

## 1 COMMITTEE ON RULES AND LEGISLATIVE ADMINISTRATION

2  
3 **Resolution on Expense Reimbursement**  
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5 BE IT RESOLVED, by the Committee on Rules and Legislative Administration that the  
6 House Controller is authorized and directed to prepare and issue warrants in payment of living  
7 expenses to each member of the House each calendar day of the sessions of the 94rd Legislature.

8 PROVIDED FURTHER, that each member of the House whose home is over 50 miles  
9 from the Capitol, as measured by the shortest of the more commonly traveled routes may be  
10 reimbursed up to \$2,200 per month for the member's actual lodging expenses of the 94th  
11 Legislature, but total reimbursement may not exceed \$39,600. The Speaker, Majority Leader,  
12 Majority Whip, Minority Leader, Deputy Minority Leader, and Committee Chairs, whose home  
13 is over 50 miles from the Capitol, as measured by the shortest of the more commonly traveled  
14 routes may be reimbursed up to \$2,200 per month for the member's actual lodging expenses of  
15 the 94th Legislature. The term "lodging expenses" includes, in addition to rent, the following  
16 lodging-related expenses at the place of lodging: furniture rental, local telephone, internet access  
17 service, basic media service, utilities, renter's insurance, non-refundable fees, and parking. A  
18 member who is eligible for the monthly lodging reimbursement and who enters into a lodging  
19 contract for the purpose of attending the 2025 regular session of the 94th Legislature is eligible  
20 to receive the monthly lodging reimbursement beginning December 1, 2024 and ending  
21 December 31, 2026.

22 Each member requesting reimbursement must file the member's housing and furniture  
23 rental contracts with House Budget and Accounting and must include a receipt or other  
24 verification of payment, with each monthly request for reimbursement. Each member requesting  
25 the lodging reimbursement must certify in writing to the House Controller, before the issuance of  
26 the first monthly warrant for each of the sessions of the 94th Legislature that he or she has  
27 moved from the usual place of lodging and is eligible for the lodging reimbursement authorized  
28 by this resolution. Members' lodging leases are nonpublic data. Members shall pay no more

1 than market rates when leasing commercial or noncommercial lodging units. Upon entering into  
2 an agreement, the House Budget and Accounting Office may make payments directly to lessors  
3 for session or interim lodging, furniture or parking for a member and direct payments are subject  
4 to all the limits or requirements that apply to reimbursement of the comparable expenses under  
5 this resolution.

6 During the sessions of the 94th Legislature, a member may be reimbursed for the expense  
7 of overnight lodging in the vicinity of the Capitol Complex on a night when the member is  
8 required to remain at the Capitol Complex to conduct legislative business or for reasons of  
9 safety. The reimbursement may not exceed \$175.00 per night. The reimbursement request must  
10 be in writing, accompanied by a receipt or other verification of payment, and approved by the  
11 Speaker. Members may request reimbursement by submitting the request in writing on the form  
12 provided to House Budget and Accounting within 90 days from the date of the expense.

13 A member whose home is over 50 miles from the Capitol may opt out of the monthly  
14 lodging reimbursements. Such a member is eligible to receive daily business to business mileage  
15 reimbursements. Mileage and overnight lodging reimbursements for members opting out may  
16 not exceed \$2,200 per month, nor exceed the 94<sup>th</sup> legislative limit of \$39,600.

17 PROVIDED FURTHER, that each member of the House whose home is over 50 miles  
18 from the State Capitol, as measured by the shortest of the more commonly traveled routes, may  
19 be reimbursed for travel to and from the member's place of residence at the same rate per mile as  
20 the standard federal mileage rate. Each member of the House who resides more than 125 miles  
21 from the State Capitol may be reimbursed for the lesser of actual expense of air travel between  
22 his or her place of residence and the State Capitol including costs of ground transportation to and  
23 from the respective airports or actual mileage for the travel. If the member travels in a personal  
24 aircraft, the travel reimbursement may not exceed the amount of reimbursement that would be  
25 payable for the trip by automobile. During sessions, a qualifying member is entitled to this travel  
26 reimbursement upon request for actual trips taken, not to exceed one round trip per week of a  
27 regular or special session. During interims, this reimbursement is available to a qualifying  
28 member only for business at the Capitol authorized and approved under the rules committee's  
29 Policy on the Payment of Per Diem Living Expenses during Interims.

