transportation shall assist in preparing emergency executive orders granting relief from the motor carrier safety regulations, including overweight and over-dimension permits, upon instruction from the Governor's Authorized Representative. The Department shall also coordinate state emergency declarations with the United States Department of Transportation, Federal Motor Carrier Safety Administration, to ensure consistent application of the emergency relief to interstate carriers providing direct assistance to the emergency. |
| Section | 2313 | The Department of Transportation shall coordinate with all rail, bus and waterway transportation providers, and the federal agencies with jurisdiction over these modes, as requested by the Division of Homeland Security and Emergency Management.  |
| Section | 2314 | The Department of Transportation shall provide technical radio communications assistance to the Division of Homeland Security and Emergency Management and incident commanders, as requested.   |
| Section | 2315 | The Department of Transportation shall provide technical assistance in developing radio capabilities for statewide emergency preparedness, when multiple state agencies or multiple levels of government need to carry out a coordinated response.  |

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| Section | 2316 | The Department of Transportation shall provide for the maintenance of state radio communications systems essential to operations, during an emergency or disaster.  |
| Section | 2317 | The Department of Transportation shall assist the Department of Health in a deployment of the Strategic National Stockpile by securing roads and routes for transportation of the Stockpile and may provide vehicles and other resources to support the response.   |
| Section | 2318 | The Department of Transportation shall provide a representative, to serve on the Minnesota Recovers Task Force, in order to assist in the evaluation of projects proposed for funding when requested by the Division of Homeland Security and Emergency Management. |

### XXIII. Board of Water and Soil Resources

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| Section | 2400 | The Board of Water and Soil Resources shall be responsible for working with local governments to include provisions for water and soil related property protection, hazard mitigation, and protection of groundwater and drinking water resources in state approved local water management plans.   |
| Section | 2401 | The Board of Water and Soil Resources shall be the lead state agency responsible for providing financial and technical assistance to local governments for water and soil control and protection projects and practices, subject to the availability of funds. The Board of Water and Soil Resources shall also be the lead state agency to coordinate with Federal disaster funding available from the United States Department of Agriculture Natural Resources Conservation Service and Farm Services Agency.                          |
| Section | 2402 | The Board of Water and Soil Resources shall designate a point of contact to represent the Board of Water and Soil Resources on the Emergency Preparedness and Response Committee (EPRC).  |
| Section | 2404 | The Board of Water and Soil Resources shall assign staff to the Minnesota Recovers Task Force when requested by the Division of Homeland Security and Emergency Management. The Board of Water and Soil Resources staff shall assist the Division of Homeland Security and Emergency Management in updating and implementing water and soil conservation provisions of the State All-Hazard Mitigation Plan and the Minnesota Emergency Operations Plan, as it relates to programs administered by the Board of Water and Soil Resources. |
| Section | 2405 | The Board of Water and Soil Resources shall coordinate local government unit assistance to property owners applying for State and Federal water and soil related disaster relief funding.   |
| Section | 2406 | The Board of Water and Soil Resources may provide information at Disaster Recovery Centers (DRCs) or other venues to disseminate information to flood victims when requested by the Division of Homeland Security and Emergency Management.   |