

Minnesota House of Representatives

Rules and Legislative Administration

FIRST MEETING

2025-2026 Regular Session - Tuesday, January 14, 2025

STATE OF MINNESOTA FIRST MEETING
HOUSE OF REPRESENTATIVES NINETY-FOURTH SESSION

RULES AND LEGISLATIVE ADMINISTRATION

MINUTES

Representative Niska, Chair of the Rules and Legislative Administration Committee, called the meeting to order at 1:52 P.M. on January 14th, 2025, in Room G23 of the State Capitol. A quorum was present.

The Committee Legislative Assistant noted the roll.

Members present:

- NISKA, Harry, Chair
- ENGEN, Elliot, Vice Chair
- JACOB, Steven
- NASH, Jim
- SCOTT, Peggy
- SCHULTZ, Isaac
- STIER, Terry
- TORKELSON, Paul
- ZELEZNIKAR, Natalie

Members excused:

Chair Niska moved to approve 2025 P1 Resolution – Policy on Service Award Program.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 P1 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 P2 Resolution – Policy of Donated Time.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 P2 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 P3 Resolution- Policy on Compensatory Time, Non-Exempt Overtime, and Timecard Policy.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 P3 Resolution. THE MOTION PREVAILED.

More Info On This Meeting..

Documents:

- Rules Agenda 1.14.25.docx - 1/14/2025
- 2025-R10 FIN.docx - 1/14/2025
- 2025-R9.pdf - 1/14/2025
- 2025-R8.pdf - 1/14/2025
- 2025-R7.pdf - 1/14/2025
- 2025-R6 FIN.docx - 1/14/2025
- 2025-R5 FIN.docx - 1/14/2025
- 2025-R4 FIN.docx - 1/14/2025
- 2025-R3 FIN.docx - 1/14/2025
- 2025-R2 FIN.docx - 1/14/2025
- 2025-R1 FIN.docx - 1/14/2025
- 2025-P6 FIN.docx - 1/14/2025
- 2025-P5 FIN.docx - 1/14/2025
- 2025-P4 FIN.docx - 1/14/2025
- 2025-P3.pdf - 1/14/2025
- 2025-P2.pdf - 1/14/2025
- 2025-P1.pdf - 1/14/2025

Audio:

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Chair Niska moved to approve 2025 P4 – Policy on the Payment of Per Diem Living Expenses during Interims.

Pete Skwira, Controller/CFO, Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 P4 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 P5 – Policy on Legal Fees.
Pete Skwira, Controller/CFO of the Minnesota House of Representatives Department, testified on the resolution.

Representative Scott moved to lay the resolution on the table. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 P6 – Policy on Photographs and Digital Images.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 P6 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R1 – Resolution on House Chaplain.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R1 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R2 – Resolution on Leadership Compensation.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R2 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R3 – Resolution on Expense Reimbursement.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R3 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R4 – Resolution on Member’s Personalized Stationery Allocation.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R4 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R5 – Resolution on Postage and Digital Constituent Communications.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

House TV Video:

[View Archive](#)

- 00:57 - P1 – Policy on Service Award Program.
 - 01:43 - P2 – Policy on Donated Time.
 - 03:34 - P3 – Policy on Compensatory Time, Non-Exempt Overtime, and Timecard Policy.
 - 06:37 - P4 – Policy on the Payment of Per Diem Living Expenses during Interims.
 - 07:34 - P5 – Policy on Legal Fees (laid on table).
 - 14:27 - P6 – Policy on Photographs and Digital Images.
 - 15:20 - R1 – Resolution on House Chaplain.
 - 15:59 - R2 – Resolution on Leadership Compensation.
 - 17:06 - R3 – Resolution on Expense Reimbursement.
 - 18:26 - R4 – Resolution on Member’s Personalized Stationery Allocation.
 - 19:04 - R5 – Resolution on Postage and Digital Constituent Communications (laid on table).
 - 22:50 - R6 – Resolution on Reimbursement of Member Communications Expenses.
 - 23:45 - R7 – Resolution on Alcohol Consumption.
 - 24:52 - R8 – Resolution on Remote Work Policy.
 - 25:40 - R9 – Resolution on Drug Use (laid on table).
 - 27:17 - R10 – Resolution on Administration of Educational Programs.
- Runs 29 minutes.

[Show Full Schedule Agenda:](#)

Representative Schultz moved to lay the resolution on the table. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R6 – Resolution on Reimbursement of Member Communications Expenses.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R6 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R7 – Resolution on Alcohol Consumption.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R7 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R8 – Resolution on Remote Work Policy.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R8 Resolution. THE MOTION PREVAILED.

Chair Niska moved to approve 2025 R9 – Resolution on Drug Use.

Kelly Knight, Director of the Minnesota House of Representatives Human Resources Department, testified on the resolution.

Representative Niska laid the resolution on the table.

Chair Niska moved to approve 2025 R10 – Resolution on Administration of Educational Programs.

Pete Skwira, Controller/CFO of the Minnesota House of Representatives Department, testified on the resolution.

Chair Niska renewed his motion to approve the 2025 R10 Resolution. THE MOTION PREVAILED.

The meeting was adjourned at 2:21 P.M.

Majority Leader Harry Niska, Chair

Cole Dressen, Committee Legislative Assistant