1        PROVIDED FURTHER, that when a member or employee is authorized to travel within  
2 the state on legislative business and official duties of the office, reimbursement for lodging may  
3 not exceed \$175.00 per night. However, when members or employees are attending a meeting or  
4 conference within the state, they may be reimbursed up to \$200.00 per night at the site of the  
5 meeting or conference. Members or employees may request reimbursement by submitting the  
6 request in writing on the form provided to House Budget and Accounting within 90 days from  
7 the date of the expense.

8        PROVIDED FURTHER, that during the 2025 and 2026 interims of the 94th Legislature  
9 each member of the House may receive, upon written request, travel reimbursement for  
10 constituent service travel within the member's legislative district, within any county that is in  
11 any part of the member's legislative district, or within any county that is adjacent to a county that  
12 is in any part of the member's legislative district, up to a maximum amount based upon the  
13 actual size of the district. The maximum reimbursement must be computed at the standard  
14 federal mileage rate per square mile per month, with a minimum allowable amount of \$100 and a  
15 maximum allowable amount of \$850 per month times the number of interim months. Members  
16 may receive an additional \$100 monthly travel reimbursement in excess of the maximum for  
17 each increment of 1,000 square miles for which their district size exceeds 1,000 square miles.  
18 Reimbursements must be for actual miles travelled and at the federal mileage rate. Members  
19 may request payment by submitting the request in writing in the form provided to House Budget  
20 and Accounting within 90 days from the end of the month in which payment is requested.

21        PROVIDED FURTHER, that during the 2025 and 2026 sessions and during the interims  
22 of the 94th Legislature, the Speaker's advance approval is required for per diem and  
23 reimbursement of expenses for all out-of-state travel by a member or employee.

24        PROVIDED FURTHER, that during the 2025 and 2026 interims, a member of the House  
25 who is traveling away from the member's home to conduct business authorized and approved  
26 under the rules committee's Policy on the Payment of Per Diem Living Expenses During  
27 Interims may be reimbursed for actual expenses in the same manner as House employees, except  
28 as otherwise provided in this resolution. During the sessions of the 94th Legislature, a member  
29 may be reimbursed for actual expenses for authorized travel on legislative business away from

1 the Capitol in the same manner as House employees, except as otherwise provided in this  
 2 resolution. The manner of authorization is as provided in the Policy on the Payment of Per Diem  
 3 Living Expenses during Interims. The reimbursement is in addition to per diem expense  
 4 allowances.

5 PROVIDED FURTHER, that during sessions and interims a member may not receive  
 6 reimbursement for food expenses on any day that the member receives per diem. If the House  
 7 provides or pays for a meal for the member, the cost of the meal must be deducted from the per  
 8 diem paid to the member.

9 PROVIDED FURTHER, that the members and members-elect who attended freshman  
 10 orientation, organizational caucuses and retreats, legislative orientation programs, and caucus  
 11 personnel committee meetings held in preparation for the 94th Legislative Session must be  
 12 reimbursed for actual expenses, upon request, in the same manner and in the same amounts as  
 13 legislators who attended interim meetings of legislative committees during the 93rd Session.  
 14 Members-elect are not eligible for per diem allowances.

15 PROVIDED FURTHER, that each member of the House, upon their voluntary request,  
 16 must be paid per diem living expenses in an amount up to \$86 for each calendar day during the  
 17 sessions of the 94th Legislature and during the interims as authorized and approved under the  
 18 rules committee's Policy on the Payment of Per Diem Living Expenses during Interims.

19 PROVIDED FURTHER, that during the 94th Legislative Session, requests for  
 20 reimbursements must be submitted in writing on the form provided to House Budget and  
 21 Accounting within 90 days of the expense occurring.  
 22

Date: \_\_\_\_\_

Signed: \_\_\_\_\_

HARRY NISKA, CHAIR