

COMMITTEE RULES AND PROCEDURES

Agriculture Finance Committee 2025-2026

Representative Paul Anderson, Chair

Representative Bobbie Harder, Vice Chair

1. Regularly scheduled meetings begin at 1:00 p.m. and end at 2:45 noon in Room G35 of the Capitol Building on Mondays and Wednesdays. The Chair will make every effort to start and end hearings on time.
2. If a member is absent from a hearing and the committee legislative assistant is notified, it will be counted as an excused absence. After the roll is called, the roll will remain open for absent members until the hearing is adjourned. Members who are late for the attendance roll must notify the committee legislative assistant in order to ensure they are recorded as present.
3. All amendments must be in writing and given to the Committee Administrator by 1:00 p.m. on the previous Friday for Monday meetings, and by 1:00 p.m. on Tuesday for Wednesday meetings. The Chair, in consultation with the minority lead, has the discretion to accept amendments that are submitted late. To ensure proper form, members are encouraged to have all amendments drafted by the Revisor or House Research staff. Minor oral amendments will be considered during hearings at the discretion of the chair. The Chair may establish a different committee deadline as needed.
4. It is the responsibility of the author of a bill referred to this committee to submit a written request for a hearing to the committee administrator. Hearings may be granted at the Chair's discretion.
5. The Chair will determine time limits on debates, witnesses, and times allowed for bills and amendments. The Chair will also determine the order and number of witnesses. The Chair has the authority to terminate a presentation at any time if the Chair feels that the issue or matter has been adequately addressed.
6. The Chair may allow remote testimony via Zoom to accommodate testifiers who are at least 50 miles outside the 7-county metropolitan area, provided the committee room is equipped with technology to accommodate remote testimony.
 - a. Testifiers should keep their line muted except when addressing the Chair or committee.
 - b. Testifiers shall use the hand function to be recognized by the Chair.
 - c. Testifiers are strongly encouraged to have their video on when speaking.
 - d. The Chair may mute the microphone of a testifier as a means of maintaining order. Before muting a microphone, the Chair shall rule the testifier's comments as being out of order and give the testifier an opportunity to discontinue the disruptive comments.
7. Quiet must be maintained in the committee hearing room. Please take any discussions you may have outside of the hearing room.

8. Material left in folders after a meeting will be disposed of or recycled unless they are placed in the “SAVE” file. The committee legislative assistant will make every effort to save non-committee documents/folders that may have inadvertently been left behind. Additional copies of materials handed out at meetings will be kept by the committee legislative assistant.
9. Requests for interim per diem and expense reimbursements for committee business other than meetings called by the Chair require prior approval and should be submitted to the committee administrator.
10. The Chair may amend the rules at his discretion.